



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, June 12, 2013 4:30 P.M.
Lake Merritt Garden Center, 666 Bellevue, Oakland, CA

Supplemental Agenda

1. CALL TO ORDER:
2. ROLL CALL:
BELCHER, DU BOIS, FINLINSON, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, RICARDS, ROSENBLOOM, WU
3. DISPOSITION OF MINUTES:
May 8, 2013 meeting minutes
4. SPECIAL ORDERS:
5. PRAC PENDING LIST:
6. MODIFICATIONS TO THE AGENDA:
7. CONSENT NEW BUSINESS:
None
8. NEW BUSINESS:
 - A. Request the Parks and Recreation Advisory Commission Approve the Solicitation of Vendors and On-Site Collection of Money for Items Sold at the Ethiopian New Year Celebration on September 22, 2013. The Ethiopian Community and Cultural Center (ECCC) are hosting an Ethiopian New Year Celebration on September 22, 2013 at Mosswood Park. The celebration attracts audiences from San Francisco and the Bay Area, and has become the largest celebrated Ethiopian and Eritrean community event in Northern California. ECCC would like to use this New Year celebration as a fundraiser to help support programs. The Ethiopian Community and Cultural Center is requesting permission to allow vendors to sell wares, merchandise, and food. The ECCC will charge merchants for rental booth space from \$100-\$300 to as a primary source of fundraising. Individual vendors will collect money on-site.
 - B. Request for Permission to Create the 'Open Spaces Sacred Spaces' Project, at the Pocket Park aka McClymonds Park on 26th Street. This Request Also Includes a Re-Design, Renovation and Fundraiser Specifically for this Project. This project was originally submitted April 23, 2012 as a part of a grant submission, for the 'Open Space' project which was a grant funded project to turn spaces of blight and non-use to spaces of healing for communities in transition. Using art and architectural design (plants etc...) to encourage inspire and heal communities. Attitudinal Healing Connection did not receive the grant but was encouraged to continue to bring this unique project forth to the community.

- C. Request the Parks and Recreation Advisory Commission to Grant the Lake Merritt Rowing Club Permission to Sell Food, Drinks and Event Related T-Shirts at Lakeside Park and the Lake Merritt Sailboat House Clubroom During their Rowing Regatta Event at Lakeside Park on Sunday, June, 30, 2013. The Office of Parks and Recreation has received a request from the Lake Merritt Rowing Club (LMRC), a non-profit organization, to sell food, drinks and event related t-shirts at their Annual Rowing Regatta on Sunday, June 30, 2013 at Lakeside Park and the Lake Merritt Sailboat House Clubroom. The rowing regatta is sponsored by the United States Rowing Association and conducted by the Lake Merritt Rowing Club. The proceeds of the food sales and event t-shirts will be used to offset the event costs and fund Lake Merritt's annual summer youth rowing program that offers scholarships to Oakland youth.

9. CONDITIONAL USE PERMITS:

10. COMMUNICATIONS:

11. PRAC COMMITTEE REPORT:

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

14. COUNCIL REFERRALS:

15. OPEN FORUM:

16. DIRECTOR'S REPORT:

Budget Update

17. ANNOUNCEMENTS:

18. ADJOURNMENT:

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation at (510) 238-7532* or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting:

*Wednesday, July 10, 2013, 4:30 p.m.
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA*



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, May 8, 2013 4:30 P.M.
Lake Merritt Garden Center, 666 Bellevue, Oakland, CA

Minutes

1. CALL TO ORDER:

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, May 8, 2013 at the Lake Merritt Garden Center located at 666 Bellevue, Oakland, CA. Commissioner/Chair Miller convened the meeting at 4:38 p.m. Audree V. Jones-Taylor, Director of the Oakland Parks and Recreation conducted the roll call:

2. ROLL CALL:

Present: Belcher, Du Bois, Kadera-Redmond, Marshall, Miller, Peterson, Rosenbloom, Selna, Wu

Expected: Finlinson (5:56pm)

Excused: Flores

City Staff: Audree V. Jones-Taylor, Dana Riley, Diane Boyd, Gail McMillon, Denise Louie, Kristen Zarembo, Mark Hall

Prior to the commencement of the meeting, Director Jones-Taylor welcomed newly appointed Commissioner Robert Selna to PRAC.

3. DISPOSITION OF MINUTES:

April 10, 2013 meeting minutes

MOTION: Commissioner Miller entertained a motion approve the April 10, 2013 meeting minutes with modifications to Item 11 to include the attendance of the Public Safety, Edible Parks and Community Gardens meeting by Commissioner Kadera-Redmond. **Moved by:** Commissioner Belcher **Seconded by:** Commissioner Marshall **Motion: Motion: Passed**

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

None

7. CONSENT NEW BUSINESS:

None

8. NEW BUSINESS:

This is a Conditional Use Permit item usually heard under Item 9A, but was presented here to maintain continuity with the presentations on dog parks as recorded at Item 8G and a Sub-committee report expected by Chair Miller.

- A. **Public Work Agency Requests Endorsement for the Conditional Use Permit for the Golden Gate Recreation Center Improvements and Expansion.** Denise Louie, from the Project Delivery Division of the Public Works Agency (PWA) presented this staff report. The Parks and Recreation Advisory Commission reviewed this report and request for endorsement of the Conditional User Permit in the design and implementation of Golden Gate Recreation Center Improvement and Expansion project funded by Proposition 84 Statewide Park Program Grant (Prop 84) and East Bay Regional Park District Measure WW Park Bond (Measure WW). The project included improvements to the approximately 1.08 acre park located on 1075 62nd Street at Herzog Street in North Oakland. The existing 3,400s.f. recreation center will be demolished and will be replaced by a 14 500s.f. recreation structure. The new center and grounds will include: a kitchen; gymnasium; computer room teen room; exterior play areas for 2-5 and 6-12 year olds, hard court play; jogging track and passenger drop-off and outdoor performance and community gathering area. Construction costs is \$6,800,000 funded by Prop 84 – 2006 Safe Drink Water Bond Act and Measure WW from the East Bay Regional Park District Park Bond. The new facility will accommodate additional programming and multiple user groups.

Annual maintenance cost of \$108,000 funded the internal Facilities Fund 4400. Staff conducted outreach to the community which consisted of 11 meetings and focus groups including seniors, children and teens with an averaged of 30 to 50 repeat attendees at each meeting. The current facility has no onsite parking. However, staff reported that a draft traffic study produced over 100 available spaces within the area. Construction is slated to begin in the fall of 2014. It is expected that there will be a tremendous impact on existing programs as some will be closed and children maybe shuttled to Bushrod Recreation Center.

MOTION: Commissioner Miller entertained a motion to endorse the Conditional Use Permit for the Golden Gate Recreation Center Improvement and Expansion Project and recommends approval to the Planning Commission for the Design Review application.

