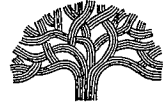


CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Jeffrey Taylor, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Reservation Supervisor
DATE: July 8, 2009
SUBJECT: Request from Bay Area Women Against Rape for Permission for Participants to Make Donations and Turn in Collected Funds at Lakeside Park on Saturday, August 1, 2009.

SUMMARY

Staff received a request from the Bay Area Women Against Rape (BAWAR) for participants to make donations and turn in their collected funds at Lakeside Park for their Walk-A-Thon on Saturday, August 1, 2009.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

BAWAR is a non-profit organization located at 470 27th Street in Oakland, California. They are the nation's first rape crisis center that began in 1971. BAWAR have provided unconditional support 24 hours, 7 days a week to survivors of sexual assault and their significant others.

The goal of the event is to raise awareness and funds to support their youth survivors' healing camp for the summer of 2010. The BAWAR's youth survivors' camp takes inner city girls who have suffered sexual abuse and emerge them in a 4-day camping trip to Yosemite National Park.

Many of the survivors' and their family members will be making donations and turning in collected funds on the day of the event.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for the collection of donations on site and turning in funds from participants on Saturday, August 1, 2009. The contact person, Kristina Molina is aware that additional permits may be required for this event provided the request is granted.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. McMillon", written over a horizontal line.

Gail McMillon
Reservation Supervisor

Attachments: Request Letter from Bay Area Women Against Rape
~~Facility Reservation Request~~
Facility Application

prac_item 12-A

BAY AREA WOMEN AGAINST RAPE
SERVING ALAMEDA COUNTY SINCE 1971



March 29, 2009

Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Dear Parks and Recreation Advisory Commission:


Bay Area Women Against Rape (BAWAR) is planning a Walk-A-Thon around Lake Merritt this summer. BAWAR, the nation's first rape crisis center, began in 1971 and for over 38 years has provided unconditional support 24 hours 7 days a week to survivors of sexual assault and their significant others.

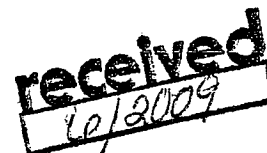
The walk is in honor of survivors of sexual abuse and their significant others. Our goal is to raise awareness and funds to support our youth survivors' healing camp for the summer of 2010. BAWAR's youth survivors' camp is the first in its kind to take inner city girls who have suffered sexual abuse and emerge them in a 4-day camping trip to Yosemite National Park. The scope of the retreat is to help youth survivors of sexual assault regain a sense of power and control and to learn positive coping mechanisms.

I am writing this letter to ask if you can grant an exemption to this special event. We are planning for the Walk-A-Thon to be a sponsored walk, therefore, many survivors and their family members will be making donations and turning in their collected funds on the day of the event. In addition, we will be placing a banner at the start and end of the walk.

For your information we are planning this event for a Saturday in late July or early August. Please inform us of the availability. Thank you very much in advance for your kind consideration to this event. If you have any questions or concerns, please feel free to contact me at 510-430-1298 X28.

Sincerely,


Kristina Molina
Latina Outreach Coordinator
Rape Crisis Counselor



Central Reservations Unit

250 Frank H. Ogawa Plaza Ste 3330
Oakland, CA 94612

(510) 238-3187

Bay Area Women Against Rape
470 27th Street
Oakland, CA 94612

Reservation Request

Status: In-Process

Customer Type: Non-Profit

Authorized Agent: Kristynloreth Molina

Work: (510) 430-1298 x28 Home: (510) 575-1374

DATE/USER	REQUEST NUMBER	CHARGES	DISCOUNT	TAXES	REFUNDS & CREDITS	PAYMENTS	REQUEST EXPIRES	BALANCE DUE
05/08/2009 Desmona Armstrong	19216	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	N/A	\$0.00

RESERVATIONS

EVENT NAME	FACILITY	CENTER
Walk/Run Attendance: 100 Type: Park Run/Walk	Lakeside Park Fairy Land Area	Lakeside Park Lake Merritt Oakland, CA 94610
DATES RESERVED	HRS	
Saturday - 8/1/2009	06:00 AM to 06:00 PM	12
Total Number of Dates: 1	Total Number of Hours: 12	

NOTES: PLEASE READ AND ADHERE TO ALL ATTACHED DISCLAIMERS, RULES AND REGULATIONS.

