



CITY of OAKLAND
OFFICE of PARKS & RECREATION

PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, July 14, 2010, 4:30 P.M.
Lakeside Garden Center, 666 Bellevue Avenue, Oakland, CA

AGENDA

1. CALL TO ORDER:
2. ROLL CALL:
BELCHER, ENABULELE, HAMMOCK, MATIS, MILLER, MONTAUK, RICARDS, SCOTT, TAYLOR, WONG, WU
3. DISPOSITION OF MINUTES:
 - A. Minutes of June 9, 2010
4. SPECIAL ORDERS:
5. PRAC PENDING LIST:
 - A. Commissioners Report Update, Commissioner Taylor
6. MODIFICATIONS TO THE AGENDA:
7. NEW BUSINESS:
 - A. **Approval of the Design and Implementation of the Lincoln Square – Outdoor Recreation Corridor Project:** Staff from the Community & Economic Development Agency and the Office of Parks and Recreation request approval of the design for the Lincoln Square – Alice Street Improvement Project with grant funds awarded by the Stewardship Council. The improvements will take place on the closed portion of Alice Street between 10th and 11th Streets, as an extension of the Lincoln Square Park in Chinatown providing a natural outdoor recreational corridor.
 - B. **Request Permission to Host a Family Fun Festival at Montclair Park and for Vendors to Collect Funds On-Site For Event Related Items Sold:** Montclair Recreation Center and Montclair Village Association, a non-profit organization is requesting to host *The Montclair Village Family Fun Festival* on Sunday, October 17, 2010, from 12 noon to 5:00pm in Montclair Park.
 - C. **Request from the San Francisco Mime Troupe for Permission to Collect Donations and Sell Event Related Merchandise at Lakeside Park on Thursday, August 4 and Friday, August 5, 2010 and at Mosswood Park on Saturday, August 29, 2010:** Staff received a request from the San Francisco Mime Troupe, a non-profit organization, requesting permission to collect donations by passing a hat and sell event related merchandise. The money collected will help cover the cost for the season. A Post Event Report is attached from the 2009 events at Lakeside Park and Mosswood Park.

- D. **Request from A Safe Place for Permission to Collect Funds On-site for their Annual Walk for Domestic Violence at Lakeside Park on Saturday, October 2, 2010:** Staff received a request from A Safe Place for permission to collect funds on-site at their annual Walk for Domestic Violence event at Lakeside Park on Saturday, October 2, 2010. All proceeds will benefit A Safe Place shelter for battered women.
- E. **East Bay AIDS Walk Request to Collect Registration Fees and Donations On-site at Lakeside Park and Eastshore Park on Saturday October 23, 2010:** Staff received a request from East Bay AIDS Walk for permission to collect registration fees and donations onsite at Lakeside Park and Eastshore Park for their East Bay AIDS Walk.
- F. **Request from LUNGeivity Foundation to Collect Registration Fees and Donations for their Walk/Run Fundraiser at Lakeside Park on Sunday, September 19, 2010:** Staff Received a request from the LUNGeivity Foundation for permission to collect registration fees and donations from their 2nd Annual Oakland Walk/Run at Lakeside Park.
- G. **Request from Triple Step For The Cure To Collect Donations and Have Food and Merchandise Vendor's Sell On-site During their 5K Fun Run/Walk at Lakeside Park on Sunday, October 17, 2010:** Staff received a request from Triple Step for the Cure for permission to collect donations and have food and merchandise vendors sell goods on-site at Lakeside Park for their first "*Stepping Towards the Cure*" 5K Fun Run/Walk at Lakeside Park on Sunday, October 17, 2010.
- H. **Approval of the Design and Implementation of the Oakland Morcom Municipal Rose Garden Improvement Project:** The Morcom Municipal Rose Garden Improvement Project retains, rehabilitates/repairs existing design elements, including the retaining wall, stairs, pool, pathway repairs, ADA upgrades, waterproofing of the Rose Garden building, and railing modifications. Staff recommends the Park and Recreation Advisory Commission approve the design and implementation of the Oakland Morcom Municipal Rose Garden Improvement Project.
- I. **Request from the United Negro College Fund, Inc. to Collect On-site Donations at their 26th Annual Walk-a-thon and Health Education Fair at Lakeside Park on Saturday, September 25, 2010 at Lakeside Park:** Staff has received a request from the United Negro College Fund, Inc., a non-profit organization, to collect donations at their 26th Annual Walk-a-thon and Health Education Fair at Lakeside Park on Saturday, September 25, 2010.

8. COMMUNICATIONS:

9. PRAC COMMITTEE REPORT:

10. ADVISORY COUNCIL REPORTS:

11. CONDITIONAL USE PERMITS:

12. UNFINISHED BUSINESS:


13. COUNCIL REFERRALS:

14. DIRECTOR'S REPORT:

15. OPEN FORUM:

16. ANNOUNCEMENTS:

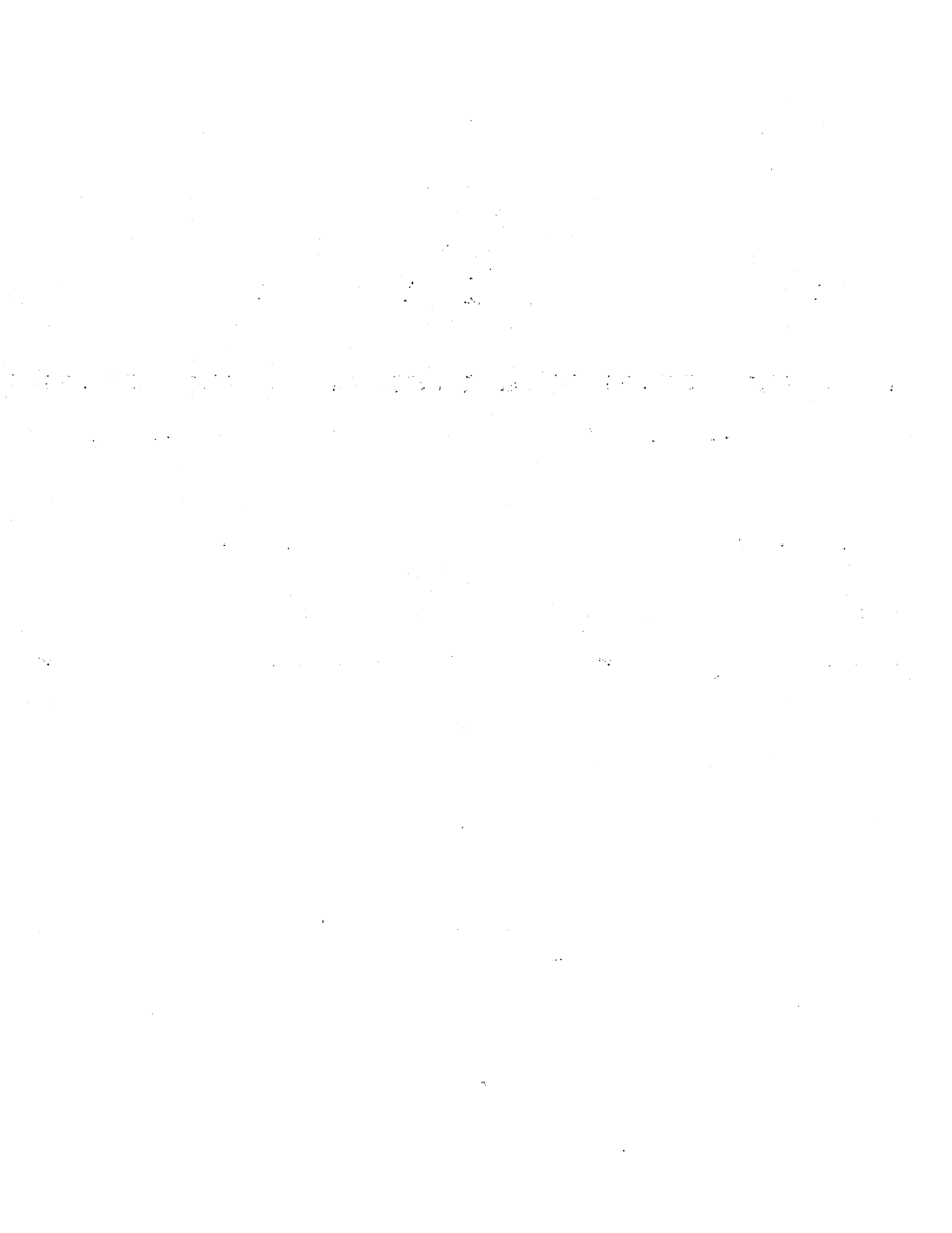
17. ADJOURNMENT:

 This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation* at (510) 238-7532 or TDD (510) 615-5883 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting:

Wednesday, September 8, 2010; 4:30 p.m.

*Lakeside Garden Center
666 Bellevue
Oakland, CA*



CITY OF OAKLAND
Interoffice Memorandum



TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Ali Schwarz, Project Delivery Division, CEDA
DATE: July 14, 2010
SUBJECT: Approval of the Design and Implementation of the Lincoln Square – Outdoor Recreation Corridor Project

SUMMARY

Staff from the Community & Economic Development Agency (CEDA) and the Office of Parks and Recreation request approval of the design for the Lincoln Square – Alice Street Improvement Project with grant funds awarded by the Stewardship Council (SC). This project addresses a request from community members to provide recreational facilities in the existing one-half acre area that was closed to through traffic by the City Council Resolution 54671 C.M.S. (see attached Exhibit H) and rebuilt under City Council Resolution 55436 C.M.S. in 1976. The improvements will take place on Alice Street between 10th and 11th Streets, as an extension of the Lincoln Square Park in Chinatown providing a natural outdoor recreational corridor.

Staff recommends PRAC approval of the design and implementation of the Lincoln Square Alice Street Outdoor Recreation Corridor Project. The Project will create a youth centered recreation area with a multipurpose playing field, ball courts, and community stage and game tables. The Lincoln Square Outdoor Recreation project was selected due to the densely populated area and lack of open green space.

FISCAL IMPACT

The City applied for and will receive \$200,000 from SC to implement the Lincoln Square Outdoor Recreation Corridor Project including an artificial turf multi-purpose playing field, game tables, and a community stage area. The grant funds will be appropriated to Office of Parks & Recreation Grants Fund (2996), Lincoln Square Recreation Center Organization (502234) and a Project to be determined.

The first two years of stewardship (2011-2013) for the Lincoln Square Outdoor Recreation Corridor Project will be the responsibility of the publicly selected contractor after which time stewardship responsibilities will revert to the Public Works Agency (PWA), Lincoln Square Elementary School and Neighborhood user groups. No direct operation or maintenance fiscal impacts are associated with this report until the project is funded and implemented. OPR and PWA will utilize existing budget authority and personnel to maintain the project. There are no matching funds required from the City of Oakland by this grant.

BACKGROUND

The Lincoln Square Outdoor Recreation Corridor Project is being implemented in order to accommodate the expanded needs of the community, residents, and the adjacent Lincoln Elementary School students. The users requested the City to develop additional recreational facilities and improve the space for children and youth in the existing asphalt open space that currently has limited use. Many community meetings were held between 2006 and 2010 during

which Project Delivery Division and Office of Parks and Recreation staff worked closely with the OUSD and community members to develop the project scope. The project will create a multi-purpose field, sports courts, a stage for outdoor events, and a pedestrian pathway with landscaping, seating and lighting. The Lincoln Square Park Project is on the FY2009/11 Park Project Prioritization List.

In the early 1920's, Downtown Oakland Chinatown's Lincoln Square Playground was a dirt lot where young Chinese boys and men played sandlot baseball. Years later, they competed in regional games bringing unity to the community, with some players advancing to semi-pro teams. Currently, the playground is an asphalt yard, with three basketball courts, and two children's play areas. The project will fill a huge void in the community by providing a facility where users will be able to experience "turf-based" field activities.

PROJECT DESCRIPTION

On 1/2 acre of Alice Street between 10th and 11th Streets, the project includes:

- Remove asphalt and install new colored concrete for sports courts, surrounded by permeable concrete
- Install an artificial turf multipurpose field surrounded by permeable concrete
- Install new pedestrian pathway with lighting
- Install a new performance platform/stage
- Install landscaping, seating and other amenities at the edges of the sports courts and multi-purpose field along pedestrian pathway
- Bid Alternates - stretch and exercise area and sidewalk bulb-outs on 10th and 11th Streets.
- Retain and modify underground utilities to remain in the right-of-way.

Project Schedule: The work is proposed to go to bid in August 2010, with construction to commence by April 2011 and complete by fall 2011.

The varied programs at Lincoln Square Recreation Center include Tai Chi and a variety of Chinese Dance classes offered to adults and seniors. Youth programs focus on Basketball, as it is the only competitive sport that can be played on the asphalt yard. This is the premise for building a "turf-type" field so that the community can be exposed field sports and recreation.

