

PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, April 14, 2010, 4:30 P.M.

Lakeside Garden, 666 Bellevue Avenue, Oakland, CA



CITY of OAKLAND

OFFICE of PARKS & RECREATION

MINUTES

1. CALL TO ORDER:

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, April 14, 2010 at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland. Commissioner Montauk convened the meeting at 4:39 p.m. Gail McMillon, OPR Reservation Supervisor conducted the roll call. A quorum was present. Commissioner Taylor arrived at 4:40 p.m. to convene the meeting.

2. ROLL CALL:

Present: Judy Belcher, Michael Hammock, Jeffrey Taylor, Howard Matis, Barry Miller, Susan Montauk, Brad Ricards

Absent: Benjamin Scott, Osagie Enabulele (excused), Calvin Wong (excused)

Staff Present: Gail McMillon, Dana Riley, Frederick Morris, Marcelina Sanchez

Guests: James Birchall, Steve Harker, Charlotte Hennessy, Mitch Thomson-PWA Tree Services, Laura Wolff, Lily Kaplan, Elena Serrano, Kate Glass, Wilbert Lee

3. DISPOSITION OF MINUTES:

Minutes of the March 10, 2010 meeting.

MOTION: Commissioner Taylor entertained a motion to approve the meeting minutes.

Moved by: Commissioner Hammock; **Seconded by:** Commissioner Montauk, **Abstain:** Commissioner Matis, Commissioner Ricards, Commissioner Taylor

4. SPECIAL ORDERS:

None

5. PRAC PENDING LIST:

A. Commissioner Report Update, Commissioner Taylor – Still working on report

6. MODIFICATIONS TO THE AGENDA:

Item 11a-Conditional Use Permit - moved up.

Request Approval of the Design and Construction of a Golf Practice Facility Located at Lake Chabot Golf Course 11450 Golf Links Road, and Approval of the Major Conditional Use Permit for the Construction of the Project

James Birchall, General Manager and Steve Harker, President, PGA Professional Touchstone Golf, presented the report.

Commissioner Taylor entertained a motion to approve the design and construction of a golf practice facility located at Lake Chabot Golf Course 11450 Gold Links Road and to approve the Major Conditional Use Permit for the construction of the project.

Moved by: Commissioner Belcher, **Seconded by:** Commissioner Hammock, **Obtained:** Commissioner Miller

Motion: Passed

7. NEW BUSINESS:

A. **Appeal of Tree Removal Permit for 115 Hollywood Avenue.**

Mitch Thomson, Arborist, PWA Tree Services, presented the report. The tree appeal is pertaining to one leaning tree supported by cables that is a significant risk to the City if it falls. Charlotte Hennessy, speaker and owner of the property, indicated that the tree has termites and she was in agreement with the Arborists findings that the tree is a risk. Laura Wolff, speaker who lives at property to the west of the property spoke on behalf of the appeal to sustain the tree.

Commissioner Taylor entertained a motion to deny the appeal and the allow removal of the one leaning tree.
Moved by: Commissioner Montauk, **Seconded by:** Commissioner Hammock, **Motion: Unanimously Passed.**

B. Request Permission for Oakland Youth Leagues to Operate Concessions and Collect Funds During Permitted Sporting Events on Oakland Fields During the 2010 Season:

Freddie Morris, OPR Field Use Coordinator, presented the staff report on behalf of the non-profit frequent-user youth teams that utilize the fields to continue to operate concession stands officially. They must provide a Food Handler's Permit and insurance. Proceeds from the sale of goods will help pay for equipment, umpires, trips, scholarships and field repair.

Commissioner Taylor entertained a motion to approve the request for permission for Oakland Youth Leagues to operate concessions and collect funds during permitted sporting events on Oakland fields during the 2010 season.
Moved by: Commissioner Hammock, **Seconded by:** Commissioner Belcher, **Motion: Unanimously Passed.**

C. Request from Ace Arts for the Approval of a Mural Design and Permission to Install the Mural on the Josie de la Cruz Park Fence:

Marcelina Sanchez, Program Director at Josie de la Cruz Park/Carmen Flores Recreation Center, presented the staff report on behalf of the community, recreation center and the artist. The mural is a semi permanent structure that will be hung with special hooks. It can be taken down and re-installed. They are going to use a UV resistant paint on marine grade plywood which carries a fifteen year warranty. The mural will come with a five year general maintenance contract provided by Ace Arts. The design is in draft form and is not finalized. They are still receiving input from the community.

