



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, September 11, 2013 4:30 P.M.
Lake Merritt Garden Center, 666 Bellevue, Oakland, CA

Agenda

1. CALL TO ORDER:
2. ROLL CALL:
BELCHER, DU BOIS, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, ,
ROSENBLOOM, SELNA, WU
3. DISPOSITION OF MINUTES:
July 10, 2013 meeting minutes
4. SPECIAL ORDERS:
5. PRAC PENDING LIST:
6. MODIFICATIONS TO THE AGENDA:
7. CONSENT NEW BUSINESS:
 - A. **Request From the Shattuck Neighborhood Crime Prevention Council for a Fee Waiver and Permission to Host a Community Garage Sale Fundraiser on Saturday, September 14, 2013 at Bushrod Park** The Office of Parks and Recreation (OPR) received a request from Don Link, Shattuck Neighborhood Crime Prevention Council, (SNCPC), for approval of a fee waiver and permission to host a Community Garage Sale Fundraiser at Bushrod Park on Saturday, September 14, 2013. Fees from the fundraiser go towards the community policing activities of the SNCPC. The 2012 Post Event Report is attached.
 - B. **Request Permission for Oakland Black Cowboy Association to Have Vendors and Sell Event Related Items at the Annual Black Cowboys Festival on Saturday, October 5, 2013 at Defremery Park** The Oakland Black Cowboys Association (OBCA), a non-profit organization, would like permission to have up to 10 vendors, food and non-food vendors at the Annual Oakland Black Cowboys Parade on Saturday, October 5, 2013. They would also like to sell water, t-shirts and hats. Proceeds from their fundraising efforts will continue to support the organization.

8. NEW BUSINESS:

A. The Public Works Agency Requests That the Park and Recreation Advisory Commission Deny the Appeal by Mr. Paul Silva of 1516 Westview Drive

On July 26, 2013, the Tree Services Unit denied tree removal permit application ND13-093 for 1516 Westview Drive. The Applicant (Paul Silva) requested removal of three coast redwood trees on his property. The Applicant stated the trees were, (a) unstable, (b) posed a danger of falling on his house, and (c) blocked sunlight. A City Arboricultural Inspector evaluated the trees and determined the Applicant's assessment was not valid.

B. Request from McClymonds Action Committee for Permission to Collect Donations at the McClymonds Reunion Gathering at Defremery Park on Saturday, September 28, 2013

Oakland Parks and Recreation received a request from the McClymonds Action Committee for permission to collect donations at the McClymonds Reunion Gathering to be held at Defremery Park on Saturday, September 28, 2013. Funds collected from the donation will help to pay the fees for the event.

C. Request From The Splash Pad Neighborhood Forum For Permission To Have Food Vendors, Sell Beer And Wine And Collect Donations For Event T-Shirts At A Community Wide Celebration To Be Held At Splash Pad Park On Sunday, October 20, 2013

The Office of Parks and Recreation received a request from the Splash Pad Neighborhood Forum, a 501c(3) non-profit organization, for permission to have food vendors, sell beer and wine, and collect donations for event -shirts at the Community Wide Celebration event to be held at Splash Pad Park on Sunday, October 20, 2013. Any proceeds from the event will be used for park improvements.

D. Request From Civicorps for Permission to Fundraise Through Collection of On-site Entrance Fees and Donation at the Lakeside Park Garden Center on Friday, November 15, 2013

The Office of Parks and Recreation received a request from Civicorps, a non-profit organization, for permission to fundraise through collection of on-site entrance fees and donations at the Shakespeare Performance Dinner and Theatre on Friday, November 15, 2013 to be held at the Lakeside Park Garden Center. The proceeds from the on-site collection of fees will benefit students for the cost of attending the Civicorps School.

E. Request from the Crisis Support Services of Alameda County for Permission to Collect On-site Registration Fees and Donations at Lakeside Park on Saturday, June 7, 2014

The Office of Parks and Recreation received a request from the Crisis Support Services of Alameda County, a non-profit organization, for permission to collect on-site registration fees and donations at its 4th Annual Suicide Prevention Walk/Run event at Lakeside Park on Saturday, June 7, 2014. The proceeds will go towards the Crisis Support Services community health education programs.

- F. **Request from A Safe Place for Permission to Collect On-site Registration Fees and Sell Commemorative T-Shirts and have Food/Merchandise Vendors at Lakeside Park on Saturday, October 19, 2013** The Office of Parks and Recreation received a request from A Safe Place for permission to collect on-site registration fees, sell commemorative t-shirts and have food and merchandise vendors at the 12th Annual Walk Against Teen Dating and Domestic Violence event at Lakeside Park on Saturday, October 19, 2013. The proceeds from the registration fees and t-shirts sales will benefit A Safe Place clients and general organizational needs. A Post Event Report is attached from the 2012 event.
- G. **Request for Installation of Mileage Markers for the Montclair Railroad Trail** The Friends of Montclair Railroad Trail (FOMRRT) was created in 2010 for the purpose of maintaining and enhancing the wild and natural character of Montclair Railroad Trail. FOMRRT values the safe and pleasurable recreational and educational enjoyment of the trail by users with different interests. FOMRRT is open to all members of the public and encourages volunteers to help in achieving the afore-mentioned goals.
- H. **Request for the Parks and Recreation Advisory Commission to Approve Installation of Two Picture Posts in the Fern Ravine Restoration Area of Joaquin Miller Park** The Friends of Joaquin Miller Park (FOJMP) and the Friends of Sausal Creek (FOSC) presented an informational report to PRAC on November 9, 2011. This report included information on FOSC's efforts to re-vegetate the redwood understory as outlined in the *Fern Ravine Restoration Plan*. In September 2012 FOSC obtained a Redwood Education Grant from Save the Redwoods League to support community workdays and field trips with Civicorps students to continue the environmental education and restoration work in this area. One of the project elements is to install two Picture Posts to allow park visitors and future field trip participants to help document the restoration efforts in redwood and upland areas.
- I. **Request from the Feldenkrais Resources Training Institute for Permission to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013** Staff was asked to continue the Feldenkrais Resources Training Institute's request to the September meeting for clarification of the event for permission to collect funds on-site during their Educational Workshop event at the Lakeside Park Garden Center on Friday, November 1st through Tuesday, November 5th, 2013. The funds collected will go towards expenses of the Feldenkrais Resources Training Institute and will help pay for the Instructor teaching the workshops.

9. **CONDITIONAL USE PERMITS:**

- A. **Approval of the Design, Implementation, and Conditional Use and Tree Removal Permits for the Fairyland Entrance Way Renovation Project** Staff from the Public Works Agency (PWA) and the Office of Parks and Recreation request approval of the design and implementation of the Fairyland Entrance Way Project and the associated Design Review, Conditional Use, and Tree Removal and Protection permits. The project includes improvements to the entry of Fairyland that will provide an ADA accessible pathway with lighting, a new sign, and landscaping.

- B. **Minor Conditional Use Permit Application for the HJK Park: Remember Them: Champions of Humanity Lighting Installation** The Parks and Recreation Advisory Commission accepted a request from the Oakland Metropolitan Chamber of Commerce Foundation (OMCCF) Board to support the minor conditional use permit application for the installation of the Remember Them: Champions of Humanity monument and associated lighting located at (HJK) Fox Square Park located at 1900 Rashida Muhammad Street in 2011. Subsequent this acceptance, City of Oakland Planning staff requested the applicant address the height of the pole lights and lighting type. The project applicant has reduced the pole heights and lighting type to mitigate potential neighbor disturbance.
- C. **Request for the Park and Recreation Advisory Commission to Review and Accept the Minor Conditional Use Permit Application for Dog Play Area at Snow Park** Staff and project stakeholders have received significant input regarding the design of a dog play area at Snow Park, located at 19th & Harrison Street. After facilitating 7 outreach/community meetings and receiving 34 written surveys, staff and project stakeholders prepared a minor conditional use permit application.

