

PUBLIC SAFETY AND SERVICES OVERSIGHT COMMISSION MEETING

Created by the Public Safety and Services Violence Prevention Act of 2014

**Monday, April 27, 2015
6:30-9:00 p.m.
Hearing Room 1
1 Frank H. Ogawa Plaza, City Hall
Oakland, California 94612**

Oversight Commission Members: Jody Nunez, Tony Marks-Block, Rev. Curtis Flemming, Sr., Jennifer Madden, Rebecca Alvarado, Melanie Shelby, Kevin McPherson, and Gary Malachi Scott.

PUBLIC COMMENT: The Oversight Commission welcomes you to its meetings and your interest is appreciated.

- ✓ If you wish to speak before the Oversight Commission, please fill out a speaker card and hand it to the Oversight Commission Staff.
- ✓ If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- ✓ If you wish to speak on a matter on the agenda, please approach the Commission when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the Oversight Commission's jurisdictions may be addressed. Time limitations shall be at the discretion of the Chair.

ITEM	TIME	TYPE	ATTACHMENTS
1. Call to Order		AD	
2. Roll Call	2 Minutes	AD	
3. Open Forum	10 Minutes	AD	
4. Coordinator's Announcements	10 Minutes	I	
5. Review the Ordinance and the Scope of the Commission	10 Minutes	I	
6. Selecting a Chair and Vice Chair of the Commission	10 Minutes	A	
7. Discussion of Commission Bylaws	15 Minutes	A	
8. Setting Meeting Dates	10 Minutes	A	
9. Human Services Department Six (6) Month Contract Extension Presentation	25 Minutes	A	
10. Priority Spending Plans <ul style="list-style-type: none">a. Introduction and Timelineb. City Administrator's Office Spending Planc. Mayor's Spending Pland. Controller's Bureau Spending Plan	35 Minutes	A	

A = Action Item

I = Informational Item

AD = Administrative Item

Oakland Public Safety and Services Violence Prevention (Measure Z) Oversight Commission

ARTICLE I: Establishment and Governing Law

- 1) Name
Public Safety and Services Violence Prevention Oversight Commission (“SSOC”)
- 2) Authority, Statutory Requirements: and Other Laws and Polices
The voters of the City of Oakland adopted the 2014 Oakland Public Safety and Services Violence Prevention Act, also known as the Safety and Services Act or Measure Z, in the November 4, 2014 General Municipal Election to maintain the parcel tax and parking tax surcharge for a period of ten years to improve police, fire and emergency response services and community strategies for at risk youth and young adults. Voter approval of the Safety and Services Act also created the Public Safety and Services Violence Prevention Oversight Commission (SSOC).

In addition to the voter approval of the Safety and Services Act, the Oakland City Council passed **Ordinance ____ C.M.S.** to create additional membership terms for the SSOC.

The Commission shall comply with all applicable laws, including, but not limited to, the City of Oakland Charter, the Establishing Ordinance and membership ordinance, the Oakland Sunshine Ordinance (Ordinance No. 11957 C.M.S., adopted January 14, 1997), the Ralph M. Brown Act (Government Code sections 54950 et seq.), the Political Reform Act of 1974 (Government Code sections 81000 et. seq.), the Public Records Act (Government Code sections 6250 et seq.), and the Oakland Conflict of Interest Code (Ordinance No. 11979 C.M.S., as amended). If any conflict exists between any of the foregoing laws and these bylaws, the applicable law shall control over the bylaws.

ARTICLE II: Duties, Functions, and Commissioner Appointments

- 1) Duties and Functions
The Commission shall fulfill duties and functions as set forth in the Safety and Services Act which are as follows:
 - (a) Evaluate, inquire, and review the administration, coordination, and evaluation of strategies and practices mandated in this Ordinance.
 - (b) Make recommendations to the City Administrator and, as appropriate, the independent evaluator regarding the scope of the annual program performance evaluation. Wherever possible, the scope shall relate directly to the efficacy of strategies to achieve desired outcomes and to issues raised in previous evaluations.
 - (c) Receive draft performance reviews to provide feedback before the evaluator finalizes the report.
 - (d) Report issues identified in the annual fiscal audit to the Mayor and City Council.
 - (e) Review the annual fiscal and performance audits and evaluations.

- (f) Report in a public meeting to the Mayor and the City Council on the implementation of this Ordinance and recommend ordinances, resolutions, and regulations to ensure compliance with the requirements and intents of this Ordinance.
 - (g) Provide input on strategies: At least every three (3) years, the department head or his/her designee of each department receiving funds from this Ordinance shall present to the Commission a priority spending plan for funds received from this Ordinance. The priority spending plan shall include proposed expenditures, strategic rationales for those expenditures and intended measurable outcomes and metrics expected from those expenditures. The first presentation shall occur within 120 days of the effective date of this Ordinance. In a public meeting, the Commission shall make recommendations to the Mayor and City Council on the strategies in the plans prior to the City Council adoption of the plans. Spending of tax proceeds of this Ordinance must be sufficiently flexible to allow for timely responsiveness to the changing causes of violent crime. The priority spending plans shall reflect such changes. The Commission will recommend to the Mayor and City Council those strategies and practices funded by tax proceeds of this Ordinance that should be continued and/or terminated, based on successes in responding to, reducing or preventing violent crime as demonstrated in the evaluation.
 - (h) Semi-Annual Progress Reports: Twice each year, the Commission shall receive a report from a representative of each department receiving funds from this Ordinance, updating the Commission on the priority spending plans and demonstrating progress towards the desired outcomes.
- 2) Number, Appointing Authority and Qualifications:
The SSOC Commission membership shall be as described in the Safety and Services Act and Ordinance _____, which specifies as follows:
- (a) The Commission shall consist of nine (9) members.
 - (b) The Mayor and each councilmember shall recommend one member of the SSOC each. All commissioners shall be appointed by the Mayor and confirmed by the City Council in accordance with City Charter Section 601.
 - (c) The Safety and Services Act specifies that at least two (2) members will have experience working with service eligible populations, two (2) members will reflect the service-eligible populations, and two (2) members will have a professional law enforcement or criminal justice background, while all other members will have general experience in criminal justice, public health, social services, research and evaluation, finance, audits, and/or public policy.
 - (d) As established in Ordinance _____ C.M.S., Commission members shall be appointed to one- or two-year staggered terms and shall be limited to no more than three (3) consecutive terms.
 - (e) Vacancies and Holdover Status on the SSOC shall be conducted according to Section 2.F. and 2.D of Ordinance _____ C.M.S.
 - (f) As established in Ordinance _____ C.M.S., Section 2.E., a member may be removed pursuant to Section 601 of the City Charter. Among other things, conviction of a felony, misconduct, incompetence, inattention to or inability to perform duties, or absence from three (3) consecutive regular meetings except on account of illness or

when absent from the City by permission of the SSOC, shall constitute cause for removal.