The specific location of this project is Alice Street (closed to traffic for over 30 years) between 10th and 11th Streets in Oakland, California. Alice Street is bordered by the Lincoln Elementary School on to the east and Lincoln Square Playground on the west.

SUSTAINABLE OPPORTUNITIES

Economic

The project will generate jobs for Oakland residents, as well as business tax, sales tax and other revenues for the City by those who work on the project. LBE/SLBE program requirements will apply to the construction contract.

Environmental

Contractors will be required to use recyclable construction materials to the extent feasible and to recycle construction debris in accordance with City standards. Landscaping improvements will follow the Bay Friendly Landscaping Ordinance standards.

Social Equity

The Project will provide much needed open recreational space for a densely populated and underserved population of youth and young adults.

DISABILITY AND SENIOR CITIZEN ACCESS

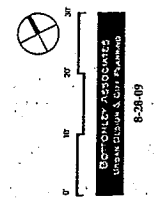
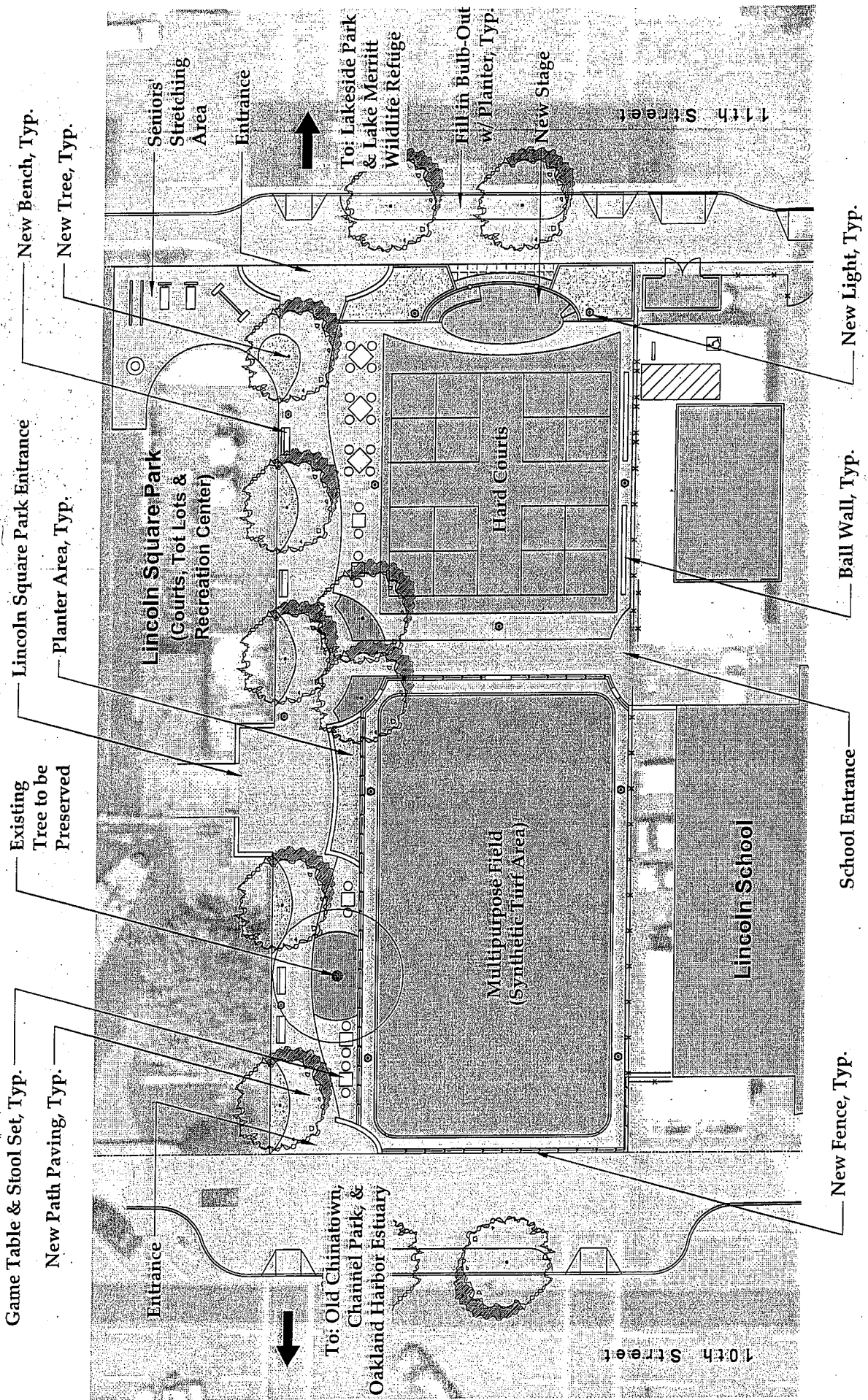
The Project will enhance and improve accessibility to persons with disabilities and senior citizens. All construction will meet the requirements of the Americans with Disabilities Act

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the design and implementation of the Lincoln Square Outdoor Recreation Corridor Project.

