



**PARKS AND RECREATION ADVISORY COMMISSION**  
City of Oakland  
Wednesday, July 10, 2013, 4:30 P.M.  
Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, CA

**MINUTES**

1. **CALL TO ORDER:**

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, July 10, 2013 at the Lakeside Park Garden Center located at 666 Bellevue Avenue, Oakland, CA. Commissioner /Chair Miller convened the meeting at 4:32 p.m. Gail McMillon, Central Reservation Supervisor of the Office of Parks and Recreation, conducted the roll call in Director Audree V. Jones-Taylor's absence:

2. **ROLL CALL:**

Present: Belcher, Dubois, Flores, Kadera-Redmond, Miller, Petersen, Selna, Wu  
Excused: Marshall, Rosenbloom  
City Staff: Diane Boyd, Gail McMillon, Darin Ranelletti, Victoria Rocha and Angelica Lopez

3. **DISPOSITION OF MINUTES:**

June 12, 2013 meeting minutes

**MOTION:** Commissioner Miller entertained a motion to approve the June 12, 2013 meeting minutes.

**Moved by:** Commissioner Kadera-Redmond, **Seconded by:** Commissioner Belcher, **Abstention:** Commissioner Wu and Commissioner Peterson, **Motion: Passed**

4. **SPECIAL ORDERS:**

None

5. **PRAC PENDING LIST:**

None

6. **MODIFICATIONS TO THE AGENDA:**

None

7. **CONSENT NEW BUSINESS:**

- A. **Request from the Friends of Sausal Creek for Approval to Hold a Native Plant Sale on Sunday, October 20, 2013 at the Native Plant Nursery in Joaquin Miller Park.** The Parks and Recreation Advisory Commission reviewed a request from the Friends of Salsa Creek, a non-profit organization, for permission to hold a native plant sale at the Native Plant Nursery in Joaquin Miller Park on Saturday, October 20, 2013. The proceeds collected will be used to continue the various watershed programs sponsored by the Friends of Sausal Creek.
- B. **Request for approval from the San Francisco Mime Troupe to Collect Donations and Sell Event Related Merchandise at Montclair Ball Field on Thursday, July 25, 2013 and Lakeside Park on July 31 and August 1, 2013.** The Parks and Recreation Advisory Commission reviewed a request from the San Francisco Mime Troupe, a non-profit organization, for permission to collect donations and sell event related merchandise at Montclair Ball Field on Thursday, July 25, 2013 and Lakeside Park on July 31 and August 1, 2013. The funds collected will help cover the cost for the season.
- C. **Request for Approval from the Alameda County Master Gardeners to Collect Entrance Fees into the Seminar and the Sales of Gardening Books at the Lakeside Park Garden Center on Saturday, October 26, 2013.** The Parks and Recreation Advisory Commission reviewed a request from the Alameda County Master Gardeners for permission to collect entrance fees in the seminar and offer a table with popular gardening book titles for sale including U.C. Agriculture & Natural Resources gardening resources at the 11<sup>th</sup> Annual Fall and Winter Gardening Seminar at the Lakeside Park Garden Center on Saturday, October 26, 2013. The fees charged will be used to cover all expenses associated with producing the event.

- D. **Request for Approval from Triple Step for the Cure to Collect On-Site Registration Fees, Donations, sell T-Shirts and to Allow Event Vendors to Sell On-site During their 5K Fun Run/Walk at Lakeside Park on Sunday, September 15, 2013.** The Parks and Recreation Advisory Commission reviewed a request from the Triple Step for the Cure, a non-profit organization, for permission to collect on-site registration fee, donations, sell event related t-shirts and allow vendors to sell event-related items at Lakeside Park at the 4<sup>th</sup> Annual Stepping Towards the Cure 5K Fun Run/Walk on Sunday, September 15, 2013. The purpose of the event is to provide a fun, healthy, and educational way to raise funds for Triple Step for the Cure.