3) Compensation

Members of the SSOC shall serve without compensation.

4) Oath of Public Office

Acceptance of the Oath of Public Office constitutes a Commission member's sworn responsibility of public trust. Members are required to serve well and to faithfully discharge their duties and responsibilities diligently and consistent with the laws of the City of Oakland and all pertinent state and federal laws.

5) Rules, Regulations and Procedures; Voting Requirements

Except for the two-thirds vote requirement in Article IX hereof, all actions by the SSOC shall be by a majority vote of those present at a meeting at which a quorum exists.

Rules, regulations, and procedures for the conduct of SSOC business shall be established by a vote of the members.

The Commission must vote to adopt any motion or resolution.

6) Conflict of Interest

All members shall adhere to the requirements stated in the Safety and Services Act, Section 4.A.2 related to conflicts of interest. No member of the Commission shall cast a vote on or participate in a decision-making capacity on the provision of services by that member or any organization that the member directly represents, on any matter which would provide a direct financial benefit to such member or a member of his or her immediate family, or on any other matter which would result in the member violating any conflict of interest law or regulation.

ARTICLE III: Officers

Officers shall be a Chairperson and Vice Chairperson chosen from members of the SSOC.

1) Chairperson

The Chairperson shall preside at all SSOC meetings and shall submit such agenda, recommendations and information at such meetings as are reasonable and proper for the conduct of the business affairs and policies of the SSOC. The Chairperson shall sign all documents necessary to carry out the business of the SSOC.

2) Vice Chairperson

The Vice Chairperson shall assist the Chairperson as directed and shall assume all the obligations and authority of the Chairperson in the absence or recusal of the Chairperson.

3) Election of Officers

The Officers shall initially be elected by vote from among the members of the Commission at the Commission's first regular meeting after adoption of these bylaws, or as soon thereafter as possible.

4) Removal of Chairperson

An affirmative vote of the SSOC members can remove any Officer from office.

5) Officers' Terms of Office

The Officers shall hold office for one year. Their terms shall expire one year and one meeting after their election. No person shall be elected as an Officer for longer than his or her SSOC term of office.

6) Officer Vacancies

If the office of the Chairperson becomes vacant, the Vice Chairperson shall become Chairperson. If the office of the Vice Chairperson becomes vacant for any reason, the SSOC shall vote to elect a successor from among the SSOC members at the next regular meeting, and such office shall be held for the unexpired term of said office.

ARTICLE IV: Planning and Oversight Staff

1) City Administrator

The Commission shall receive staff support from the City Administrator's Office, as determined by the City Administrator.

2) Legal Advisor

The Oakland Office of the City Attorney ("OCA") is the Commission's legal advisor. The OCA shall provide the Commission with legal assistance as determined by the OCA. Any member of the Commission may consult informally with any OCA attorney assigned by the OCA to the Commission on any matter related to SSOC business. However, a request from a SSOC member for assistance from the SSOC's assigned attorney requiring significant legal research, a substantial amount of time and attention, or a written response, may be made only through the Commission Chairperson with the designated SSOC staff member or by a vote of the SSOC.

3) Commission Staff

Commission members may consult staff of the City Administrator's Office informally, but any request for substantial assistance or a written report must be authorized by a vote of the SSOC.

4) Custodian of Records

Pursuant to section 20.020.240 of the Sunshine Ordinance, the Commission shall maintain a public records file that is accessible to the public during normal business hours. The City Clerk shall be the official custodian of these public records, which shall

be maintained in the manner consistent with records kept by the City Clerk on behalf of all other standing Commissions.

- 5) If authorized by the City Administrator, a designated member of City staff shall act as Custodian of Records to the Commission. The Custodian of Records shall keep the records of the Commission, shall record all votes, and shall prepare minutes and keep a record of the meetings in a journal of the proceedings.

ARTICLE V: Ad Hoc Committees

- 1) Ad Hoc Committees

The Chairperson, at her or his discretion, may establish ad hoc committees to perform specific tasks. An ad hoc committee shall dissolve when the task is completed and the final report is given. Any ad hoc committee may not have more than 4 SSOC members.

ARTICLE VI: Meetings

- 1) Quorum

Ordinance ____ C.M.S. created quorum for the SSOC as five (5) members. A quorum shall be called for prior to any official business being conducted at the meeting. If there is no quorum at that time, no official action may be taken at that meeting. In the event that a quorum is not established within thirty (30) minutes of the noticed start time of the meeting, the Chairperson, in her or his discretion, may cancel the meeting or may allow the meeting to make place without any official action being taken at the meeting without a quorum.

- 2) Voting

Each member of the Commission shall have one vote. Consistent with Article II, Section 5, a motion shall be passed or defeated by a simple majority of those members present and voting at a meeting where a quorum has been established.

- 3) Public Input

- (a) Public Input on Items Officially Noticed for the Agenda

At every regular meeting, members of the public shall have an opportunity to address the SSOC on matters within the SSOC's subject matter jurisdiction. Public input and comment on matters on the agenda, as well as public input and comment on matters not otherwise on the agenda, shall be made during the time set aside for public comment.

The Chairperson may limit the total amount of time allocated for public discussion on particular issues and/or the time allocated for each individual speaker.

- (b) Public Input on Items Not Officially Noticed for the Agenda (Open Forum)

Matters brought before the Commission at a regular meeting which were not placed on the agenda of the meeting shall not be acted upon or discussed by the SSOC at that meeting unless action or discussion on such matters is permissible

pursuant to the Brown Act and the Sunshine Ordinance. Those non-agenda items brought before the SSOC which the SSOC determines will require consideration and action and where action at that meeting is not so authorized shall be placed on the agenda for the next regular meeting.

(c) Identification of Speaker

Persons addressing the SSOC shall be asked to state their names and the organization they represent, if any. They shall be asked to confine their remarks to the subject under discussion, unless they speak during the Open Forum portion of the agenda.