Moved by: Commissioner Belcher **Seconded by:** Commissioner Kedera-Redmond **Motion:** Passed Unanimously

- B. **Request for Approval of the Design and Implementation of the Public Art Project by the Artist Team Wowhaus (Ene Osteraas-Constable and Scott Constable) for the Measure DD: Lakeside Green Streets Project.** Kristen Zaremba, from the Public Art Program, Office of Economic and Workforce Development (OEWD) provided the staff report for Item 8B. The Oakland Parks and Recreation Advisory Commission viewed the power point presentation and reviewed the recommendation and request for approval of the design and implementation of the public art project by the Oakland-based artist team Wowhaus (Ene Osteraas-Constable and Scott

Constable) for the Measure DD: Lakeside Green Streets Project. The project site is located at the intersection of Lakeside, Harrison and 20th Street, adjacent to Snow Park. The Public Art Advisory Committee (PAAC) approved a recommendation to allocate Measure DD funds for an artist to design and fabricate and install new artwork in conjunction with the Snow Park and lakeside improvements for the purpose of enhancing the aesthetic and interpretive potential of the Lakeside Green Streets Project. PAAC reviewed and unanimously approved the proposed designs on February 4, 2013. Wowhaus has developed a design entitled Makkewekes (Sea Monster) a 12'x7'x4' bronze sculpture to be placed in the new rain garden located in the extension of Snow Park, at 20th Street, including a selection of granite plaques photo-etched with images of Lake Merritt marine life and facts.

The sculpture will be surrounded by plant material, and although it is not meant to be climbed on, it can withstand weight. There will be no fiscal impact on Oakland Parks and Recreation.

MOTION: Commissioner Miller entertained a motion to approve the design and implementation of the public art project by the artist team Wowhaus (Ene Osteraas-Constable and Scott Constable) for the Measure DD: Lakeside Green Streets Project **Moved by:** Commissioner Belcher **Seconded by:** Commissioner Peterson **Motion: Motion: Passed**

- C. **Updated Request for Approval to Dedicate a Bench and Plaque in the Morcom Rose Garden in Honor of Gina De Sousa.** The staff report for Item 8C was presented by Gail McMillon from Oakland Parks and Recreation. The Parks and Recreation Advisory Commission review this updated report from Ms. Gina DeSousa who requested a plaque be installation and bench dedication to her at the Morcom Rose Garden. Ms. De Sousa will acquire the dedication plaque and provide it to the Public Works Agency (PWA) for installation.

Staff spoke with Ms. De Sousa after the April 10th PRAC meeting and she subsequently agreed to withdraw her original inscription of:

In Loving Memory of
Gina De Sousa, LCSW
A Wonderful Therapist

and requested the following:

Dedicated to:
Gina De Sousa, LCSW
A Wonderful Therapist
2013

After briefly discussing the general purpose of dedications and the City of Oakland's intention for allowing bench dedications, the Commission formed an Ad Hoc committee for the purpose of establishing criteria and providing structure to this process as there are no guidelines to reference or follow. Commissioners Peterson and Belcher are the committee representatives. The Commission recommended the following inscription:

Dedicated to:
Gina De Sousa, LCSW
2013

MOTION: Commissioner Miller entertained a motion to approve the staff recommendation to grant Ms. De Sousa's request to dedication a bench to herself at the Morcom Rose Garden with modifications to the plaque which should read "Dedicated to Gina De Sousa, LCSW, 2013 **Moved by:** Commissioner Wu **Seconded by:** Commissioner Kadera- Redmond **Motion: Opposed:** Commissioners Belcher, Peterson and Rosenbloom **Abstained:** Commissioner Selna **Motion: Passed** – 5 Yes

D. **Approval Requested from the Tamu Orphans Support Fund for Permission to Sell Food and Wine, African Artifacts, and to Collect Entry Fees, Auction Items and Hold a Raffle at their Crab Feed on Saturday, February 8, 2014 at the Lake Merritt Sailboat House.**

The staff report for Item 8D was presented by Gail McMillon from Oakland Parks and Recreation. The Parks and Recreation Advisory Commission reviewed request from the Tamu Orphans Support Fund, a non-profit organization, seeking permission to sell food, wine and African artifacts and to collect entry fees, hold an auction and raffle at their Crab Feed on Saturday, February 8, 2014, at the Lake Merritt Sailboat House. All proceeds will benefit the Tamu Orphans Support Fund in support of their efforts to provide services to vulnerable children and children orphaned by AIDS.

This is the second year Tamu Orphans Support Fund has held the fund raising event with Oakland Parks and Recreation. Staff reported that \$450 in entry fees were collected at the 2012 event. However, the amount collected in raffle tickets, wine and other items sold was not made available. Reporting staff will provide this information as requested by the Commission. There were no representatives from the organization to answer the question from the Commissioners.

MOTION: Commissioner Miller entertained a motion to approve the staff recommendation to grant the Tamu Orphans Support Fund permission to sell food, wine and African artifacts and to collect entry fees, hold an auction and raffle at their Crab Feed on Saturday, February 8, 2014, at the Lake Merritt Sailboat House. **Moved by:** Commissioner Marshall **Seconded by:** Commissioner Belcher **Motion: Motion:** Passed Unanimously

E. **Request for approval from Run for Courage to Collect On-site Registration Fees, receive Donations and to Sell Hats and Shirts at the 5K/10K Run to be Held at Lakeside Park on Saturday, November 2, 2013.** The staff report for Item 8E was presented by Gail McMillon from Oakland Parks and Recreation. The Parks and Recreation Advisory Commission reviewed a request from Run for Courage, Inc., a non-profit organization, seeking approval to collect registration fees, receive donations and sell hats and shirts at their 5K/10K inaugural run at Lakeside Park on Saturday, November 2, 2013. Funds raised will help the organizations bring awareness to and combat human trafficking.

Run for Courage provides funding to organizations who provide services to fight human trafficking. The organization evaluates, donates to and monitors for 3 to 6 months those organizations selected to receive their support. Thirteen years of age was reported to be the average age a child is forced into sex trafficking, and that 1,782 girls were taken out of sex trafficking in Oakland. No time frame was given on this static. The organization's representative also reported that they partner with the Oakland Police Department and the Oakland Unified School District where many of the kids supported by their efforts are 4.0 students and college bound. Boys are also trafficked and receive their support.

MOTION: Commissioner Miller entertained a motion to collect registration fees, receive donations and sell hats and shirts at their 5K/10K inaugural run at Lakeside Park on Saturday, November 2, 2013. **Moved by:** Commissioner Belcher **Seconded by:** Commissioner Marshall **Motion:** Passed Unanimously.