10. COMMUNICATIONS:

11. PRAC COMMITTEE REPORT:

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

14. COUNCIL REFERRALS:

15. OPEN FORUM:

16. DIRECTOR'S REPORT:

- Dog Parks in General
- Sunday in Redwoods
- Contracts in General

17. ANNOUNCEMENTS:

18. ADJOURNMENT:

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation at (510) 238-7532* or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting:

*Wednesday, October 9, 2013, 4:30 p.m.
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA*



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, July 10, 2013, 4:30 P.M.
Lakeside Park Garden Center, 666 Bellevue Avenue, Oakland, CA

MINUTES

1. CALL TO ORDER:

A meeting of the Parks and Recreation Advisory Commission was held on Wednesday, July 10, 2013 at the Lakeside Park Garden Center located at 666 Bellevue Avenue, Oakland, CA. Commissioner/Chair Miller convened the meeting at 4:32 p.m. Gail McMillon, Central Reservation Supervisor of the Office of Parks and Recreation, conducted the roll call in Director Audree V. Jones-Taylor's absence:

2. ROLL CALL:

Present: Belcher, Dubois, Flores, Kadera-Redmond, Miller, Petersen, Selna, Wu
Excused: Marshall, Rosenbloom
City Staff: Diane Boyd, Gail McMillon, Darin Ranelletti, Victoria Rocha and Angelica Lopez

3. DISPOSITION OF MINUTES:

June 12, 2013 meeting minutes

MOTION: Commissioner Miller entertained a motion to approve the June 12, 2013 meeting minutes.

Moved by: Commissioner Kadera-Redmond, **Seconded by:** Commissioner Belcher, **Abstention:** Commissioner Wu and Commissioner Peterson, **Motion: Passed**

4. SPECIAL ORDERS:

None

5. PRAC PENDING LIST:

None

6. MODIFICATIONS TO THE AGENDA:

None

7. CONSENT NEW BUSINESS:

- A. **Request from the Friends of Sausal Creek for Approval to Hold a Native Plant Sale on Sunday, October 20, 2013 at the Native Plant Nursery in Joaquin Miller Park.** The Parks and Recreation Advisory Commission reviewed a request from the Friends of Salsa Creek, a non-profit organization, for permission to hold a native plant sale at the Native Plant Nursery in Joaquin Miller Park on Saturday, October 20, 2013. The proceeds collected will be used to continue the various watershed programs sponsored by the Friends of Sausal Creek.
- B. **Request for approval from the San Francisco Mime Troupe to Collect Donations and Sell Event Related Merchandise at Montclair Ball Field on Thursday, July 25, 2013 and Lakeside Park on July 31 and August 1, 2013.** The Parks and Recreation Advisory Commission reviewed a request from the San Francisco Mime Troupe, a non-profit organization, for permission to collect donations and sell event related merchandise at Montclair Ball Field on Thursday, July 25, 2013 and Lakeside Park on July 31 and August 1, 2013. The funds collected will help cover the cost for the season.
- C. **Request for Approval from the Alameda County Master Gardeners to Collect Entrance Fees into the Seminar and the Sales of Gardening Books at the Lakeside Park Garden Center on Saturday, October 26, 2013.** The Parks and Recreation Advisory Commission reviewed a request from the Alameda County Master Gardeners for permission to collect entrance fees in the seminar and offer a table with popular gardening book titles for sale including U.C. Agriculture & Natural Resources gardening resources at the 11th Annual Fall and Winter Gardening Seminar at the Lakeside Park Garden Center on Saturday, October 26, 2013. The fees charged will be used to cover all expenses associated with producing the event.

- D. Request for Approval from Triple Step for the Cure to Collect On-Site Registration Fees, Donations, sell T-Shirts and to Allow Event Vendors to Sell On-site During their 5K Fun Run/Walk at Lakeside Park on Sunday, September 15, 2013. The Parks and Recreation Advisory Commission reviewed a request from the Triple Step for the Cure, a non-profit organization, for permission to collect on-site registration fee, donations, sell event related t-shirts and allow vendors to sell event-related items at Lakeside Park at the 4th Annual Stepping Towards the Cure 5K Fun Run/Walk on Sunday, September 15, 2013. The purpose of the event is to provide a fun, healthy, and educational way to raise funds for Triple Step for the Cure.

MOTION: Commissioner Miller entertained a motion to approve Items 7A-7D. **Moved By:** Commissioner Wu; **Seconded By:** Commissioner Peterson. **MOTION: Passed Unanimously**

8. NEW BUSINESS:

- A. Recommendation Concerning Conditional Use Permit for Proposed Air Quality monitoring Station in Raimondi Park (Case File No. CU13176). Commissioner Selna excused himself for potential conflict. The Parks and Recreation Advisory Commission reviewed a request from California Capital and Investment Group Inc. and the City of Oakland's Office of Neighborhood Investment proposal to install an air quality monitoring station in Raimondi Park. Darin Ranelletti from the Planning and Zoning Division presented the report. The air quality monitoring station will be located outside the left side of the football field. The air quality monitoring station is a requirement of the Lease Disposition and Development Agreement (LDDA) between the City and the master developer for the Oakland Army Base development project.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission of the recommended conditions to install an air quality monitoring station in Raimondi Park. **Moved by:** Commissioner Dubois, **Seconded by:** Commissioner Kadera-Redmond, **Abstentions:** Commissioner Peterson; **MOTION: Passed**
- B. Request Approval to Sell Food and Beverages and to Allow Vendors to Sell Art, Crafts, Food and Beverages as a Fund Raiser for the 3rd Annual Carmen Flores Day of Music in the Park on Sunday, August 25, 2013 at Jose de la Cruz Park. Commissioner Flores excused himself for potential conflict. The Parks and Recreation reviewed the request from Carmen Flores Recreation Center for permission to allow vendors to sell art, crafts, food and beverages at the 3rd Annual Carmen Flores Day of Music. Angelica Lopez, Carmen Flores Program Director, presented the staff report. The Flores family will help with entertainment and the food area. Other members will have different tasks at the event. The monies raised will go to the Carmen Flores Account through the Friends of Parks and Recreation and used towards scholarships for Summer Camp at Carmen Flores. Cleanup from the event will be provided by volunteers.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to allow vendors to sell art, crafts, food and beverages at the 3rd Annual Carmen Flores Day of Music. **Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Peterson, **MOTION: Passed**
- C. Request for Approval to Collect Registration Fees and to Allow Mobile Truck Operators and Other Vendors to Sell Event Related Items at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013. Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Friends of Faith, Inc. (FOFI), a non-profit organization, who was seeking permission to collect on-site registration fees and allow mobile truck operators and other vendors at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013. Laura Marcus, representative of Friends of Faith, Inc. spoke on behalf of the organization and event. The FOFI has secured two Mobile Food Vendors and are working to secure one more vendor for the event.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to collect on-site registration fees and allow mobile truck operator and other vendors at the Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 17, 2013. **Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Selna, **Abstention:** Commissioner Peterson, **MOTION: Passed**

D. **Request for Approval from the American Diabetes Association to Collect On-site Donations During the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013.** Gail McMillon presented the staff report. A representative from the American Diabetes Association was not in attendance at the meeting. The Parks and Recreation Advisory Commission reviewed the request from the American Diabetes Association for permission to collect on-site donations at the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013. The funds collected from the donations will go towards Type 1 and Type 2 diabetes research, to provide information about ways to prevent or delay Type 2 diabetes, and to advocate for those affected by diabetes.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to from the American Diabetes Association to collect on-site donations at the Step Out to Stop Diabetes 5K Walk/Run at Snow Park on Saturday, October 12, 2013.
Moved by: Commissioner Wu, **Seconded by:** Commissioner Peterson, **MOTION: Passed**