Commissioner Taylor entertained a motion to approve the request from Ace Arts for the approval of a mural design and to install the mural on the Josie de la Cruz Park fence.
Moved by: Commissioner Miller, **Seconded by:** Commissioner Belcher, **Motion: Unanimously Passed.**

D. Informational Report on the Proposed Community Planning Process for Improvements to the Helen McGregor Park Located at the Intersection of West Street, Martin Luther King Jr. Way and 52nd Street:

Dana Riley presented the staff report on behalf of Mark Hall, OPR. Sally Hindman, Director of Spirit Artworks, presented the report on the planning process for improvements to Helen McGregor Park. One part of the planning process will include the installation of tile work that will be linked in to health education. They want to be involved in a community planning process to rebuild the park and get full input from the community on what's going to happen to the park. Spirit Artworks is working with Children's Hospital and with Dover Park Neighborhood Association on the improvements. Spirit Artworks would like to raise money from private funds to do the master plan and return to the PRAC with further plans.

Commissioner Taylor entertained a motion to accept and receive the informational report.
Moved by: Commissioner Matis, **Seconded by:** Commissioner Belcher, **Motion: Unanimously Passed.**

E. Request from Camps in Common for Permission to Collect Fees at a Barbecue Fundraiser at Mosswood Recreation Center on Saturday, April 24, 2010:

Gail McMillon presented the staff report on behalf of the Mosswood Recreation Supervisor. Lily Kaplan, Director of Camps in Common, spoke on the item. This is the third year Camps in Common has hosted the event at Mosswood Park. The proceeds from the event will be used to provide camperships for Oakland youth to enable them to attend programs at Oakland Feather River Camp during the summer of 2010. The programs are for ages 7 to 11, 10 to 15 and 12 to 15 years of age. Most tickets are purchased in advance, 20% of the funds are collected on-site. They also sell t-shirts and other Oakland Feather River Camp related merchandise. They will be able to

complete a Post Event Report next year.

Commissioner Taylor entertained a motion to approve the request from Camps in Common

Moved by: Commissioner Belcher **Seconded by:** Commissioner Montauk **Motion:** Unanimously Passed.

F. Request from Eastside Arts Alliance for Permission to Have Community Non-food and Food Vendors at the Malcolm X Jazz Festival at San Antonio Park on Saturday, May 22, 2010:

Gail McMillon presented the staff report. Elena Serrano, Program Director of Eastside Arts Alliance, spoke on the item. This is the organization's 10th year hosting the event at San Antonio Park. The organization is partially funded by the City of Oakland's Cultural Arts Program, private foundations, individual donors, and they earn money at the door of the Cultural Center. All money raised from the festival goes back into the cost of putting on the event, which costs approximately \$50,000.

Commissioner Taylor entertained a motion to approve the request from the Eastside Arts Alliance for permission to have community non-food and food vendors at the Malcolm X Jazz Festival.

Moved by: Commissioner Ricards, **Seconded by:** Commissioner Hammock **Motion:** Unanimously Passed.

G. Request from the Center for Early Intervention on Deafness (CEID) for Permission to Collect Donations and Turn in Collected Funds Onsite at Lakeside Park on Sunday, May 2, 2010:

Gail McMillon presented the staff report. Kate Glass, Special Events Coordinator, spoke on the item. This is the organization's first year hosting the event at Lakeside Park. The organization's events usually have an attendance of 50 to 100 people. The walkers consist of family members and board members. The CEID serve about 75 families a year and 30 families come to their site. Forty percent of their funding is recovered from the regional centers and the rest is grant funded, from private foundations and fundraising events.

Commissioner Taylor entertained a motion to approve the request for the Center of Early Intervention to collect donations and turn in collected funds at Lakeside Park.