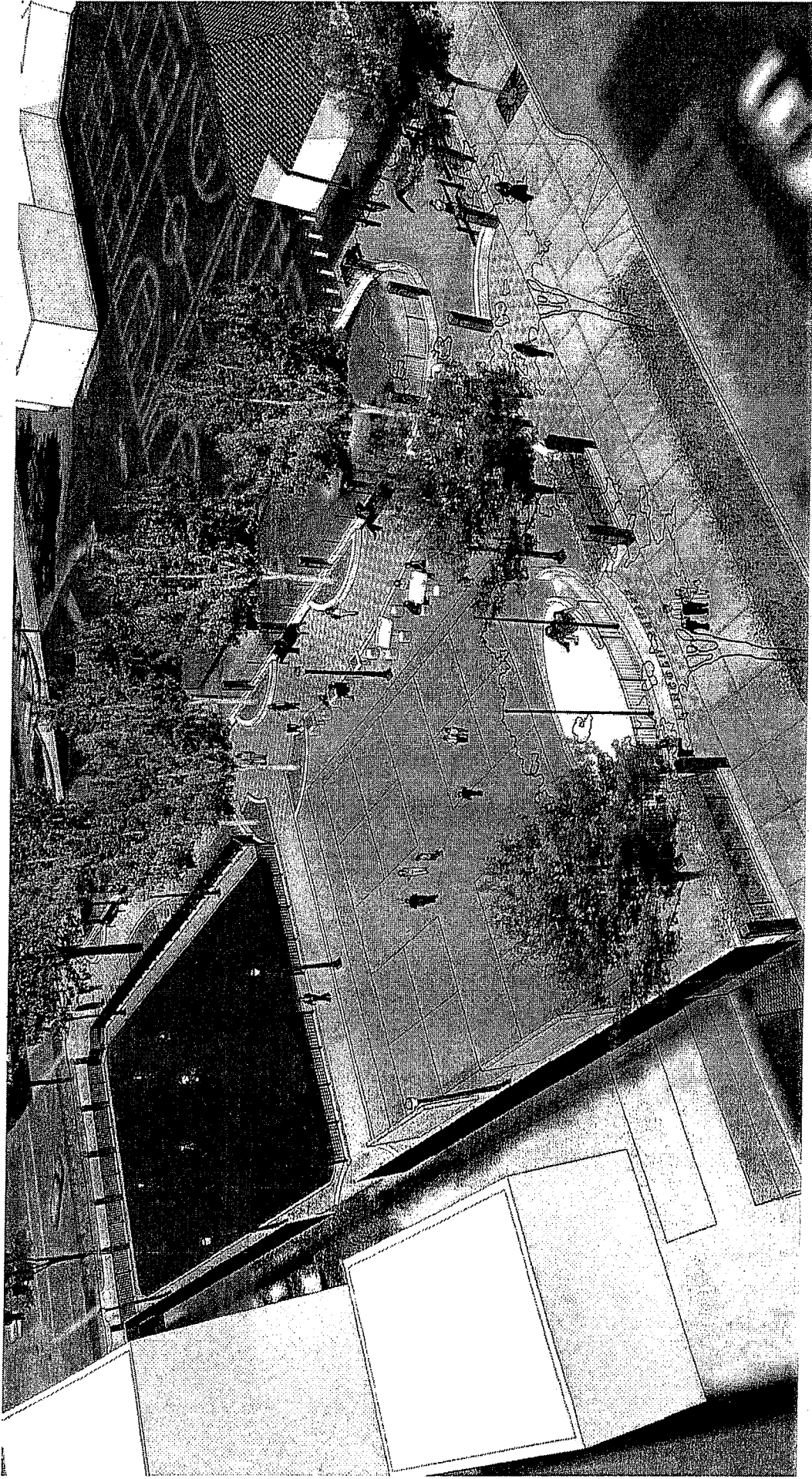
Respectfully submitted,

Ali Schwarz
CIP Coordinator
Project Delivery Division, CEDA



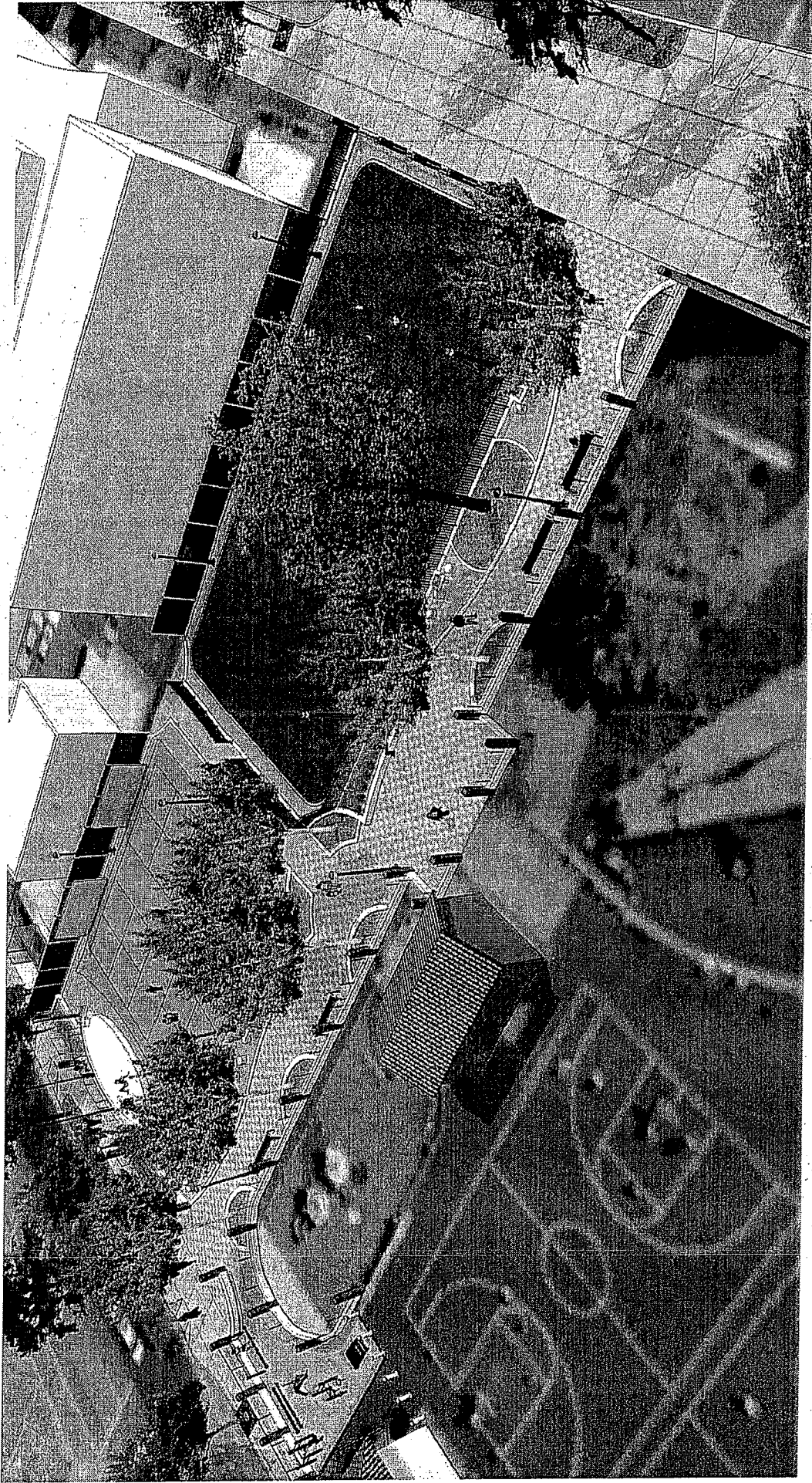
Concept Plan

LINCOLN SQUARE PARK / ALICE STREET DESIGN CONCEPT
CITY OF OAKLAND



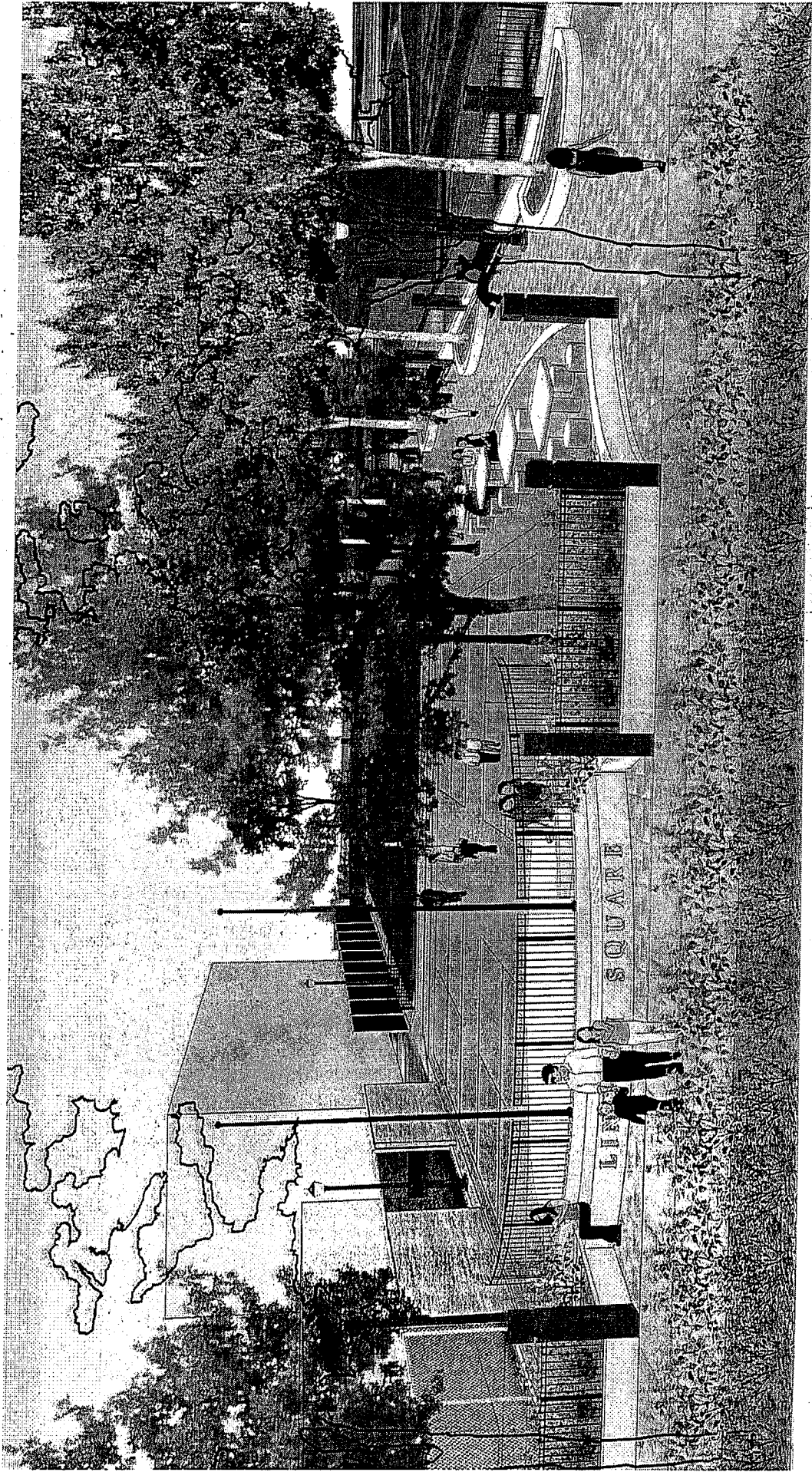
Bird's Eye View from the East

**LINCOLN SQUARE PARK / ALICE STREET DESIGN CONCEPT
CITY OF OAKLAND**



Bird's Eye View from the West

**LINCOLN SQUARE PARK / ALICE STREET DESIGN CONCEPT
CITY OF OAKLAND**



View from 11th Street

**LINCOLN SQUARE PARK / ALICE STREET DESIGN CONCEPT
CITY OF OAKLAND**

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Mark Zinns, Recreation Supervisor
DATE: July 14, 2010
SUBJECT: Request Permission to Host a Family Fun Festival at Montclair Park and for Vendors to Collect Funds On-Site For Event Related Items Sold

SUMMARY

Montclair Recreation Center and Montclair Village Association (MVA), a non-profit organization is requesting to host *The Montclair Village Family Fun Festival* on Sunday, October 17, 2010, from 12 noon to 5:00pm in Montclair Park. The event is going to be a day of non-alcoholic fun in the sun for families to enjoy and celebrate the local community and cultural diversity.

The intent is to have 40 to 50 vendors pay a registration fee of \$150 for non-food vendors and \$250 for three food vendors. Vendors will be provided a 10' X 10' space with no electricity to exhibit their products. Once the registration fee is paid, vendors will be able to retain collected funds for goods and services sold.

FISCAL IMPACT

The fiscal agent for this event is the Montclair Village Association, a 501(c)3 organization. The Montclair Village Association anticipates raising \$6,750 from vendors, and, upon PRAC approval, will begin securing sponsors to contribute toward the \$15,000 event budget.

Proceeds collected from vendor fees will go to four non-profit organizations:

- The Office of Parks & Recreation and The Montclair Recreation Center
- The Montclair Pet & Wildlife Fund – A local organization that has treated and saved park animals.
- Montclair Elementary School PTA
- The Montclair Village Association (MVA)

BACKGROUND

For the past eight years, The MVA has hosted The Montclair Village Jazz & Wine Festival in the Village streets. The highly anticipated annual event has drawn anywhere from 3,000 to 5,000 patrons. This year, the event will be a co-sponsored effort with Montclair Recreation Center and the Office of Parks and Recreation (OPR). The event will take place on park grounds and the adjoining school-yard only.

The Montclair Village Association (MVA) is a 501(c)3 Business Improvement District (B.I.D.) made up of approximately 230 retail and service businesses located in Montclair Village.

Five Goals of The Montclair Village Association are:

1. To bring about the revitalization of Montclair Village and it's surrounds.
2. To bring investment of public and private capital to Montclair Village for public benefit and charitable purposes.

3. To increase quality public improvements and educational, cultural, artistic, charitable services in Montclair for public and charitable purposes.
4. To increase economic well-being of residents, employees and businesses in Montclair Village.
5. To promote business in Montclair Village

EVENT DETAILS

This year's festival theme is based upon lifestyles, and our purpose is to support community organizations. The theme will feature the following attractions:

- Live music and performed by local musicians. Music genres include Jazz, Salsa, Rock, and performances by local young virtuosos and musicians from Skyline High School and The Oakland School for the Arts
- Arts and crafts represented by a variety of world cultures
- Health and well-being exhibitions and demonstrations, including holistic health and nutrition, Marshal Arts (Capoeira and Kung Fu), massage therapy, Yoga and meditation, and other activities that promote good health and wellness.
- Eco-friendly awareness. Educational presentations on compost, recycle, and landfill.
- Fun educational activities for adults, teens, and children of all ages.

Local chapters of The Guardian Angels have agreed to provide a required amount of uniformed patrollers to cover security for all festival areas.

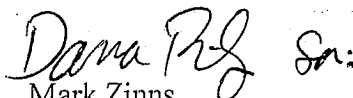
All promotional material will include The Office of Parks & Recreation logo.

All permits and safety guidelines required by The City of Oakland Parks and Recreation, Oakland Police and Fire Departments will be followed. MVA has a core group of professional event organizers, production coordinators, and dedicated volunteers to make certain that the event runs smoothly, the facilities are well maintained, and the attractions and activities are enjoyable for all participants.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request to allow Montclair Recreation Center and Montclair Village Association host *The Montclair Village Family Fun Festival* and to have various vendors' on-site collecting funds during the event.

Respectfully submitted,

 *Mark Zinns*

Mark Zinns
Recreation Supervisor
Montclair Recreation Center

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: July 14, 2010
SUBJECT: Request from the San Francisco Mime Troupe for Permission to Collect Donations and Sell Event Related Merchandise at Lakeside Park on Thursday, August 4 and Friday, August 5, 2010 and at Mosswood Park on Saturday, August 29, 2010

SUMMARY

The Office of Parks and Recreation has received a request from the San Francisco Mime Troupe (SFMT), a non-profit organization, requesting permission to collect donations by passing a hat and sell event related merchandise at Lakeside Park on Thursday, August 4 and Friday, August 5, 2010 and at Mosswood Park on Saturday, August 29, 2010. The money collected will help cover the cost for the season. A Post Event Report is attached from the 2009 events at Lakeside Park and Mosswood Park.

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

This is the 51st year that the SFMT has performed in Bay Area parks with free theatrical performances. The SFMT has rented both Lakeside Park and Mosswood Park in the past. They came before the Parks and Recreation Advisory Commission for the last three years for approval of the same request to collect donations and sell event related merchandise. The type of merchandise that will be available to purchase will be San Francisco Mime Troupe hats, shirts, recorded music, books, and bags.

Their previous requests were unanimously approved. The events have been successful and went as planned. There are no changes to this year's request.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the San Francisco Mime Troupe's request for permission to collect donations and sell event related merchandise at the free theatre performances at Lakeside Park on Thursday, August 4 and Friday, August 5, 2010 and at Mosswood Park on Saturday, August 29, 2010. The group is aware that additional permits are required provided their request to collect donations and sell event related merchandise is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Lakeside Park Request Letter
Exhibit B – Lakeside Park Post Event Report
Exhibit C – Lakeside Park Use Application
Exhibit D – Mosswood Park Request Letter
Exhibit E – Mosswood Park Post Event Report
Exhibit F – Mosswood Park Use Application



855 Treat Avenue San Francisco, CA 94110 (415)285-1717 ph (415)285-1290 fax

Parks and Recreation Advisory Commission
Office of Parks and Recreation
250 Frank Ogawa Plaza, Suite 3330
Oakland, CA 94612

May 12, 2010

Dear Commissioners:

The San Francisco Mime Troupe respectfully requests permission to "pass the hat" and sell merchandise after our performances at Lakeside Park in Oakland. The performances will take place on August 4th and 5th at Lakeside Park from 6:30pm-8:30pm.

This is our 51st year of performing in Bay Area parks at a price everyone can afford: free! Our mission is to reach the broadest possible audience through playing out in the sunshine in our cities' public parks! We offer theater that addresses the great social issues of our time: race, war, health, economy, the environment. The money that we collect in the hat covers about half of our costs for the season, and contributions are completely voluntary. The rest of our funds are raised through grants, donations, and merchandise sales. At Mime Troupe shows, audience members have the opportunity to purchase San Francisco Mime Troupe hats, shirts, recorded music, books, and bags. The money that we raise through these means is integral to the success of our season. We have been relying on hat donations and merchandise sales for all the years we have been in operation, including the last six years we have been playing in Oakland, and nothing has changed.

Thank you for your time and for considering our request. We look forward to playing for you in the beautiful and historic city of Oakland!

Respectfully yours,

Wan-Yin Tang
Tour Manager
San Francisco Mime Troupe

Sent By: SAN FRANCISCO MIME TROUPE;

415 285 1290;

May-17-10 2:58PM;

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05/11/2010 09:46

5102382397

PARKS RECS

REUSED 5/17

Office of Parks and Recreation

250 Frank H. Ogawa Plaza, Suite 3330 Oakland, CA 94612



CITY OF OAKLAND OFFICE OF PARKS & RECREATION

Park Use Rental Application

Central Reservations Unit

PH (510) 238-3187 Fax (510) 238-2397

ATTENTION

Application Date: 5/12/10

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

Form section with fields: REC No., RWP No., Received By/Date, OFFICE USE ONLY, Approved By/Date, Receipt No., Issued By/Date, Police Special Events Permit Required? (Yes/No), If required, Special Events Permit due to DPR by.

Application on behalf of: (Group, Individual, Organization) SAN FRANCISCO MIME TROUPE

Address: 855 TREAT AVE City: SAN FRANCISCO State: CA Zip 94110

Individual responsible for event: Name: WAN-YIN TANG Address: 855 TREAT AVE

City: SAN FRANCISCO State: CA Zip 94110 Email: WANYIN@SFMT.ORG

Home #: N/A Work #: (415) 285-1717 Fax #: (415) 285-1290 Cell #: (831) 419-6764

To use (Name of Park): LAKESIDE PARK Location: BIRD FEEDING AREA

On the following date(s): AUGUST 4-5 General Public Allowed: Yes [X] No [] Number of Participants: 250

Between the hours of: (Start Time/Setup) 1:30 PM (Actual Event Time) from 6:30 PM to 9:30 PM (End Time/Cleanup) 11 PM

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.): FREE THEATRICAL PERFORMANCE

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Sound Amplification: Amplified [X] Yes [] No Non-Amplified [] Yes [] No

Type of equipment to be used (i.e. Jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.): GENTLY AMPLIFIED VOICE AND MUSICAL INSTRUMENTS

Will food be served? Yes [] No [X] (If yes, please list type(s) of food to be served.)

Please describe below special accommodations/requests required for your event. If no special accommodations/requests required, write NONE

PLEASE RESERVE PARKING SPACE FOR OUR TRUCK (3 SPACES)

Fees: Rent \$ 300.00 Deposit: \$ 300.00

Sound Use: \$ 200 Other Fees: \$ 49.81 (TRUCK RESERVATION + PARKING PERMITS FOR 2 vehicles for both days)

Total of ALL Fees PLUS Deposit: \$ 849.81

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES: 31 days or more notice: Forfeit 1/2 Deposit; 30 days - 11 days notice: Forfeit Deposit PLUS 1/2 Rental Fee; 10 days or less notice: Forfeit All Fees

Check Amount: \$ 849.81 Check #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

Credit Card #: _____ Expiration Date: _____

Authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____ (Amount to be Charged)

or my reservation at _____ on _____ (Park) (Event Date)

Signature Required: [Signature] (Print Name) WAN-YIN TANG

(Driver License #/Expiration Date) D 4938 DTG / 6/26/14

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?



revised
5/17/10

POST EVENT REPORT

Please complete and return the Post Event Report not more than 30 days after event date, to the Office of Parks and Recreation, Central Reservations Unit, Attention: Central Reservations Supervisor, 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612.

I. GENERAL INFORMATION

Name of Event: San Francisco Mime Troupe performance

Location of Event: Lakeside Park - Bird feeding area

Date/Hours of Event: August 6, 2009 1:30^{pm} - 11:30^{pm} Permit No. 19594

Contact Person: Liza M. Fulkis Phone No. (415) 285-1717

Contact Person Address: 855 Treat Ave. San Francisco, CA 94110

Is this a first time event at this location? Yes No If no, when was the event held previously?

Sept. 11, 2008

1. Were Facility Rental/Set-up fees waived? Yes No
2. Check other permits required for event?

<input checked="" type="checkbox"/> OPD Special Events Permit	<input type="checkbox"/> Food Handler's Permit	<input checked="" type="checkbox"/> Seller's Permit
<input checked="" type="checkbox"/> Charitable Solicitations Permit	<input checked="" type="checkbox"/> Certificate of Insurance	<input type="checkbox"/> Other - Please list

II. ATTENDANCE INFORMATION

1. Total number in attendance: 250
2. Were registration fees collected on-site for the event? Yes No
3. If yes (above), how many people registered? _____
4. What was the cost for registration? _____
5. How much money was collected on site for registration fees? _____

POST EVENT REPORT (Continued)

Page 2

revised
5/17/10

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
San Francisco Mime Troupe	non-profit		Apparel, books, cds	Y

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Everything was great!

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

None; yay!

Submitted by: Wan-Yin Tang

Date: 5/17/10

Approved by: McMinn
(OPR Staff)

Date: 6/8/10

Comments: _____

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855 Treat Avenue San Francisco, CA 94110 (415)285-1717 ph (415)285-1290 fax

Parks and Recreation Advisory Commission
Office of Parks and Recreation
250 Frank Ogawa Plaza, Suite 3330
Oakland, CA 94612

May 12, 2010

Dear Commissioners:

The San Francisco Mime Troupe respectfully requests permission to "pass the hat" and sell merchandise after our performances at Mosswood Park in Oakland. The performance will take place on August 29th at Mosswood Park from 1:30pm-3:30pm.

This is our 51st year of performing in Bay Area parks at a price everyone can afford: free! Our mission is to reach the broadest possible audience through playing out in the sunshine in our cities' public parks! We offer theater that addresses the great social issues of our time: race, war, health, economy, the environment. The money that we collect in the hat covers about half of our costs for the season, and contributions are completely voluntary. The rest of our funds are raised through grants, donations, and merchandise sales. At Mime Troupe shows, audience members have the opportunity to purchase San Francisco Mime Troupe hats, shirts, recorded music, books, and bags. The money that we raise through these means is integral to the success of our season. We have been relying on hat donations and merchandise sales for all the years we have been in operation, including the last six years we have been playing in Oakland, and nothing has changed.

Thank you for your time and for considering our request. We look forward to playing for you in the beautiful and historic city of Oakland!

Respectfully yours,


Wan-Yin Tang
Tour Manager
San Francisco Mime Troupe

America's Finest Theater of Political Comedy
www.SFMT.org

Sent By: SAN FRANCISCO MIME TROUPE;

415 285 1290;

May-26-10 6:38PM;

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05/11/2010 09:46 5102382397

PARKS RECS



Office of Parks and Recreation

250 Frank H. Ogawa Plaza, Suite 3330 Oakland, CA 94612

Central Reservations Unit

PH (510) 238-3187 Fax (510) 238-2397

Park Use Rental Application

Application Date: _____

ATTENTION:

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REC No. _____	OFFICE USE ONLY	Receipt No. _____
RWP No. _____	Approved By/Date _____	Issued By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to OPR by _____		

Application on behalf of (Group, Individual, Organization) SAN FRANCISCO MIME TROUPE

Address: ROSS TREAT AVE City: SAN FRANCISCO State: CA Zip: 94110

Individual responsible for event Name: WAN-YIN TANG Address: ROSS TREAT AVE

City: SAN FRANCISCO State: CA Zip: 94110 Email: WANYIN@SFMT.ORG

Home #: N/A Work #: (415) 285-1717 Fax #: (415) 285-1290 Cell #: (925) 419-6764

To use (Name of Park): MOSSWOOD PARK Location: VALLEY AREA

On the following date (s): AUGUST 29 General Public Allowed: Yes No Number of Participants: 250

Between the hours of: (Start Time/Setup) 10AM (Actual Event Time) from 1:30 PM to 3:50 PM (End Time/Cleanup) 6:30 PM

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)
FREE THEATRICAL PERFORMANCE

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Amplification: Amplified Yes No Non-Amplified Yes No

Use of equipment to be used (i.e., jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)
GENTLY AMPLIFIED VOICE AND MUSICAL INSTRUMENTS

Will food be served? Yes No (if yes, please list type(s) of food to be served.) _____

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.
NONE

Fees:

Rent: <u>\$ 150.00</u>	Deposit: <u>\$ 150.00</u>
Sound Use: <u>\$ 100.00</u>	Other Fees: <u>none</u>
Total of ALL Fees PLUS Deposit: <u>\$ 400.00</u>	

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES:

31 days or more notice:	Forfeit 1/2 Deposit
30 days 11 days notice:	Forfeit Deposit PLUS 1/2 Rental Fee
10 days or less notice:	Forfeit All Fees

Check Amount: \$ 400.00 Check #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

Credit Card #: _____ Expiration Date: _____

Authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____ (Amount to be Charged) on _____ (Event Date) at _____ (Park)

Signature: [Signature] Name: WAN-YIN TANG Driver License #: 04938276 / Expiration Date: 6/26/14

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?

Sent By: SAN FRANCISCO MIME TROUPE;

415 285 1290;

May-26-10 6:41PM;

Page 13/14

05/13/2010 18:07 5102382397

PARKS RECS

PAGE 02/03



CITY of OAKLAND
OFFICE of PARKS & RECREATION

POST EVENT REPORT

Please complete and return the Post Event Report not more than 30 days after event date, to the Office of Parks and Recreation, Central Reservations Unit, Attention: Central Reservations Supervisor, 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612.

I. GENERAL INFORMATION

Name of Event: SAN FRANCISCO MIME TROUPE PERFORMANCE

Location of Event: MOSSWOOD PARK

Date/Hours of Event: AUG 29, 2009 9AM - 6:30 PM
(6:15 AM @ 7 PM)

Permit No. 17050

Contact Person: LISA M. FOLKES

Phone No. (415) 285-1717

Contact Person Address: 855 TREAT AVE. SAN FRANCISCO CA 94110

Is this a first time event at this location? Yes No If no, when was the event held previously?

July 12, 2008

1. Were Facility Rental/Set-up fees waived? Yes No

2. Check other permits required for event?

OPD Special Events Permit

Food Handler's Permit

Seller's Permit

Charitable Solicitations Permit

Certificate of Insurance

Other - Please list

II. ATTENDANCE INFORMATION

1. Total number in attendance: 250

2. Were registration fees collected on-site for the event? Yes No

3. If yes (above), how many people registered? _____

4. What was the cost for registration? _____

5. How much money was collected on site for registration fees? _____

Sent By: SAN FRANCISCO MIME TROUPE;
05/13/2010 18:07 5102382397

415 285 1290;

May-26-10 6:41PM;

Page 14/14

PARKS REGS

PAGE 03/03

POST EVENT REPORT (Continued)
Page 2

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):
Were all vendors in compliance per agreement? Yes No
Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Org'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
SAN FRANCISCO MIME TROUPE	non-profit		APPAREL, Books, CDs	Y

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Everything was great!

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

NONE/ yay! THANK YOU!

Submitted by: WAN-YIN TANG

Date: 5/26/10

Approved by: omemian
(OPR. Staff)

Date: 6/8/10

Comments: _____

050409

Printed on: 05/26/2010 18:07

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: July 14, 2010
SUBJECT: Request from A Safe Place for Permission to Collect Funds On-site for their Annual Walk for Domestic Violence at Lakeside Park on Saturday, October 2, 2010

SUMMARY

The Office of Parks and Recreation has received a request from A Safe Place for permission to collect funds on-site at their annual Walk for Domestic Violence event at Lakeside Park on Saturday, October 2, 2010. All proceeds will benefit A Safe Place shelter for battered women.

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

This is A Safe Place's ninth year hosting their annual walk. The walk against domestic violence will convene family, friends and battered women advocates. In addition to the walk this year, there will be a silent vigil against the plight of domestic and teen dating violence.

There has been a walk scheduled in the Office of Parks and Recreation's automated system since 2003. All events were held at Lakeside Park except one. In 2008, the event was held at Mosswood Park.

This is A Safe Place's first time requesting to collect on-site funds. The events have been successful and went as planned.

RECOMMENDATION

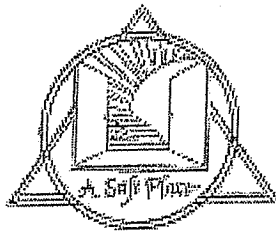
Staff recommends that the Parks and Recreation Advisory Commission approve A Safe Place's request for permission to collect funds on-site at their annual walk event on Saturday, October 2, 2010 at Lakeside Park. The group is aware that additional permits are required provided their request to collect on-site funds is granted.

Respectfully submitted,

A handwritten signature in black ink that reads "G. McMillon".

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Request Letter
Exhibit B – Park Use Application
Exhibit C – Reservation Permit Request



Ontario's Shelter for Battered Women and their Children

June 9, 2010

Good Afternoon, I am sending this email for Carolyn Russell. She is requesting to be put on the PRAC agenda. We are asking permission to collect funds on site for our 9th Annual walk for Domestic Violence, which will be on October 2nd 2010. Proceeds of \$20.00 will be collected for Registration and T-shirts. All proceeds will benefit A Safe Place shelter for battered women. This is the agencies fundraiser to support general operating cost.

Annually, October is the National Recognition of Domestic Violence and for the 8th year, **A Safe Place will host its Annual Walk.** We are asking your generosity and support in making this a successful and memorable event for the 350 plus participants. In addition, our advocates, conscientious supporters, and faith and community leaders will convene at Lake Merritt in a silent vigil against the plight of domestic and teen dating violence.

This walk against domestic violence will convene family, friends and battered women advocates who will mourn, honor and remember the many victims who have lost their lives at the hands of someone whom they once loved and trusted. In addition to your generous support we hope that you can join us and honor us with your presence. This is our annual fundraiser to support A Safe Place. *Questions: call Carolyn Russell, MSW Executive Director, 510.986.8600.*

*Thank you,
Emmanuel Carrie, MA
Executive Assistant*



Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

CITY OF OAKLAND
OFFICE OF PARKS & RECREATION

Park Use Rental Application

ATTENTION:

Application Date: _____

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ No. _____	OFFICE USE ONLY	Receipt No. _____
RWP No. _____	Received By/Date _____	Approved By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No	If required, Special Events Permit due to OPR by _____	

Application on behalf of: (Group, Individual, Organization) A SAFE PLACE
 *Address: P.O. BOX 23006 City: OAKLAND State: CA Zip: 94623
 Individual responsible for event: Name: CAROLYN RUSSELL *Address: SAME AS ABOVE
 City: _____ State: _____ Zip: _____ Email: carolynr@asafepacedvs.org
 Home #: _____ Work #: 510-986-8600 Fax #: 510-986-8606 Cell#: _____
 To use (Name of Park): LAKE SIDE PARK Location: EDOFF MEMORIAL BANDSTAND
 On the following date (s): 10/2/2010 General Public Allowed: Yes No Number of Participants: 150
 Between the hours of: (Start Time/Setup) 7AM (Actual Event Time) from 7AM to 2pm (End Time/Cleanup) 2pm

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)
WALK/RUN
 Sound Amplification: Amplified Yes No Non-Amplified Yes No
 Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)
AMPLIFIERS - MICROPHONES
 Will food be served? Yes No (If yes, please list type(s) of food to be served.) _____

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.
ELECTRICITY

Fees:
 Rent: \$805 + \$150 Deposit: waived
 Sound Use: \$100 Other Fees: _____
 Total of ALL Fees PLUS Deposit: \$1055

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES: 31 days or more notice: Forfeit 1/2 Deposit
 30 days 11 days notice: Forfeit Deposit PLUS 1/2 Rental Fee
 10 days or less notice: Forfeit All Fees
 Check Amount: \$ _____ Check #: _____ Cash: _____
 Type of Credit Card (Visa or Master Card Only): _____
 Credit Card #: _____ Expiration Date: _____

I authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____ (Amount to be Charged)
 for my reservation at _____ on _____ (Park) (Event Date)
 (Signature Required) Carolyn Russell (Print Name) Carolyn Russell 4/31/10 (Driver License #/Expiration Date)

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?

Central Reservations Unit

250 Frank H. Ogawa Plaza Ste 3330
Oakland, CA 94612

(510) 238-3187



CITY of OAKLAND
OFFICE of PARKS & RECREATION

A Safe Place
P.O. Box 23006
Oakland, CA 94623-0006

Facility Permit

Status: Approved

Customer Type: Non-Profit

Authorized Agent: Carolyn A. Russell

Work: (510) 986-8600 Home: (510) 986-8600

DATE/USER	PERMIT NUMBER	CHARGES	DISCOUNT	TAXES	REFUNDS & CREDITS	PAYMENTS	NEXT PAYMENT DUE	BALANCE DUE
02/02/2010 Zermaine Thomas	20899	\$1205.00	\$0.00	\$0.00	\$0.00	\$602.50	09/02/2010	\$602.50

RESERVATIONS

EVENT NAME	FACILITY	CENTER
Walk/Run Attendance: 150 Type: Park Run/Walk	Lakeside Park Bandstand	Lakeside Park Lake Merritt Oakland, CA 94610
DATES RESERVED		HRS
Saturday - 10/2/2010	07:00 AM to 02:00 PM	7
Total Number of Dates: 1		Total Number of Hours: 7

NOTES: Revised: 060910-gm
6/9/10: Permit pending. Request being submitted to PRAC for collection of funds onsite. To be placed on the July 14, 2010 agenda.
gm

ATTENTION PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

SOUND USE: AMPLIFIERS, MICROPHONES

FOODS TO BE SERVED:

ACTUAL TIME OF EVENT:

EVENT NAME	FACILITY	CENTER
Walk/Run Attendance: 150 Type: Park Run/Walk	Lakeside Park Near Bandstand	Lakeside Park Lake Merritt Oakland, CA 94610
DATES RESERVED		HRS
Saturday - 10/2/2010	07:00 AM to 02:00 PM	7

Total Number of Dates: 1

Total Number of Hours: 7

NOTES: ***ATTENTION*** PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

SOUND USE: AMPLIFIERS, MICROPHONES

FOODS TO BE SERVED:

ACTUAL TIME OF EVENT:

CHARGES

CHARGE DESCRIPTION	FACILITY/EVENT	UNIT FEE	QTY	TAX	TOTAL CHARGED	DISCOUNTED/PAID	BALANCE DUE
CRU Sound Permit Fee	Lakeside Park Bandstand - Walk/Run	\$100.00	1.00	\$0.00	\$100.00	\$0.00	\$100.00
Deposit (Parks)	Lakeside Park Bandstand - Walk/Run	\$150.00	1.00	\$0.00	\$150.00	\$150.00	\$0.00
Park Special Event Fee	Lakeside Park Bandstand - Walk/Run	\$115.00	7.00	\$0.00	\$805.00	\$452.50	\$352.50
Park Special Event Fee	Lakeside Park Near Bandstand - Walk/Run	\$150.00	1.00	\$0.00	\$150.00	\$0.00	\$150.00

PAYMENTS AND REFUNDS

RECEIPT NUMBER	DATE	CHARGE DESCRIPTION	FACILITY/EVENT	AMOUNT
1011971.032	04/28/2010	Deposit (Parks)	Lakeside Park Bandstand - Walk/Run	\$150.00
1012161.032	06/09/2010	Park Special Event Fee	Lakeside Park Bandstand - Walk/Run	\$452.50

ADDITIONAL CUSTOMER INFORMATION

Company Phone 1: (510) 986-8600

DISCLAIMERS

Additional hours, mandatory setup/takedown fee, alcohol fee, and sound fee must be paid at least 30 days prior to date of event.

Additional fees for this reservation MUST be paid by: _____ (date).

ALCOHOLIC BEVERAGES

Alcoholic beverages may NOT be served unless specific fees are paid and appropriate permission obtained.

- * Alcoholic beverages may only be served INDOORS with the exception of Joaquin Miller Park.
- * Alcoholic beverages may NOT be served at juvenile events.
- * Amounts are to be carefully supervised so that every guest and participant leaves the event safely.
- * The premises are to be left clean and all bottles must be removed.
- * SELLING alcoholic beverages is NOT ALLOWED.

This permit allows permittee:

To serve alcoholic beverages:

Wine, beer and champagne _____ (initials)

Distilled spirits _____ (initials)

No alcoholic beverages are permitted. _____ (initials)

CANCELLATION POLICY: A cancellation fee will be assessed according to the current City of Oakland Master Fee Schedule. Customer is responsible to familiarize him/herself with the cancellation fees associated with the site for which they are making a reservation.

I am aware of and understand the cancellation policy _____ (initial)

THE PERMIT HOLDER IS RESPONSIBLE AND WILL BE CHARGED for any damages, including, but not limited to: a) damages to floors, walls furnishings and landscaping; b) extra cleaning of the facilities inside and outside beyond routine facility maintenance; and c) any other unusual janitorial or facility expense incurred by the Office of Parks and Recreation. In the event that damages are incurred, permit holder shall reimburse the City of Oakland for necessary repairs and excessive cleanup or for extra hours not paid for in advance.

If a deposit was paid, the deposit, less an Administrative Services Fee and any claims for repairs and excessive cleanup will be returned to permittee. Claims

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Reservation Supervisor
DATE: July 14, 2010
SUBJECT: **East Bay AIDS Walk Request To Collect Registration Fees and Donations
On-site at Lakeside Park & Eastshore Park on Saturday, October 23, 2010.**

SUMMARY

Staff received a request from East Bay AIDS Walk for permission to collect registration fees and donations on site at Lakeside Park/Eastshore Park for their East Bay AIDS Walk at Lakeside Park/Eastshore Park on Saturday, October 23, 2010.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

East Bay AIDS Walk is a community-based organization located in the East Bay Area. This AIDS Walk and 100% of the funds raised goes directly to non-profit organizations who participated in the East Bay AIDS Walk to support the programs and service they provide in Alameda and Contra Costa Counties in efforts to reduce ne HIV infection, and to help those already infected by the virus. The East Bay AIDS Walk of 2008 was held at Lake Merritt; they are returning their walk to Lakeside Park/Eastshore Park on Saturday, October 23, 2010.

This AIDS Walk will consist of collecting registration fees and donations from participants and on site.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the registration fess and donations on site at the East Bay AIDS Walk on Saturday, October 23, 2010. Deanna Roberts is aware that additional permits may be required for this event provided the request is granted.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail McMillon".

Gail McMillon
Reservation Supervisor

Attachments: Exhibit A –Request Letter
Exhibit B – Park Use Application
Exhibit C – Reservation Request

Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612



CITY of OAKLAND
OFFICE of PARKS & RECREATION
Park Use Rental Application

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

ATTENTION:

Application Date: 4/6/2010

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ No. _____	OFFICE USE ONLY	Receipt No. _____
RWP No. _____	Approved By/Date _____	Issued By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to OPR by _____		

Application on behalf of: (Group, Individual, Organization) EAST BAY AIDS WALK
 * Address: P.O. Box 43726 City: OAKLAND State: CA Zip: 94624
 Individual responsible for event: Name: Deanna Roberts *Address: 4096 Piedmont Ave #322
 City: OAKLAND State: CA Zip: 94611 Email: DRoberts@RobertsEvents.com
 Home #: _____ Work #: 510.654.3335 Fax #: 510.654.5561 Cell #: 510.393.9011
 To use (Name of Park): Lake Merritt Location: Band Stand & East Shorepark
 On the following date (s): October 9, 2010 General Public Allowed: Yes No Number of Participants: 350
 Between the hours of: (Start Time/Setup) 8am (Actual Event Time) from 9:00am to 2:00pm (End Time/Cleanup) 3:30pm
 Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Sound Amplification: Amplified Yes No Non-Amplified Yes No

Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)

East Bay AIDS Walk 2010 is a walk to raise money for a cure.
Will food be served? Yes No (If yes, please list type(s) of food to be served.) Fruit, water, Power Bars, chicken

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.

We would like to be able to have drop port-a-potties picked up on Monday.

Fees:
 Rent: \$615 (9 hours) Deposit: \$250.00
 Sound Use: 100.00 Other Fees: _____
 Total of ALL Fees PLUS Deposit: \$965.00

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES:
 31 days or more notice: Forfeit 1/2 Deposit
 30 days 11 days notice: Forfeit Deposit PLUS 1/2 Rental Fee
 10 days or less notice: Forfeit All Fees

Check Amount: \$ _____ Check #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

I authorize the Office of Parks and Recreation, Central Reservations Unit to charge my visa 250.00 (Amount to be Charged) for my reservation at Lake Merritt (Park) on October 9, 2010 (Event Date)
East Bay AIDS Foundation (Blanca - Cox - Crowell)

(Signature Required) _____ (Print Name) _____ (Driver License #/Expiration Date) _____

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?

June 21, 2010

Office of Parks and Recreation
250 Frank H. Ogawa Plaza Suite #3330
Oakland, CA 94612

Dear Park and Recreation Advisory Committee;

The East Bay AIDS Walk would like to submit a letter of intent for our 2010 Walk to raise funds towards a cure of HIV/AIDS.

The East Bay AIDS Walk is a grassroots effort that developed in response to the increasing new HIV infections in San Francisco East Bay area and decreasing public funding for HIV/AIDS.

The EBAW was originally organized in 2005 with the intent to provide funding to local HIV/AIDS community-based organizations in the East Bay Area. 100% of the funds raised by our walkers go directly to non-profit organizations who participated in the EBAW to support the programs and services they provide in Alameda and Contra Costa Counties in efforts to reduce new HIV infections, and to help those already infected by the virus.

The East Bay AIDS Walk of 2008 was held at Lake Merritt. We would like to return by holding the 2010 East Bay AIDS Walk at Lake Merritt on October 23, 2010.

In the pass the East Bay Aids Walk was sponsored by Starbucks, Gilead, Flowers Heritage Foundation, Walgreens, Get Screened Oakland, Farmacia Remedios, and the Alameda County Office of AIDS Administration.

The events tentative schedule:

6:00am – 7:30am – Set up for the walk

7:30am – 9:00am – Registration of our walkers (We will check in all pre registration an onsite registration)

8:00am – 9:00am – Walkers will also pick up their t-shirts, coffee, fruit and power bars

8:30 am – 9:00am – Pre walk warm up, announcements and motivation

9:00am- 11:00am – Walk around the lake

10:30am- 2:00pm – Post walk activities

- Announcement of teams'
- Announcements of money raised
- Food, (fruit, power bars)
- BBQ – TBD (Everett and Jones)
- Music (DJ, live band- tbd)
- Information booths on AIV
- Kids, activities (Face painting, games)

2:00pm – 3:30pm – Clean - up/ Pack up

Benefiting Agencies

The East Bay AIDS Walk donates 100% of its funds to faith-based and community organizations that are working in the East Bay to fight and prevent the spread of HIV/AIDS. East Bay AIDS Walk supports the following with financial assistance through YOUR donations:

*CAL-PEP
Children's Hospital HIV Program
EBCRS - Positively Speaking
Grupo Fremont VIP
LifeLong Medical Care
ACMC (Alameda County Medical Center)
HIV Education and Prevention Project of Alameda County
Allen Temple Baptist Church
APEB (AIDS Project East Bay)
Bay Area Black in the Life
Karma Afrika
East Bay AIDS Center
Friends of Ugandan Orphans
East Bay Community Law Center
Art of Living Foundation
WORLD*

Sincerely,

Deanna Roberts
D. R. Roberts Event Mgmt
Event Coordinator

CC: Gloria Cox Crowell
East Bay AIDS Foundation

Total Number of Dates: 1

Total Number of Hours: 9.5

NOTES: ***ATTENTION*** PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

GROUP SCHEDULED ON PRAC AGENDA FOR WEDNESDAY, JULY 14, 2010

~~350 IN ATTENDANCE~~

SOUND USE:

