

**PARKS AND RECREATION ADVISORY COMMISSION**  
**City of Oakland, California**  
**Wednesday, December 13, 2006 - 4:30 p.m.**  
**Lakeside Park Garden Center, Oakland**

**MINUTES**

**1. CALL TO ORDER:**

A regular meeting of the Parks and Recreation Advisory Commission was held on Wednesday, December 13, 2006 at the Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, California. Chairperson Webb convened the meeting at 4:40 p.m. Audree Jones-Taylor, Secretary to the Commission, conducted roll call. A quorum was present.

**2. ROLL CALL:**

Present: Osagie Enabulele, Michael Hammock, Howard Matis, Holly McClure, Junaid Mohiuddin, Susan Montauk, Brad Ricards, Jeffrey Taylor, Matthew Webb, Calvin Wong  
Absent: Valerie Abad  
Staff Present: Audree Jones-Taylor, Gail McMillon, Mary Perisic  
Guests: Nathan Emge, Yui Hay Lee, Pilim Lee, Chris Lee, Alan Yee

**3. DISPOSITION OF MINUTES:**

A. Minutes November 8, 2006 meeting:

Corrections to Item 10A. Madison Square Park:

- Commissioner Montauk noted that Gilbert Gong should be listed as President of the Lincoln School Parents Club
- Commissioner Matis noted that he had expressed concern regarding the drainage of Madison Square Park as a result of the proposed interim improvements.

**MOTION: Commissioner Ricards moved approval. Commissioner McClure seconded the motion, which passed unanimously.**

**4. SPECIAL ORDERS:**

**5. DETERMINATION OF SCHEDULE—OUTSTANDING AGENDA ITEMS:**

- PRAC Liaison information be sent to Commissioner Montauk
- Commissioner Webb requested that a PRAC meeting be held at the Jack London Aquatic Center in early spring, as per their invitation.

**6. MODIFICATIONS TO THE AGENDA:**

**7. COMMUNICATIONS:**

**8. PRAC COMMITTEE REPORTS:**

A. Fee Waiver/Vending in Parks policy: The PRAC sub-committee has worked several months to put together the draft policy to develop the process and criteria for non-profits and community-based organizations to receive fee waivers to use OPR facilities. The policy requires any organization seeking a fee waiver (or community access grant) to come before PRAC, after OPR staff have determined that the organization meets the criteria outlined in the

policy. Organizations may also be considered for co-sponsorship if the organization is providing services at a Recreation Center or other OPR facility as a partnership with OPR.

Commissioner Ricards stated that we need to define what would constitute a partnership. Director Jones-Taylor advised that OPR partners with many entities, such as Lake Merritt Joggers and Striders who receive a discount for the use of Lakeside Park in exchange for their in-kind work at OPR track meets and the OPR cross country program for inner-city youth. Partnering is not always defined by monetary value but also by services provided. OPR tries to be flexible and work with each group individually; therefore, it is difficult to define exactly what constitutes a partnership. Commissioner McClure advised that staff should be empowered to interpret what defines a partnership.

The Commission and staff reviewed and corrected the policy documents. Corrected documents are attached.

**MOTION: Commissioner Taylor moved approval of the Fee Waiver/Vending in Parks policy, as corrected, for submission to the City Council. Commissioner Hammock seconded the motion which passed unanimously.**

Commissioner Webb congratulated Commissioners McClure, Ricards and Wong and Gail McMillon for their many months of hard work on the policy.

- B. Golf Committee: Director Jones-Taylor gave a report. Commissioners Webb, Montauk and Wong met with Director Jones-Taylor on November 15, 2006. Topics of discussion included:
- Montclair Golf Course (see item 12B below)
  - Metropolitan Golf Links – The current concessionaire has asked to renegotiate the lease agreement. OPR staff has responded that we are willing to talk with them.
  - Lake Chabot Golf Course – The golf course has been shut down for renovation and will be reopened on Saturday April 7, 2007. On December 14<sup>th</sup> at 4:30pm there will be a grand event for the reopening of the LCGC Club House and Commissioners are invited to attend. This event will help to increase awareness of LCGC and the reopening. The Request for Qualifications for a concessionaire are due on January 5, 2007.

9. **ADVISORY COUNCIL REPORTS:**

Commissioner Enabulele attended the Scotlan Center Board monthly meeting.

10. **CONDITIONAL USE PERMITS:**

11. **UNFINISHED BUSINESS:**

12. **NEW BUSINESS:**

- A. Request from the Native American Health Center, Inc. for permission to collect registration fees at Lakeside Park on Saturday, March 10, 2007: Gail McMillon advised that staff recommends approval. Nathan Emge of the Native American Health Center stated that they have held this run/walk for over five years. They will be charging \$5 for youth and \$10 for adults. The money collected will be used to support the event (purchasing T-shirts and supporting participant scholarships).