- F. **Request the Park and Recreation Advisory Commission to Accept the Design of the Mosaic Mural on the Maxwell Park Retaining Wall.** The staff report for Item 8F was presented by Mark Hall from Oakland Parks and Recreation. The Parks and Recreation Advisory Commission reviewed the request to accept the design of the mosaic mural on the Maxwell Park retaining wall. In March of 2010, the Park and Recreation Advisory Commission accepted the design and project plan to create a mosaic project at Maxwell Park. As of April 10, 2013, Friends of Maxwell Park completed the design of its final mosaic wall in Maxwell Park. Over 400 neighbors, including 200 children, worked together to cover the four outer walls of the park restroom with beautiful, vibrant colorful mosaic designs. The purpose of the project is to beautify the park and attract more users and organizers propose to install a mosaic design along a 28 foot curb on the outside of the retaining wall. All work on the project will be completed by volunteers and is funded in part by Friends of Maxwell Park and a Community Development Block Grant.

MOTION: Commissioner Miller entertained a motion to approve the design of the mosaic mural on the Maxwell Park retaining. **Moved by:** Commissioner Wu **Seconded by:** Commissioner Du Bois **Motion:** Abstained: **Commissioner Finlinson Motion:** Passed

- G. **An Informational Report Updating the Commission on the Proposed Dog Play Area Concept and Design, and a Fence Free 12 Month Pilot Program for Dogs.** This informational report was presented by Mark Hall from Oakland Parks and Recreation and Alison Schwarz from Project Delivery. The Parks and Recreation Advisory Commission heard Item 8G, an informational report and update on the design of the proposed dog play area at Snow Park. Staff and project stakeholders received additional input and design ideas after facilitating 7 outreach/community meetings and receiving 34 written surveys from the April 10th Community Design Review meeting and over a hundred verbal comments and suggestions regarding the proposed dog play area at Snow Park. After careful and deliberate consideration, Snow Park was selected as the alternative site for the formerly proposed Eastshore/Astro Park dog play area location. Conceptual plans were developed and included 2 options: Option 1 a signal dog play area and Option 2 separate areas for large and small

dogs including fencing and plant buffers around the outside of the site, benches, water fountain/s for dogs, lighting along the entry path, and woodchip or pebble sand surfacing. Community outreach meetings resulted in discussions of a pilot fenced or fence free dog play area located in the upper section of Snow Park along 19th and Harrison Streets. John Hyke, Senior Associate Architect with the Planning Center/DC&E presented a Power Point presentation depicting renderings of the proposed dog play area in Snow Park, photographs of options for fencing, perimeter landscaping, play area surface materials, lighting, seating, and canine water fountains and waste receptacles. Contingent upon the option chosen, Project Delivery staff estimated the cost of the project to be from \$450k to \$550k.

MOTION: Commissioner Miller entertained a motion to accept the informational report on the proposed dog play area at Snow Park. Moved by: Commissioner Belcher Seconded by: Commissioner Rosenbloom Motion: Motion: Passed Unanimously

9. CONDITIONAL USE PERMITS:

10. COMMUNICATIONS:

11. PRAC COMMITTEE REPORT:

Chair Miller provided a Power Point Presentation report out on the Dog Play Area subcommittee's findings.

12. ADVISORY COUNCIL REPORTS:

Commissioner Peterson attended the Oakland Boating Advisory meeting on Thursday, April 25th. Focused marketing and outreach to the community is needed including improved signage. Public safety is an issue as repairs to wharf are needed. Contracting for the project is in process.

13. UNFINISHED BUSINESS:

None

14. COUNCIL REFERRALS:

None

15. OPEN FORUM:

None

16. DIRECTOR'S REPORT:

Dana Riley provided a brief report on behalf of Director Jones-Taylor who was excused at 7:15pm.

1. Budget Update: Commissioners were reminded to attend the City's budget town hall meeting. Dates to be provided
2. Taste of Spring Recap: The fundraiser was well attended. The Bliss Family donated \$100,000 for the next 5 year budget cycle.

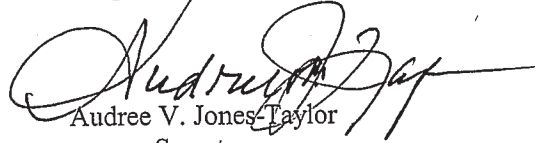
17. ANNOUNCEMENTS:

Commissioner Kadera-Redmond attended a Public Safety town hall meeting and reported the public's voice is not being heard.

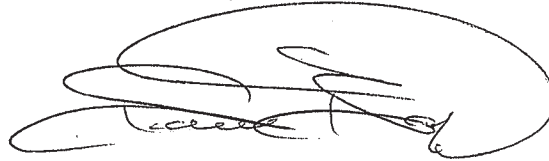
18. ADJOURNMENT:

The Parks and Recreation Advisory Commission meeting was adjourned at 7:35pm.

Respectfully submitted,



Audree V. Jones-Taylor
Secretary



Diane Boyd
Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the ***Oakland Parks and Recreation at (510) 238-7532*** or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting:

Wednesday, June 12, 2013, 4:30 p.m.

Lakeside Garden Center

666 Bellevue Ave, Oakland, CA

CITY OF OAKLAND
Interoffice Memorandum

Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Elena Bermeo
DATE: June 12, 2013
SUBJECT: **Request the Parks and Recreation Advisory Commission Approve the Solicitation of Vendors and On-Site Collection of Money for Items Sold at the Ethiopian New Year Celebration on September 22, 2013.**

SUMMARY

The Ethiopian Community and Cultural Center (ECCC) are hosting an Ethiopian New Year Celebration on September 22, 2013 at Mosswood Park. The celebration attracts audiences from San Francisco and the Bay Area, and has become the largest celebrated Ethiopian and Eritrean community event in Northern California. ECCC would like to use this New Year celebration as a fundraiser to help support programs. The Ethiopian Community and Cultural Center is requesting permission to allow vendors to sell wares, merchandise, and food. The ECCC will charge merchants for rental booth space from \$100-\$300 to as a primary source of fundraising. Individual vendors will collect money on-site.

FISCAL IMPACT

Mosswood will provide 2 staff to help monitor and supervise this event for a total impact of \$784. The Ethiopian Community and Cultural Center will provide funds for rental space, certified security, staging, and marketing. Mosswood will benefit in the collection of approximately \$2,960 for rental usage toward our self-sustaining fund.

PROJECT DESCRIPTION

In this season, ECCC along with Ethiopians and various ethnicities from all over the Bay Area celebrate this FREE event from 12pm-8pm, to bring in the New Year. This day will be infused with various talents of famous Ethiopian performing artists, recitals of poetry, and other cultural activities. Various products and food will be sold with a cost of no more than \$20 dollars per item. This is the second consecutive New Year celebration hosted at Mosswood Park, with great publicity and attendance.

