



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, April 11, 2012 4:30 P.M.
Lakeside Garden Center, 666 Bellevue Avenue, Oakland, CA

Minutes

1. CALL TO ORDER:

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, April 11, 2012 at the Lakeside Garden Center located at 666 Bellevue Avenue. Commissioner/Chair Miller convened the meeting at 4:30pm. Audree V. Jones-Taylor, OPR Director, conducted the roll call:

2. ROLL CALL:

DU BOIS, FINLINSON, HAMMOCK, MARSHALL, MILLER, PETERSON, RICARDS, ROSENBLOOM, WU,

Absent: Belcher

Excused: Kadera-Redmond

Staff in Attendance: Audree V. Jones-Taylor, Dana Riley, Gail McMillon, Diane Boyd, Peter Collier, Stephanie Benavidez, Elena Bermeo and Mark Hall

3. DISPOSITION OF MINUTES:

A. Minutes of April 11, 2012

Motion: Commissioner Miller entertained a motion to approve the April 11, 2012 meeting minutes.

Moved by: Commissioner Hammock, **Seconded by:** Commissioner Finlinson: **Motion Passed**

4. SPECIAL ORDERS:

None

5. PRAC PENDING LIST:

None

6. MODIFICATIONS TO THE AGENDA:

None

7. CONSENT NEW BUSINESS:

- A. Request from Eastside Arts Alliance for Permission to Have Community Non-Food and Food Vendors at the Malcolm X Jazz Festival at San Antonio Park on Saturday, May 19, 2012. The Office of Parks and Recreation received a request from Elena Serrano, Program Director for Eastside Arts Alliance, for permission to have community artists and craftspeople sell crafts and food vendors at the 12th Annual Malcolm X Jazz Festival at San Antonio Park on Saturday, May 19, 2012. The funds raised are used to cover the costs of presenting the festival, i.e., stage rental, clean-up, tables/chairs, etc.

Motion: Commissioner Miller entertained a motion to approve staff recommendation to give Eastside Arts Alliance permission to have non-food and food vendors at the Malcolm X Jazz Festival at San Antonio Park on Saturday, May 19, 2012. **Moved by:** Commissioner Hammock, **Seconded by:** Commissioner Finlinson: **Motion Passed**

8. NEW BUSINESS:

- A. Request from MetWest High School for Permission to Collect Donations at their Benefit Luncheon to be Held at the Lake Merritt Sailboat House on Friday, April 20, 2012. The report was presented by Gail McMillon from the Office of Parks and Recreation – OPR. OPR received a request from MetWest High School for permission to collect donations at their Benefit Luncheon scheduled to be held on Friday, April 20, 2012 at the Lake Merritt Sailboat House. Donations will go into the MetWest account governed by the Oakland Schools Fund, a non-profit organization benefiting the public schools of Oakland. MetWest has partnered with approximately 500 businesses, local hospitals community organizations and other establishments to foster mentorship and internship relationships between adults and students participants. The Superintendent of Oakland Schools, MetWest High mentors and the school principal are expected to speak on the day of the event. Spoken word performances by students are also planned.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation that would grant MetWest High School permission to collect donations at their Benefit Luncheon to be held at the Lake Merritt Sailboat House on Friday, April 20, 2011.

Moved by: Commissioner Finlinson, **Seconded by:** Commissioner Hammock: **Motion Passed**

- B. Request Approval for the Installation of Temporary Birdhouses in Mosswood Park as Part of an Environmental, Educational Youth Program and If Deemed Successful by the Office of Parks and Recreation the Expansion of the Program to Additional Recreation Sites. Dana Riley presented the staff report for this item. The Flux Foundation, a 501(c)3 nonprofit comprised of a diverse community of public artists, local architects, educators, and engaged families that share the goal to bring community together approached the Office of Parks and Recreation (OPR) with a request to install a maximum of three temporary birdhouses in Mosswood Park as part of the TweetHaus OAK project. TweetHaus OAK project is a pilot environmental, educational collaboration with Park Day School located at 360 42nd Street in Oakland and consists of third grade students learning environmental design and ecology through the making of birdhouses, specifically Western Bluebird nestboxes. OPR sees this project as an educational, environmental project with potential for further community outreach and education. The temporary boxes will be installed by mid April and removed by August giving the species time to lay and hatch their eggs and for fledglings to leave the nest.

Motion: Commissioner Miller entertained a motion to approve the installation of temporary birdhouses in Mosswood Park as part of an environmental, educational youth program and if deemed successful by the Office of Parks and Recreation the expansion of the program to additional recreation sites. **Moved by:** Commissioner Wu, **Seconded by:** Commissioner Marshall: **Motion Passed**

9. CONDITIONAL USE PERMITS:

A. Requesting Approval of Design and Implementation of a Youth Kitchen Garden at Brookdale Park and a Recommendation on the Project's Minor Conditional Use Permit.