FOODS TO SERVED: FRUIT, WATER, POWER BARS, CHICKEN

ACTUAL TIME OF EVENT: 9:00AM - 2:00PM

EVENT NAME	FACILITY	CENTER
Cure for HIV/AIDS Fundraiser Type: Park Run/Walk	Eastshore Park	Eastshore Park 550 El Embarcadero Oakland, CA 94610
DATES RESERVED	HRS	
Saturday - 10/23/2010	06:00 AM to 03:30 PM	9.5

Total Number of Dates: 1

Total Number of Hours: 9.5

NOTES: ***ATTENTION*** PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

GROUP SCHEDULED ON PRAC AGENDA FOR WEDNESDAY, JULY 14, 2010

~~350 IN ATTENDANCE~~

SOUND USE:

FOODS TO SERVED: FRUIT, WATER, POWER BARS, CHICKEN

ACTUAL TIME OF EVENT: 9:00AM - 2:00PM

CHARGES

CHARGE DESCRIPTION	FACILITY/EVENT	UNIT FEE	QTY	TAX	TOTAL CHARGED	DISCOUNTED/PAID	BALANCE DUE
CRU Sound Permit Fee	Lakeside Park Bandstand - Cure for HIV/AIDS Fundraiser	\$100.00	1.00	\$0.00	\$100.00	\$0.00	\$100.00
Deposit (Parks)	Lakeside Park Bandstand - Cure for HIV/AIDS Fundraiser	\$250.00	1.00	\$0.00	\$250.00	\$0.00	\$250.00
Park Run/Walk Fee	Lakeside Park Bandstand - Cure for HIV/AIDS Fundraiser	\$55.00	7.50	\$0.00	\$412.50	\$0.00	\$412.50
Park Run/Walk Fee	Lakeside Park Bandstand - Cure for HIV/AIDS Fundraiser	\$115.00	2.00	\$0.00	\$230.00	\$0.00	\$230.00
Park Run/Walk Fee	Lakeside Park Near Bandstand - Cure for HIV/AIDS Fundraiser	\$250.00	1.00	\$0.00	\$250.00	\$0.00	\$250.00
Park Run/Walk Fee	Eastshore Park - Cure for HIV/AIDS Fundraiser	\$250.00	1.00	\$0.00	\$250.00	\$0.00	\$250.00

PAYMENTS AND REFUNDS

RECEIPT NUMBER	DATE	CHARGE DESCRIPTION	FACILITY/EVENT	AMOUNT
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DISCLAIMERS

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Reservation Supervisor
DATE: July 14, 2010
SUBJECT: Request from the LUNGeivity Foundation To Collect Registration Fees and Donations for their Walk/Run Fundraiser at Lakeside Park on Sunday, September 19, 2010.

SUMMARY

Staff received a request from the LUNGeivity Foundation for permission to collect registration fees and donations at their 2nd Annual Oakland Walk/Run at Lakeside Park on Sunday, September 19, 2010.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

The LUNGeivity Foundation is a non-profit organization that provides lung cancer research. This 2nd Annual Walk/Run for Lung Cancer around Lake Merritt overall goal is to collect funds to provide research for lung cancer.

This Fundraising Walk/Run event will consist of collecting donations on site from participants.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the collection registration fees and donations on site from participants on Sunday, September 19, 2010. This group is aware that additional permits may be required for this event provided the request is granted.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail McMillon".

Gail McMillon
Reservation Supervisor

Attachments: Exhibit A – Request Letter
Exhibit B – Park Use Application
Exhibit C – Reservation Permit Request



Board of Directors

- Jill Libles Feldman, President
- Marc Swerdlow, Vice President
- Mike Oettinger, Treasurer
- Jori Fisher Witt, Secretary
- Jeri Dry

- Ilene Eskenazi
- Diana C. Fusco
- Mary Ellen Hand
- Patrick Nimrod
- Melissa Pontikes
- Aimee Sabo

- Gordon Shneider
- Glenn Zagon

Honorary Board

- Joan Grossman
- Patti Helfand
- Roz Topolski

Medical Advisors

- Dr. Frank Becker
- Dr. Bruce Bloom
- Dr. Philip Bonomi
- Dr. L. Penfield Faber
- Dr. Thomas Hensing
- Dr. Thomas Lad

Executive Director

- Beth Ida Stern

March 22, 2010

To Whom It May Concern:

On September 19, 2010, LUNGevity Foundation plans to hold the Second Annual Oakland Run/Walk for Lung Cancer. The event will consist of participants who pay a registration fee and raise money for lung cancer research. 100% of the proceeds from this event will benefit lung cancer research via LUNGevity Foundation, a 501(c)(3) non profit foundation.

Participants will listen to speakers after checking in and receiving their event t-shirt. They will walk together and may participate in some lung cancer informational activities.

This event is open to the public. The sole purpose of the event is to raise funds and awareness for lung cancer research.

Please do not hesitate to contact me with any additional questions.

Sincerely,

Mandy Holcomb
 Events Manager & Development Associate
mholcomb@lungevity.org
 312-464-0716



435 N LaSalle St. Suite 310
 Chicago, IL 60654

TEL (312) 464-0716
 FAX (312) 464-0737

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248205661
Mar. 12, 2008 LTR 4168C E0
36-4433410 000000 00 000
00017611
BODC: TE

LUNGEVITY FOUNDATION
435 N LASALLE ST STE 310
CHICAGO IL 60610

Employer Identification Number: 36-4433410
Person to Contact: Ms. Johnson
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Mar. 03, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in August 2001, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

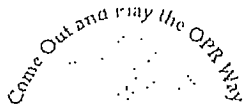
Donors may deduct contributions to you as provided in section 170 of the Code. Requests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612

CITY OF OAKLAND
OFFICE OF PARKS & RECREATION
Park Use Rental Application

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

Application Date: 3/27/10

ATTENTION:

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ No. _____	OFFICE USE ONLY	Receipt No. _____
RWP No. _____	Approved By/Date _____	Issued By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to OPR by _____		

Application on behalf of: (Group, Individual, Organization) LUNGEVITY

* Address: 435 N. LaSalle ST City: Chicago State: IL Zip: 60654

Individual responsible for event: Name: Mackenzie Daniel *Address: 3398 Hadsett Ct

City: Pleasanton State: CA Zip: 94588 Email: jkDanielFamily@comcast.net

Home #: (925) 484-9744 Work #: _____ Fax #: (925) 461-1067 Cell#: (925) 200-4539

To use (Name of Park): Lakeside Park Location: Oakland/Lake Merritt

On the following date (s): Sept. 19, 2010 General Public Allowed: Yes No Number of Participants: 200

Between the hours of: (Start Time/Setup) 7:30am (Actual Event Time) from 9am to 12pm (End Time/Cleanup) 1:00pm

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)
WALK/RUN TO RAISE MONEY FOR Lung Cancer Research

Sound Application: Amplified Yes No Non-Amplified Yes No

Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)
Microphone / Mega phone / CD Player

Will food be served? Yes No (If yes, please list type(s) of food to be served.) bagels, muffins, energy bars, water

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.
NONE

Fees:

Rent: \$ 180 Deposit: \$ 150

Sound Use: \$ 50 Other Fees: _____

Total of ALL Fees PLUS Deposit: \$ 380

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES: 31 days or more notice: Forfeit 1/2 Deposit
30 days 11 days notice: Forfeit Deposit PLUS 1/2 Rental Fee
10 days or less notice: Forfeit All Fees

* Check will come directly from Lungevity

Check Amount: \$ _____ Check #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

Credit Card #: _____ Expiration Date: _____

I authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____ (Amount to be Charged) for my reservation at _____ on _____ (Park) (Event Date)

Mackenzie Daniel (Signature Required) Mackenzie Daniel (Print Name) E3201837 3/22/13 (Driver License #/Expiration Date)

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffery Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Reservation Supervisor
DATE: July 14, 2010
SUBJECT: Request from Triple Step For The Cure To Collect Donations and Have Food and Merchandise Vendor's Sell On-site During their 5K Fun Run/Walk at Lakeside Park on Sunday, October 17, 2010

SUMMARY

Staff received a request from Triple Step for the Cure for permission to collect donations and have food and merchandise vendors sell goods on-site at Lakeside Park for their first *"Stepping Towards the Cure"* 5K Fun Run/Walk at Lakeside Park on Sunday, October 17, 2010.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

The Triple Step for the Cure is a non-profit organization in Mill Valley. This *"Stepping Towards the Cure"* 5K Fun Run/Walk at Lakeside Park overall goal is to educate and raise public awareness about triple negative Breast Cancer in Oakland. This event will have vendors selling educational t-shirts and pins. This walk/run will serve as a fundraiser for Triple Step for the Cure organization. This is Triple Step for the Cure 1st 5K Fun Run/Walk to be held at Lakeside Park on Sunday, October 17, 2010.

This Fundraising event will consist of collecting registration fees from participants and having food and merchandise vendors on site.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the collection of donations from participants and having food and merchandise vendors on site at the *"Stepping Towards the Cure"* 5K Fun Run/Walk 1st Pride Festival on Sunday, October 17, 2010. Carole Flowers Clement is aware that additional permits may be required for this event provided the request is granted.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail McMillon".

Gail McMillon
Reservation Supervisor

Attachments: Exhibit A – Request Letter
Exhibit B – Park Use Application
Exhibit C – Reservation Permit Request



Triple Step for the Cure

June 28, 2010

Zermaine Thomas
Public Service Representative, Central Reservation Unit
City of Oakland Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Dear Ms. Thomas,

My name is Carole Flowers Clement and I represent a non-profit organization by the name of Triple Step for the Cure. Triple Step for the Cure seeks to educate and raise public awareness about triple negative breast cancer, a rare, subtype of breast cancer that disproportionately affects young pre-menopausal women and women of color. I lost my daughter, Sheryl, last June to this disease.

Attached please find our two-page event request and proposal to have our ***"Stepping Towards the Cure"*** 5K Fun Run/Walk at Lake Merritt Park on October 17, 2010. We are excited to get the word out about who we are and the services we provide. This event will help us do just that. As we are still building our organization, it is also necessary to raise funds to further our three-step mission: Educating the community and funding efforts to find better treatment and a cure; Encouraging triple negative patients in underserved communities by providing financial and emotional support; and Empowering women at risk to take charge of their health in order to maintain optimal wellness. This event will assist us in our fundraising goals as well.

Please let me know if you have any additional questions or concerns. I can be reached at (510) 636-1918 or caroleflowers@sbcglobalnet. Thank you in advance for your consideration of this important event. I look forward to hearing from you soon.

Sincerely,

Carole Flowers-Clement, RN, MPH
Co-Founder



Triple Step for the Cure

Volunteers, and breast cancer, health, and wellness information sponsors and vendors will be expected to arrive for set up at 7:00 a.m. in the Bandstand Area. Fun Run/Walk participants are expected to arrive and check-in and/or register beginning at 8:00 a.m. until 9:00 a.m. At 9:10 a.m., there will be a short Welcome Ceremony followed by a warm-up. The event will then begin at 9:30 a.m. with runners starting first, followed approximately 5-7 minutes later by those who have chosen to walk the course. The total distance of the Fun Run/Walk will be 5 K or approximately 3.0 miles and participants will complete this by making one lap around Lake Merritt.

The event will conclude at approximately 12:00 noon followed by a brief Closing Ceremony at 12:15 p.m. After wards, there will be an additional hour and a half (from 12:30 p.m. until 2:00 p.m.) for participants and supporters to peruse several breast cancer, health, and wellness information booths that will be set up in the Bandstand area. There will be no fewer than five (5) and no more than ten (10) such health and wellness information booths and/or vendors. We anticipate these booths will include organizations such as Kaiser Permanente and Stanford University Medical Center who will provide information about their services and/or small giveaways of certain products. There will also be a Triple Step for the Cure table where we will provide information about the organization and where t-shirts will be sold. All profits from any t-shirt sales will go towards efforts to directly support women and families struggling with triple negative breast cancer. The event will conclude at 2:00 p.m. Staff, volunteers, and vendors are expected to be done with any clean-up activity and exit the premises no later than 3:00 p.m.

A certificate indicating proof of liability insurance naming the City of Oakland Department of Parks and Recreation as additionally insured will be provided no later than 30 business days prior to the date of the event.

Barbara Hansen Tolman



Triple Step for the Cure

TRIPLE STEP FOR THE CURE WALK/FUN RUN EVENT PROPOSAL

Name of Event: *"Stepping Towards The Cure"* 5K Fun Run/Walk

Date of Event: October 17, 2010

Time: 7:00 a.m. until 3:00 p.m.

Requested Location: Lake Merritt Park, Oakland

People Responsible: Louisa Gloger
(415) 250 -1508
Louisag@triplestepforthecure.org; and
Carole Flowers Clement
(510) 636-1918
caroleflowers@sbcglobal.net

DETAILS OF EVENT:

The purpose of this event is to provide a fun, healthy, and educational way to raise funds for Triple Step for the Cure. Triple Step for the Cure is a 501 (c) (3) non-profit organization that seeks to educate and raise public awareness about triple negative breast cancer, a subtype of breast cancer that disproportionately affects young pre-menopausal women and women of color, and provides direct support services to triple negative patients and their families.