BACKGROUND

The Ethiopian Community and Cultural Center (ECCC) of the Bay Area was established in 2001 as a nonprofit, tax exempt 501 ©(3) community based organization to empower Ethiopians and Ethiopian-Americans through education, advocacy, services and development of community based resources with the coordination of educational programs and social services that empower and support Ethiopian immigrants/refugees to become self-sufficient.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request for sale of ware, merchandise and food. Mosswood hopes to continue on a path of providing safe and secured community events in a positive environment.

Respectfully submitted,

Elena Bermeo
Recreation Center Director -Mosswood

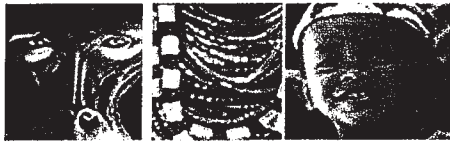


Attachments: Exhibit A- List of possible Vendors and Resource Tables
Exhibit B- Proposal Letter
Exhibit C- Nonprofit Status
Exhibit D- Post Event Report 2012
Exhibit D- Rental Application

Exhibit A

List of Vendors

Name of Company	Contact Person	Type of Accomodation
Getty Ambaw	Getty Ambaw	Booth Space
Lulit Bizuayehu	Lulit Bizuayehu	Booth Space
Alameda County Tr	Caroll Crossly	Friends
Laurel Smile Dentist	Mussie Sibhatu	Bronze Level
Traditional Henna	Karen Berman	Booth Space
Notary Public	Daniel Haile	Booth Space
Ethiopia Reads	Frew Tibebe	Booth Spaces 2
Abenezer Evangelic	Ribka Lakew	Booth Space
EGA Insurance	Elsa Alemu	Friends
Menbere Tessema	Menbere Tessema	Booth Space
Faith Advisory Coun	Kris Kelley	Booth Space
Real Estate Compar	Ruth Gebrewolde	Booth Space
Red Cross	Jamila English/Biniam	Booth Space
Ethiopian Nurses As	Biruk	Booth Space
Sale of Scarf and Jei	Selome	Booth Space
Law office of Yemi C	Yemi Getachew	Gold Level
Lapham Company	Menna Tesfatsion	Gold Level
Ethiopian Airline	Mr. Haimanot	Gold Level
Rainbow Italian Ice	Michael Dabney	Booth Space
Zodit Global Import	Zewditu Tamrat	Booth Space
William White Insur	Mebeyin Lakew	Friends
Oasis Market	Mosheen	Friends
Meaza Eyob	Meaza Eyob	Booth space
Café Capuccino	Aster Legesse	Booth Space
Wells Fargo	Zain Elias/Ruth Gebrew	Bronze Level
Saint Michael Ortho	Ayele Abebe	Booth Space
Selam Travel	Selam Alemu	Booth Space
Debre Selam Iyesus Church		Booth Space
Heavenly Ice Cream	Joseph Manarang	Friends
Milan International		Full page ad
AnewAmerica Com	Robert Lattimore	Bronze Level
Point Marina Vista	Leah	Booth Space
Nile Mart	Hiwot Taddesse	Booth Space
Joshua Carpet Clear	Mihret Yeshiwas	Booth Space
Selassie Orthodox C	Bethelhem	Booth Space
Tsegay Sebhat	Tsegay Sebhat	Booth Space
Getahun Tsegahun	Getahun Tsegahun	Booth Space
Wells Fargo	Milena Gebre	Booth Space
Arada Gebeya	Peter Abera	Booth Space
Selome Catering	Selome Araya	Booth Space
Tsegereda Tamene	Tsegereda Tamene	Booth Space
Yayu Ethiopian Rest	Yayu	Donation



May 21, 2013

Elena Bermeo,
Manager, Mosswood Recreation Center
3612 Webster St
Oakland, CA 94609

Dear Elena Bermeo,

The Ethiopian Community and Cultural Center (ECCC) is hosting the Ethiopian New Year Celebration for the 10th on September 22, 2013 at Mosswood Park in Oakland, California. The celebration attracts audiences from San Francisco and the Bay Area, and has become the largest celebrated Ethiopian and Eritrean community event in Northern California.

In this season, ECCC along with Ethiopians and various ethnicities from all over the Bay Area celebrate this day enriching the mosaic of the Bay Area's multicultural community. The day will be glamourized by and glow with the sparkling of various talents of famous Ethiopian performing artists, recitals of poetry, and other cultural activities. Various products and services by various vendors will also be displayed and promoted as prominent guest speakers address the multitudes on essential and contemporary issues.

The Ethiopian Community and Cultural Center (ECCC) of the Bay Area was established in 2001 as a nonprofit, tax-exempt 501(c)(3) community based organization to empower Ethiopians and Ethiopian-Americans through education, advocacy, services and development of community based resources. We coordinate educational programs and social services that empower and support Ethiopian immigrants/refugees to become self-sufficient.

ECCC uses the New Year's celebration to collect donations from its community members mainly through selling or renting booth space. We are hoping at least contract thirty individual or outside vendors and charge \$100-\$300 in rental fee. All funds raised through this event are used to cover the cost of hosting, celebration, and to support the operations and programs of the Ethiopian Community and Cultural Center.

If you have any questions please feel free to contact me at tigi.eccc@gmail.com

Best Regards,

Tigi Wilson
Executive Director

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VISUAL ART | CULTURE | CUSINE | DANCE | LANGUAGE | TRADITION | MUSIC | EDUCATION
6116 TELEGRAPH AVENUE, OAKLAND CA, 94609 | www.ethiopianccc.org | Tel: (510) 268-4770 | Fax: (510) 268-4003

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 18 2002

ETHIOPIAN COMMUNITY CULTURAL CENTER
INC
5111 TELEGRAPH AVE STE 320
OAKLAND, CA 94609

Employer Identification Number:
94-3403208
DLN:
17053239011021
Contact Person:
TRACI D TATEYAMA ID# 95129
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Foundation Status Classification:
Section 509(a)(1)
Advance Ruling Period Begins:
July 23, 2001
Advance Ruling Period Ends:
June 30, 2006
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: ETHIOPIAN NEW YEAR'S FESTIVAL

Location of Event: MOSSWOOD PARK

Date/Hours of Event: 9-15-12 Permit No. C12-037

Event Contact Name: REBECCA LAKEW Phone No. SID 268 4770

Event Contact Address: 6116 TELEGRAPH AVE OAKLAND, CA 94609

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

SAN JOSE

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?
 - OPD Special Events Permit Food Handler's Permit Seller's Permit
 - Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 400-500
2. Were registration fees, donations or other fees collected on-site? Yes No Not Applicable
3. If yes, how many people registered? N/A How many people made donations? _____
4. What was the cost for registration? N/A
5. How much was collected on site from registration fees? N/A
6. How much was collected on site from donations? \$4500
7. How much was collected on site from other fees? \$5600

POST EVENT REPORT (Continued)
Page 2

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
SEE ATTACHED				

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

THE NEW YEAR'S EVENT WAS SUCCESSFUL +
ETHIOPIAN COMMUNITY + CULTURAL CENTER MET THE
ESTABLISHED EXPECTATIONS.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

IT WOULD BE GREAT ASSISTANCE IF THE SPRINKLER
COULD BE TURNED OFF THE DAY BEFORE THE EVENT
TO AVOID WET FIELD SITUATION.

Submitted by: [Signature] Date: 05-20-13

Approved by: [Signature] Date: 5/20/13
(OPR Staff)

Comments: _____

Mosswood Recreation Center

3612 Webster Street
Oakland, CA 94609

(510) 597-5038

Ethiopian Community & Cultural Center
1565 Madison St
Oakland, CA 94609

Facility Permit

Status: Approved

Customer Type: Non-Profit

Authorized Agent: Rebecca Lakew

Work: (510) 268-4770 Home: (510) 521-7175

DATE/USER	PERMIT NUMBER	CHARGES	DISCOUNT	TAXES	REFUNDS & CREDITS	PAYMENTS	NEXT PAYMENT DUE	BALANCE DUE
05/23/2013 Elena Bermeo	28451	\$2960.00	\$0.00	\$0.00	\$0.00	\$1680.00	08/23/2013	\$1280.00

RESERVATIONS

EVENT NAME	FACILITY	CENTER
Ethiopian New Year Celebration 2013 Type: Celebration	Mosswood Park / Webster Side	Mosswood Recreation Center 3612 Webster Street Oakland, CA 94609

DATES RESERVED	HRS
Sunday - 9/22/2013	14

Total Number of Dates: 1

Total Number of Hours: 14

NOTES:

Customer will provide details for custom setup.

CHARGES

CHARGE DESCRIPTION	FACILITY/EVENT	UNIT FEE	QTY	TAX	TOTAL CHARGED	DISCOUNTED/PAID	BALANCE DUE
CRU Permit Processing Fee	Mosswood Park / Webster Side - Ethiopian New Year Celebration 2013	\$75.00	1.00	\$0.00	\$75.00	\$75.00	\$0.00
CRU Sound Permit Fee	Mosswood Park / Webster Side - Ethiopian New Year Celebration 2013	\$100.00	1.00	\$0.00	\$100.00	\$100.00	\$0.00
Deposit (Parks)	Mosswood Park / Webster Side - Ethiopian New Year Celebration 2013	\$1000.00	1.00	\$0.00	\$1000.00	\$1000.00	\$0.00
Mosswood Facility Rental Fee	Mosswood Park / Webster Side - Ethiopian New Year Celebration 2013	\$127.50	14.00	\$0.00	\$1785.00	\$505.00	\$1280.00

PAYMENTS AND REFUNDS

RECEIPT NUMBER	DATE	CHARGE DESCRIPTION	FACILITY/EVENT	AMOUNT
1005803.024	05/23/2013	Deposit (Parks)	Mosswood Park / Webster Side - Ethiopian New	\$1000.00
1005803.024	05/23/2013	CRU Permit Processing Fee	Mosswood Park / Webster Side - Ethiopian New	\$75.00
1005803.024	05/23/2013	CRU Sound Permit Fee	Mosswood Park / Webster Side - Ethiopian New	\$100.00
1005803.024	05/23/2013	Mosswood Facility Rental Fee	Mosswood Park / Webster Side - Ethiopian New	\$505.00

DISCLAIMERS

ALCOHOLIC BEVERAGES

Alcoholic beverages may NOT be served unless specific fees are paid and appropriate permission obtained.

- * Alcoholic beverages may only be served INDOORS with the exception of Joaquin Miller Park.
- * Alcoholic beverages may NOT be served at juvenile events.
- * Amounts are to be carefully supervised so that every guest and participant leaves the event safely.
- * The premises are to be left clean and all bottles must be removed.
- * SELLING alcoholic beverages is NOT ALLOWED.

This permit allows permittee:

To serve alcoholic beverages:

Wine, beer and champagne _____ (initials)

Distilled spirits _____ (initials)

No alcoholic beverages are permitted. _____ (initials)

CANCELLATION POLICY: A cancellation fee will be assessed according to the current City of Oakland Master Fee Schedule. Customer is responsible to familiarize him/herself with the cancellation fees associated with the site for which they are making a reservation.

I am aware of and understand the cancellation policy _____ (initial)

FORCE MAJEURE ("greater force") - Any prevention, delay, performance failure or stoppage due to natural causes or other acts of God, strikes, lockouts, labor disputes, governmental regulations, governmental controls, unreasonable delay in the issuance of any permit by the City of Oakland or any governmental agency, enemy or hostile governmental action, civil commotion, fire or other casualty, and other causes beyond reasonable control of the City of Oakland obligated to perform shall excuse the performance, delay or stoppage, except the obligations imposed with regard to permit fees and other charges to be paid by Licensee pursuant to this Permit.

Examples of prevention, delay, performance failures or stoppage of event that would be beyond the City of Oakland's control include power outages (disruptions in PGE service/telephone service), earthquakes, floods, wars, riots or other major upheaval acts.

I am aware of and understand the Force Majeure Clause _____.

OPD SPECIAL PERMIT REQUIRED: All events with attendance of 49 people or more require an Oakland Police Department (OPD) Special Event Permit. This permit must be submitted to the Office of Parks and Recreation Central Reservations Unit no later than 30 days before your event. Failure to submit the necessary permit will result in cancellation of your event and forfeiture of your deposit. To apply for a permit, contact OPD Special Event Office at (510) 777-8525.

I am aware of and understand the procedures to obtain an Oakland Police Department (OPD) Special Event Permit. _____ (initial)

SOUND AMPLIFICATION-OMC 12.64.120: No loudspeaker shall be permitted to be placed in a public park within three hundred feet (300') of any residential structure. In no event shall the permit holder cause amplified sound to exceed eighty decibels (80 dB) at any boundary of the park in which amplified sound is being produced.

Please be aware of residents living nearby. Should there be a complaint(s) regarding the sound level, permit holder will be expected to lower the volume as instructed by the Oakland Police Department (OPD), OPR or authorized CITY representative. Failure to turn the sound level down or off by the designated time may result in closure of the event by the OPD, OPR or authorized CITY representative and forfeiture of deposit paid.

SELLING WARES, GAMING, OBSCENITY-OMC 12.64.080: It is unlawful for any person to sell or offer for sale any goods, wares, merchandise, foods, confections, refreshments or other article within any public park, public building or public grounds in the city. No gaming shall be allowed in said parks, buildings or grounds, nor any obscene or indecent act performed therein.

1) Permits are issued and authorized by the Central Reservations Supervisor, or the Director of Office of Parks and Recreation or their authorized representatives.

2) The permit holder is responsible and will be charged for any damages, including, but not limited to:

- a) damages to landscaping;
- b) failure by the group to clean up after the event and properly dispose of all trash and other debris generated by the event;
- c) any other unusual repairs or cleanup expense incurred by the Office of Parks and Recreation beyond routine park maintenance. In the event that damages are incurred, the deposit will be held and/or the permit holder shall reimburse the City of Oakland for necessary repairs and excessive cleanup.
- d) damages occasioned by the activity whether on or to public or private property.

Claims exceeding amount of deposit must be paid within 10 days after notification to the City of Oakland, Office of Parks and Recreation.

If no deposit was collected prior to the event, reimbursement for the Administrative Services Fee and any claims for repairs and excessive cleanup must be paid within 10 days after notification to the City of Oakland, Office of Parks and Recreation.

3) Events must start and end on time. Staying beyond the scheduled time will result in the deposit being withheld and/or additional fees being charged to the permit holder.

4) The following activities are prohibited in all City of Oakland parks: use of drugs, fighting, or gambling.

5) Alcohol consumption is prohibited unless a special permit is obtained and submitted to the Office of Parks and Recreation at least 30 days prior to the event.

6) Charging admission or registration fees, selling tickets or soliciting money in any way is prohibited.

7) Any complaints due to violation of the sound amplification rules will result in forfeiture of deposit.

****NOTE**** Any violation of the above rules or misrepresentation as to the nature of the event, the number of attendees expected, contact or payment information or any other falsification of permit documents will result in the immediate cancellation of the event and forfeiture of fees paid and may also result in denial of future permit requests and/or legal action.

Permit Authorized by: (name) _____

(Title) _____ Date _____

SOUND AMPLIFICATION POLICY REQUIREMENT:

1) Sound amplification of music or voice must be confined primarily to the immediate facility or area. 2) No outside speakers are permitted at rental facilities. When ventilation requires doors and windows to be open, sound must be regulated to project no further than 100 feet from the building, and/or so that sound does not conflict with other events scheduled in other areas of the facility.

3) In outdoor park areas, sound amplification is to be kept within the confines of the area reserved.

4) No loudspeaker shall be permitted to be placed in a public park within 300 feet of any residential structure.

5) In no event shall a permittee cause amplified sound to exceed eighty decibels (80dba) at any boundary of the park in which amplified sound is being produced.

Sound Amplification: Yes _____ No _____ Non-Amplified: Yes _____ No _____

If yes, what type of Sound or Non-Amplified Sound _____

In submitting this Special Event Permit Request, I certify that I have read and understand the "Rental Rules and Regulations" pertaining to the rental and use of the above requested facility, and agree to abide by all applicable City, State and Federal laws, ordinances regulations and requirements. I certify that the intended use, as stated above, is in compliance with said rules and regulations, applicable instructions and any special use regulations. Facility usage is subject to advance payment of all fees, including deposits, service fees and other charges as set forth herein and/or in accordance with City of Oakland Master Fee Schedule.

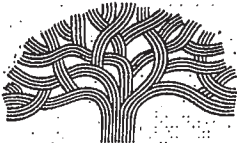
It is understood that the City of Oakland reserves the right to cancel this permit at any time and without stated cause therefore. That upon any such cancellation the applicant agrees to, upon notice thereof and upon return of rental fees paid in advance, vacate and surrender the possession of said premises, and the applicant does hereby waive any and every right to damages, and to any other right or cause of action, of whatsoever kind, that may accrue to the applicant by reason of any such cancellation.

I certify that I have read and understand the "PROCEDURES AND GUIDELINES FOR BUILDING RENTALS" or "PARK USE FEES AND GUIDELINES" pertaining to the rental and use of the above requested facility, and agree to abide by all applicable City, State and Federal laws, ordinances, regulations and requirements. I certify that the intended use, as stated above, is in compliance with said rules and regulations, application instructions and any special use regulations. Facility usage is subject to advance payment of all fees, including deposits, service fees and other charges as set forth herein and/or in accordance with City of Oakland Master Fee Schedule. It is understood that the City of Oakland reserves the right to cancel this permit at any time and without stated cause therefore. That upon any such cancellation the applicant agrees to, upon notice thereof and upon return of rental fees paid in advance, vacate and surrender the possession of said premises, and the applicant does hereby waive any and every right to damages, and to any other right or cause of action, of whatsoever kind, that may accrue to the applicant by reason of such cancellation. Applicant agrees to hold the Office of Parks and Recreation and the City of Oakland and its employees free from any liability or claim for damages or suit for or by reason of any injuries or loss to any person or property of any kind whatsoever from any cause arising out of the use and occupation of the premises used by the applicant; applicant hereby covenants and agrees to indemnify and save harmless the Office of Parks and Recreation, the City of Oakland and its employees from all liability or damage on account or by reason of any such injuries or damages.

ANY MISREPRESENTATION RELATED TO THE RENTAL OF THE FACILITY AND/OR PARK WILL RESULT IN THE IMMEDIATE CANCELLATION OF THE EVENT AND FORFEITURE OF ****ALL**** FEES PAID.

X _____
Permit Holder Signature Required

28



Office of Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330 Oakland,
CA 94612

CITY OF OAKLAND

Central Reservations Unit
PH (510) 238-3187 Fax (510) 238-2397

Park Use Rental Application

ATTENTION:

Application Date: 5-21-13

*RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD

REQ. No. _____	OFFICE USE ONLY	Receipt No. _____
RWP No. _____	Received By/Date _____	Approved By/Date _____
Police Special Events Permit Required? <input type="radio"/> Yes <input type="radio"/> No If required, Special Events Permit due to ORR by: _____		

Application on behalf of: (Group, Individual, Organization): ETHIOPIAN COMMUNITY + CULTURAL CENTER

* Address: 6116 TELEGRAPH AVE City: OAKLAND State: CA Zip: 94609

Individual responsible for event: Name: REBECCA *Address: 6116 TELEGRAPH AVE

City: OAKLAND State: CA Zip: 94609 Email: R-LAKEN@HOTMAIL.COM

Home #: 510 521775 Work #: 510 268 4770 Fax #: 510 268 4002 Cell#: _____

To use (Name of Park): MOSSWOOD PARK Location: OAKLAND

On the following date (s): 09/22/13 General Public Allowed: Yes No Number of Participants: _____

Between the hours of: (Start Time/Setup) 8:00 AM (Actual Event Time) from 10:00 to 8:00 (End Time/Cleanup): + 10 PM

Type of Event/Purpose (be specific; i.e., Picnic, Walk/Run, Entertainment, Family Reunion, Rally, etc.):
ETHIOPIAN NEW YEAR CELEBRATION

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner is prohibited in any way.