E. **Request for Approval from the East Bay SPCA to Sale Microchips and Flea Prevention Medications at Grove Shafter Park on Sunday, August 4, 2013 During the East Bay SPCA Free Vaccination Fair.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the East Bay SPCA, a non-profit organization for permission to sale microchips and flea prevention medications at Grove Shafter Park on Sunday, August 4, 2013. Anya Pamplona spoke on behalf of the organization and event. The East Bay SPCA wanted to reach out to the West Oakland area. The East Bay SPCA will implant microchips on-site into on-leash dogs. The implants will be between the shoulder blades of the dogs. Microchips are a requirement by the City of Oakland. Dogs will be on leash. Advertisement of the event was sent out via post cards and mailed to households around the area.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the East Bay SPCA to sale microchips and flea prevention medications at Grove Shafter Park on Sunday, August 4, 2013.
Moved by: Commissioner Belcher, **Seconded by:** Commissioner Wu, **MOTION: Passed**

F. **Request for Approval from the Feldenkrais Resources Training Institute to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Feldenkrais Resources Training Institute seeking permission to collect outstanding tuition fees, host a book sale, and sell educational materials on-site during their Education Workshop at the Lakeside Park Garden Center on Friday, November 1st through Tuesday, November 5th, 2013. Commissioners brought up concerns that the organization is a private teaching institute and inquired about the criteria of a private business selling products to the public. The Feldenkrais Resources Training Institute did not have a representative at the meeting.
MOTION: Commissioner Miller entertained a motion to continue the item on the September agenda and requested that the organizers clarify if the workshop is open to the public, closed to the public or limited to students already registered or is the workshop for Feldenkrais .
Moved by: Commissioner Peterson, **Seconded by:** Commissioner Selna, **MOTION: Passed**

G. **Request for Approval From Prevention International: No Cervical Cancer to Collect Registration Fees, Donations and Sell Event-Related Items On-site at Lakeside Park on Saturday, September 21, 2013.** Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Prevention International: No Cervical Cancer (PINNCC), a non-profit organization, to collect registration fees, donations, and sell event-related items on-site at the "Walk for Women of Africa" Walkathon on Saturday, September 21, 2013 at Lakeside Park. The funds raised will support African clinics that will benefit thousands of women by saving them from cervical cancer.
MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the Prevention International: No Cervical Cancer to collect registration fees, donations, and sell event-related items on-site at the Walkathon on Saturday, September 21, 2013 at Lakeside Park.
Moved by: Commissioner Wu, **Seconded by:** Commissioner Peterson, **MOTION: Passed**

H. Request for Approval from the Friends of the Gardens at Lake Merritt to use the Garden Center and Gardens at Lake Merritt to Fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013. Gail McMillon presented the staff report. The Parks and Recreation Advisory Commission reviewed the request from the Friends of the Gardens at Lake Merritt (FOGLM), a non-profit organization, for permission to fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013. Victoria Rocha with the Public Works Agency (PWA) and Dick Austin from FOLGM spoke on behalf of the event and organization. The event was held as a trial run last year for one day.

They are requesting two days that will include a beer and wine garden. The tickets will be \$25 in advance, \$35 at the door and half off for children. The event time will be from 6:00 pm to 10:00 pm both days. All proceeds will go to benefit the Gardens at Lake Merritt.

MOTION: Commissioner Miller entertained a motion to approve the staff recommendation and grant permission to the Friends of the Gardens at Lake Merritt to fundraise at the Oakland Autumn Light Festival on Friday, October 18 and Saturday, October 19, 2013.

Moved by: Commissioner Peterson, **Seconded by:** Commissioner Dubois, **MOTION: Passed**

9. CONDITIONAL USE PERMITS:

See Item 8A. This item was a Conditional Use Permit and added as a New Item.

10. COMMUNICATIONS:

None

11. PRAC COMMITTEE REPORT:

Commissioner Peterson, Commissioner Belcher, Commissioner Marshall are working on a naming policy for the naming of park benches. They will have a draft to the Commission within the next two months. San Francisco has a naming policy that they will review. Commissioner Miller reported that the Dog Park Committee will meet again in August about the policy report.

12. ADVISORY COUNCIL REPORTS:

Commissioner Dubois met with the Center/Site Directors at her three sites, Knowland, Montclair and Redwood Heights. Commissioner Dubois went to the 'Walk in the Wild' event at Knowland.

13. UNFINISHED BUSINESS:

None

14. COUNCIL REFERRALS:

None

15. OPEN FORUM:

One speaker

16. DIRECTOR'S REPORT:

Due to the absence of Director Jones-Taylor, a report of the Budget and Employee Strike Information was not presented.

- Budget Update
- Employee Strike Information
- An Intimate Evening – Friday, July 26, 2013 – All Commissioners are invited.
- Sundays in the Redwoods – Information will be given to the Commissioners for PRAC Day.

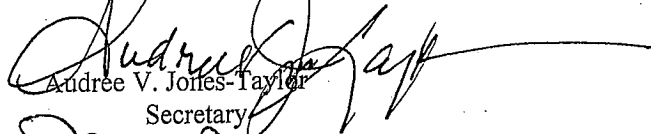
17. ANNOUNCEMENTS:

Commissioner Kadera-Redmond announced that tickets for Sundays in the Redwoods went on sale. Information for Sundays in the Redwoods is also on the OPR's Facebook page.

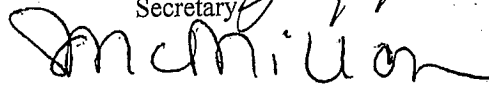
18. ADJOURNMENT:

The meeting was adjourned at 6:30pm

Respectfully submitted,



Audree V. Jones-Taylor
Secretary



Gail McMillon
Acting Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation* at (510) 238-7532 or TDD (510) 615-5883 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

*Next meeting: Wednesday, September 11, 2013, 4:30 p.m.
Lakeside Garden Center
666 Bellevue Avenue, Oakland, CA 94612*

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Myka Hammock, Bushrod Center Director
DATE: September 11, 2013
SUBJECT: Request from the Shattuck Neighborhood Crime Prevention Council for a Fee Waiver and Permission to Host a Community Garage Sale Fundraiser on Saturday, September 14, 2013 at Bushrod Park

SUMMARY

The Office of Parks and Recreation (OPR) received a request from Don Link, Shattuck Neighborhood Crime Prevention Council, (SNPCPC), for approval of a fee-waiver and permission to host a Community Garage Sale Fundraiser at Bushrod Park on Saturday, September 14, 2013. Fees from the fundraiser go towards the community policing activities of the SNPCPC. The 2012 Post Event Report is attached.

FISCAL IMPACT

Fees for the park use include \$30 Permit Application Fee, \$240 park use fees (\$30 per hour for 8 hours) and \$150 Refundable Deposit. There will be no other fiscal impact on the Office of Parks and Recreation. The SNPCPC has paid the \$30 Permit Application Fee.

BACKGROUND

The SNPCPC has been in existence since September 1994, making it the oldest NCPC in Oakland. The SNPCPC has held an annual sale at Bushrod Park almost every year since 1997. The Office of Parks and Recreation has documentation of the annual garage sale by the SNPCPC since 2002. The SNPCPC came before the Commission in 2007, 2008, 2009, 2012 and was granted approval for co-sponsorship and authorization to collect funds from the fundraiser. The event was held in 2010 and was administratively approved due to the timing of the request and past history. The event was held in 2011 but was not issued a permit due to the timing of the request.

In 2012, the SNPCPC held the event and collected \$1,025.00 on site. The proceeds from the sale are used to fund SNPCPC operations such as meeting flyers, general meeting rental fees at the North Oakland Senior Center, meeting supplies and refreshments, and support for Bushrod Park activities.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request for a fee waiver of the \$240 park use fees and allow the SNCPC to host the Community Garage Sale Fundraiser at Bushrod Park on Saturday, September 14, 2013.

Respectfully submitted,

Myka Hammock
Bushrod Center Director

Attachments: Exhibit A – *Letter from the Shattuck Neighborhood Crime Prevention Council*
Exhibit B – *Park Use Application*
Exhibit C – *2012 Post Event Report*

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Valorie Winn, deFremery Center Director
DATE: September 11, 2013
SUBJECT: **Request Permission for Oakland Black Cowboy Association to Have Vendors and Sell Event Related Items at the Annual Black Cowboys Festival on Saturday, October 5, 2013 at Defremery Park**

SUMMARY

The Oakland Black Cowboy Association (OBCA), a non-profit organization, would like permission to have up to 10 vendors, food and non-food vendors at the Annual Oakland Black Cowboys Parade on Saturday, October 5, 2013. They would also like to sell water, t-shirts and hats. Proceeds from their fundraising efforts will continue to support the organization.

FISCAL IMPACT

The event will cost the Office of Parks and Recreation 5 hours in part-time staffing.

BACKGROUND

The OBCA has had 38 successful parades and festivals. Horses, cars, drill teams are all strategically placed. There is anticipation by the neighbors of deFremery Park because of the family friendly event. Traffic is controlled before the event as participants gather to line up for the parade and after the parade and during the festival.

Their request has come before the Parks and Recreation Advisory Commission 2004 through 2006 and 2008 through 2012 for permission to have vendors and sell event related items. The OBCA have been granted PRAC approval each year to have food and non-food vendors and to sell OBCA event related items.

The events have been successful and well attended by the community. A Post Event Report from the 2012 event is attached.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

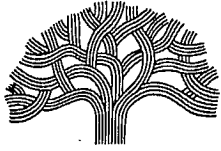
Staff recommends that the Parks and Recreation Advisory Commission approve the request by the Oakland Black Cowboy Association to have vendors (food and non food) and sell event related items at Defremery Park on Saturday, October 5, 2013. This event has always been well attended by the community. The organization has the correct committees in place to address any potential problems.

Respectfully submitted,

Valorie Winn
Center Director
deFremery Center

Attachments:

Exhibit A – 2012 Post Event Report
Exhibit B – Rental Application



CITY OF OAKLAND

RESPONSE TO TREE APPEAL

TO: Barry Miller, Chair
Parks and Recreation
Advisory Commission (PRAC)

FROM: Brooke A. Levin
Interim Director
Public Works Agency

SUBJECT: Tree Permit Appeal
1516 Westview Drive

DATE: September 11, 2013

The following report is prepared for the PRAC's consideration.

SUMMARY

On July 26, 2013, the Tree Services Unit denied tree removal permit application ND13-093 for 1516 Westview Drive. The Applicant (Paul Silva) requested removal of three coast redwood trees on his property. The Applicant stated the trees were, (a) unstable, (b) posed a danger of falling on his house, and (c) blocked sunlight. A City Arboricultural Inspector evaluated the trees and determined the Applicant's assessment was not valid.

The Appellant (Paul Silva) appealed the tree permit decision on August 1, 2013. He did not contest Tree Services' evaluation of the trees. Instead, the reason for wanting the trees removed was changed. For the appeal, the trees were considered, "...a nuisance to the neighborhood by negatively discouraging development of adjacent vacant property." The PRAC is the hearing body for tree removal permit appeals, per Chapter 12.36.110 of the Oakland Municipal Code (OMC).

BACKGROUND

1516 Westview Drive (Subject of Appeal)

On June 18, 2013 Tree Services received non-development tree removal application ND13-093 for 1516 Westview Drive (*Attachment A*). The property owner was Paul Silva and the agent for the application was Edward Patmont. The request to remove three redwoods in a group of six trees growing close together was denied (*Attachment B, including the attached Tree Permit Report*). The trees were protected by the Protected Trees Ordinance (PTO), Chapter 12.36 of the OMC.

The redwoods were growing in a triangle of land, located between Westview Drive and a private driveway (*Attachment C*). The landscaped area included coast live oaks, other redwoods, and concrete walking paths. The Appellant stated that he planted the trees in 1963.

1511 Westview Drive (neighboring property)

On January 3, 2013 Tree Services received development-related tree removal application T13-00001 for 1511 Westview Drive (*Attachment D*). The property owner and applicant was Hillside Homes Group, Incorporated. Edward Patmont was the president of the corporation and the agent for the application. The removal of six redwood trees was requested because, "These trees are tall and greatly impact our view to the San Francisco Bay." Tree Services rejected the application on February 8, 2013 because, (a) the trees were not owned by Hillside Homes Group, Inc., (b) the trees did not physically hinder any construction planned for the single-family home, and (c) information required by the View Ordinance, Chapter 15.52 OMC, was not submitted.

1519 Westview Drive (neighboring property)

On February 21, 2013 Tree Services received a non-development tree removal application for 1519 Westview Drive (*Attachment E*). The property owner was Miroslava Jakovljevic and the agent for the application was Edward Patmont. Tree Services rejected the permit application on February 28, 2013 because it was incomplete. Information required by the View Ordinance was not submitted with the permit application. Tree Services emailed View Claims, Information for Tree Removal Permit Applicants to Mr. Patmont on February 28, 2013 (*Attachment F*).

DISCUSSION

Tree Services denied tree removal permit application ND13-093 for 1516 Westview Drive on July 26, 2013. City staff determined:

- The redwoods did not cast a shadow over the Applicant's home because they were located north of the building. Even if the trees did cast a shadow, the PTO did not list sunlight obstruction as a tree removal approval criterion.
- The trees were in good health. There were no signs or symptoms of internal decay, or tree instability.

The tree permit decision was appealed by Paul Silva on August 1, 2013 (*Attachment G*). Chapter 12.36.110(C) of the OMC required the Appellant to state specifically where it was claimed there was an error or abuse of discretion by City staff, or where such decision was not supported by the evidence in the record. The Appellant did not address this requirement. Instead, a new justification was given for removal of the redwoods:

"To clear lot of large trees that have overgrown the area, and are creating a nuisance to the neighborhood by negatively discouraging development of adjacent, vacant property."

Tree Services contacted the Appellant, and requested clarification about his basis for appeal. In an email dated August 5, 2013 (*Attachment H*), Mr. Silva replied, "Those trees are blocking the view of new development and also an existing home."

Tree Services processed tree removal application ND13-093 based on a claim that the trees were hazardous and blocking sunlight, as stated in the original application. The City Arboricultural Inspector, Tree Risk Assessment Qualified® by the International Society of Arboriculture,

assessed the redwoods and found the Applicant's claims to be invalid. The Appellant did not contest the assessment of the trees by stating the error or abuse of discretion by City staff. As an alternative, the Appellant was required to show the decision was not supported by the evidence in the record. No such information was provided, as required by Chapter 12.36.110(C) of the OMC.

Mr. Silva may apply to remove redwoods to resolve a view claim from a neighbor, per the Protected Trees Ordinance, Chapter 12.36.050(A)(3) of the OMC. The information that must be submitted with a tree removal application as explained in the View Ordinance, Chapter 15.52 OMC. A Tree Services handout titled View Claims, Information for Tree Removal Permit Applicants is also available to explain the requirements of the View Ordinance.

Chapter 12.36.110(C) of the OMC states, "In considering the appeal, the Park and Recreation Advisory Commission shall determine whether the proposed tree removal conforms to the applicable criteria. It may sustain the decision of the Public Works Agency or require such changes or impose such reasonable conditions of approval as are, in its judgment, necessary to ensure conformity to said criteria."

RECOMMENDATION

The Public Works Agency recommends that the Park and Recreation Advisory Commission:

- Deny the appeal by Mr. Paul Silva of 1516 Westview Drive.



BROOKE A. LEVIN
Interim Director, Public Works Agency

For questions please contact Robert Zahn, Senior Forester, at 510-615-5852

Attachments

- A – Non-development tree removal application for 1516 Westview Drive
- B – Tree Permit Decision, 1516 Westview Drive, ND13-093, and attached Tree Permit Report
- C – Google Earth map of 1516 Westview Drive and the surrounding area
- D – Development-related tree removal application for 1511 Westview Drive
- E – Non-development tree removal application for 1519 Westview Drive
- F – Tree Services handout: View Claims, Information for Tree Removal Permit Applicants
- G – Tree Appeal Claim Form dated 8-1-13 for 1516 Westview Drive
- H – Email dated 8-5-13 from Paul Silva to Robert Zahn

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Maribel Corral, Recreation Supervisor
DATE: September 11, 2013
SUBJECT: Request from McClymonds Action Committee for Permission to Collect Donations at the McClymonds Reunion Gathering at Defremery Park on Saturday, September 28, 2013

SUMMARY

Oakland Parks and Recreation received a request from the McClymonds Action Committee for permission to collect donations at the McClymonds Reunion Gathering to be held at Defremery Park on Saturday, September 28, 2013. Funds collected from the donation will help to pay the fees for the event.

FISCAL IMPACT

There will be no fiscal impact. The organization is paying all fees associated with the event.

BACKGROUND

McClymonds Action Committee has taken over the duties of hosting the MyClymonds Reunion Gathering since 2010. The McClymonds gathering has been held as an annual event at Defremery Park for over 20 years. The event is for all of the graduating classes and current students.

The McClymonds Action Committee is asking permission to collect donations on site the day of the event. They would like to set up a table for donations. The funds collected will go towards d.j. fees, park fees, advertisement, and insurance permits. They would like to eventually provide scholarships for current McClymonds students and assist with sponsoring programs at Defremery Recreation Center.

The organization is not a 501c3, but they are currently working on their non-profit status.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from the McClymonds Action Committee for permission to collect on-site donations at the MyClymonds Reunion Gathering at Defremery Park on Saturday, September 28, 2013.

Respectfully submitted,

Maribel Corral
Recreation Supervisor

Attachments: Exhibit A – McClymonds Action Committee Request Letter
Exhibit B – Rental Application

Parks & Recreation Advisory Commission

250 Frank Ogawa Plaza 3330

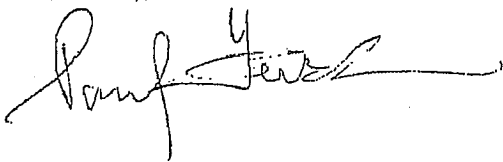
Oakland, CA 94612

McClymonds Action Committee has taken over the duties of having the McClymonds Reunion Gathering since 2010. The McClymonds gathering has been at deFremery Park for over 20 years. This event is for all of the graduating classes and current students. It is a wonderful family event.

We are requesting permission to have donations on site the day of the picnic. There will be a table for donations. We have current law enforcement officers that are on our security committee and a security team that will be on duty throughout the event. The funds are being collected to pay the fees for the event. This includes: dj's, park fees, advertisement, insurance, permits and eventually having scholarships for current McClymonds students and assisting with sponsoring programs at deFremery Center.

We are not a 5013c, but are currently working on our non-profit status.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Fields", with a long horizontal flourish extending to the right.

Paul Fields

McClymonds Action Committee

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Reservation Supervisor
DATE: September 11, 2013
SUBJECT: Request From The Splash Pad Neighborhood Forum For Permission To Have Food Vendors, Sell Beer And Wine And Collect Donations For Event T-Shirts At A Community Wide Celebration To Be Held At Splash Pad Park On Sunday, October 20, 2013

SUMMARY

The Office of Parks and Recreation received a request from the Splash Pad Neighborhood Forum, a 501c(3) non-profit organization, for permission to have food-vendors, sell beer and wine, and collect donations for event -shirts at the Community Wide Celebration event to be held at Splash Pad Park on Sunday, October 20, 2013. Any proceeds from the event will be used for park improvements.

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation.

BACKGROUND

The Splash Pad Neighborhood Forum has been the primary advocate for Splash Pad Park since its founding in 1999. The organization is a non-profit organization under the auspices of the Friends of Oakland Parks and Recreation. The organization helps to facilitate maintenance and park improvements within the park.

On Sunday, October 20, 2013, the Splash Pad Neighborhood Forum will be celebrating the 10th Anniversary of the park's Grand Opening with a free, community-wide celebration featuring music, food, beer and wine from Oakland-based sources.

The sources of revenue for the event will include sponsorships for sales of beer and wine, booth fees for approximately four to five food-vendors and collection of donations for their 10th Anniversary T-shirts. The organization's first priority for any proceeds collected will be to re-landscape three planting beds where approximately 90% of the Dogwoods have been lost. The organization is currently drawing up plans to expand the existing, community-maintained California Native garden into these areas.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from the Splash Pad Neighborhood Forum for permission to have food vendors, sell beer and wine, and collect donations for event t-shirts at the Community Wide Celebration event to be held at Splash Pad Park on Sunday, October 20, 2013. food and non-food vendors and allow sales of beer and wine at Splash Pad Park on Sunday, October 20, 2013. The organization is aware that additional permits are required provided their request is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Splash Pad Neighborhood Forum Request Letter
Exhibit B – Letter of Non-Profit Status from the Friends of Oakland Parks and Recreation
Exhibit C – Rental Application

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: September 11, 2013
SUBJECT: Request From Civicorps for Permission to Fundraise Through Collection of On-site Entrance Fees and Donation at the Lakeside Park Garden Center on Friday, November 15, 2013

SUMMARY

The Office of Parks and Recreation received a request from Civicorps, a non-profit organization, for permission to fundraise through collection of on-site entrance fees and donations at the Shakespeare Performance Dinner and Theatre on Friday, November 15, 2013 to be held at the Lakeside Park Garden Center. The proceeds from the on-site collection of fees will benefit students for the cost of attending the Civicorps School.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. Civicorps will pay the rental for usage of the facility.

BACKGROUND

Since 1983, Civicorps has provided transformative educational and employment opportunities for 50,000 underserved Oakland youth and young adults. In February 2013, Civicorps opened its new Job Training Center located across from the West Oakland Bart station. The charter school recently gained accreditation by Western Association of Schools and Colleges and was unanimously renewed through June 2017 by the Oakland Unified School District.

Civicorps has an Academic and Professional Pathway Program (APP) that help young adults, ages 18-24, obtain a high-school diploma, secure a living wage, pursue post-secondary education, and embark on family sustaining careers. As per Civicorps, they are the only organization in the East Bay that offers both a Professional Pathway with paid job training as well as an Academic Pathway with an accredited high school diploma program.

For many years, Civicorps students in partnership with San Francisco Shakespeare's Midnight Shakespeare Program have performed two Shakespeare Plays annually. In the past, they have held these performances at the Lakeside Park Garden Center at no charge. This year, Civicorps will have a free event to the community on Thursday, November 14, 2013, and would like to add a fundraising dinner and theater event on Friday, November 15, 2013.

Parks and Recreation Advisory Commission
September 11, 2013

Civicorps will be charging guests \$75 each for dinner and the Shakespeare Play. Most of the funds will be collected prior to the evening's event, but some guests will ask that their tickets be held at the door and Civicorps would like to collect the \$75 fee on-site. The Civicorps Executive Director would also like to request that guests give a donation at the end of the evening. Gift envelopes will be provided for the donations.

Civicorps does not charge any student tuition for attending their school. They serve 140 students annually and have a deficit in cost per student. Civicorps must fundraise to meet the deficit. All funds collected through their fundraising efforts go to support the Academic and Job Training programs of Civicorps students.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve Civicorps request for permission to fundraise through the collection of on-site entrance fees and donations at the Civicorps Shakespeare Performance and Dinner event on Friday, November 15, 2013 to be held at the Lakeside Park Garden Center. The group is aware that additional permits are required provided their request is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Civicorps Request Letter
Exhibit B – Rental Application
Exhibit C – Non-Profit Status.

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: July 10, 2013
SUBJECT: Request from the Crisis Support Services of Alameda County for Permission to Collect On-site Registration Fees and Donations at Lakeside Park on Saturday, June 7, 2014

SUMMARY

The Office of Parks and Recreation received a request from the Crisis Support Services of Alameda County, a non-profit organization, for permission to collect on-site registration fees and donations at its 4th Annual Suicide Prevention Walk/Run event at Lakeside Park on Saturday, June 7, 2014. The proceeds will go towards the Crisis Support Services community health education programs.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. Crisis Support Services will pay the rental for usage of the park space.

BACKGROUND

Crisis Support Services has provided free 24 hour crisis intervention and suicide prevention services in Alameda County since 1966. Their free mental health services go beyond education, counseling and crisis intervention. Their services also provide support groups for suicide attempters and the survivors of suicide, as well as services to the chronically mentally ill. The Crisis Support Services are accredited members of the National Suicide Prevention Network. They answer all East Bay Area-based calls to the national toll-free "Lifeline" and take more than 60,000 local calls per year.

Crisis Support Services has hosted their annual mental health education event at Lakeside Park for the past three years but have not requested to collect on-site registration fees and donations for the event. The hope of the 5K awareness walk/run event is to raise awareness to the agencies that support services for youth, individuals and families dealing with depression, mental illness and suicide. The event will feature a health fair with local health care providers and non-profit agencies.

Registrants can register through their online website or on-site if the request is approved. The Crisis Support Services has estimated cash received on site to be \$800 in registration fees and \$100 from individual donations.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the Crisis Support Services of Alameda County's request for permission to collect on-site registration fees and donations at the 4th Annual Suicide Prevention Walk/Run event at Lakeside Park on Saturday, June 7, 2014. The group is aware that additional permits are required provided their request is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Crisis Support Services of Alameda County Request Letter
Exhibit B – Non-Profit Status
Exhibit C – Rental Application

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: September 11, 2013
SUBJECT: Request from A Safe Place for Permission to Collect On-site Registration Fees and Sell Commemorative T-Shirts and have Food/Merchandise Vendors at Lakeside Park on Saturday, October 19, 2013

SUMMARY

The Office of Parks and Recreation received a request from A Safe Place for permission to collect on-site registration fees, sell commemorative t-shirts and have food and merchandise vendors at the 12th Annual Walk Against Teen Dating and Domestic Violence event at Lakeside Park on Saturday, October 19, 2013. The proceeds from the registration fees and t-shirts sales will benefit A Safe Place clients and general organizational needs. A Post Event Report is attached from the 2012 event.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. A Safe Place will pay the rental for usage of the park space.

BACKGROUND

A Safe Place began in 1976 when women working in a San Francisco domestic violence shelter became concerned with the need for shelter services in the regions of the San Francisco East Bay area. By 1977, the group was offering crisis counseling and referral services from the basement of a church in Oakland, CA. A Safe Place was incorporated in 1978 and with grants, individual donations and corporate contributions, was able to develop its staff.

This is A Safe Place's twelfth year hosting the annual walk which is an awareness and fundraising event to rally the East Bay community against teen dating and domestic violence and to raise funds for the non-profit organization.

All past events were held at Lakeside Park except the event in 2008 that was held at Mosswood Park. A Safe Place came before the Parks and Recreation Advisory Commission (PRAC) in 2010 and 2012 and was granted approval to collect on-site funds and sell event related items and was granted approval. In 2012, A Safe Place collected \$375 for on-site registration fees and \$1,292.16 for on-site donations.

This year, A Safe Place would like to add food and merchandise vendors to sell merchandise, lunch, snacks and non-alcoholic beverages. They would like to have approximately 12-15 vendors on-site. Most of the food and merchandise sold on-site will range in price from \$1.00 to \$50.00. A list of each food and merchandise vendor will be given to the Office of Parks and Recreation prior to the issuance of the permit.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve A Safe Place's request for permission to collect on-site registration fees, sell commemorative t-shirts and have food and merchandise vendors at the Walk for Domestic Violence event on Saturday, October 19, 2013 at Lakeside Park. The group is aware that additional permits are required by the organization and vendors provided their request is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – A Safe Place Request Letter
Exhibit B – Park Use Application
Exhibit C – Non-Profit Status

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Stephanie Benavidez, Supervising Naturalist
DATE: September 11, 2013
SUBJECT: Request for Installation of Mileage Markers for the Montclair Railroad Trail

SUMMARY

The Friends of Montclair Railroad Trail (FOMRRT) was created in 2010 for the purpose of maintaining and enhancing the wild and natural character of Montclair Railroad Trail. FOMRRT values the safe and pleasurable recreational and educational enjoyment of the trail by users with different interests. FOMRRT is open to all members of the public and encourages volunteers to help in achieving the afore-mentioned goals.

FISCAL IMPACT

Fiscal impact to the city is zero. A generous donor, Jim Gavin, wants to contribute the mileage markers and their installation in memory of his wife who hiked on the trail. He is also making one complete replacement set of the vinyl plaques in case of damage to the installed plaques

PROJECT DESCRIPTION

Montclair Railroad Trail is a linear park about one mile long. It is a multi-used path by many (bicyclists, walkers, runners, dog walkers, etc). The mileage markers along the trail will improve safety by providing locations for fire and police in emergencies and will enhance the recreational enjoyment for park users to know how far they have ridden or run. As well as, to identify locations for Public Works crews and volunteers on trail workdays.

FOMRRT will create and install mileage markers every 1/4 mile, beginning at the Bishops Court end and ending at Montclair Village for a total of 5 markers. Markers will be made out of "landscapers", pressure-treated wood 6" x 8" posts, with the top cut at a 45 degree angle and treated with wood preservative; they will be set 1.5 feet deep in concrete into the ground, with 1.5 feet above ground. A vinyl plaque will be installed on the top cut surface with one way screws. Each plaque will display the mileage marked in miles, the OPR logo, FOMRRT logo and a dedication note. Please see enclosed sketches. Locations of markers will be coordinated with Public Works so as to avoid underground utilities and to be far enough away from the trail so as to not be a hazard.

RESUME OF JIM GAVIN: Mr. Gavin has had extensive construction experience in his job installing hot tubs and the various enhancements surrounding them, such as decks, walkways and small bridges. His most recent project for Oakland Parks and Recreation was building and installing a bench in Peralta Creek Park at the corner of Wisconsin and Rettig.