There will be a nominal registration fee of \$25.00 for this event. In our advertising materials and promotion of the event, participants will be required to sign up to either walk or run the course in advance of the event in order to alleviate the need to work with large sums of money on the Lake Merritt park premises on the date of the event. However, we will make arrangements to accommodate a small number of late participants who have not pre-registered in advance and will need to do so on the morning of the event. It is anticipated that approximately 200-250 people will participate in the event.



Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612

CITY of OAKLAND
OFFICE of PARKS & RECREATION

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

Park Use Rental Application

ATTENTION:

Application Date: _____

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ No. _____	OFFICE USE ONLY	Receipt# No. _____
RWP No. _____	Approved By/Date _____	Issued By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to OPR by _____		

Application on behalf of: (Group, Individual, Organization) TRIPLE STEP FOR THE CURE

Address: P.O. Box 638 City: MILL VALLEY State: CA Zip: 94942-0638

Individual responsible for event: Name: CAROL FLOWERS CLEMENT Address: 7801 SURREY LAKE

City: Oakland State: CA Zip: 94605 Email: CAROL FLOWERS@SBCGLOBAL.NET

Home #: 510 636-1918 Work #: _____ Fax #: _____ Cell#: 510 410-0171

Park Use (Name of Park): LAKE MERIT Location: Oakland Barksdale & Surrounding Areas

On the following date (s): OCTOBER 17, 2010 General Public Allowed: Yes No Number of Participants: 200

Between the hours of: (Start Time/Setup) 7 AM (Actual Event Time) from 8 AM to 2 PM (End Time/Cleanup) 2-3 PM

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)
WALK / RUN

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Sound Amplification: Amplified Yes No Non-Amplified Yes No

Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)
CD PLAYER, MICROPHONES

Will food be served? Yes No (If yes, please list type(s) of food to be served.) WATER / JUICE FOR RUNNERS

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.
SELL EDUCATIONAL TEE SHIRTS AND PINS

Fees: Rent: 2x 115⁰⁰ = 230⁰⁰ Deposit: 150⁰⁰

Sound Use: 50⁰⁰ Other Fees: 150⁰⁰ Surrounding Areas

Total of ALL Fees PLUS Deposit: \$1 800⁰⁰

Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES:	31 days or more notice:	Forfeit 1/2 Deposit
	30 days 11 days notice:	Forfeit Deposit PLUS 1/2 Rental Fee
	10 days or less notice:	Forfeit All Fees

Check Amount: \$ _____ Park #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

Credit Card #: _____ Expiration Date: _____

Authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ 150⁰⁰
(Amount to be Charged)

For my reservation at LAKE MERIT (Park) on OCTOBER 17, 2010 (Event Date)

Signature Required) Carol Flowers Clement (Print Name) CAROL FLOWERS CLEMENT (Driver License #/Expiration Date) ED 779447 8/31/10

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 28 2010**

TRIPLE STEP FOR THE CURE
C/O GENE TAKAGI
425 MARKET ST STE 2200
SAN FRANCISCO, CA 94105

Employer Identification Number:
27-2116176
DLN:
17053089333040
Contact Person:
DEL TRIMBLE ID# 31309
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 1, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

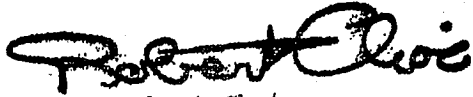
Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

TRIPLE STEP FOR THE CURE

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Choi". The signature is stylized with a large, sweeping initial "R" and a cursive "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Total Number of Dates: 1