4) Regular Meetings

The Commission shall meet regularly on the fourth Monday of each month, at the hour of 6:30 pm, in Oakland, California. In the event that the regular meeting date shall be a legal holiday, then any such regular meeting shall be rescheduled at least two meetings prior to the meeting for a business day thereafter that is not a legal holiday. A notice, agenda, and other necessary documents shall be delivered to the members, personally or by mail, at least seventy-two hours prior to the meeting.

5) Notice and Conduct of Regular Meetings

Notices and agendas of all regular SSOC meetings requiring notice shall be posted in the City Clerk's Office and on an exterior bulletin board accessible twenty-four hours a day. Notice of regular meetings shall be posted at least seventy-two hours before the meeting. Action may only be taken on items for which notice was provided in compliance with the Sunshine Ordinance and the Brown Act.

6) Minutes

Minutes shall be taken at every SSOC meeting. Minutes shall be prepared in writing by the Custodian of Records. Copies of the minutes of each SSOC meeting shall be made available to each member of the SSOC and the City. Approved minutes shall be filed in the official SSOC file.

ARTICLE VII: Agenda Requirements

1) Agenda Preparation

The agenda is prepared through the joint effort of the Chairperson and SSOC Staff, with appropriate legal review. At the outset of a SSOC meeting, the Commission may remove items from the posted agenda, but may not add items to the posted agenda or otherwise modify it. Nothing in this Article VII shall change the requirements for agenda noticing and modification to the agenda as required by the Brown Act, Sunshine Ordinance or other applicable law.

ARTICLE VIII: Parliamentary Authority

1) Robert's Rules of Order

The business of the SSOC shall be conducted, to the extent possible, in accordance with parliamentary rules as contained in Robert's Rules of Order, except as modified by these rules and in accordance with State open meeting laws and local open meeting laws, including, without limitation, the Brown Act, the Oakland Sunshine Ordinance, and the Establishing Ordinance. Failure of compliance with Robert's Rules of Order shall not constitute cause for invalidation of any SSOC action of which a majority of SSOC members clearly expressed approval.

2) Representation of the Safety and Services Oversight Committee

Any official representations on behalf of the SSOC before the City Council or any other public body shall be made by a member of the SSOC specifically so designated by vote of the SSOC.

ARTICLE IX: Amendment of Bylaws

The Commission may adopt bylaws amendments at any regular meeting of the SSOC by vote of two-thirds of the members present at which a quorum exists; provided such proposed amendments are circulated in writing to all SSOC members at least ten (10) calendar days prior to such meeting, and three (3) calendar days' public notice shall be posted.

APPROVED AS TO FORM AND LEGALITY

INTRODUCED BY COUNCILMEMBER _____

City Attorney

ORDINANCE NO. **12690** **G.M.S.**
05 JUN 2 11 AM

**ORDINANCE ESTABLISHING THE TERMS AND PROCEDURES
OF THE VIOLENCE PREVENTION AND PUBLIC SAFETY
OVERSIGHT COMMITTEE**

WHEREAS, the voters of the City of Oakland voted on November 2, 2004 to adopt the Violence Prevention and Public Safety Act of 2004, also known as Measure Y; and

WHEREAS, this measure provided for the collection of a dedicated parcel tax and parking tax surcharge to pay for additional programs and services to increase police staffing, enhance fire safety, and expand violence prevention programs; and

WHEREAS, Measure Y also contained provisions for the appointment of an 11-member oversight committee, with three members being appointed by the Mayor and one member appointed by each City Councilmember; now therefore

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

Section 1. It shall be the function and duty of the Violence Prevention and Public Safety Oversight Committee to:

- a. Review the annual audit, evaluate, inquire and review the administration, coordination and evaluations of the programs funded by Measure Y revenues; and
- b. Make recommendations to the Mayor and the City Council for any new regulations, resolutions or ordinances for the administration of the programs to comply with the requirements and intent of The Violence Prevention and Public Safety Act (Measure Y);

In prescribing the above duties and functions of the Violence Prevention and Public Safety Oversight Committee, it is not the intent of the Council to duplicate or overlap the functions, duties, or responsibilities heretofore or hereafter assigned to any other City board or commission or to a City department. As to such functions or responsibilities of another board or commission or of a department of the City, the Violence Prevention and Public Safety Oversight Committee will render assistance and advice to such board, commission or department as may be requested. The Committee shall work with other boards, commissions and City staff, such as the Oakland Fund for Children and Youth, to encourage coordination of City funds.

Section 2.

- a. The Committee shall consist of eleven (11) members. The Mayor shall appoint three members of the Committee and each council member shall appoint one member. Members need to reside and/or be employed in the City of Oakland.

b. Seven members shall constitute a quorum.

c. The members shall be appointed to terms of one year, said term to commence upon the date of appointment, except that an appointment to fill a vacancy shall be for the unexpired term only. Members may be reappointed to subsequent terms. If a Member has not been reappointed or replaced by the expiration of his or her one year term, that Member may remain in hold-over status for up to one year, but may be replaced by the appointing authority at any time during the hold-over period.

Section 3.

a. A vacancy on the Violence Prevention and Public Safety Oversight Committee will exist whenever a member dies, resigns, or is removed, or whenever an appointee fails to be confirmed by the Council within ninety (90) days of appointment.

b. A member may be removed pursuant to Section 601 of the charter. Among other things, conviction of a felony, misconduct, incompetence, inattention to or inability to perform duties, or absence from three (3) consecutive regular meetings except on account of illness or when absent from the City by permission of the Commission, shall constitute cause for removal.

Section 4.

The members shall elect a chairperson and a vice chairperson who shall serve for a one year term. The Violence Prevention and Public Safety Oversight Committee shall meet at City Hall, and at an established date and time suitable for its purpose. Such meetings shall be designated regular meetings. Other meetings called by the Mayor or City Administrator and meetings scheduled for a time or place other than for regular meetings shall be designated special meetings. All meetings shall be held in accordance with the Brown Act and Sunshine Ordinance.

Section 5.

