

****SPECIAL MEETING****

PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, November 18, 2009, 4:30 P.M.

Lakeside Garden, 666 Bellevue Avenue, Oakland, CA



CITY of OAKLAND
OFFICE of PARKS & RECREATION

MINUTES

1. CALL TO ORDER:

A special meeting of the Parks and Recreation Advisory Commission was held on Wednesday, November 18, 2009 at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland. Commissioner Taylor convened the meeting at 4:39 p.m. Audree V. Jones-Taylor, Secretary to the Commission conducted the roll call. A quorum was present.

2. ROLL CALL:

Present: Victor Arceneaux, Judy Belcher, Osagie Enabulele, Michael Hammock, Howard Matis, Barry Miller, Jeffrey Taylor, Calvin Wong

Absent: Susan Montauk (excused), Brad Ricards, Benjamin Scott,

Staff Present: Audree V. Jones-Taylor, Gail McMillon, Dana Riley, Stephanie Benavidez, Harith Aleem, Kola Thomas, Karris Griffin, Alethia Walker

Guests: Emily Rosenbery, Stanford Williams, Florence Magano, Mitch Thomson (PWA), Herbert Flores (PWA), Rebecca Grove, Linda Brown, Scott Oliver, Dr. Richard Bailey, Joshua Levine

3. DISPOSITION OF MINUTES:

Minutes of the September 16, 2009 meeting.

**There is one correction to the September 16, 2009 minutes - Commissioner Wong commented on who Seconded the minutes on Item 12 E. It was seconded by Commissioner Belcher.

MOTION: Commissioner Taylor entertained a motion to approve the meeting minutes.

Moved by: Commissioner Hammock; **Seconded by:** Commissioner Arceneaux; **Abstained by:** Commission Enabulele; **Motion: Passed**

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

Items 10 and 12 were moved up.

7. COMMUNICATIONS:

A. Lakeside Park Parking Fee Increase Status Report –Gail McMillon

Gail McMillon reported on the parking fee increase that started on Saturday, October 10, 2009, the increase of revenue that has been collected within the last six weeks and the policies currently in place.

B. H1N1 Update – Dana Riley

Dana Riley reported that the City is working with the Office of Emergency Services and Alameda County to offer vaccination clinics. There have been four clinics held so far at Lincoln Square Recreation Center, Ira Jinkins Recreation Center, Defremery Recreation Center; and Manzanita Recreation Center. They have been serving between 800 -1,000 people per clinic. Next Clinics are on Dec 5th at Franklin and Arroyo Viejo Recreation Centers and December 12th at Bushrod and Allendale Recreation Centers. December 5th

clinic is on hold until a decision is made at a meeting to be held on November 25th on whether they have enough vaccine supplies or not. Supplies have been running short.

8. PRAC COMMITTEE REPORT:

- A. Mosswood Council Representative should attend the next Mosswood Advisory Council meeting on November 19, 2009 at 6:00 p.m. Commissioner Arceneaux reported that he does not represent Mosswood Recreation Center. He indicated that he represents Montclair Recreation Center and Sheffield Village Recreation Center. Director Jones-Taylor commented that we need to update the list.

9. ADVISORY COUNCIL REPORTS:

N/A

10. CONDITIONAL USE PERMITS:

- A. **Request from Project Delivery, CEDA for PRAC to review and approve the Jefferson Square Park Improvement Project Minor Conditional Use Permit.** Alli Schwartz presented the report. Dana and Alli are in the process of putting forth an ordinance change that has to be approved by Council for access into the park for on-leash dogs.

MOTION: Commissioner Taylor entertained the motion to approve the Jefferson Square Park Improvement Project Minor Conditional Use Permit. **Moved by:** Commissioner Enabulele **Seconded by:** Commissioner Hammock; **Motion: Passed Unanimously**

- B. **Request Approval of the Design of an Off-Leash Dog Play Area at the Grove Shafter Park Located at 37th Street and Martin Luther King Jr. Drive and Approval of the Minor Conditional Use Permit for the Construction of the Project:** Mark Hall presented the report

MOTION: Commissioner Taylor entertained the motion to approve the design of an off-leash dog play area at the Grove Shafter Park and approve the Minor Conditional Use Permit for the construction of the project. **Moved by:** Commissioner Miller; **Seconded by:** Commissioner Arceneaux; **Motion: Passed Unanimously**

11. UNFINISHED BUSINESS:

Commissioner Taylor reported that he is still working on the PRAC Report. Will be finished during the Christmas Break. Pending by Commissioner Taylor.

12. NEW BUSINESS:

- A. **Appeal of Tree Removal Permit for 5685 Oak Grove Avenue:** Herbert Flores, CEDA Tree Division, presented the staff report for denial of a tree permit to remove one coast live oak tree growing in the back yard of the home.