Peter Collier Community Gardening Program Coordinator from the Office of Parks and Recreation (OPR) presented the report for Item 9A. On March 24th, 2011, OPR's Community Gardening Program was officially awarded \$12,150 in Community Development Block Grant (CDBG) funds for the purpose of adding a youth kitchen garden to Brookdale Park located at 2535 High Street, in District 4. Due to the Federal Government's significant cuts in the CDBG program, this amount was later reduced to \$9,387. The Community Gardening Coordinator and the Brookdale/Discovery Supervisor and the Public Works Agency have worked in partnership to develop a design plan and layout for the incoming garden. The garden has been designed to be solely utilized by the youth being served at the Recreation Center, as well as the nearby Discover Center. A Minor Conditional Use Permit has been submitted with the Planning Department. The community was noticed and signage posted at the site on March 23rd inviting feedback for tonight's meeting. OPR's uniformly designed signs will be utilized for the project. It was determined that the kitchen garden will not be fenced off and will cover approximately 1000 square feet behind the property.

Motion: Commissioner Miller entertained a motion to approve the design and implementation of the Youth Kitchen Garden at Brookdale Park and recommendation to the Planning Commission approval of the Minor-Conditional Use Permit. **Moved by:** Commissioner Peterson, **Seconded by:** Commissioner Wu: **Motion Passed**

B. Requesting Approval of Design and Implementation of a Community Garden at Allendale Park and a Recommendation on the Project's Minor Conditional Use Permit.

Peter Collier Community Gardening Program Coordinator from the Office of Parks and Recreation (OPR) presented the report for Item 9B. On March 24th, 2011, OPR's Community Gardening Program was officially awarded \$12,150 in Community Development Block Grant (CDBG) funds for the purpose of adding a garden to Allendale Park (3711 Suter Street, off 35th Avenue, near the Laurel in District 4). Due to the Federal Government's significant cuts in the CDBG program, this amount was later reduced to \$9,387. The Community Gardening Coordinator and the Allendale Recreation Center Program Director and the Public Works Agency have worked in partnership to develop a design plan and layout for the incoming garden. The project will cover approximately 3000 square feet within an area currently maintained as a lawn. A Minor Conditional Use Permit has been submitted with the Planning Department. The community was noticed and signage posted at the site on March 23rd by the Planning Department and OPR inviting feedback for tonight's meeting. Two meetings were held.

Motion: Commissioner Miller entertained a motion to approve the design and implementation of the Community Garden at Allendale Park and recommendation to the Planning Commission approval of the Minor Conditional Use Permit. **Moved by:** Commissioner Hammock, **Seconded by:** Commissioner Peterson: **Motion Passed**

10. COMMUNICATIONS:

There was a discussion regarding community access to Bushrod Park and procedures for opening and closing the park. Director Jones-Taylor will review the process with staff.

11. PRAC COMMITTEE REPORT:

The Mobile Vending Sub-Committee Announced a tentative meeting for April 18th.

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

14. COUNCIL REFERRALS:

15. OPEN FORUM:

16. DIRECTOR'S REPORT:

A. Easter Egg Hunt Activities:

Director Jones-Taylor shared the success of OPR's ten Easter Egg Hunts. Approximately 7000 children and families participated in Easter Egg Hunt activities hosted at recreation centers including the Dunsmuir Hellman Historic Estate and the Lake Chabot Golf Course. Activities included family picnics, music, dance, face painting and high-spirited egg hunts enjoyed by tots to teens

B. Introduction – Robert Davila, Fiscal and Administrative:

Director Jones-Taylor introduced OPR's new Fiscal and Administrative Supervisor to the Commission. Robert Davila has worked with the department through his 10 1/2 years with the City of Oakland. Robert was welcomed and congratulated by the Commission.

C. Review Committee and Liaison Assignments:

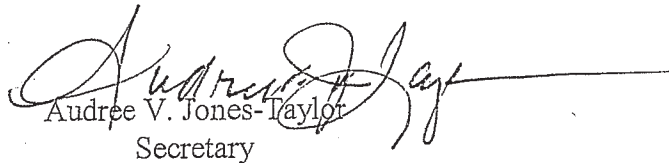
Director Jones-Taylor and Dana Riley reviewed and assigned committee liaisons to recreation centers and citywide programs. The revised lists will be made available at the next Commission meeting.

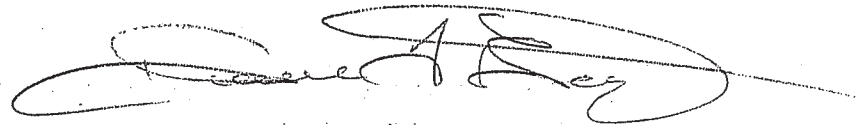
17. ANNOUNCEMENTS:

18. ADJOURNMENT:


The meeting adjourned at 6:20pm.

Respectfully submitted,


Audree V. Jones-Taylor
Secretary



Diane L. Boyd
Recording Secretary

 This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation at (510) 238-7532* or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting: *Wednesday, June 13, 2012; 4:30 p.m.*
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA