

**PARKS AND RECREATION ADVISORY COMMISSION**  
**WEDNESDAY, FEBRUARY 13, 2002**  
**Lakeside Park Garden Center, Oakland, CA**

**MINUTES**

**1. CALL TO ORDER:**

A regular meeting of the Parks and Recreation Advisory Commission was held at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, California. In absence of a quorum, Chairperson Webb convened the work session at 4:45pm. Since this was a work session, no action was taken on any item.

**2. ROLL CALL:** (three vacancies)

Present: Valerie Abad, Dinah Fischbach-Bensen, Theresa Nelson, Matthew Webb,  
Jeffery Wong

Excused: Yvonne Myers, William Patterson, Elba Sanchez

Staff Present: Jim Ryugo, Mary Perisic

**3. DISPOSITION OF MINUTES:**

A. Minutes of January 9, 2001 regular meeting - deferred

B. Minutes of January 23, 2002 work session - deferred

**4. SPECIAL ORDERS:** None

**5. DETERMINATION OF SCHEDULE—OUTSTANDING AGENDA ITEMS:**

- Add to PRAC pending list: Invitation to the City Attorney's Office for guidance on what we do when a motion to deny an appeal does not pass.

**6. MODIFICATIONS TO THE AGENDA:** None

**7. COMMUNICATIONS:**

**8. PRAC COMMITTEE REPORTS:** None

**9. ADVISORY COUNCIL REPORTS:** None

**10. CONDITIONAL USE PERMITS:**

A. Recommendation to establish a small-scale composting system on the grounds of Dunsmuir House and Gardens Historic Estate: deferred

**11. UNFINISHED BUSINESS:**

A. PRAC Long Term Project: No report

**12. NEW BUSINESS:**

A. Upcoming Bond Measures: No report

**13. COUNCIL REFERRALS:** None

**14. DIRECTOR'S REPORT:**

The Great Parks Tour took place on Saturday, February 9. There was a very positive turn out (about 150 volunteers) with good representation from all parts of the Oakland, an indication of the desire of the citizens to help with parks. The volunteers were dispatched to survey OPR facilities and will come back with a summary in the next few weeks. The Park Tour dovetails nicely with the Budget Committee. The Committee has been collecting data from other cities on how much they spend on maintenance. We will look at how Oakland compares to other cities. (Commissioner Fishbach-Benson is serving on the Committee and was asked for a brief report when the results are back from the Budget Committee's research.)

The Montclair Golf Course concessionaire has not completed the improvements as required by the agreement with the City. Also, they are not in compliance with the State fire codes due to the distance of a fire hydrant from the facility. It will be expensive to install a new fire hydrant for the protection of the building. However, the agreement states that they are required to meet all regulations. Staff will be discussing this issue with the City Manager's Office. There will be a golf report at the Life Enrichment Committee on February 26, 2002.

The next grant cycle includes the Murray Hayden grants for capital improvements. These grants require a 30% match. OPR is looking to apply for grants for the Bella Vista project, Union Point Park, and the Peralta Hacienda Historical Park. Also looking at UPARR grants. The OPR is looking into contracting with a firm that specializes in writing grants.

**15. OPEN FORUM:**

- Commissioner Abad asked that staff expedite the request to the City Attorney's Office for a ruling on the Tree Appeal issue.
- Commissioner Abad asked that OPR's Technology Literacy Program Specialist provide a written report to PRAC about the program.

**14. ANNOUNCEMENTS:**

- Commissioner Nelson announced that there will be another Greenbelt work party on April 20, as part of the City's Earth Day. Also, in the near future there will be another request for an amendment to the Dog ordinance allowing dogs on leash on the pathway through the Greenbelt.
- There will be a follow up Great Parks Tour in August.

**17. ADJOURNMENT:** Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Jim Ryugo  
Secretary

Mary Perisic  
Recording Secretary