**MOTION:** Commissioner Miller entertained a motion to approve Items 7A-7D. **Moved By:** Commissioner Wu; **Seconded By:** Commissioner Peterson. **MOTION: Passed Unanimously**

8. **NEW BUSINESS:**

- A. **Recommendation Concerning Conditional Use Permit for Proposed Air Quality monitoring Station in Raimondi Park (Case File No. CU13176).** Commissioner Selna excused himself for potential conflict. The Parks and Recreation Advisory Commission reviewed a request from California Capital and Investment Group Inc. and the City of Oakland's Office of Neighborhood Investment proposal to install an air quality monitoring station in Raimondi Park. Darin Ranelletti from the Planning and Zoning Division presented the report. The air quality monitoring station will be located outside the left side of the football field. The air quality monitoring station is a requirement of the Lease Disposition and Development Agreement (LDDA) between the City and the master developer for the Oakland Army Base development project.  
**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission of the recommended conditions to install an air quality monitoring station in Raimondi Park. **Moved by:** Commissioner Dubois, **Seconded by:** Commissioner Kadera-Redmond, **Abstentions:** Commissioner Peterson; **MOTION: Passed**
- B. **Request Approval to Sell Food and Beverages and to Allow Vendors to Sell Art, Crafts, Food and Beverages as a Fund Raiser for the 3<sup>rd</sup> Annual Carmen Flores Day of Music in the Park on Sunday, August 25, 2013 at Jose de la Cruz Park.** Commissioner Flores excused himself for potential conflict. The Parks and Recreation reviewed the request from Carmen Flores Recreation Center for permission to allow vendors to sell art, crafts, food and beverages at the 3<sup>rd</sup> Annual Carmen Flores Day of Music. Angelica Lopez, Carmen Flores Program Director, presented the staff report. The Flores family will help with entertainment and the food area. Other members will have different tasks at the event. The monies raised will go to the Carmen Flores Account through the Friends of Parks and Recreation and used towards scholarships for Summer Camp at Carmen Flores. Cleanup from the event will be provided by volunteers.  
**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to allow vendors to sell art, crafts, food and beverages at the 3<sup>rd</sup> Annual Carmen Flores Day of Music. **Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Peterson, **MOTION: Passed**
- C. **Request for Approval to Collect Registration Fees and to Allow Mobile Truck Operators and Other Vendors to Sell Event Related Items at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Friends of Faith, Inc. (FOFI), a non-profit organization, who was seeking permission to collect on-site registration fees and allow mobile truck operators and other vendors at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013. Laura Marcus, representative of Friends of Faith, Inc. spoke on behalf of the organization and event. The FOFI has secured two Mobile Food Vendors and are working to secure one more vendor for the event.  
**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to collect on-site registration fees and allow mobile truck operator and other vendors at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013.  
**Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Selna, **Abstention:** Commissioner Peterson, **MOTION: Passed**

- D. **Request for Approval from the American Diabetes Association to Collect On-site Donations During the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013.** Gail McMillon presented the staff report. A representative from the American Diabetes Association was not in attendance at the meeting. The Parks and Recreation Advisory Commission reviewed the request from the American Diabetes Association for permission to collect on-site donations at the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013. The funds collected from the donations will go towards Type 1 and Type 2 diabetes research, to provide information about ways to prevent or delay Type 2 diabetes, and to advocate for those affected by diabetes.

**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to from the American Diabetes Association to collect on-site donations at the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013.

**Moved by:** Commissioner Wu, **Seconded by:** Commissioner Peterson, **MOTION: Passed**

- E. **Request for Approval from the East Bay SPCA to Sale Microchips and Flea Prevention Medications at Grove Shafter Park on Sunday, August 4, 2013 During the East Bay SPCA Free Vaccination Fair.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the East Bay SPCA, a non-profit organization for permission to sale microchips and flea prevention medications at Grove Shafter Park on Sunday, August 4, 2013. Anya Pamplona spoke on behalf of the organization and event. The East Bay SPCA wanted to reach out to the West Oakland area. The East Bay SPCA will implant microchips on-site into on-leash dogs. The implants will be between the shoulder blades of the dogs. Microchips are a requirement by the City of Oakland. Dogs will be on leash. Advertisement of the event was sent out via post cards and mailed to households around the area.

**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the East Bay SPCA to sale microchips and flea prevention medications at Grove Shafter Park on Sunday, August 4, 2013.

**Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Wu, **MOTION: Passed**

- F. **Request for Approval from the Feldenkrais Resources Training Institute to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Feldenkrais Resources Training Institute seeking permission to collect outstanding tuition fees, host a book sale, and sell educational materials on-site during their Education Workshop at the Lakeside Park Garden Center on Friday, November 1<sup>st</sup> through Tuesday, November 5<sup>th</sup>, 2013. Commissioners brought up concerns that the organization is a private teaching institute and inquired about the criteria of a private business selling products to the public. The Feldenkrais Resources Training Institute did not have a representative at the meeting.

**MOTION:** Commissioner Miller entertained a motion to continue the item on the September agenda and requested that the organizers clarify if the workshop is open to the public, closed to the public or limited to students already registered or is the workshop for Feldenkrais .

**Moved by:** Commissioner Peterson, **Seconded by:** Commissioner Selna, **MOTION: Passed**

- G. **Request for Approval From Prevention International: No Cervical Cancer to Collect Registration Fees, Donations and Sell Event-Related Items On-site at Lakeside Park on Saturday, September 21, 2013.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Prevention International: No Cervical Cancer (PINNCC), a non-profit organization, to collect registration fees, donations, and sell event-related items on-site at the "Walk for Women of Africa" Walkathon on Saturday, September 21, 2013 at Lakeside Park. The funds raised will support African clinics that will benefit thousands of women by saving them from cervical cancer.

**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the Prevention International: No Cervical Cancer to collect registration fees, donations, and sell event-related items on-site at the Walkathon on Saturday, September 21, 2013 at Lakeside Park.

**Moved by:** Commissioner Wu, **Seconded by:** Commissioner Peterson, **MOTION: Passed**

H. Request for Approval from the Friends of the Gardens at Lake Merritt to use the Garden Center and Gardens at Lake Merritt to Fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013.

Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Friends of the Gardens at Lake Merritt (FOGLM), a non-profit organization, for permission to fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013. Victoria Rocha with the Public Works Agency (PWA) and Dick Austin from FOLGM spoke on behalf of the event and organization. The event was held as a trial run last year for one day. They are requesting two days that will include a beer and wine garden. The tickets will be \$25 in advance, \$35 at the door and half off for children. The event time will be from 6:00 pm to 10:00 pm both days. All proceeds will go to benefit the Gardens at Lake Merritt.

**MOTION:** Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the Friends of the Gardens at Lake Merritt to fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013.

**Moved by:** Commissioner Peterson, **Seconded by:** Commissioner Dubois, **MOTION: Passed**

9. CONDITIONAL USE PERMITS:

See Item 8A. This item was a Conditional Use Permit and added as a New Item.

10. COMMUNICATIONS:

None

11. PRAC COMMITTEE REPORT:

Commissioner Peterson, Commission Belcher, Commissioner Marshall are working on a naming policy for the naming of park benches. They will have a draft to the Commission within the next two months. San Francisco has a naming policy that they will review. Commissioner Miller reported that the Dog Park Committee will meet again in August about the policy report.

12. ADVISORY COUNCIL REPORTS:

Commissioner Dubois met with the Center/Site Directors at her three sites, Knowland, Montclair and Redwood Heights. Commissioner Dubois went to the 'Walk in the Wild' event at Knowland.

13. UNFINISHED BUSINESS:

None

14. COUNCIL REFERRALS:

None

15. OPEN FORUM:

One speaker

16. DIRECTOR'S REPORT:

Due to the absence of Director Jones-Taylor, a report of the Budget and Employee Strike Information was not presented.

- Budget Update
- Employee Strike Information
- An Intimate Evening – Friday, July 26, 2013 – All Commissioners are invited.
- Sundays in the Redwoods – Information will be given to the Commissioners for PRAC Day.

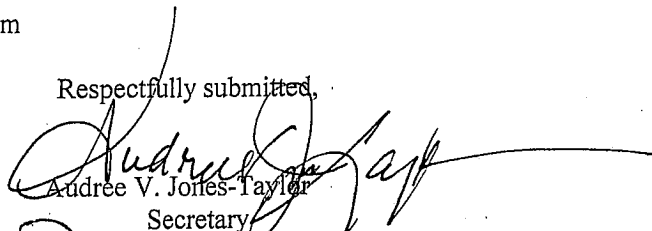
17. ANNOUNCEMENTS:

Commissioner Kadera-Redmond announced that tickets for Sundays in the Redwoods went on sale. Information for Sundays in the Redwoods is also on the OPR's Facebook page.

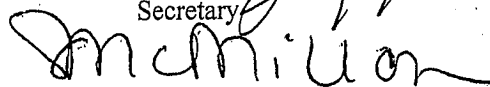
18. ADJOURNMENT:

The meeting was adjourned at 6:30pm

Respectfully submitted,



Audree V. Jones-Taylor  
Secretary



Gail McMillon  
Acting Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation* at (510) 238-7532 or TDD (510) 615-5883 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

*Next meeting:*                    *Wednesday, September 11, 2013, 4:30 p.m.*  
*Lakeside Garden Center*  
*666 Bellevue Avenue, Oakland, CA 94612*