Moved by: Commissioner Montauk, **Seconded by:** Commissioner Montauk, **Motion:** Unanimously approved.

8. COMMUNICATIONS

None.

9. PRAC COMMITTEE REPORT:

A. Advisory Board Sub-Committee: Commissioner Miller reported that they had a final meeting a couple of weeks ago. Jason Mitchell, OPR Fiscal Manager, was in attendance and spoke on fundraising and how finances are handled. Commissioner Ricards is re-drafting the manual for the Committee's review. The Committee will have something in writing to Director Jones-Taylor in a couple of weeks. The goal is to circulate the manual to the Commission in May.

B. Special Events Sub-Committee: Commissioner Montauk reported from the Special Events Sub-committee meeting in April that rather than looking to change all the fees regarding park use, a recommendation was made to add a \$25 application filing fee for a permit. This recommendation was added from the Budget Office's request for recommended additional changes to the Master Fee Schedule that was due within three days. The Committee may look at other fees in the future when more time allows.

10. ADVISORY COUNCIL REPORTS:

A. Commissioner Montauk and Commissioner Belcher reported on the Community Focus Group meeting that they attended at Carmen Flores Recreation Center. The attendance was sparse. Members of the Council Office was in attendance. There were 20 to 30 Chinese line dancers who provided the entertainment. Commissioner Belcher commented on the number of Chinese in attendance with no translation speaker. Translation speakers are provided depending on the demographics of the area which is predominantly Spanish speaking at Carmen Flores Recreation Center. Commissioner Belcher gave a tada to Marcelina Sanchez as a good director,

11. CONDITIONAL USE PERMITS:

Item 11a-Conditional Use Permit - moved up to Item 6 – Modifications to the Agenda. **Request Approval of the Design and Construction of a Golf Practice Facility Located at Lake Chabot Golf Course 11450 Golf Links Road, and Approval of the Major Conditional Use Permit for the Construction of the Project.**

12. UNFINISHED BUSINESS:

None

13. NEW BUSINESS:

See Item 7 – New Business. (Clerical Error Item#13 was a duplicate of Item #7)

14. COUNCIL REFERRALS:

None

15. DIRECTOR'S REPORT:

- A. Dana Riley reported on behalf of Director Jones-Taylor who is on vacation.
- B. Business card form (in packet). Commissioners, please return to Dana.
- C. Liaison list (in packet): This is the standing and ad-hoc committee list which is in draft form. Commissioners, please review list for comments/changes. Commissioner Montauk commented that she has been attending the Tree Committee meetings and would like to be on the Tree Committee officially. Commissioner Montauk commented that the City Stables Committee was not included. City Stables is not in committee stage right now and will likely be added.

16. OPEN FORUM:

- A. Commissioners discussed pros and cons of being a liaison to parks/Recreation Centers that are close to their neighborhoods versus those parks that are further away. Commissioner Taylor commented that they will re-visit the issue. Recommendation was to have one site in their district and one site further away.
- B. Wilbert Lee, citizen, spoke on Item 11. Mr. Lee was not in attendance when the item was presented. He had concerns with the existing driving range and wanted more improvements on the nine-hole, but was in favor of the plans that are being proposed.

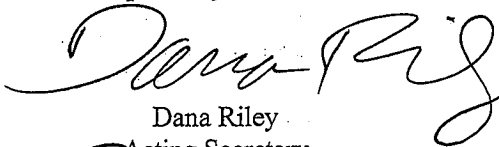
17. ANNOUNCEMENTS:

- A. Community Focus Groups Next meetings:
 - April 22nd, 7 pm at Arroyo Viejo with a focus area of Arroyo & Rainbow.
 - April 28th, 7 pm at deFremery focusing on deFremery Rec & Pool, Mosswood, Willie Keys and Campbell Village.

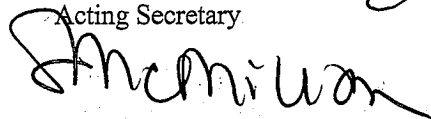
18. ADJOURNMENT:

The meeting was adjourned at 6:47 p.m.

Respectfully submitted,



Dana Riley
Acting Secretary



Gail McMillon
Acting Recording Secretary