

CITY OF OAKLAND

**PARKS AND RECREATION ADVISORY COMMISSION**

City of Oakland

Wednesday, October 12, 2011 4:30 P.M.

Lakeside Garden Center, 666 Bellevue Avenue, Oakland, CA

**Minutes**

1. CALL TO ORDER:

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, October 12, 2011 at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland. Co-Chair Commissioner Hammock convened the meeting at 4:32pm. Audree V. Jones-Taylor, OPR Director, conducted the roll call:

2. ROLL CALL:

Present: Judy Belcher, Wade Finlinson, Michael Hammock, Howard Matis, Barry Miller, Susan Montauk, Brad Ricards,

Excused: Marsha Peterson, Jeffrey Taylor, Calvin Wong, Ellen Wu

Staff: Audree V. Jones-Taylor, Dana Riley, Gail McMillon, Diane Boyd, Mark Hall

3. DISPOSITION OF MINUTES:

A. Minutes of September 14, 2011

Commissioner Matis request that the September minutes reflect the following change to the Friendly Amendment related to Item 8A.

*Commissioner Matis suggested a Friendly Amendment to the motion to require the in lieu planting fee be required before the permit is issued.*

*No vote was taken. The original motion stands.*

Motion: Commissioner Hammock entertained a motion to approve the meeting minutes.  
Motion Passed: 1 Abstention.

The following correction to the July 13<sup>th</sup> minutes, Item 9 - Conditional Use Permits/Presenter and Speakers' Comments was read into the record:

The comment states "The proposal leaves approximately one quarter of an acre for picnics, sports and other activities". The correct statement is that "The proposal leaves more than one acre for picnics, sports and other activities".

4. SPECIAL ORDERS:

None

5. PRAC PENDING LIST:

The report is to be presented to the Commission at the November 9<sup>th</sup> PRAC meeting.

6. MODIFICATIONS TO THE AGENDA:

None

7. CONSENT NEW BUSINESS:

8. NEW BUSINESS:

- A. Request for Parks and Recreation Advisory Commission to Approve the Design of the Stonehurst Park Community Garden Edible Schoolyard: Mark Hall presented the informational staff report to the Commission. All Ah We, an Oakland based non profit organization, is requesting the Parks and Recreation Advisory Commission approve the design for the Stonehurst Park Community Garden Edible Schoolyard. The proposed project includes raised beds, in ground edible and non edible plants, composting space, and a living laboratory outdoor classroom space. All Ah We is applying for a minor conditional use permit. The site is ADA accessible and organizers are working in partnership with the community and local PTA. The public will be allowed to sign up for a plot. All Ah We All of Us will bring the following items back before the PRAC:

1. Proof of ADA review
2. Specify times of use
3. Illustrate dimensions
4. Provide large park layout with color design

**MOTION:** Commissioner Hammock entertained a motion to approve the staff request to approve the design of the Stonehurst Park Community Garden Edible Schoolyard.

**Moved by:** Commissioner Belcher: **Seconded by:** Commissioner Miller. **Vote:** 1 Abstention: **Motion:** Passed

9. CONDITIONAL USE PERMITS:

None

10. COMMUNICATIONS:

OPR staff and the Commission are planning the annual January PRAC retreat. Several Commissioners will be termed out, but will be invited to attend. Staff will provide the Commission with possible dates at the November meeting.

11. PRAC COMMITTEE REPORT:

Commissioner reported back on food truck operators at Mosswood Park want to expand the services to other parks.

12. ADVISORY COUNCIL REPORTS:

None

13. UNFINISHED BUSINESS:

None

14. COUNCIL REFERRALS:

None

15. OPEN FORUM:

None

16. DIRECTOR'S REPORT:

A. Golf Report:

The golf report will be presented to the Life Enrichment Committee on October 25.

PRAC Commissioner's requested more information and a comparison of the various types of agreements at next months meeting regarding the pros and cons of the various types of golf courses. Director Jones-Taylor indicated that she would work toward this by the end of the Year.

**B. PRAC Commissioners' Term Expirations:**

Commissioners Hammock, Montauk, Richards, Taylor and Wong are currently serving the Commission in hold over status. These terms are due to expire in hold-over status in November. A request was made to stagger the departure dates of and if possible to postpone the release of the Commissioners until after the beginning of the New Year.

**C. December Special Election for Chair:**

A special election will have to be held in November if Co-Chairs Hammock and Montauk are replaced in December.

**D. Subcommittee Liaisons:**

Director Jones-Taylor clarified the Commissioner's liaison assignments for OPR recreation sites and programs. Studio One was added to the list and Commissioner Belcher expressed interest in being the program liaison.

**E. January Retreat:**

OPR staff will research and report back at the November meeting the Commission the feasibility of holding the annual PRAC retreat on January 7 or 21.

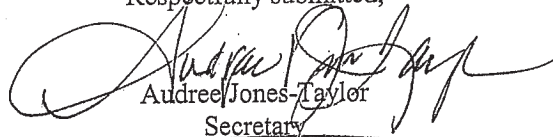
**17. ANNOUNCEMENTS:**

Commissioner Montauk announced that the parks survey was completed. She will be preparing a report comparing the 2010 and 2011 surveys. Approximately 30 community members attended. The initial report due to be posted online within the next week.


**18. ADJOURNMENT:**

The meeting was adjourned at 5:55pm.

Respectfully submitted,




Audree Jones-Taylor  
Secretary



Diane Boyd  
Recording Secretary

*Next Meeting:*

*Wednesday, November 9, 2011; 4:30 p.m.  
Lakeside Garden Center  
666 Bellevue Ave, Oakland, CA*

 This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation* at (510) 238-7532 or TDD (510) 615-5883 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.