



CITY OF OAKLAND
Interoffice Memorandum

TO: Parks and Recreation Advisory Commission
FROM: Loretta Root and the Philips Family
DATE: May 1, 2009
SUBJECT: Permission to Dedicate a Blossoming Tree Accompanying Memorial Plaque to be Placed at Lake Merritt Park for Lorain and Fred Philips who lived in Oakland for 45 Years.

SUMMARY

The Office of Parks and Recreation (OPR) received a request from the Philips family to dedicate a blossoming tree to their Aunt and Uncle (Lorain and Fred Philips) who lived in Oakland for 45 years and enjoyed and loved the Lake Merritt area for its beauty. Lake Merritt provided them with many a lot of happy times and sweet memories.

The family would like to install a blossoming tree accompanying memorial plaque to be placed at Lake Merritt Park. The plaque would be made of a simple grey-tone granite plaque that would measure 13" x 9" high and 1" thick, polished on the front and sides. The plaque would be mounted with a stone back stand with threaded mounting pins for installation in concrete, as suggested by Jim Ryugo of PWA, who has agreed to oversee the project. The engraved inscription would read: "In Memory of Lorain and Fred Philips".

FISAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation. The tree, plaque and installation will be paid for by the Philips Family.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request to let the Philips family dedicate and install a blossoming tree to accompanying memorial plaque to be placed at Lake Merritt Park in dedication of their Aunt and Uncle, Lorain and Fred Philips.

Attachments:
A – Request Letter

Respectfully Submitted,

Dana Riley,
Assistant to the Director

Parks and Recreation Advisory Commission
May 13, 2009
Item #12-C

April 22, 2009

City of Oakland
Office of Parks & Recreation
250 Frank H. Ogawa Park
Suite 330
Oakland, CA. 94612

Attention: Parks and Recreation Advisory Commission

Ladies and Gentlemen:

My aunt and uncle lived on Staten and, later, Van Buren, adjacent to Lake Merritt, for over 45 years until their deaths. They loved the lake area for its beauty. It provided them with a lot of happy times and sweet memories.

Our family would like to dedicate a blossoming tree and accompanying memorial plaque to be placed at Lake Merritt Park. The simple grey-tone granite plaque would measure 13 inches wide, 9 inches high and 1 inch thick, polished on the front and sides. The plaque can be mounted with a stone back stand with threaded mounting pins for installation in concrete, as suggested by Mr. Jim Ryugo of the Public Works Agency, who has agreed to oversee this project, if approved.. The engraved inscription would read: In Memory of Lorain and Fred Philips.

May we please have your approval to proceed with this request? Thank you.

Sincerely,



Loretta Root (Mrs.)
555 Acacia Avenue
San Bruno, CA 94066

cc: Mr. Jim Ryugo, Public Works Agency
7101 Edgewater Drive
Oakland, CA 94621