**MOTION: Commissioner McClure moved approval. Commissioner Taylor seconded the motion, which passed unanimously.**

- B. Montclair Golf Concessionaire presentation – Status of projects: Mr. Yui Hay Lee, Architect, spoke on behalf of the Concessionaire regarding the renovation projects (pro-shop, restaurant, kitchen, restrooms, parking lot). When they came before PRAC in March 2006, the projected completion date of the renovation was November 2006. Several unexpected conditions have caused the construction to delay beyond the original schedule. These conditions include the discovery of dry rot in the original roof, damage to mechanical penthouse structure and all mechanical equipment on the roof, and extensive re-routing of water, electrical and sewer pipes which were found during excavation for the dining room and pro-shop additions, new restrooms, and kitchen. Because of these complications, phase two of the project is delayed three to four months, and the opportunity to finish the outside projects before the start of the rainy season was lost. The interior projects are now estimated to be completed by April and the exterior projects by mid-summer. The exterior work will consist of a new walk way and patio, renovation of parking lot and additional parking spaces, additional landscaping, and installation of fire hydrant.

Commissioners Taylor stated that the pro-shop did not appear to be completed when PRAC visited the site last November. Commissioner Webb stated that the pro-shop appears to be used for storage. Mr. Chris Lee advised that the pro-shop is being used for storage during the renovation of the kitchen and restaurant, which will be completed in April. The new dining area is currently being used as a banquet room and is being rented out as well as used by the kids golf and other golf groups. Commissioner Ricards asked whether the parking lot and pathway to the building could be expedited. Mr. Yui Hay Lee advised that they need heavy equipment to do the grading and trenching and that contractors want to do the heavy equipment work all at once. If money was not a concern then they could do the work piecemeal. Mr. Alan Yee, Attorney for the Concessionaire, advised that during the winter they cannot do outdoor construction per the Oakland Creek Ordinance which protects Sausal Creek, adjacent to the golf course. Commissioner Enabulele asked if there was an erosion control plan for the golf course and Mr. Lee stated there was no erosion control plan.

Commissioner Montauk expressed concern about the golf course and would like to see a report with the number of rounds played. Director Jones-Taylor stated that the Concessionaire is required to provide a financial report but not the rounds played. Commissioner Montauk also asked if the driving range could be lengthened; however, Mr. Yee stated that because of the creek it could not be extended further. Commissioner Montauk asked when the golf course greens/fairways would be upgraded and Mr. Yee indicated that the renovation of the golf course was completed in 2003.

Commissioner Hammock asked how many youth participate in programs at the golf course. Chris Lee did not have the numbers with him but stated that during the summer they have golf camps twice a week and during the winter once a week with a lot of children enrolled.

Commissioner Webb asked whether an Advisory Council had been established, to which Director Jones-Taylor replied that the Advisory Council will be established through OPR and that we are in the process of finalizing the manual.

Commissioner Matis asked if they could have taken the time to do preliminary checking to avoid the delays of the projects, and that from his experience it can save a great amount of time. Mr. Yee stated that unfortunately they did not have the plans or diagrams or anyone that they could refer to in order to understand what some of the issues were.

Commissioner Webb expressed great concern of the condition of the Montclair Golf Course facilities. He spoke of his discussion with two men from Seattle who were visiting the golf course after not having been there for several years, and they were shocked at the deterioration of the facility.

Commissioner Webb would like the Montclair Golf Concessionaire to report back to PRAC in May of 2007 and that the Advisory Council be activated by that date. He also requested that the PRAC take another tour of the facility in May 2007.

Commissioner Mohiuddin would like the Concessionaire to give more information on historical and operational details, and to look at the potential of the Montclair Golf Course.

13. **COUNCIL REFERRALS:**

14. **DIRECTOR'S REPORT:** Director Jones-Taylor reported that there was an unfortunate incident at Allendale Recreation Center. The Program Director, Michael Foster, was assaulted and had to be rushed to the hospital. Director Jones-Taylor and staff visited Michael that evening at the hospital. Staff is doing everything they can to have the responsible parties arrested.

The Golden State Bonsai lease agreement has expired. The City no longer uses lease agreements, per the City's Real Estate Office, and all expired lease agreements are being changed to license agreements upon renewal. The Golden State Bonsai Association is trying to go to City Council to get a lease instead of a license agreement.

All of our recreation facilities are having Christmas events and give-aways. Rainbow Center is having a big event on December 23<sup>rd</sup>. Campbell Village, a Radical Roving Recreation site, will be open on Christmas Day. We are looking for volunteer cooks to assist and teach the young people cooking skills. All of the food is being donated. Santa will be arriving on a fire truck and our goal is to give each young person a gift. At Campbell Village we average about 50-60 young people each day. One of their programs is Dinner at Six each Thursday where youth prepare dinner and invite special guests to share dinner and conversation. Other Radical Roving Recreation sites include Allendale, Tassafaronga and soon to include Mosswood. Director Jones-Taylor challenged the Commissioners to be engaged at the facilities that they are liaisons to. Commissioner Taylor said that it is good to hear that something is going on in Campbell Village. Director Jones-Taylor advised that there has not been a recreation facility in that area for 15 years.

Commissioner Webb commended Director Jones-Taylor for her work on the Radical Roving Recreation program.

15. **OPEN FORUM:**

16. **ANNOUNCEMENTS:**

17. **ADJOURNMENT:**

Respectfully submitted,

Audree V. Jones-Taylor  
Secretary

Mary Perisic  
Recording Secretary