The Violence Prevention and Public Safety Oversight Committee shall, in consultation with the Mayor, establish rules and procedures for the conduct of its business by a majority vote of the members present. Voting shall be required for the adoption of any motion or resolution. The Violence Prevention and Public Safety Oversight Committee shall make reports, findings and recommendations either to the Mayor or the City Council, as appropriate. An annual report will be presented in writing to the City Council. Recommendations from the Violence Prevention and Public Safety Oversight Committee shall first be carefully and fully considered by the Mayor. If rejected by the Mayor, the Violence Prevention and Public Safety Oversight Committee may submit recommendations to the Council for consideration, as appropriate.

Section 6.

The City Administrator, or a designee, may provide the Violence Prevention and Public Safety Oversight Committee with staff assistance.

Section 7.

The Violence Prevention and Public Safety Oversight Committee may not create any Standing Committees for the purpose of delegating any of the Committee's decision-making or duties, but may form ad hoc committees as needed.

Introduction Date: JUN 21 2005

IN COUNCIL, OAKLAND, CALIFORNIA, JUL 19 2005, 20

PASSED BY THE FOLLOWING VOTE:

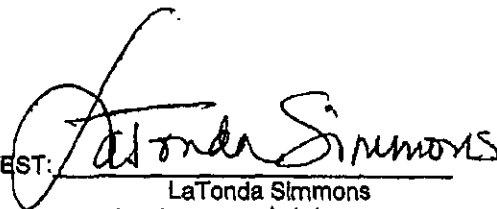
AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST:



LaTonda Simmons
City Clerk and ~~Deputy~~ Clerk of the
Council of the City of Oakland, California

INTRODUCED BY COUNCIL MEMBER
OFFICE OF THE CITY CLERK
OAKLAND

DRAFT

City Attorney

2009 JUN 11 **OAKLAND CITY COUNCIL**

ORDINANCE NO. _____ C.M.S.

AN ORDINANCE AMENDING OAKLAND ORDINANCE NO. 12690 C.M.S., SECTION 2, SUBSECTION B., TO REDUCE THE NUMBER OF OVERSIGHT COMMITTEE MEMBERS REQUIRED FOR A QUORUM FROM SEVEN MEMBERS TO SIX MEMBERS.

WHEREAS, City of Oakland Ordinance 12690, Section 2, Subsection b., provides that seven members of the Violence Prevention and Public Safety Oversight Committee shall constitute a quorum; and

WHEREAS, a quorum is required in order for a board or commission to conduct official business; and

WHEREAS, the Violence Prevention and Public Safety Oversight Committee is charged to make recommendations to the Mayor and the City Council on any new regulation, resolutions or ordinances for the administration of the programs to comply with the requirements and intent of the Violence Prevention and Public Safety Act (Measure Y); and

WHEREAS, during the past calendar year, several Oversight Committee meetings were cancelled due to lack of quorum; and

WHEREAS, the inability to establish a quorum diminished the ability of the Oversight Committee to conduct official business; and

WHEREAS, the City has identified the reduction of Oversight Committee members required for quorum from seven members to six members as a remedy to future meeting cancellations; now, therefore

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

SECTION 1. Ordinance No.12690 C.M.S. is hereby amended to read as follows; additions are indicated by underscoring and deletions are indicated by ~~strike through~~ type; portions of the original ordinance not cited or not shown in underscoring or ~~strike through~~ type are not changed.

Ordinance Section 2.

- a. The Committee shall consist of eleven (11) members. The Mayor shall appoint three members of the Committee and each council member shall appoint one member. Members need to reside and/or be employed in the City of Oakland.

- b. ~~Seven~~ Six members shall constitute a quorum.
- c. The members shall be appointed to terms of one year, said terms to commence upon the date of appointment, except that an appointment to fill a vacancy shall be for the unexpired term only. Members may be reappointed to subsequent terms. If a Member has not been reappointed or replaced by the expiration of his or her one term, that Member may remain in hold-over status for up to one year, but may be replaced by the appointing authority at any time during the hold-over period.

SECTION 2. SEVERABILITY: If any article, section, subsection, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional, the offending portion shall be severed and shall not affect the validity of remaining portions which shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE: This ordinance shall become effective immediately upon final adoption of it receives six or more affirmative votes; otherwise it shall become effective upon the seventh day after final adoption.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

DATE OF ATTESTATION: _____

Community Jobs Oversight Commission

Bylaws

ARTICLE I Establishment and Governing Law

- 1) **Name**
Community Jobs Oversight Commission (“Commission”)
- 2) **Authority, Statutory Requirements: and Other Laws and Policies**
The Oakland City Council (“Council”) established the Commission in October 2012, through Ordinance No. 13140-CMS (the “Establishing Ordinance”). The Commission is referenced in the Cooperation Agreement, a contract entered into between the City of Oakland (“City”) and various community stakeholders in December of 2012. The Commission shall comply with all applicable laws, including, but not limited to, the City of Oakland Charter, the Establishing Ordinance, the Oakland Sunshine Ordinance (Ordinance No. 11957 C.M.S., adopted January 14, 1997), the Ralph M. Brown Act (Government Code sections 54950 et seq.), the Political Reform Act of 1974 (Government Code sections 81000 et. seq.), the Public Records Act (Government Code sections 6250 et seq.), and the Oakland Conflict of Interest Code (Ordinance # 11979, as amended). If any conflict exists between any of the foregoing laws and these bylaws, the applicable law shall control over the bylaws.

ARTICLE II Duties, Functions, and Commissioner Appointments

- 1) **Duties and Functions**
The Commission shall fulfill duties and functions as set forth in the Establishing Ordinance which are as follows:
 - (a) To review implementation of the Cooperation Agreement, and to work with the parties to the Cooperation Agreement to attempt to resolve issues that arise in implementation;
 - (b) To review compliance of employers with the Jobs Policies including the review of background exceptions, as set forth in the Cooperation Agreement;
 - (c) In cases where the Oversight Commission deems an employer to be out of compliance with the Jobs Policies, to directly negotiate with that employer a remedy for the alleged violation, through a negotiated compliance plan;
 - (d) In cases where a negotiated remedy cannot be reached or has not been reached, to recommend to the City Administrator specific action to enforce the Jobs Policies;
 - (e) To review any proposed changes to the Jobs Policies or to the terms of the LDDA that are directly related to the Jobs Policies; and

- (f) To engage the Implementation Committees described in the Cooperation Agreement for advice and assistance in the performance of investigative functions and negotiation of compliance plans.