Sound Amplification: Amplified Yes No Non-Amplified Yes No

Type of equipment to be used (i.e. jumpers, musical instruments, live band, cd player, amplifiers, microphones, etc.)

MUSICAL INSTRUMENTS LIVE BAND

Will food be served? Yes No (If yes, please list type(s) of food to be served.) ETHIOPIAN FOOD

Please describe below special accommodations/requests required for your event. If no special accommodations/request required, write NONE:

Fees: (Picnic & Related Events Fee) A non-refundable permit processing fee of \$15 will be added to each application with 50 or more people.
(Special Event Fee) A non-refundable permit processing fee of \$30 will be added to each application.

Permit Processing Fee: \$75 Rent: 127.50 x 4 hrs = 510 Deposit: ~~1500~~ \$1000.00

Sound Use: 400 Other Fees: (AG) RD

Total of ALL Fees PLUS Deposit: ~~625~~ \$1,680

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned)

CANCELLATION FEES: 61 days or more notice: Forfeit 1/2 Deposit
30 days 11 days notice: Forfeit Deposit PLUS 1/2 Rental Fee
31 to 60 days notice: Forfeit Deposit
30 days or less notice: Forfeit All Fees

Check Amount: \$ _____ Check #: _____ Cash: _____

Type of Credit Card (Visa or Master Card Only): _____ Credit Card # (last 4 digits) _____ Expiration Date: _____

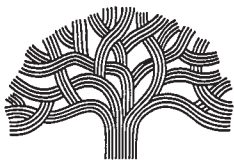
I authorize the Office of Parks and Recreation, Central Reservations Unit to charge my Visa or Master Card \$ _____ (Amount to be Charged)

for my reservation at MOSSWOOD PARK on 9-22-13
(Park) (Event Date)

Rebecca Laken REBECCA LAKEN
(Signature Required) (Print Name) (Driver License #/Expiration Date)

*** ATTENTION ***

- ✓ DID YOU REMEMBER TO SIGN THIS APPLICATION?
- ✓ DID YOU REMEMBER TO ATTACH A LEGIBLE COPY OF YOUR DRIVER'S LICENSE OR STATE IDENTIFICATION CARD?



CITY OF OAKLAND

INTER OFFICE MEMORANDUM

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Karis Griffin, Recreation Supervisor
DATE: May 21, 2013
SUBJECT: Request for Permission to Create the 'Open Spaces Sacred Spaces' Project, at the Pocket Park aka McClymonds Park on 26th Street. This Request Also Seeks Approval for a Re-Design, Renovation and Fundraiser Specifically for this Project.

SUMMARY

This project was originally submitted April 23, 2012 as a part of a grant submission, for the 'Open Space' project which was a grant funded project to turn spaces of blight and non-use to spaces of healing for communities in transition. Using art and architectural design (plants etc...) to encourage inspire and heal communities. Attitudinal Healing Connection did not receive the grant but was encouraged to continue to bring this unique project forth to the community. This group is honored to have the partnership of Friends of OPR to help with their fund raising efforts and request permission to create the "Open Spaces Sacred Spaces "Project, at the Pocket Park aka McClymonds Park on 26th Street, this request also seeks approval for a re-design, renovation and fundraiser specifically for this project.

The Attitudinal Healing Connection 'AHC' a community based organization would like to create a "Healing Space" at the pocket park (Mini Park) located on 26th Street directly across the street from McClymonds High School. Specifically, Attitudinal Healing Connection 'AHC' a community based organization would like to develop and create a "Healing Space" for the community. The Healing Space is a collaborative effort led by Attitudinal Healing Connection, Inc. and a group of community-based organizations deeply embedded in the social, cultural and environmental fabric of West Oakland. Their goal is to provide a potent, self-guided, alluring natural space that can help bring a fragmented community together to heal social and individual trauma. The projects intent is to acknowledge and transform the West Oakland history of conquest and pollution. The programming is designed to encourage letting go, forgiveness, and closure and to turn the tide from the violence and poverty experienced in the past.

FISCAL IMPACT

OPR does not anticipate any extra maintenance costs for the Community Garden. The Attitudinal Healing Connection, Inc 'AHC', has agreed to sponsor the Healing Space for the community entirely. This includes all cost for cleaning litter and all tools required for community use and the daily maintenance of the healing space.

BACKGROUND

In 2011, AHC convened a few key stakeholders in the West Oakland community about the need to create a healing space. The space would allow the community to acknowledge a specific space in its past and present condition, while it serves as a catalyst for change, healing and resolution for the city and specifically West Oakland. The formal name, Open Spaces Sacred Spaces: The organization 'Healing Power of Nature' provides national awards through the TKF Foundation for integrated research and design projects. It is the hope from the founders that the RFP inspires applicants to work with colleagues from a range of disciplines to think openly, design creatively, study deeply, and share broadly with others what can be learned from the transformational power of nature, which is why Attitudinal Healing Connections approached the Office of Parks and Recreation.

KEY ISSUES

A key issue in regards to the healing space would be the safety and upkeep of the park. Attitudinal Healing Connection, Inc. has agreed to convene its partners and community members to support the upkeep of the space. A timeline for a finished project has not been established to date.

The park sits on the South Side of McClymonds High School (see attachment a). The park space is approximately 4500 to 5000 square. Surrounded by residents and a school, and community based organizations, the healing space will serve several purposes and would enhance the immediate community. As a current partner with McClymonds High School, we will encourage and conduct programming so that the administration, teachers and students take ownership and use the space.

AHC has also agreed to continually work with the City, OPR PWA et al in the upkeep of the healing space at all times. AHC will work with the community to oversee the upkeep of the healing space. This along with the local school using the space for classes, as an open public sacred space, people will be going in and out of the healing space throughout the year. AHC will work to help keep the healing space looking fresh and inviting to all.

This collaboration, would allow community members to bring resources and funding to revitalize and modernize one of our parks, as well as create a community friendly environment dedicated to healing and resolution. OPR will be able to bring people together in this healing space that may not have otherwise done so.

This information has not been announced or publicized or has a meeting been held regarding this request for partnership with OPR for the use of the Pocket Park/Mini Park on 26th Street, McClymonds Park.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission support the renovation and re-design of the Mini Park at 26th Street aka McClymonds Park as a 'Open Space, Sacred Spaces' with Community Partner Attitudinal Healing Connection, provided that all requirements are met.

A handwritten signature in cursive script, reading "Karis Griffin", written over a horizontal line.