NOTE: CUSTOMER SCHEDULED TO GO BEFORE PRAC WEDNESDAY, JULY 8, 2009

Sound: Amplifiers & Microphones
Group to adhere to: Sound Amplification OMC 12.64.080 and Policy Requirement Disclaimers

Food: Pre-packaged snacks & beverages

CHARGES

CHARGE DESCRIPTION	FACILITY/EVENT	UNIT FEE	QTY	TAX	TOTAL CHARGED	DISCOUNTED/PAID	BALANCE DUE
CRU Park Use Permit Fee	Lakeside Park Fairy Land Area - Walk/Run	\$100.00	1.00	\$0.00	\$100.00	\$100.00	\$0.00
CRU Sound Permit Fee	Lakeside Park Fairy Land Area - Walk/Run	\$50.00	1.00	\$0.00	\$50.00	\$50.00	\$0.00
Deposit (Rentals)	Lakeside Park Fairy Land Area - Walk/Run	\$150.00	1.00	\$0.00	\$150.00	\$150.00	\$0.00

PAYMENTS AND REFUNDS

RECEIPT NUMBER	DATE	CHARGE DESCRIPTION	FACILITY/EVENT	AMOUNT
1010737.032	05/08/2009	Deposit (Rentals)	Lakeside Park Fairy Land Area - Walk/Run	\$150.00
1010737.032	05/08/2009	CRU Park Use Permit Fee	Lakeside Park Fairy Land Area - Walk/Run	\$100.00
1010737.032	05/08/2009	CRU Sound Permit Fee	Lakeside Park Fairy Land Area - Walk/Run	\$50.00



Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612

CITY of OAKLAND
OFFICE of PARKS & RECREATION

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

Park Use Rental Application

ATTENTION:

Application Date: _____

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ No _____	OFFICE USE ONLY	Receipt No. _____
RWP No. <u>19216</u> Received By/Date <u>da</u>	Approved By/Date _____	Issued By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to OPR by _____		

Application on behalf of: (Group, Individual, Organization) Bay Area Women Against Rape
Address: 470 27th St City: Oakland State: CA Zip: 94612

Individual responsible for event: Name: Kristynbreth (Kristina) Molina Address: 5005 International Blvd
City: Oakland State: CA Zip: 94601 Email: molina15@yahoo.com
Home #: 510-575-1374 Work #: 510-430-1298 X28 Fax #: 510-430-2579 Cell#: 510-575-1374

To use (Name of Park): Lake Merritt Location: Oakland, CA

On the following date (s) 9/10/09 General Public Allowed: Yes No Number of Participants: 50-99

Between the hours of: (Start Time/Setup) 6am (Actual Event Time) from 9 to 3pm (End Time/Cleanup) 6pm

Type of Event/Purpose (be specific; i.e., Pionic, Walk/Run, Entertainment, Family Reunion, Rally, etc.)
Walk/Run around the lake to raise funds & awareness about sexual abuse

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Sound Amplification. Amplified Yes No Non-Amplified Yes No

Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)
Amplifiers & microphones

Will food be served? Yes No (If yes, please list type(s) of food to be served.) snacks, food, & beverages

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE.

Fees:

Rent: <u>100</u>	Deposit: <u>150</u>
Sound Use: <u>50</u>	Other Fees: _____
Total of ALL Fees PLUS Deposit: <u>300</u>	

Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES:

31 days or more notice:	Forfeit 1/2 Deposit
30 days 11 days notice:	Forfeit Deposit PLUS 1/2 Rental Fee
10 days or less notice:	Forfeit All Fees

Check Amount: \$ 300.00 Check #: 3507 Cash: _____

Type of Credit Card (Visa or Master Card Only): _____

Credit Card #: _____ Expiration Date: _____

Authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____

My reservation at _____ (Park) on _____ (Event Date) (Amount to be Charged) _____

Signature Required: Kristynbreth Molina (Print Name) A9391549/11-15-12 (Driver License #/Expiration Date)

ATTENTION

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?