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CITY OF OAKLAND

MEMORANDUM

TO: HONORABLE MAYOR & CITY COUNCIL

FROM: Deanna J. Santana
City Administrator

SUBJECT: Zero Waste RFP Release

DATE: July 23, 2012

INFORMATION

As you know, on August 3, 2012 Public Works Agency will begin the release of the Request for Proposals (RFP) for Zero Waste Services. Effective this date all inquiries and conversations regarding the RFP must be directed to the Process Coordinator, Garrett Fitzgerald, as adopted in the Protocol for Process Integrity (Resolution No. 83729 C.M.S).

While the Protocol for Process Integrity does not clearly specify that communication between the potential proposers and a candidate for City Council is limited, the Administration considers that communications with candidates to apply to this procurement since successful candidates will be making key decisions upon entering office. For this purpose, the Administration considers a candidate a person that has filed a California Form 501 with the Oakland City Clerk. The City Clerk will provide notice of the Protocol for Process Integrity to all candidates.

Respectfully submitted,

/s/

DEANNA J. SANTANA
City Administrator