MOTION: Commissioner Taylor entertained the motion to approve the request to deny the appeal. **Moved by:** Commissioner Hammock; **Seconded by:** Commissioner Arceneaux; **Motion: Passed Unanimously**

- B. **Request from Civicorps Schools for Permission to Sell Tickets for Its Performance at the Lakeside Park Garden Center on Thursday, December 10, 2009:** Gail McMillon presented the staff report from Civicorps Schools for approval to sell tickets at its performance of the Taming of the Shrew at Lakeside Park on Thursday, December 10, 2009. Katanya Johnson, student from Civicorps Schools responded to the request and also asked for approval to waive the \$180 fee required to sell tickets and collect funds onsite which was not part of the request. Staff recommended that Civicorps sell tickets in advance or raise the ticket prices by a couple of dollars to cover the \$180 fee.

MOTION: Commissioner Taylor entertained the motion to approve the request to sell tickets at the door for Taming of the Shrew; **Moved by:** Commissioner Matis, **Seconded by:** Commissioner Belcher, **MOTION: Passed Unanimously.**

- C. **Request for Permission for the California Writers Club (CWC) to Donate a One-of-a-Kind Framed Poster to Be Hung at the Joaquin Miller Park Ranger Station and Signage Directing Visitors to the Writer Memorial Grove:** Dana Riley presented the staff report from the California Writers Club for permission to donate and hang a poster at the Ranger Station and work with staff to design directional signage

for Joaquin Miller Park. Linda Brown, California Writers Club, presented the request. CWC will work with PWA, OPR and the Joaquin Miller Working Group on the signage design and verbiage.

MOTION: Commissioner Taylor entertained the motion to approve the donation of the poster and signage directing visitors to the Writer Memorial Grove. **Moved** by Commissioner Enabulele, **Seconded** by Commissioner Arceneaux: **MOTION: Passed unanimously.**

D. Request for Permission for the Installation of Permanent Storm Drain Markers and Temporary Watershed Interpretive Signage at Lake Merritt:

Stephanie Benavidez presented the staff report for permission from Scott Oliver, Open Proposal Program artist, to allow 1) permanent storm drain markers, and 2) temporary interpretive watershed signage to be installed along the pedestrian paths at and around Lake Merritt.

Scott Oliver, spoke on the report. Scott indicated he did have funding for the removal of the temporary signs.

Scott Oliver has had no communication with PWA. Commissioner Taylor recommended that Mr. Oliver meet with PWA to finalize questions that were unanswered about maintenance, temporary signage, and funding of the project. Director Jones-Taylor will set up a meeting with all the necessary parties in preparation for discussion and conversation regarding the project.

Request tabled to the December PRAC meeting.

E. Request Approval for a Plaque in Memory of Sydney Levine to be Installed on a Bench Near the Lawn Bowling Greens in Lake Merritt:

Dana Riley presented the staff report on the request for approval for a plaque in memory Sydney Levine to be installed on a bench near the Lawn Bowling Greens. Guest, Josh Levine presented the report and answered questions from the Commissioners.

MOTION: Commissioner Taylor entertained a motion to approve the request for a plaque to be installed on a bench near the Lawn Bowling Greens in Lake Merritt in memory of Sydney Levine. **Moved by:** Commissioner Arceneaux, **Seconded by:** Commissioner Wong, **MOTION: Passed.**

F. Request for Permission to Host a Holiday Arts and Crafts Bazaar at Studio One Art Center Where Artist Vendors will Pay Fifty Dollars (\$50) for Table Space and Collect Money On-Site for Items Sold:

Kola Thomas presented the staff report and answered questions from the commissioners. Commissioners gave recommendations on sources to advertise the event.

MOTION: Commissioner Taylor entertained a motion to approve the request from Studio One for permission to have artist vendors pay for table space and collect money on-site for items sold. **Moved by:** Commissioner Enabulele, **Seconded by:** Commissioner Hammock, **Motion: Passed unanimously**

13. COUNCIL REFERRALS:

N/A

14. DIRECTOR'S REPORT:

- A. Review of the "Manual of Policies and Procedures for Community/Recreation Centers Advisory Councils". Will be sending the manual to the Commissioners in the mail. Request to look at the manual, go through it and make recommendations for any changes at the retreat.
- B. Advisory Commission Liaisons Redistribution – Critical that they go to the Advisory Board Meetings.
- C. Budget Update – City is has an additional 19 to 20 million dollar deficit. Budget hearing was held on Tuesday, November 17, 2009. The City took 1 million dollars from OPR's 1820 Self Sustaining Fund.
- D. Friends of Sausal Creek Reduced Scope of Work for Demonstration Garden in Dimond Park. They weren't able to move forward on the project because the State put a freeze on the bonds. They lifted the freeze and asked Sausal Creek to reduce their scope of work. To be done by March 2010.
- E. Retreat –Date in January or Annual Training of Facility tour. For discussion in December meeting to lock up some dates.

15. OPEN FORUM:

N/A

16. ANNOUNCEMENTS:

N/A

17. ADJOURNMENT:

The meeting was adjourned at 6:37 p.m.

Respectfully submitted,

Audree V. Jones-Taylor
Secretary

Gail McMillon for Toni Martinez-Villarante
Recording Secretary