Karis Griffin
Recreation Supervisor
Oakland Parks and Recreation

Attachments:

Exhibit A - Picture of Park

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

SUPPLEMENTAL REPORT

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon
DATE: June 12, 2013
SUBJECT: Request the Parks and Recreation Advisory Commission to Grant the Lake Merritt Rowing Club Permission to Sell Food, Drinks and Event Related T-Shirts at Lakeside Park and the Lake Merritt Sailboat House Clubroom During their Rowing Regatta Event at Lakeside Park on Sunday, June, 30, 2013.

SUMMARY

The Office of Parks and Recreation has received a request from the Lake Merritt Rowing Club (LMRC), a non-profit organization, to sell food, drinks and event related t-shirts at their Annual Rowing Regatta on Sunday, June 30, 2013 at Lakeside Park and the Lake Merritt Sailboat House Clubroom. The rowing regatta is sponsored by the United States Rowing Association and conducted by the Lake Merritt Rowing Club. The proceeds of the food sales and event t-shirts will be used to offset the event costs and fund Lake Merritt's annual summer youth rowing program that offers scholarships to Oakland youth.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. The Lake Merritt Rowing Club is paying all rental fees associated with the event.

BACKGROUND

Since 2007, the Lake Merritt Rowing Club (LMRC) has held the regattas yearly at the surrounding areas near the Lake Merritt Sailboat House within Lakeside Park. The event is a Southwest Regional Championship, sponsored by the United States Rowing Association and attracts rowers from throughout the western states that include California, Oregon, Washington, Colorado and Texas.

The LMRC was granted approval in 2011 and 2012 to allow an outside vendor to offer basic food and soft drinks for sale at Lakeside Park. In 2012, they were also granted approval to sale beer inside the Lake Merritt Sailboat House Clubroom. This year the LMRC is requesting permission to sell food and drink items that would include prepared sandwiches, fresh fruit, bagels with cream cheese, bottled and fresh fruit drinks, soft drinks, coffee and snacks in addition to selling event-related t-shirts.

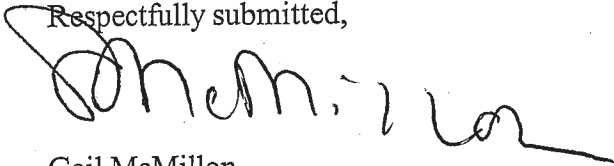
Attached is the 2012 Post Event Report. At the 2012 Rowing Regatta, there were 250 participants and \$1,140.00 in t-shirt sales and \$1,533.00 in food and beverage sales collected on-site.

Parks and Recreation Advisory Commission
June 12, 2013

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the Lake Merritt Rowing Club for permission to sell food, drink items and event related t-shirts at Lakeside Park and the Lake Merritt Sailboat House Clubroom provided all required permits are obtained.

Respectfully submitted,



Gail McMillon
Central Reservation Supervisor

Attachments: Exhibit A – Lake Merritt Rowing Club Request Letter
Exhibit B – Lake Merritt Rowing Club 501c3 Non-profit Status
Exhibit C – Park Use Application
Exhibit D – 2012 Post Event Report

To: Director, Oakland Parks and Recreation
Parks and Recreation Advisory Commission

From: Lake Merritt Rowing Club

Re: Request for vending permit

A rowing regatta, the Southwest Regional Championships, is scheduled for Sunday, June 30, 2013 on Lake Merritt. The regatta is sponsored by the US Rowing Association (USRA), and will be conducted by the Lake Merritt Rowing Club (LMRC), a non-profit organization.

The regatta will be held in the surrounding area of the Sailboat House on Bellevue Avenue in Lakeside Park. LMRC has held yearly regattas at this same location since 2007. This event is a major regional championship for the USRA, and attracts rowers from throughout the western states, including California, Oregon, Washington, Colorado and Texas. A reservation request for use of the areas adjacent to the Sailboat House has been granted by the Parks Department.

In previous years, the Club (with Advisory Commission approval) has offered basic food items for sale and event t-shirts. For this year, we would like to request that the club be allowed to sale basic food items such as the following: prepared sandwiches, fresh fruit, bagels w/cream cheese, bottled and fresh fruit drinks, soft drinks, coffee, and snacks (chips, etc) and event t-shirts.

We are also requesting permission for food to be sold inside the Sailboat House. If this cannot be done, food sales would take place in the paved area between the Sailboat House and the classrooms.

The proceeds of the food sales and event t-shirts will be used to offset the event costs and fund Lake Merritt's annual summer youth rowing program which offers scholarship to Oakland youths.

Sincerely,
Stephanie K. Kavrakis for LMRC

Email: stephanie.k.kavrakis@accenture.com
Phone: (516) 815-6151

IRS Non-Profit statement

Internal Revenue Service

District
Director

LAKE MERRITT ROWING CLUB, INC.
P.O. BOX 1046
OAKLAND, CA 94604-1046

Department of the Treasury

300 N. Los Angeles Street, MS 7043
Los Angeles, CA 90012

Person to Contact:
L BARRAGAN
Telephone Number:
(213) 894-2336
Refer Reply to:
EO(1209)97
Date:
DECEMBER 15, 1997
EIN: 94-6103108

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal income tax in MAY 1963 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of Code, because it is an organization described in Section 509(a)(2).

The exempt status for the determination letter issued in MAY 1963 continues to be in effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



Disclosure Assistant



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: SW Regional Rowing Regatta 2012

Location of Event: Lakeside Park

Date/Hours of Event: 7/1/2012 6AM-6PM Permit No. 1107 Rowing Regatta Lakeside Park & SBH

Contact Person: Stephanie Kavraki's Phone No. 516-815-6187

Contact Person Address: 260 Park View Terr. Apt #1 Oakland CA 94610

Is this a first time event at this location? Yes No If no, when was the event held previously?

June-July 2011

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

- OPD Special Events Permit
- Food Handler's Permit
- Seller's Permit
- Charitable Solicitations Permit
- Certificate of Insurance
- Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 250 max

2. Were registration or donation fees collected on-site for the event? Yes No ~~Yes~~ Not Applicable

3. If yes, how many people registered? _____ How many people made donations? _____

4. What was the cost for registration? _____

5. How much money was collected on site for registration fees? _____

6. How much money was collected on site for donations? None - \$1,140 collected in +- shirt sales

\$1,533 collect in food/drink sales

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Name of Vendor(s) (Attach additional sheets if necessary)	Non-Profit or For Profit Orgz'n?	Food (Describe)	Craft (Describe)	Seller's Permit Y/N
JL Racing	For Profit	N/A	Rowing Clothing	Y
Jamba Juice	For Profit	Smoothies	N/A	Y

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

Increase hours for next year.

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

No problems, event went smoothly.

Submitted by: Stephanie Karrakis Date: 5/30/13

Approved by: [Signature] Date: 5/30/2013
(OPR Staff)

Comments: Late submission by LME.