As described in the Establishing Ordinance, the above duties and functions shall be carried out under the ultimate authority of the Oakland City Administrator. The City Administrator shall have the power to review and approve, disapprove, or modify enforcement actions recommended by the Oversight Commission pursuant to Section 2(d), above. The Establishing Ordinance requires that recommended enforcement actions be carried out by the City Administrator's office unless the City Administrator disapproves or modifies such action. City Administrator's review of recommended enforcement actions may occur either upon the City Administrator's initiative, or pursuant to a request from an affected party.

The OAB Jobs Policies Implementation Plan for Compliance and Enforcement will be utilized to guide the Commission's fulfillment of duties and functions as set forth in the Establishing Ordinance.

2) Number, Appointing Authority and Qualifications

Commission membership shall be as described in the Establishing Ordinance, which specifies as follows:

- (a) The Commission shall consist of eleven (11) members.
- (b) Members shall be appointed by the Mayor subject to confirmation by the affirmative vote of five (5) members of the Council. \
- (c) The membership of the Oversight Commission shall consist of the following: (i) one member nominated by the West Oakland Community Advisory Group; (ii) two members nominated by the Revive Oakland Coalition; (iii) two members nominated by the OaklandWORKS Coalition; (iv) two members representing organized labor; (v) two members representing the City; and (vi) two members representing employers. For purposes of this Section, the "Revive Oakland Coalition" shall consist of the following organizations, or their designated successors, acting collectively: the East Bay Alliance for a Sustainable Economy, the Alliance of Californians for Community Empowerment, and Oakland Community Organizations; and the OaklandWORKS Coalition shall consist of the following organizations, or their designated successors, acting collectively: People United for a Better Life in Oakland, Black Women Organized for Political Action, the West Oakland Environmental Indicators Project, and Bay Area Black Builders.
- (d) Commission members shall be appointed to one- or two-year staggered terms. There shall be no limit to the number of terms served.

- (e) Vacancies on the Commission shall be filled for any unexpired term in the same manner as the original appointments were made; provided, however, that if the Mayor does not submit for confirmation a candidate to fill the vacancy within 90 days of the date the vacancy first occurred, the Council may fill the vacancy. If the Mayor does submit for confirmation a candidate to fill a vacancy within the 90-day time frame and the Council does not confirm the candidate, the 90-day period shall commence anew. A seat filled by a holdover appointment will be considered vacant as of the expiration of the holdover's prior term of office. In the event an appointment to fill a vacancy has not occurred by the conclusion of a member's term, that member may continue to serve as a member of the Commission during the following term in a holdover capacity for a period not to exceed one year, to allow for the appointment of a member to serve the remainder of said following term.
- (f) A member of the Commission may be removed for cause, after hearing, by the affirmative vote of at least six members of the Council. Among other things, conviction of a felony, misconduct, incompetency, inattention to or inability to perform duties, or absence from three regular meetings except on account of illness or when absent from the City by permission of the Commission, shall constitute cause for removal.

3) Compensation

As required by the Establishing Ordinance, members of the Commission shall serve without compensation.

4) Oath of Public Office

Acceptance of the Oath of Public Office constitutes a Commission member's sworn responsibility of public trust. Members are required to serve well and to faithfully discharge their duties and responsibilities diligently and consistent with the laws of the City of Oakland and all pertinent state and federal laws.

5) Rules, Regulations and Procedures; Voting Requirements

Except for the higher two-thirds vote requirement in Article IX hereof, all actions by the Commission shall be by majority vote of those present at a meeting at which a quorum exists.

Rules, regulations and procedures for the conduct of Commission business shall be established by a vote of the members.

The Commission must vote to adopt any motion or resolution.

6) Conflict of Interest

No member of the Commission shall cast a vote on or participate in a decision-making capacity on the provision of services by that member or any organization that the member directly represents, on any matter which would provide a direct financial benefit to such member or a member of his or her immediate family, or on any other matter which would result in the member violating any conflict of interest law or regulation.

ARTICLE III

Officers

Officers shall be a Chairperson and Vice Chairperson chosen from members of the Commission.

1) Chairperson

The Chairperson shall preside at all meetings of the Commission, and shall submit such agenda, recommendations and information at such meetings as are reasonable and proper for the conduct of the business affairs and policies of the Commission. The Chairperson shall sign all documents necessary to carry out the business of the Commission.

2) Vice Chairperson

The Vice Chairperson shall assist the Chairperson as directed and shall assume all the obligations and authority of the Chairperson in the absence or recusal of the Chairperson.

3) Election of Officers

The Officers shall initially be elected by vote from among the members of the Commission at the Commission's first regular meeting after adoption of these bylaws, or as soon thereafter as possible.

4) Removal of Chairperson

Upon an affirmative vote of the members of the Commission, any Officer may be removed from office.

5) Term of Office

The Officers shall hold office until the first meeting of the next calendar year following their election. No person shall be elected as an Officer for longer than his or her Commission term of office.

6) Vacancies

If the office of the Chairperson becomes vacant, the Vice Chairperson shall become Chairperson. If the office of the Vice Chairperson becomes vacant for any reason, the Commission shall vote to elect a successor from among the Commission members at the next regular meeting, and such office shall be held for the unexpired term of said office.

ARTICLE IV

Planning and Oversight Staff

1) City Administrator

The Commission shall receive staff support from the office of the Oakland City Administrator, as determined by the City Administrator.

2) Legal Advisor

The Oakland City Attorney's Office ("OCA") is the Commission's legal advisor. The OCA shall provide the Commission with legal assistance as determined by the OCA.

Subject to the OCA's authority as described in the foregoing paragraph, any member of the Commission may consult informally with any OCA attorney assigned by the OCA to the Commission on any matter related to Commission business. However, a request from a Commission member for assistance from the Commission's assigned attorney requiring significant legal research, a substantial amount of time and attention, or a written response, may be made only through the Commission Chairperson or by a vote of the Commission.

3) Commission Staff

Commission members may consult staff of the City Administrator's Office informally, but any request for substantial assistance or a written report must be authorized by a vote of the Commission.

4) Custodian of Records

Pursuant to section 20.020.240 of the Sunshine Ordinance, the Commission shall maintain a public records file that is accessible to the public during normal business hours. The City Clerk shall be the official custodian of these public records, which shall be maintained in the manner consistent with records kept by the City Clerk on behalf of all other standing Commissions.

If authorized by the City Administrator, a designated member of City staff shall act as Custodian of Records to the Commission. The Custodian of Records shall keep the records of the Commission, shall record all votes, and shall prepare minutes and keep a record of the meetings in a journal of the proceedings.

ARTICLE V

Committees

1) Implementation Committees

The Commission may vote to engage the Implementation Committees described in that certain Cooperation Agreement dated December 20, 2012, for advice and assistance in performance of investigative functions and negotiation of compliance plans in relation to the OAB Construction and Operation Jobs Policies.

2) Ad Hoc Committees

The Chairperson, at his or her discretion, may establish ad hoc committees to perform specific tasks. An ad hoc committee shall dissolve when the task is completed and the final report is given.

ARTICLE VI

Meetings

1) Quorum

A quorum shall consist of more than half of sitting Commission members. A quorum shall be called for prior to any official business being conducted at the meeting. If there is no quorum at that time, no official action may be taken at that meeting. In the event that a quorum is not established within thirty (30) minutes of the noticed start time of the meeting, the Chairperson, in his or her discretion, may cancel the meeting.

In the event that quorum is not established for a scheduled informational meeting with no action items on the agenda, the Chairperson, at his or her discretion, may allow the meeting to make place or may cancel the meeting. Official action may not be taken without a quorum.

3) Voting

Each member of the Commission shall have one vote. Consistent with Article II, Section 5, a motion shall be passed or defeated by a simple majority of those members present and voting at a meeting where a quorum has been established.

4) Public Input

(a) Public Input On Agendized Items

At every regular meeting, members of the public shall have an opportunity to address the Commission on matters within the Commission's subject matter jurisdiction. Public input and comment on matters on the agenda, as well as public input and comment on matters not otherwise on the agenda, shall be made during the time set aside for public comment; provided, however, that the Commission may direct that public input and comment on matters on the agenda be heard when the matter regularly comes up on the agenda.

The Chairperson may limit the total amount of time allocated for public discussion on particular issues and/or the time allocated for each individual speaker.

(b) Public Input On Non-Agendized Items (Open Forum)

Matters brought before the Commission at a regular meeting which were not placed on the agenda of the meeting shall not be acted upon or discussed by the Commission at that meeting unless action or discussion on such matters is permissible pursuant to the Brown Act and the Sunshine Ordinance. Those non-agenda items brought before the Commission which the Commission determines will require consideration and action and where action at that meeting is not so authorized shall be placed on the agenda for the next regular meeting.

(c) Identification of Speaker

Persons addressing the Commission shall be asked to state their names and the organization they are representing, if any. They shall be asked to confine their remarks to the subject under discussion, unless they are speaking during the Open Forum portion of the Agenda.

5) Regular Meetings

The Commission shall meet regularly on the third Thursday of each month, at the hour of 6:00 pm, in Oakland, California. In the event that the regular meeting date shall be a legal holiday, then any such regular meeting shall be held on the next business day thereafter that is not a legal holiday. A notice, agenda and other necessary documents shall be delivered to the members, personally or by mail, at least seventy-two hours prior to the meeting.

6) Notice and Conduct of Regular Meetings

Notices and agendas of all regular Commission meetings requiring notice shall be posted in the City Clerk's Office and on an exterior bulletin board accessible twenty-four hours a day. Notice of regular meetings shall be posted at least seventy-two hours before the meeting. Action may only be taken on items for which notice was provided in compliance with the Sunshine Ordinance and the Brown Act. The agenda shall contain a meaningful description of each item to be transacted or discussed at the Commission meeting so that a person can reasonably determine if his or her interests may be affected by the item.

7) Minutes

Minutes shall be taken at every Commission meeting. Minutes shall be prepared in writing by the Custodian of Records. Copies of the minutes of each Commission meeting shall be made available to each member of the Commission and the City. Approved minutes shall be filed in the official book of minutes of the Commission.

ARTICLE VII

Agenda Requirements

1) Agenda Preparation

The agenda is prepared through the joint effort of the Chairperson and Commission Staff, with appropriate legal review.

At the outset of a Commission meeting, the Commission may remove items from the posted agenda, but may not add items to the posted agenda or otherwise modify it. Nothing in this Article VII shall change the requirements for agenda noticing and modification to the agenda as required by the Brown Act, Sunshine Ordinance or other applicable law. The agenda shall contain a meaningful description of each item to be transacted or discussed at the Commission meeting so that a person can reasonably determine if his or her interests may be affected by the item.

ARTICLE VIII

Parliamentary Authority

1) Rosenberg's Rules of Order

The business of the Commission shall be conducted, to the extent possible, in accordance with parliamentary rules as contained in Rosenberg's Rules of Order, except as modified by these rules and in accordance with State open meeting laws and local open meeting laws, including, without limitation, the Brown Act, the Oakland Sunshine Ordinance, and the Establishing Ordinance. Failure of compliance with Rosenberg's Rules of Order shall not constitute cause for invalidation of any Commission action of which a majority of Commission members clearly expressed approval.

2) Representation of the Planning and Oversight Committee

Any official representations on behalf of the Commission before the City Council or any other public body shall be made by a member of the Commission specifically so designated by vote of the Commission.

ARTICLE IX

Amendment of Bylaws

The Commission may adopt bylaws amendments at any regular meeting of the Commission by vote of two-thirds of the members present at which a quorum exists; provided such proposed amendments are circulated in writing to all Commission members at least ten (10) calendar days prior to such meeting, and ten (10) calendar days' public notice shall be posted.



Agenda Item #9:
Oakland Unite/HSD
6-month contract extension

Safety and Services Oversight Commission
April 27, 2015

Overview of Measure Z:

What can we expect?

- 2014 Oakland Public Safety and Services Violence Prevention Act
- January 1 2015 – December 31, 2024
- Parcel Tax (\$99.77) and Parking Lot Surcharge (8.5%)
- Desired Outcomes:
 - 1) Reduce Homicides, robberies, and gun-related-violence,
 - 2) Improve police and fire emergency 911 response times and other police services
 - 3) Invest in violence prevention and prevention strategies that provide support for at-risk youth and young adults to interrupt the cycle of violence and recidivism
- 3% of total funds for audit and evaluation, and support MZOC (materials, retreats, consultants)
- Of remaining 97%:
 - Fire Department = \$2 million
 - Then, of remaining, Police Department = 60% and HSD = 40%

Overview of Measure Z:

What can we expect?

Oakland Police Department:

- Geographic Policing – CRT's, CRO's formerly PSO's, intelligence-based violence suppression, DV and Child Abuse intervention, Ceasefire
- Maintenance of Sworn Officers – no less than 678 “boots on the ground” by July 1, 2016, no layoffs below 800, annual “hiring plan” (3 exceptions – grants, fiscal crisis, natural turnover)

Overview of Measure Z:

What can we expect?

Human Services Department/Oakland Unite:

- “Coordination of public systems and community-based social services with a joint focus on youth and young adults at highest risk of violence as guided by data analysis”
 - Street Outreach and Case Management (employment, mental health, educational support)
 - Crisis Response, Advocacy, and Case management to victims of crime (DV, CSEC, shootings, homicides)
 - Reentry Services (case management, educational and employment support, reduce recidivism)
 - Young Children exposed to Trauma (domestic or community violence)

Overview of Measure Z:

What can we expect?

Safety and Services Oversight Committee (SSOC):

- 9 members – Mayor and Councilmembers each appoint 1 member
- At least 2 members: have law enforcement or criminal justice background, have experience working with “service-eligible populations,” and will reflect “service-eligible populations”
 - CAO recommends new membership, seated no later than April
- Review the administration, coordination, and evaluation of strategies and practices mandated by ordinance, including fiscal performance
- Every 3 years, approve a “priority spending plan” (proposed expenditures, strategies, measurable outcomes and metrics)
 - First one must happen by end of April 2015 (120 days from adoption)
- Twice a year, will review a progress report from HSD, OPD and OFD
- Annual joint meeting with Council and other commissions on public safety

RFP: Process & Timeline

- For new contracts to begin July 1, 2015, RFP should have been released in February/March. Considering need for SSOC and Council approval of spending plan/RFP, this is impossible.
- Requesting a 6 month extension of the process for a more robust planning period means:
 - all current contracts extended until December 31, 2015
 - RFP approved July 2015
 - RFP released August 2015
 - Proposals due September 2015
 - Recommendations/Approval of Awards October 2015
 - Contract Negotiations November/December 2015
 - New Contracts begin January 1, 2016

RFP: Process & Timeline

- Internal Review (*January-February*):
 - past data and evaluations, past provider/client input
 - staff feedback
 - literature review of best practices and effective models
- External Review (*January-February*):
 - Asset Inventory and Gap Analysis (Urban Strategies)
 - City Stakeholder Interviews (Prevention Institute)
 - Providers/Clients Focus Groups
 - ED Listening Session/Youth Forum
 - Public Partner Meetings
- Draft Recommendations for RFP/Spending Plan (*March/April*)
 - Synthesize information into first draft
 - Prepare final draft
- Present Recommendation and Secure Approval (*May-June*)
 - SSOC, Public Safety Committee, and Full Council Approvals

OU Listening Campaign Overview

- **Six** focus groups were held with a total of **26** Oakland Unite agencies represented, across all program strategies: Family Violence and CSEC; Shooting and Homicide Response; Street Outreach; Youth Employment; Young Adult Reentry; and Youth Case Management
- **Three** intense focus groups were held with: **6** OU youth participants, **7** OU young adult participants, and **10** members of the Youth Advisory Commission
- Additionally, **three** listening sessions were held with: **17** Executive Directors in the Oakland Unite Network; **8** members of the Ceasefire Partnership Committee; and a general public Youth Forum with over **120** youth participants (co-sponsored with OFCY)
- This input will be combined with **participant and provider feedback** collected by RDA from prior year evaluations and interviews, along with **a services gap analysis and community stressor report** created by Urban Strategies
- Also looking at **best practices** and **innovative programming** in other cities including San Francisco, Richmond, Los Angeles, Seattle, Chicago, New Orleans, Baltimore, and Boston
- Interviews with **key stakeholders and systems leaders**, including the Mayor, Councilmembers, OUSD Superintendant, Chief of Probation, District Attorney, State Parole Office, and Public Health Dept

Summary of Grantee and Participant Feedback

Strategies	Success	Gaps/Challenges	Hopes/Aspiration
Focused Youth Services (JJC and OUSD Wraparound Services; and Youth Employment)	<ul style="list-style-type: none"> Intense relationships and consistent presence of mentor/advocate/case manager are critical elements to participant success Improved coordination/collaboration across strategies, systems and agencies 	<ul style="list-style-type: none"> Sometimes a disconnect with probation/schools, in terms of alignment of goals, consistent communication Lack of shared risk assessment and evaluation tools Gaps in some services, esp in areas of long-term employment, enrichment opportunities, mental health/substance abuse, and intensive academic support 	<ul style="list-style-type: none"> Revisting and strengthening Intensive Case Management/Life Mentorship model with emphasis on relationships Streamlining and improving communication and collaboration between partners and across systems
Young Adult Reentry Services	<ul style="list-style-type: none"> Improved data and information in regards to how we access, use and share 		<ul style="list-style-type: none"> Expanding access and availability of resources, with an eye towards increasing providers' internal capacities
Family Violence Intervention	<ul style="list-style-type: none"> We have positive impact on lives in areas of school engagement, job training/transitional employment, decrease in recidivism/contact with law enforcement, and improved access to resources 	<ul style="list-style-type: none"> Caseload sizes can impact ability to engage participants as intensively or consistently as needed Lack of support systems for entire family 	<ul style="list-style-type: none"> In particular, must develop improved pathways and relationships with long-term employers
Violence Incident/Crisis Intervention	<ul style="list-style-type: none"> Increased ability to respond immediately to crises, esp around support to families of homicide victims, victims of gun violence, and mediation of retaliation (ie: 2nd and 3rd incidents) Dedicated program staff that reflect the participants' experiences, can relate and connect, and are passionate about the work 	<ul style="list-style-type: none"> Lack of long term shelter/ permanent housing Addressing needs of undocumented, LGBTQ, GWOC, CSE Males participants Staff burnout and promoting self-care of staff (vicarious trauma support) Inconsistency across CBO network in regards to financial strength, staff turnover, consistent/supportive management, and regular trainings 	<ul style="list-style-type: none"> Improve ability to measure different types of change and outcomes across agencies and services Develop trainings and shared standards of practice Develop a more cohesive theory of change that encompasses all of OU

Comments & Questions???