Staff Recommends Installation of Mileage Markers for the Montclair Railroad Trail

Respectfully submitted

Stephanie Benavidez, Supervising Naturalist

Attachments: Exhibit A – Design of Mileage Marker

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Stephanie Benavidez, Supervising Naturalist
DATE: September 11, 2013
SUBJECT: Request for the Parks and Recreation Advisory Commission to Approve Installation of Two Picture Posts in the Fern Ravine Restoration Area of Joaquin Miller Park

SUMMARY

The Friends of Joaquin Miller Park (FOJMP) and the Friends of Sausal Creek (FOSC) presented an informational report to PRAC on November 9, 2011. This report included information on FOSC's efforts to re-vegetate the redwood understory as outlined in the *Fern Ravine Restoration Plan*. In September 2012 FOSC obtained a Redwood Education Grant from Save the Redwoods League to support community workdays and field trips with Civicorps students to continue the environmental education and restoration work in this area. One of the project elements is to install two Picture Posts to allow park visitors and future field trip participants to help document the restoration efforts in redwood and upland areas.

FISCAL IMPACT

There is no fiscal impact to the Office of Parks and Recreation. Estimated total cost for Picture Post materials is \$60. The Save the Redwoods League grant will cover the cost of the materials as well as FOSC staff time to oversee volunteers in the construction and installation of the Picture Posts.

PROJECT DESCRIPTION

Installation of Picture Posts will allow park visitors and future field trip participants to help document the restoration efforts in redwood and upland areas. Picture Post is part of the Digital Earth Watch (DEW) network (picturepost.unh.edu), which supports environmental monitoring by citizens, students, and community organizations through digital photography. A Picture Post is simply a waist-high post, topped by an 8-sided platform. The platform positions a camera for taking repeat panoramas of the entire landscape—then you finish with an “up” photo of the tree canopy or the sky. See Exhibit A for a map of the proposed Picture Post locations.

The 4" x 4" posts will extend four feet above the ground. The camera platform on top of each post will be 9" in diameter. A laminated sign will be attached to each Picture Post to explain the project and how to take a digital set of pictures to contribute to the data set. See Exhibit B.

Park users will benefit from the enhanced redwood and upland areas and will be able to serve as citizen scientists, contributing photo documentation through the Picture Posts.

RECOMMENDATION

Staff Recommends That The Parks and Recreation Advisory Commission Approve Installation of Two Picture Posts in the Fern Ravine Restoration Area of Joaquin Miller Park

Respectfully submitted

Stephanie Benavidez,
Supervising Naturalist

Attachments: Exhibit A – *Map of Fern Ravine Proposed Picture Posts*
Exhibit B – *Picture Post Photos and Sample Sign Information*

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: September 11, 2013
SUBJECT: Request from the Feldenkrais Resources Training Institute for Permission to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013

SUMMARY

Staff was asked to continue the Feldenkrais Resources Training Institute's request to the September meeting for clarification of the event for permission to collect funds on-site during their Educational Workshop event at the Lakeside Park Garden Center on Friday, November 1st through Tuesday, November 5th, 2013. The funds collected will go towards expenses of the Feldenkrais Resources Training Institute and will help pay for the Instructor teaching the workshops.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. Feldenkrais Resources Training Institute is paying the rental for usage of the facility.

BACKGROUND

At the July 10, 2013, the Parks and Recreation Advisory Commission instructed staff to continue the Feldenkrais Resources Training Institutes' (FRTI) request to the September meeting for clarification of the event and funds being collected on-site. The workshop being held at the Lakeside Park Garden Center is a "Walk for Life" event that is open to the public. Information about the workshop is being promoted via the FRTI's mailing list and on the FRTI's website. The cost to sign up for the five-day workshop is \$750.

The Feldenkrais Resources Training Institute (FRTI) is a full-service resource center for both the Feldenkrais community and the general public. The FRTI offers four-year long professional training programs in the Feldenkrais Method as well as workshops for the public and post-graduate seminars for certified Feldenkrais Practitioners. The Feldenkrais Method was developed by Moshe Feldenkrais, D.Sc., who synthesized insights from physics, motor development, bio-mechanics, psychology, and martial arts to develop a powerful, effective, and practical application, demonstrating the inseparableness of thought, feeling, perception and action. It is recognized for its demonstrated ability to improve posture, flexibility, coordination, self-image and to alleviate muscular tension and pain.

The workshop will be taught by Feldenkrais Teacher, Ruthy Alon, who was one of Dr. Moshe Feldenkrais original students. The program is designed for people of all ages and has been proven to be especially valuable to seniors and those with mobility issues. The workshop will include walking outdoors with the use of Walking Poles, as well as an indoor Movement Laboratory to improve the quality of walking.

Parks and Recreation Advisory Commission
September 11, 2013

Based on FRTT's former programs, they would like to collect outstanding tuitions that students may owe and sell educational materials itemized per the following:

- Books and CDs @ a cost of \$15 - \$80 per item (selling approximately 15-25 items)
- Instructional materials at a cost of \$100 (selling approximately 5-10 items)
- Collection of tuition to range from \$600 - \$1000.

Bookstore Sales total from Educational Books and CDs will range from \$225 - \$2000.
Bookstore Sales totals from Instructional Materials will range from \$500 - \$1000.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the Feldenkrais Resources Training Institute's request for permission to collect funds on-site for books, CDs and Instructional materials at their Educational Workshop event and deny the request to collect outstanding tuitions on-site for students who may owe for tuition, on Friday November 1 through 5, 2013 at the Lakeside Park Garden Center. It is recommended that the Feldenkrais Resources Training Institute collect funds for outstanding student tuition at the Feldenkrais Resources Training Institute facility. The group is aware that additional permits are required provided their request is granted.

Respectfully submitted,

Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A – Feldenkrais Resources Training Institute Request Letter
Exhibit B – Rental Application

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Gail McMillon, Central Reservations Supervisor
DATE: July 10, 2013
SUBJECT: Request from the Feldenkrais Resources Training Institute for Permission to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013

SUMMARY

The Office of Parks and Recreation received a request from the Feldenkrais Resources Training Institute for permission to collect funds on-site during their Education Workshop event for outstanding tuitions that students may owe in addition to holding a small bookstore selling educational materials and instructional materials, at the Lakeside Park Garden Center on Friday, November 1st through Tuesday, November 5th, 2013. The funds collected will go to Feldenkrais Resources Training Institute and to the Instructor teaching the workshops.

FISCAL IMPACT

There is no fiscal impact on the Office of Parks and Recreation. Feldenkrais Resources Training Institute is paying the rental for usage of the facility.

BACKGROUND

The Feldenkrais Resources Training Institute (FRTI) has been a presence in the East Bay since 1983 and is based in Berkeley, CA. They sponsor four-year long professional training programs in the Feldenkrais Method as well as workshops for the public and post-graduate seminars for certified Feldenkrais Practitioners.

The Feldenkrais Method is a unique and sophisticated approach to human understanding, learning and change. It is of benefit to everyone wishing to move and lie more comfortably, and to such diverse groups of people as those with restricted movement, chronic pain, psychological and neurological problems, performing artists and athletes. The Feldenkrais Method was developed by Moshe Feldenkrais, D.Sc., who synthesized insights from physics, motor development, bio-mechanics, psychology, and martial arts to develop a powerful, effective, and practical application, demonstrating the inseparableness of thought, feeling, perception and action. It is recognized for its demonstrated ability to improve posture, flexibility, coordination, self-image and to alleviate muscular tension and pain.

The event at the Lakeside Park Garden Center is 'Walk for Life' and will be taught by Feldenkrais Teacher Ruthy Alon who was one of Dr. Moshe Feldenkrais original students. The program is designed for people of all ages, though it has proven to be especially valuable to seniors and those with mobility issues. The workshop will include walking outdoors with the use of Walking Poles, as well as an indoor Movement Laboratory to improve the quality of walking.

Parks and Recreation Advisory Commission
July 10, 2013

The request to collect outstanding student tuitions is based on the FRTI's experience from previous programs that 3-5 students may have a balance of \$200 due for tuition. The tuitions and Instructional Materials are payable to FRTI and then payable to Ms. Ruthy Alon. Educational Materials are payable to FRTI.

