

PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, September 14, 2011, 4:30 P.M.
Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, CA



CITY of OAKLAND
OFFICE of PARKS & RECREATION

MINUTES

1. **CALL TO ORDER:**

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, June 8, 2011 at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland. Co-Chair Commissioner Montauk convened the meeting at 4:38 p.m. Audree V. Jones-Taylor, OPR Director, conducted the roll call.

2. **ROLL CALL:**

Present: Judy Belcher, Michael Hammock, Howard Matis, Barry Miller, Susan Montauk, Brad Ricards, Jeffrey Taylor, Ellen Wu

Excused: Wade Finlinson, Marsha Peterson

Staff Present: Audree V. Jones-Taylor, Gail McMillon, Dana Riley,

3. **DISPOSITION OF MINUTES:**

Minutes of July 13, 2011

MOTION: Commissioner Montauk entertained a motion to approve the July 13, 2011 meeting minutes.
Minutes were unanimously approved.

4. **SPECIAL ORDERS:**

None

5. **PRAC PENDING LIST:**

A. Commissioner Report Update, Commissioner Taylor: The report has been completed and will be reviewed by the co-chairs and forwarded to Director Jones-Taylor for review.

6. **MODIFICATIONS TO THE AGENDA:**

MOTION: Commissioner Montauk entertained a motion to move Item 15 - Open Forum before item 7 on the agenda.

Moved by: Commissioner Belcher **Seconded by:** Commissioner Miller: **Motion: Passed**

7. **CONSENT NEW BUSINESS:**

A. **Request from the Oakland Black Cowboys Association for Permission to Have Vendors and Sell Event Related Items at the Annual Black Cowboys Festival at Defremery Park on Saturday, October 1, 2011:**

The Office of Parks and Recreation has received a request from the Oakland Black Cowboys Association (OBCA), a non-profit organization, to host their 37th Annual Black Cowboys Parade and Festival at Defremery Park on Saturday, October 1, 2011. The OBCA is asking permission to have up to ten vendors that will comprise of food and non-food vendors. The OBCA is also asking to sell event related items that will consist of water, t-shirts and hats with their logo on them. Proceeds from their fundraising efforts will continue to help support the Black Cowboys Association.

B. Request from 1000 Mothers to Prevent Violence for Permission to Accept Donations and Host a Fundraiser at Their Annual Purple Gala at Jack London Aquatic Center on Thursday, October 20, 2011:

The Office of Parks and Recreation (OPR) has received a request from 1000 Mothers to Prevent Violence, a non-profit organization, to host their 4th Annual Purple Gala event at Jack London Aquatic Center on Thursday, October 20, 2011. The fundraiser will consist of the on-site selling of raffle tickets, a silent auction and collection of admission fees. The cost to attend the Purple Gala event is \$35.00 per person which also includes dinner. Proceeds from the fundraiser will be used to take victims and survivors of violence on a retreat and to continue the Organization's COPE grief support group.

C. Asante Africa Foundation is Requesting Permission to Allow Attendees to Make Direct On-Site Donations and to Allow the Foundation to Sell Beverages/Alcohol and Have A Live Auction and Raffle. Funds Collected Will be at the Jack London Aquatic Center on Saturday, November 12, 2011:

Staff received a request from the Asante Africa Foundation for permission to allow attendees to make on-site direct donations and to allow the foundation to sell beverages/alcohol and to have a live auction and raffle tickets. Funds will be collected at the Jack London Aquatic Center for their annual fundraiser on November 12, 2011.

D. Request Approval For Permission to Collect Registration Fees and Charitable Donations For the Faith Network of the East Bay's 5k Walk/Run Fundraiser on Saturday, October 29, 2011 at Lakeside Park Bandstand and Surrounding Area:

Staff received a request from the Faith Network of the East Bay for permission to collect registration fees and charitable donations at the Lakeside Park Bandstand and surrounding area on Saturday, October 29, 2011.

E. Request from Friends of Parks and Recreation for Permission to Fundraise and Collect Fees Onsite at a Community Event on Sunday, October 16, 2011 at Dimond Park:

The Office of Parks and Recreation, at Dimond Park and the Friends of Oakland Parks and Recreation request permission to allow fundraising activities at a community event on Sunday October 16, 2011 to be held at Dimond Park. Net proceeds of various sales including catered BBQ meals, hay rides, pumpkin patch, pony rides, bake sales, family games, etc, will be accounted for by the Friends of Oakland Parks and Recreation and reported to the Office of Parks and Recreation (OPR) and will go entirely to benefit Friends' Oakland Youth Champion Youth scholarship program.

F. Request from the Urban Classic Events for Permission to Have Vendors and Sell Event Related Items 'A Taste of the Bay Food Festival at Mosswood Park on Saturday, October 1, 2011:

The Office of Parks and Recreation has received a request from the Shamita Johnson of Urban Classic Events a non-profit organization, to host a food festival at Mosswood Park on October 1, 2011. The Urban Classic Events is asking permission to have up to 20 to 30 vendors which will include one winery and brewery for consumers over the age of 21. All funds will be donated to Life Long Medical Care for the uninsured.

