



CITY OF OAKLAND  
Mayor's Commission on Persons with Disabilities (MCPD)  
**Monday, October 17, 2016**

**MINUTES**

- I. Called to order at 5:05 p.m.
- II. Roll Call (**Exhibit A1**)
- III. Public Comments
  - Bettye Lou Wright stated that she is grateful to see the City making sidewalk improvements downtown and near Lake Merritt. She noted that sidewalk disrepair has required her to replace the wheels on her chair numerous times over the past few years.
- IV. Commissioner's Announcements
  - Commissioner Sarah Garner complained that she recently learned the East Bay Bike Share does not offer bikes for persons with disabilities such as three-wheeled or motorized options. She requested that the discussion of the lack of adaptive bikes in this program be agendaized for next meeting. She stated it otherwise appears to be a great program for exercise and convenience.
  - Christine Calabrese, City ADA Coordinator, requested that Commissioner Garner provide a written statement of her complaint and requested remedies for staff follow-up.
  - Commissioner Frank Sperling requested improved tracking of pending agenda items, noting that the discussion of MCPD's annual report is not on the agenda despite being listed as an October agenda item in the September minutes.
  - Ms. Calabrese clarified that the Chair approves the final agenda and that items for future agendas can instead be

tracked under a “parking lot” section at the end of each agenda going forward.

- Chair Thomas Gregory stated that the annual report discussion will take place as part of the strategic planning retreat in December.

#### V. Approval of Minutes of September 19, 2016

Approved with amendment to indicate that all staff reports presented at the September meeting were accepted. Motion by Chair Gregory, seconded by Co-Vice Chair Elise Bernstein; approved without objection.

- Commissioner van Docto reminded the group that he would like additional information from the Workforce Development Board.

#### VI. Agenda Modification and Approval

- Approved with Commissioner Frank Sperling’s requested modification to reverse the order of old and new business (items IX and X, respectively). Moved by Commissioner Sperling; seconded by Chair Gregory; approved without objection

#### VII. Chairperson’s Report

- Chair Gregory announced that he will not be seeking reappointment in the January officer elections

#### VIII. Staff Reports

A. ADA Programs Division Update; *Christine Calabrese, City ADA Coordinator*, reported:

- Noted that Mayor Schaaf’s state of the City speech called out her desire to move forward with transportation initiatives that promote equity citywide.
- Reminded the group that the Department of Transportation released its strategic plan which explicitly references implementation of the ADA Transition Plan.

## IX. Old Business

### A. Measure KK (Infrastructure Bond Measure) and MCPD Position; *Thomas Gregory, Chair, MCPD.*

- No formal action based on tabled discussion regarding MCPD role with respect to ballot measures (see X.A. below).

## X. New Business

### A. MCPD Roles, Responsibilities and Protocols Statement Modification; *Thomas Gregory.*

- Chair Gregory began the discussion by summarizing the advice provided by the City Attorney regarding boards and commissions’ role in relationship to ballot measures. According to the City Attorney, boards and commissions may take a position on a ballot measure, but may not actively encourage votes in accordance with the body’s position.
- Chair Gregory stated that there appears to be conflict between the City’s Attorney’s guidance and the current MCPD Roles, Responsibilities, and Protocols document (**Exhibit B**) which expressly prohibits taking positions on candidates or ballot measures in paragraph 9.
- Ms. Calabrese explained that the Roles, Responsibilities, and Protocols document was created

in the early 2000's, was crafted in response to guidance that was provided at that time, and that the MCPD may choose to amend accordingly.

- After extensive discussion, Chair Gregory moved to suspend paragraph 9 in the MCPD Roles, Responsibilities, and Protocols document pending further discussion and agreement on whether and how to modify. Seconded by Commissioner van Docto and approved with one vote in dissent (Commissioner Sperling).

## X. MCPD Strategic Planning Calendar Year 2017

- The discussion began with revisiting the current ad hoc committee/subcommittee structure. Chair Gregory explained that the current committees/subcommittees are not truly ad hoc as they are ongoing and not focused on time-limited, specific projects.
- Ms. Calabrese stated the importance of reinstating a standing committee for monitoring ADA compliance citywide, including but not limited to capital improvement programs. She also discussed the importance of monthly meetings (regular or standing committee), which allows the MCPD and to provide timely advice to the Mayor and Council and to more actively monitor staff activities. Ms. Calabrese discussed the prior standing committee structure and explained that historically the MCPD has had no more than three standing committees.
- After discussion, Commissioner Aaron Zisser moved to establish two standing committees: Access Compliance Advisory Committee and an Outreach and Education Committee. Seconded by Commissioner Preet Anand, and approved unanimously.
- Commissioners made the following assignments to each committee:

Access Compliance Advisory Committee	Outreach and Education Committee
Preet Anand	Danielle Roundtree
Brian Harrington	Aaron Zisser
Elise Bernstein	Caleb van Docto
Frank Sperling	Jian Hong
Sarah Garner	Brandon Young

- MCPD will discuss and formalize its full commission meeting frequency, standing committee structure and meeting frequency, and the goals and objectives of each committee for 2017 at its November and December meetings.
- Commissioner Zisser volunteered to lead an ad hoc committee to develop a proposal for review at the November meeting and to prepare for the December MCPD strategic planning retreat.
  - Once Commissioners make the aforementioned decisions, ADA Programs Division staff will craft an amended MCPD ordinance for MCPD review, memorializing all changes and additions to the current ordinance.

Meeting adjourned at 7:30 p.m.