Total Number of Hours: 8

NOTES: ***ATTENTION*** PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

~~~200 IN ATTENDANCE~~~

GROUP SCHEDULED FOR PRAC AGENDA WEDNESDAY, JULY 14, 2010

SOUND USE: CD PLAYER, MICROPHONES

FOODS TO BE SERVED: WATER, JUICES FOR RUNNERS

ACTUAL TIME OF EVENT: 8:00AM-2:00PM

### CHARGES

| CHARGE DESCRIPTION   | FACILITY/EVENT                                                      | UNIT FEE | QTY  | TAX    | TOTAL CHARGED | DISCOUNTED/PAID | BALANCE DUE |
|----------------------|---------------------------------------------------------------------|----------|------|--------|---------------|-----------------|-------------|
| CRU Sound Permit Fee | Lakeside Park Bandstand - Stepping Towards the Cure Fundraiser      | \$50.00  | 1.00 | \$0.00 | \$50.00       | \$0.00          | \$50.00     |
| Deposit (Parks)      | Lakeside Park Near Bandstand - Stepping Towards the Cure Fundraiser | \$150.00 | 1.00 | \$0.00 | \$150.00      | \$150.00        | \$0.00      |
| Park Run/Walk Fee    | Lakeside Park Near Bandstand - Stepping Towards the Cure Fundraiser | \$55.00  | 6.00 | \$0.00 | \$330.00      | \$0.00          | \$330.00    |
| Park Run/Walk Fee    | Lakeside Park Near Bandstand - Stepping Towards the Cure Fundraiser | \$150.00 | 1.00 | \$0.00 | \$150.00      | \$0.00          | \$150.00    |
| Park Run/Walk Fee    | Lakeside Park Near Bandstand - Stepping Towards the Cure Fundraiser | \$115.00 | 2.00 | \$0.00 | \$230.00      | \$0.00          | \$230.00    |

### PAYMENTS AND REFUNDS

| RECEIPT NUMBER | DATE       | CHARGE DESCRIPTION | FACILITY/EVENT                                  | AMOUNT   |
|----------------|------------|--------------------|-------------------------------------------------|----------|
| 1012270.032    | 06/30/2010 | Deposit (Parks)    | Lakeside Park Near Bandstand - Stepping Towards | \$150.00 |

### DISCLAIMERS

Additional hours, mandatory setup/takedown fee, alcohol fee, and sound fee must be paid at least 30 days prior to date of event.

Additional fees for this reservation MUST be paid by: \_\_\_\_\_ (date).

#### ALCOHOLIC BEVERAGES

Alcoholic beverages may NOT be served unless specific fees are paid and appropriate permission obtained.

- \* Alcoholic beverages may only be served INDOORS with the exception of Joaquin Miller Park.
- \* Alcoholic beverages may NOT be served at juvenile events.
- \* Amounts are to be carefully supervised so that every guest and participant leaves the event safely.
- \* The premises are to be left clean and all bottles must be removed.
- \* SELLING alcoholic beverages is NOT ALLOWED.

This permit allows permittee:

To serve alcoholic beverages:

Wine, beer and champagne \_\_\_\_\_ (initials)

Distilled spirits \_\_\_\_\_ (initials)

No alcoholic beverages are permitted. \_\_\_\_\_ (initials)

CANCELLATION POLICY: A cancellation fee will be assessed according to the current City of Oakland Master Fee Schedule. Customer is responsible to familiarize him/herself with the cancellation fees associated with the site for which they are making a reservation.

**CITY OF OAKLAND**  
**Interoffice Memorandum**



TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission  
FROM: Sandra Ousley, Community & Economic Development Agency-Project Delivery  
Division  
DATE: July 14, 2010  
SUBJECT: Approval of the Design and Implementation of the Oakland Morcom Municipal  
Rose Garden Improvement Project

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**SUMMARY**

Staff recommends the Park and Recreation Advisory Commission approve the design and implementation of the Oakland Morcom Municipal Rose Garden Improvement Project. The Morcom Municipal Rose Garden is a City of Oakland Landmark and has been approved by the Development Director to the Landmarks Preservation Advisory Board. The Morcom Municipal Rose Garden Improvement Project retains, rehabilitates/repairs existing design elements, including the retaining wall, stairs, pool, pathway repairs, ADA upgrades, waterproofing of the Rose Garden building, and railing modifications.

**FISCAL IMPACT**

The City applied for and will receive (ONE MILLION SEVEN HUNDRED THOUSAND) \$1,700,000 from the East Bay Regional Parks District Measure WW Bond to implement the Oakland Morcom Municipal Rose Garden Improvement Project. The Oakland Morcom Municipal Rose Garden Improvement Project will provide site improvements and repairs to the park, such as entry character, new wedding area at Greater Florentine, site drainage, restroom repair, irrigation system repairs, lighting upgrades and cistern for rainwater capture.

The first two years of stewardship (2011-2013) for the Morcom Rose Garden Improvement Project will be the responsibility of the publicly selected contractor after which time stewardship responsibilities will revert to the Public Works Agency (PWA) and neighborhood stewardship groups. No direct operation or maintenance fiscal impacts are associated with this report until the project is funded and implemented. PWA will utilize existing budget authority and personnel to maintain the project.

**BACKGROUND**

The Morcom Municipal Rose Garden, a City of Oakland Landmark, is a 7.5 acre city park in north Oakland. It occupies a natural amphitheater-like arroyo sloping downward from Oakland Avenue to Jean Street just above Grand Avenue. The formal gardens occupy three terraced levels of Florentine design with reflecting pools and landscaped embankments.

The idea for the garden originated with Dr. Charles Vernon Covell, a past president of the American Rose Society. He received strong support from the Business Men's Garden Club of Oakland and from the Oakland Parks Commission.

The property was purchased in 1912 for approximately \$11,000 by the Oakland Parks Commission at a time when the Commission was rapidly expanding its park holdings using the proceeds from a 1907 bond issue. Before it became the rose garden it was Linda Vista Park – a neighborhood park. Over time the park has fallen to disrepair and requires improvements for extended use and accessibility.

## **PROJECT DESCRIPTION**

The Morcom Municipal Rose Garden Improvement Project will provide the following improvements:

See EXHIBIT A:

- ADA upgrades: Jean Street entry, restroom (relocate to tool shed), and (n) wedding location;
- (n) sensory garden;
- stair, retaining wall and pool repairs;  
    [stair repairs includes modification of (e) handrails]
- pathways - repair and replacement of surface material;
- site lighting;
- signage and way finding program;
- waterproofing at (e) Rose Garden building;
- (n) concrete curb and gutter along Monte Vista Avenue to address drainage issues;
- Florentine Garden – irrigation: replacement and sustainable upgrades;
- removal of one (e) oak tree at top of wall on northeast side of Florentine Garden and two juniper trees that flank the Rose Garden building;
- path removal from Chetwood Street to the Monte Vista Avenue; and
- Potential locations for public art installations.

Alternate:

- replacement of Olive Avenue stair.

## **Additional Proposed Modifications**

The following items are in the scope of work, not yet discussed above. The list below briefly describes the modifications. Please see the Project Scope Report and plans for a more complete description of the work.

- Jean Street entry ADA upgrades: An accessible parking space and drop off zone will be established in the turn-around;
- Minor stair repairs to - 1) stairway from Oakland Avenue to the Florentine Garden section; 2) stairway from Monte Vista to the Lower Fountain Area; and, 3) stairway from Chetwood. In addition to patching chipped concrete, the scope includes handrail modifications to (e) handrails.
- Major stair repairs - required on the stairway leading from Olive Avenue to Jean Street. This is an Option in the Project Scope.
- Site lighting - addition of three(n) light posts along the Monte Vista stairs to match (e) historic posts;
- Waterproofing at (e) rose garden building – Repair multiple water leaks.
- Fountain and pool repairs – a low maintenance and sustainable filtration system for the fountain and cascade;
- (n) concrete curb and gutter along Monte Vista Avenue to address drainage issues;
- Florentine Garden – irrigation: replacement and sustainable upgrades;
- Removal of one (e) oak tree at top of wall on northeast side of Florentine Garden and two juniper trees that flank the rose garden building – The oak tree must be removed to protect the historic wall feature. Two junipers adjacent to the Rose Garden building must also be removed due to interference with the building and surrounding planting areas.
- Removal of the pathway from Chetwood Street to the Monte Vista Avenue – This path is steep, in poor repair and creates potential drainage issues.



## **KEY ISSUES AND IMPACTS**

The Morcom Rose Garden Improvement Project is part of the East Bay Regional Parks District Measure WW Bond Improvements under contractual agreement with the City of Oakland.

## **SUSTAINABLE OPPORTUNITIES**

The proposed design will enhance the value of private and public investments in the area because drainage issues from surrounding areas which affect the garden will be addressed, new lighting along one of the main stairs will provide for better safety, and ADA upgrades will facilitate more visitors to the park. The proposed design of additions have been sensitively addressed to harmonize with the garden and therefore protect the value of private and public investments in the area.

## **ENVIRONMENTAL**

The Oakland Municipal Rose Garden/Morcom Amphitheater of Roses is considered a Historic Resource for the purposes of environmental review. The City has established California Environmental Quality Act (CEQA) thresholds and criteria of significance guidelines. With respect to Cultural and Historic Resources, a project would have a significant impact on the environment if it would:

1. Cause a substantial adverse change in the significance of a historical resource. Specifically, a substantial adverse change includes physical demolition, destruction, relocation, or alteration of the resource or its immediate surroundings such that the significance of the historical resource would be "materially impaired." The significance of an historical resource is "materially impaired" when a project demolishes or materially alters, in an adverse manner, those physical characteristics of the resource that convey its historical significance and that justify its inclusion on an historical resource list.

Section 15331 of the CEQA Guidelines as outlined below provides a categorical exemption for Historical Resource Restoration/Rehabilitation:

Class 31 consists of project limited to maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for Preserving, Rehabilitating, Restoring, and Reconstructing Historic Buildings.

## **SOCIAL EQUITY**

The Morcom Rose Garden Improvement Project will provide a reflection of the diversity of nature and cultures of our city, helping to eradicate the cultural barriers and showing the interconnected relationship all animal and plant life have which is needed to exist in harmony.

## **DISABILITY AND SENIOR CITIZEN ACCESS**

The City Administrator's ADA Transition Plan Capital Improvement Program has augmented the budget for this project in the amount of \$110,000 (ONE HUNDREN TEN THOUSAND). These ADA Transition Plan funds will be devoted to making disability access improvements beyond those routinely required by the California Building Code and the ADA Accessibility Guidelines. The project team is working to ensure that people with disabilities and older adults have an equal opportunity to enjoy this unique park, the hilly terrain notwithstanding. This work will help to ensure that Office of Park and Recreation programs, when viewed in their entirety, are equally accessible to people with disabilities—a fundamental ADA Title II requirement. Plans are underway to establish a sensory garden and a fully accessible wedding site at this historic park. It is expected that these ADA improvements will enhance the experience for all park users.

**RECOMMENDATION**

Staff recommends that the Parks and Recreation Advisory Commission approve the design and implementation of the Oakland Municipal Morcom Rose Garden Improvement Project.

Respectfully submitted,

Sandra Ousley  
CIP Coordinator  
Project Delivery Division, CEDA

Attachments: Exhibit A – Project Scope Report

CITY OF OAKLAND  
Interoffice Memorandum



**Office of Parks and Recreation**

**TO:** Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission  
**FROM:** Gail McMillon, Central Reservations Supervisor  
**DATE:** July 14, 2010  
**SUBJECT:** Request from the United Negro College Fund, Inc. to Collect On-site Donations at their 26<sup>th</sup> Annual Walk-a-thon and Health Education Fair at Lakeside Park on Saturday, September 25, 2010 at Lakeside Park

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SUMMARY

Staff has received a request from the United Negro College Fund, Inc., a non-profit organization, to collect donations at their 26<sup>th</sup> Annual Walk-a-thon and Health Education Fair at Lakeside Park on Saturday, September 25, 2010. A Post Event Report is attached from the 2009 event held at Lakeside Park.

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

The United Negro College Fund, Inc. (UNCF) has held a Walk-a-thon and Health and Education Fair at Lakeside Park for many years. The UNCF came before the Parks and Recreation Advisory Commission for the last five years and was approved for collection of donations and pledges.

The UNCF is aware of additional permits that are required provided their request to collect donations and pledges is granted.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the collection of donations at the UNCF's 26<sup>th</sup> Annual Walk-a-thon and Health and Education Fair at Lakeside Park on Saturday, September 25, 2010.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gail McMillon".

Gail McMillon  
Reservation Supervisor

Attachments: Exhibit A - Request letter from United Negro College Fund  
Exhibit B - Post Event Report  
Exhibit C - Facility Reservation Request



May 19, 2010

City of Oakland  
Parks & Recreation Advisory Commission  
C/o Central Reservations Unit – Zermaine Thomas  
250 Frank Ogawa Plaza, Suite 330  
Oakland, CA 94612

Dear Commissioners:

On Saturday, September 25, 2010 UNCF (United Negro College Fund) will host the 26<sup>th</sup> Annual Walk for Education & Health Education Fair. Approximately 500 people participate in the walk that begins and ends at the Lake Merritt Sailboat House. After the walk there will be an opportunity for participants to have lunch and peruse the Health Education Fair. The event begins with registration at 8 AM, the walk at 9 AM and the Education Fair/Lunch is from 10 am to 12 noon.

We are again requesting permission to collect donations form walk participants the day of the walk. UNCF has introduced a new walk website to obtain donations; however, for non-Internet users, we need to have the option of physically turning in donations available. We have successfully managed this process in the past due in large part to securing an offsite location to handle monies and security presence with our accounting team and the event.

Thank your for your consideration

*Celeste Stanley*

Celeste Stanley, Development Director  
415.956-1018



## POST EVENT REPORT

Please complete and return the Post Event Report to the Office of Parks and Recreation, Central Reservation Unit, Attention: Central Reservations Supervisor, 250 Frank H. Ogawa Plaza, 3<sup>rd</sup> Floor, Suite 3330, Oakland CA 94612.

### I. GENERAL INFORMATION

Name of Event: UNCF WALK FOR EDUCATION

Location of Event: LAKE MERRITT/LAKESIDE PARK - OAKLAND

Date/Hours of Event: Saturday, September 25, 20<sup>09</sup>

Permit No. 20248

Contact Person: Monica L. Sudduth, Celeste Stanley

Phone No. 415-956-1018

Contact Person Address: 220 Montgomery Street, Suite 1120

Is this a first time event at this location?  Yes  No If no, when was the event held previously?

Saturday, September 20, 2008

1. Were Facility Rental/Set-up fees waived?  Yes  No

2. Check other permits required for event?

OPD Special Events Permit

Food Handler's Permit

Seller's Permit

Charitable Solicitations Permit

Certificate of Insurance

Other - Please list

### II. ATTENDANCE INFORMATION

1. Total number in attendance: 700

2. Were registration fees collected on-site for the event?  Yes  No

3. If yes (above), how many people registered? N/A

4. What was the cost for registration? N/A

5. How much money was collected on site for registration fees? None

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement?  Yes  No

Of no, why not? No prior vendors used.

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|-----------------------------------------------------------|----------------------------------|-----------------|------------------|---------------------|
|                                                           |                                  |                 |                  |                     |
|                                                           |                                  |                 |                  |                     |
|                                                           |                                  |                 |                  |                     |
|                                                           |                                  |                 |                  |                     |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

We are considering how we might begin and end our event at the sailboat house. We have received complaints of fecal tissue near the bandstand and surrounding lawn areas. (See comments below).

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

The cleanliness of the venue was raised by several participants. It is a deterrent as many find it difficult to enjoy the entertainment and have lunch when there is excessive fecal tissue from the ducks in the bandstand and surrounding areas. Also, there seems to be "equipment" left in the parking lot of the sailboat house making it difficult to arrange tables and chairs. If the equipment from OPR cannot be removed, OPR should inform those that rent as there isn't a reduction in fees pertaining to the use of the lot, nor entrance fees to the park.

Submitted by: Monica L. Sudduth, Area Development Director UNCF Date: April 26, 2010

Approved by: Monica L. Sudduth Date: 7/1/2010  
(OPR Staff)

Comments: Amount collected from donations need to be reported in Post Event Report. Will review comments on parking with staff.

# Central Reservations Unit

250 Frank H. Ogawa Plaza Ste 3330  
Oakland, CA 94612

(510) 238-3187



CITY of OAKLAND  
OFFICE of PARKS & RECREATION

United Negro College Fund, Inc.  
220 Montgomery Street  
Suite 1120  
San Francisco, CA 94104

## Reservation Request

Status: In-Process

Customer Type: Non-Profit

Authorized Agent: Monica Sudduth

Work: (415) 956-1018 Home: (415) 956-1018

| DATE/USER                        | REQUEST NUMBER | CHARGES   | DISCOUNT | TAXES  | REFUNDS & CREDITS | PAYMENTS | REQUEST EXPIRES | BALANCE DUE |
|----------------------------------|----------------|-----------|----------|--------|-------------------|----------|-----------------|-------------|
| 01/04/2010<br>Zermaine<br>Thomas | 9003641        | \$2132.00 | \$0.00   | \$0.00 | \$0.00            | \$0.00   | 09/25/2010      | \$2132.00   |

### RESERVATIONS

| EVENT NAME                                                   | FACILITY                | CENTER                                             |
|--------------------------------------------------------------|-------------------------|----------------------------------------------------|
| Walk-A-Thon Health & Educational Fair<br>Type: Park Run/Walk | Lakeside Park Bandstand | Lakeside Park<br>Lake Merritt<br>Oakland, CA 94610 |

| DATES RESERVED       | HRS                  |
|----------------------|----------------------|
| Saturday - 9/25/2010 | 06:00 AM to 02:00 PM |

Total Number of Dates: 1

Total Number of Hours: 8

NOTES: \*\*\*ATTENTION\*\*\* PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

~~500 IN ATTENDANCE~~

SOUND USE: CD PLAYER / DJ  
GROUP MUST ADHERE TO SOUND AMPLIFICATION POLICY; OMC 12.64.080 AND POLICY REQUIREMENT DISCLAIMERS

FOODS TO BE SERVED: SANDWICHES, SALADS & WATER

ACTUAL TIME OF EVENT: 8:00AM-12:00PM

FOLLOWING PERMITS REQUIRED:

- ~CERTIFICATE OF INSURANCE
- ~APPROVED OPD SPECIAL EVENT PERMIT
- ~CHARITABLE SOLICITATION PERMIT
- ~TEMPORARY FOODS HANDLERS PERMIT
- ~PORTABLE TOILET CONTRACT

| EVENT NAME                                                   | FACILITY                     | CENTER                                             |
|--------------------------------------------------------------|------------------------------|----------------------------------------------------|
| Walk-A-Thon Health & Educational Fair<br>Type: Park Run/Walk | Lakeside Park Near Bandstand | Lakeside Park<br>Lake Merritt<br>Oakland, CA 94610 |

| DATES RESERVED | HRS |
|----------------|-----|
|                |     |

Total Number of Dates: 1

Total Number of Hours: 8

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- ~CERTIFICATE OF INSURANCE
- ~APPROVED OPD SPECIAL EVENT PERMIT
- ~CHARITABLE SOLICITATION PERMIT
- ~TEMPORARY FOODS HANDLERS PERMIT
- ~PORTABLE TOILET CONTRACT

| EVENT NAME                                                   | FACILITY                                | CENTER                                                                  |
|--------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------|
| Walk-A-Thon Health & Educational Fair<br>Type: Park Run/Walk | Lake Merritt Sailboat House Parking Lot | Lake Merritt Sailboat House<br>568 Bellevue Avenue<br>Oakland, CA 94610 |

| DATES RESERVED       | HRS                  |
|----------------------|----------------------|
| Saturday - 9/25/2010 | 06:00 AM to 02:00 PM |

Total Number of Dates: 1

Total Number of Hours: 8

NOTES: \*\*\*ATTENTION\*\*\* PLEASE READ AND ADHERE TO ATTACHED DISCLAIMERS

\*\*\*NON-EXCLUSIVE USE OF PARKING LOT\*\*\*

~~500 IN ATTENDANCE~~

SOUND USE: CD PLAYER / DJ

GROUP MUST ADHERE TO SOUND AMPLIFICATION POLICY; OMC 12.64.080 AND POLICY REQUIREMENT DISCLAIMERS

FOODS TO BE SERVED: SANDWICHES, SALADS & WATER

ACTUAL TIME OF EVENT: 8:00AM-12:00PM

FOLLOWING PERMITS REQUIRED:

- ~CERTIFICATE OF INSURANCE
- ~APPROVED OPD SPECIAL EVENT PERMIT
- ~CHARITABLE SOLICITATION PERMIT
- ~TEMPORARY FOODS HANDLERS PERMIT
- ~PORTABLE TOILET CONTRACT

### CHARGES

| CHARGE DESCRIPTION     | FACILITY/EVENT                                                       | UNIT FEE | QTY  | TAX    | TOTAL CHARGED | DISCOUNTED/PAID | BALANCE DUE |
|------------------------|----------------------------------------------------------------------|----------|------|--------|---------------|-----------------|-------------|
| CRU Sound Permit Fee   | Lakeside Park Bandstand - Walk-A-Thon Health & Educational Fair      | \$100.00 | 1.00 | \$0.00 | \$100.00      | \$0.00          | \$100.00    |
| Park Special Event Fee | Lakeside Park Bandstand - Walk-A-Thon Health & Educational Fair      | \$66.00  | 6.00 | \$0.00 | \$396.00      | \$0.00          | \$396.00    |
| Deposit (Parks)        | Lakeside Park Near Bandstand - Walk-A-Thon Health & Educational Fair | \$500.00 | 1.00 | \$0.00 | \$500.00      | \$0.00          | \$500.00    |
| Park Special Event Fee | Lakeside Park Near Bandstand - Walk-A-Thon Health & Educational Fair | \$600.00 | 1.00 | \$0.00 | \$600.00      | \$0.00          | \$600.00    |
| Park Special Event Fee | Lakeside Park Near Bandstand - Walk-A-Thon Health & Educational Fair | \$138.00 | 2.00 | \$0.00 | \$276.00      | \$0.00          | \$276.00    |