MOTION: Commissioner Montauk entertained a motion to accept all items under consent.

Moved by: Commissioner Hammock: **Seconded by:** Commissioner Taylor: **Motion Passed - Unanimous**

8. NEW BUSINESS:

- A. Tree Permit Appeal, 5710 Margarido Drive:** The staff report for this item was presented by Mitchell Thompson. The owner of 5710 Margarido Drive is submitting a proposal to the PRAC in order to bring closure to the tree permit appeal that was heard at the PRAC meeting on September 15, 2010. The PRAC put the appeal decision on hold pending receipt of a landscape plan for replacement trees for the three coast redwood proposed for removal. Tree Services received the landscape plan and recommends approval of the removal of the three redwoods, requiring three (3) twenty-four inch boxed trees be planted on the property plus an in-lieu planting fee of \$1,500 to be paid to the Tree Services. The in lieu planting fee will allow for approximately thirty-three (33) trees to be purchased for planting in parks and along streets. The PRAC is the hearing body for tree removal permit appeals per the Oakland Municipal Code (OMC), Section 12.36.110. Arborists, Dennis Yniguez spoke on behalf of the property owner and expressed concern that the trees in question are out of scale to the garden. He further reported that the group of trees stand approximately 11-12 inches away for retaining wall. He approximated that it would take 10 years before the tree would reach the wall and was unclear what damage might occur. He reported tannic acid staining of furniture and other surfaces.

MOTION: Commissioner Montauk entertained a motion to accept the staff recommendations as written.
Moved by: Commissioner Hammock: **Seconded by:** Commissioner Taylor: **Motion:** 1 – No, **Motion** Passed.

Commissioner Matis suggested a Friendly Amendment to the motion to reflect the establishment of an in lieu planting fee as part of the process.

No vote was taken. The original motion stands.

B. Tree Permit Appeal, 3900 Clarke Street: On July 8, 2011, the Tree Services Division denied the property owner's application to remove a twenty-six (26) inch diameter Douglas Fir tree growing in her yard. The property owner, Andrea Koenig-Brown, appealed the decision. Ms. Koenig-Brown felt the tree was a hazard to people and neighboring properties. Staff felt the tree needed maintenance and there was no justification for removal. The Protected Tree Ordinance (PTO) requires preservation of trees when reasonable alternatives to removal are available. Tree Services' decision to require preservation was based on the fact that if periodic maintenance is done on the tree, dead limbs can be removed before the fall and it is reasonable maintenance in order to retain a 5' tall Fir tree in the landscape. The PRAC is the hearing body for tree removal permit appeals per the Oakland Municipal Code (OMC), Section 12.36.110. The property owners wanted to rebuild a structure on the back of the lot but, the tree in question impeded their progress. It was determined that the tree should remain an asset to the property.

MOTION: Commissioner Montauk entertained a motion to accept the staff recommendations as written.
Moved by: Commissioner Belcher: **Seconded by:** Commissioner Wong: **Motion** Passed - Unanimous

Commissioner Taylor was excused at 5:30pm

9. CONDITIONAL USE PERMITS:

None

10. COMMUNICATIONS:

Commissioner Ricards reported that the Ad Hoc Tree Committee met to develop a policy on tree appeals. The Ad Hoc Policy Committee did not meet last month but will do so in the next few weeks to discuss dog parks.

11. PRAC COMMITTEE REPORT:

None

12. ADVISORY COUNCIL REPORTS:

Commissioner Belcher reported on the festive music and food truck services on Friday's at Studio One. It was suggested that food trucks be added at Mosswood.

13. UNFINISHED BUSINESS:

None

14. COUNCIL REFERRALS:

None

15. OPEN FORUM:

Moved before Item 7

The sole Open Forum speaker was a Park Steward from Cleveland Cascade. She clarified that in addition to working for historical preservation of the site, community activities include crime prevention. More families with children use the park now that the criminal element has been detoured. The speaker urged the listing audience to get involved with cleaning up local park areas to make the community safer and suggested the Commission consider providing areas in which to grow food for the community. The Commissioner thanked the speaker for her commitment and hard work at Cleveland Cascade.

16. DIRECTOR'S REPORT:

- A. Sundays in the Redwoods: Invitations to Sunday's in the Redwoods Kick-Off event on September 15th at the Lexus Coliseum were mailed.
- B. Overview of Summer Programs:
It was reported that 2011 was a very difficult summer for OPR due to the budget cuts and it was marked as the busiest to date.

17. ANNOUNCEMENTS:


- A. The Oakland Parks Coalition will be holding its annual Park Survey on 10/1/11. Stewards will conduct advance surveys. A water features element section has been added to the survey tool.

18. ADJOURNMENT:

The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Dana Puley For:
Audree Jones-Taylor
Secretary


Diane Boyd
Recording Secretary