

Cultural Arts & Marketing Division – Cultural Funding Program
FUNDING ADVISORY COMMITTEE
Meeting Minutes
Wednesday, May 12, 2010 5:30 – 7:30 PM
Oakland City Hall, Hearing Room 2
(One Frank Ogawa Plaza, 1st Floor)

1. **Call to Order/ Determination of Quorum**

A Meeting of the Funding Advisory Committee was held in City Hall, Hearing Room 2, located at One Frank Ogawa Plaza, 1st Floor, Oakland, CA 94612. The meeting convened at 5:45 p.m. A quorum was established. Jenny Louie chaired the meeting.

Present: Jenny Louie, Nives Wetzel de Cediél, Suki O’Kane, Ted Russell, Marc Vogl, Khan Wong, Lori Zook (Cultural Affairs Commission liaison)
Absent: Shalonda Ingram, Brian Vejby (Cultural Affairs Commission liaison)
Staff: Kathy Littles (Cultural Funding Program Coordinator)

2. **Open Forum**

There were no speakers for Open Forum.

3. **Oral Reports from Chair and Staff**

Coordinator Kathy Littles reported that the 2010-2011 panelists were exceptional and thanked them for their service. Committee members reevaluated the late application policy due to a challenge to the policy by one organization. The committee stressed the importance of not making exceptions for any late materials in the future. Furthermore, if an organization challenges the Cultural Funding Program late application policy, the applicant must make an appeal to the Funding Advisory Committee. Nives Wetzel de Cediél suggested that committee members take a more active role in the processing of applications.

Staff suggested that the committee consider changing the Cultural Funding Program grant calendar to align more closely with City Council’s annual budget vote in June. This would mean that staff would never have to notify grantees that the original grant amount was reduced due to budget cuts. Committee members should also consider eliminating or suspending one program due to budget cuts. A Special Meeting will be called to allocate funds once a budget is passed by the City Council. Finally, Shalonda Ingram has missed several meetings; staff recommends that she be replaced.

4. **Action Item** – **Approval of January 27, 2010 Regular Meeting Minutes.** A motion was made by Khan Wong to accept the January 27, 2010 Regular Meeting Minutes; Nives Wetzel de Cediél seconded; motion passed unanimously.

5. **Discussion and Action Item** – **Approval of Suki O’Kane as a new member of the Funding Advisory Committee.** The committee commented on Ms. O’Kane’s professional and artistic excellence; furthermore, she is an Oakland resident who is very familiar with the cultural landscape. A motion was made by Nives Wetzel de Cediél to accept Suki O’Kane as a new member of the Funding Advisory Committee, Khan Wong seconded; motion passed unanimously.

6. **Discussion and Action Item** – **Approval of Ted Russell as a new member of the Funding Advisory Committee.** Mr. Russell has an exemplary reputation in the arts that spans the Bay Area. As a new Oakland resident he is looking forward to becoming more familiar with local non-profits and artists. A motion was made by Nives Wetzel de Cediél to accept Ted Russell as a new member of the Funding Advisory Committee; Khan Wong seconded; motion passed unanimously.

7. **Discussion and Action Item** – **Renewal of second term for Nives Wetzel de Cediél.** Ms. Wetzel de Cediél expressed that she has enjoyed serving on the Committee and would like to extend her membership for another term. A motion was made by Khan Wong to renew Nives Wetzel de Cediél term on the Funding Advisory Committee; Ted Russell seconded; motion passed unanimously.

8. **Agenda Building** – 2010-2011 Grant Allocation, Future Special Meeting to Allocate Funds, City of Oakland 2010-2011 budget, Change of grant calendar, Fiscal Sponsorship. Staff reported that a Special Meeting to allocate funds should take place soon; a possible date is June 3, 2010. The committee should also consider changing the grant calendar to be aligned with the yearly budget vote in June. The calendar change is in response to concerns by grantees that have had to adjust budgets several times due to CFP budget cuts. Committee members suggested a daytime retreat at City Hall to address these issues as well as to allocate 2010-2011 grant funds.

9. **Announcements** – Next FAC Meeting July 14, 2010. A Retreat date will be announced soon.

10. **Adjournment.** A motion was made by Marc Vogl to adjourn the meeting; Nives Wetzel de Cediél seconded, motion passed unanimously. Meeting was adjourned at 6:45 p.m.