To: SSOC Commissioners
From: Chantal Cotton Gaines, Assistant to the City Administrator
Date: 4/27/2015
Priority Spending Plan Timeline and CAO, Finance, and Mayor's Office
Subject: Priority Spending Plans

The Oakland Public Safety and Services Violence Prevention Act of 2014 (Safety and Services Act) calls for each department which will receive funds from the Act to present, every three (3) years, a priority spending plan for funds received from the Act. The plan should include proposed expenditures, strategic rationales for expenditures, and intended measureable outcomes expected from those expenditures. The Act calls for the presentation of a plan to be presented within 120 days of January 1, 2015 which is the effective date of the Act. This report presents a timeline for all priority spending plans which will come before the Commission as well as presenting the priority spending plans for the City Administrator's Office, the Finance Department, and the Mayor's Office.

Overall Timeline:

<i>4/27/2015</i>	Intro to Spending Plans; Presentation of CAO, Finance, and Mayor's Office Spending Plans
<i>5/18/2015</i>	Introduction of Human Services Spending Plan, Police Dept. Spending Plan, and Fire Dept. Spending Plan
<i>5/28/2015</i>	SSOC Approval/Recommendation related to all spending plans
<i>June Meeting</i>	Any other recommendations related to spending plans

The following pages show the priority spending plans for the CAO, the Finance Department, and the Mayor's Office. The plans only include a two year projection because funding beyond the second year is subject to the City's Budget process which occurs on two-year cycles.

Priority Spending Plan - City Administrator's Office
27-Apr-15

	FY 15-16	FY 16-17	FY 17-18
Estimated Revenue of Measure	\$ 24,658,021	\$ 25,207,875	Unknown at this time

**Note, each year has a CPI Increase*

3% of Total Revenue	\$ 739,741	\$ 756,236	Unknown at this time
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This revenue can be used for: audit, evaluation, SSOC support and supplies

Proposed Priority Spending Plan by Fiscal Year

Item	FY 15-16	FY 16-17	FY 17-18
Annual Evaluation Services and Associated Costs	\$ 477,945	\$ 491,407	Unknown
SSOC Materials/Support	\$ 8,000	\$ 8,000	Unknown
O&M for Assessment (Engineering) Contract	\$ 18,000	\$ 18,000	Unknown
CAO Asst. to the City Admin (.5 FTE)	\$ 89,888	\$ 91,174	Unknown
CAO Admin Staff (.3 FTE)	\$ 39,275	\$ 39,829	Unknown
CAO Total	\$ 633,108	\$ 648,410	Unknown at this time

Descriptions:

Annual Evaluation Services and Associated Costs

The evaluation, mandated by the Safety and Services Act of 2014, evaluates the strategies funded with Measure Z (Safety and Services Act) funding each year. It is performed by an independent evaluator and the SSOC contributes to the evaluation scope before the RFP is released for a third party evaluator.

SSOC Materials/Support

Support for the SSOC can include funding for printing, retreats, special speakers, contracts fees, etc. The SSOC can discuss the use of their budget.

O&M for Assessment (Engineering) Contract

The City contracts with an outside firm, currently Francisco & Associates, to serve as the assessment engineer for special districts and special measures. This contract provides the annual proposed CPI increase for all special measures.

CAO Staff

Two staff members support the SSOC, 0.5 FTE of an Assistant to the City Administrator as the policy staffer to the Commission and 0.3 FTE of an administrative staffer as the additional administrative support for the Commission.

Priority Spending Plan - Finance Department - Controller's Bureau
27-Apr-15

	FY 15-16	FY 16-17	FY 17-18
Estimated Revenue of Measure	\$ 24,658,021	\$ 25,207,875	Unknown

**Note, each year has a CPI Increase*

3% of Total Revenue	\$ 739,741	\$ 756,236	Unknown
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This revenue can be used for: audit, evaluation, SSOC support and supplies

Proposed Priority Spending Plan by Fiscal Year

Item	FY 15-16	FY 16-17	FY 17-18
Annual Audit	\$ 23,320	\$ 23,320	Unknown
Finance Dept. Total	\$ 23,320	\$ 23,320	Unknown

Description(s):

Annual Audit

The audit, mandated by the Safety and Services Act of 2014, evaluates the spending of all strategies funded with Measure Z (Safety and Services Act) funding each year. It is performed by an independent auditing firm and overseen by the Controller's Bureau.

Priority Spending Plan - Mayor's Office
27-Apr-15

	FY 15-16	FY 16-17	FY 17-18
Estimated Revenue of Measure	\$ 24,658,021	\$ 25,207,875	Unknown

**Each year assumes a 2% CPI*

3% of Total Revenue	\$ 739,741	\$ 756,236	Unknown
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This revenue can be used for: audit, evaluation, SSOC support and supplies

Proposed Priority Spending Plan by Fiscal Year

Item	FY 15-16	FY 16-17	FY 17-18
Special Asst. to the Mayor (.4 FTE)	\$ 83,313	\$ 84,506	Unknown
Mayor's Office Total	\$ 83,313	\$ 84,506	Unknown

Description(s):

Special Asst. to the Mayor - Public Safety Focused

The Special Asst. to the Mayor with a public safety focus connects may public safety initiatives in the City, including the Safety and Services Act, in an effort to ensure that all public safety efforts will be effective in increasing public safety in Oakland. The Safety and Services Act covers .4 FTE.

Total Allocations of the 3 Percent
27-Apr-15

	FY 15-16	FY 16-17	FY 17-18
Estimated Revenue of Measure	\$ 24,658,021	\$ 25,207,875	Unknown at this time

**Note, each year has a CPI Increase*

3% of Total Revenue	\$ 739,741	\$ 756,236	Unknown at this time
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This revenue can be used for: audit, evaluation, SSOC support and supplies

The following table summarizes all proposed allocations for the CAO, Finance Dept., and the Mayor's Office which total the 3 percent allocation for staff support, evaluation, auditing, SSOC support, and supplies.

	FY 15-16	FY 16-17	FY 17-18
CAO Total	\$ 633,108	\$ 648,410	Unknown at this time
Finance Dept. Total	\$ 23,320	\$ 23,320	Unknown
Mayor's Office Total	\$ 83,313	\$ 84,506	Unknown
Grand Total	\$ 739,741	\$ 756,236	Unknown at this time