Based on FRTI's former programs, they will sell educational materials itemized in the following way:

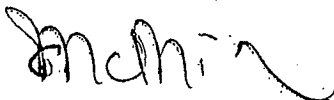
- Books and CDs @ a cost of \$15 - \$80 per item (selling approximately 15-25 items)
- Instructional materials at a cost of \$100 (selling approximately 5-10 items)

Summary total of collection from tuitions will range from \$600 - \$1000. Bookstore Sales total from Educational Books and CDs will range from \$225 - \$2000. Bookstore Sales totals from Instructional Materials will range from \$500 - \$1000.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the Feldenkrais Resources Training Institute's request for permission to collect funds on-site at their Education Workshop event on Friday November 1 through 5, 2013 at the Lakeside Park Garden Center. The group is aware that additional permits are required provided their request is granted.

Respectfully submitted,



Gail McMillon
Central Reservations Supervisor

Attachments: Exhibit A - Feldenkrais Resources Training Institute Request Letter
Exhibit B - Rental Application

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission

FROM: Ali Schwarz, CIP Coordinator, Project Delivery Division, Public Works Agency,
City of Oakland

DATE: September 11, 2013

SUBJECT: Approval of the design, implementation, and Conditional Use and Tree Removal
Permits for the Fairyland Entrance Way Renovation Project

SUMMARY

Staff from the Public Works Agency (PWA) and the Office of Parks and Recreation request approval of the design and implementation of the Fairyland Entrance Way Project and the associated Design Review, Conditional Use, and Tree Removal and Protection permits. The project includes improvements to the entry of Fairyland that will provide an ADA accessible pathway with lighting, a new sign, and landscaping.

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation. The estimated construction cost is \$350,000. The improvements are funded by Measure WW- Regional Open Space, Wildlife, Shoreline and Parks Bond Extension funds.

PROJECT DESCRIPTION

The Fairyland Entrance Way Renovation Project is located at 699 Bellevue Ave. at the corner of Grand Ave. directly in front of Fairyland. The project will provide a new ADA accessible pathway from the sidewalk up to the entrance to Fairyland, along with new lighting, a new sign and landscaping. New code compliant ADA parking will also be provided. The project will provide ADA complaint access to Fairyland, while making Fairyland more visible from the Grand and Bellevue Avenues.

The project has been vetted and received support from a Lakeside Park volunteers and Fairyland staff and volunteers.

BACKGROUND

Fairyland has been regional attraction for decades. Located adjacent to the entrance of Lakeside Park, Fairyland is visited by thousands of Bay Area residents and tourists each year.

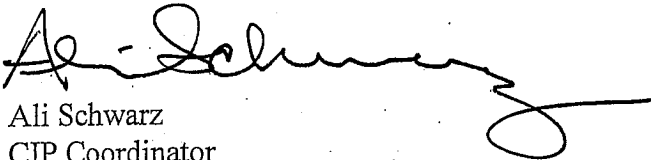
Parks and Recreation Advisory Commission
September 11, 2013

The Fairyland Entrance Renovation project is part of the overall improvements to Lake Merritt and specifically to the entrance of Lakeside Park. The Lake Merritt Master Plan recommends accessibility and pedestrian safety measures for the Bellevue Avenue and Grand Avenue intersection. The Fairyland Entrance Renovation project, in coordination with the intersection improvements, will extend the pedestrian accessibility and safety improvements from the street up to the entrance of Fairyland. The project will not only make Fairyland more accessible for those in wheelchairs and those who lack full mobility, it will also make Fairyland much more visible to the public.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission endorse the Fairyland Entrance Renovation Project and recommend approval to the Planning Commission for the Design Review, Conditional Use and Tree Permit applications.

Respectfully submitted,



Ali Schwarz
CIP Coordinator
Public Works Agency
Project Delivery Division

Attachments: Exhibit A – Site Plans

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Mark Hall, Office of Parks and Recreation
DATE: September 11, 2013
SUBJECT: Minor Conditional Use Permit Application for the HJK Park: Remember Them: Champions of Humanity Lighting Installation

SUMMARY

The Parks and Recreation Advisory Commission accepted a request from the Oakland Metropolitan Chamber of Commerce Foundation (OMCCF) Board to support the minor conditional use permit application for the installation of the Remember Them: Champions of Humanity monument and associated lighting located at (HJK) Fox Square Park located at 1900 Rashida Muhammad Street in 2011. Subsequent this acceptance, City of Oakland Planning staff requested the applicant address the height of the pole lights and lighting type. The project applicant has reduced the pole heights and lighting type to mitigate potential neighbor disturbance.

See Exhibit A – monument design and lighting plan

FISCAL IMPACT

There is no expected negative fiscal impact the City. The funds to manufacture and install the monument, lighting and visually impaired artwork have been procured as a component of the Remember Them capital campaign under the guidance and leadership of the Chamber of Commerce Foundation. The 'Remember Them' project capital campaign also includes a \$250,000 endowment for a maintenance program which will ensure that the bronze monument, lighting and visually impaired artwork are insured for damage and cleaned annually. The City does not have maintenance or utilities payment responsibilities at the Park due to the existing agreement with the developers of the Uptown Project. The proposed lighting design will reduce electricity consumption and costs of the park.

PROJECT DESCRIPTION

The previous project site lighting plan included 35' pole lights, in order to mitigate potential light spill, in the currently proposed lighting plan pole heights do not exceed 22' and has changed the lighting type to achieve near zero light spill (see statistical summary in exhibit A page 6). The 'Remember Them' project is an inspirational bronze monument comprised of 25 international role models and includes an educational program. (see exhibit A)

BACKGROUND

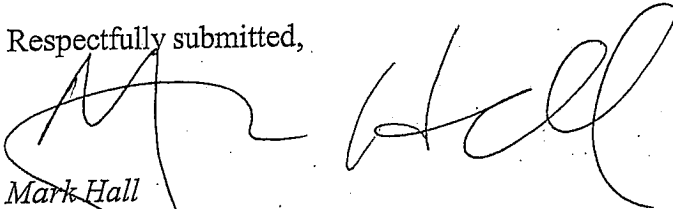
In 2006 City Council unanimously approved Resolution No. 80123 C.M.S accepting the monument and placing the 'Remember Them' Monument in the Fox Square Park.

Parks and Recreation Advisory Commission
September 11, 2013

RECOMMENDATION

Request the Park and Recommendation Advisory Commission accept and recommend the Remember Them: Champions of Humanity Minor Conditional Use lighting application to the City Planning Department for administrative review and approval.

Respectfully submitted,



Mark Hall
Office of Parks and Recreation

Attachments: Exhibit A – *Monument design and lighting plan*

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Mark Hall
DATE: September 11, 2013
SUBJECT: Request for the Park and Recreation Advisory Commission to review and accept the minor conditional use permit application for dog play area at Snow Park

SUMMARY

Staff and project stakeholders have received significant input regarding the design of a dog play area at Snow Park, located at 19th & Harrison Street. After facilitating 7 outreach/community meetings and receiving 34 written surveys, staff and project stakeholders prepared a minor conditional use permit application.

FISCAL IMPACT

Current funding available for the proposed dog play area at Snow Park include \$18,000 from the City of Oakland's Capital Reserve Fund and \$20,000 from the City Council District 3 (former Councilmember Nancy Nadel) carry-forward Pay-Go funds, for a total of \$38,000, with a remaining balance of \$17,500. If approved, Oakland Parks and Recreation and Public Works staff will coordinate with the Oakland Dog Owner Group (ODOG) and location community stewards to raise additional needed funds to complete the project and ensure stewardship and maintenance of the park are in keeping with local aesthetic appeal.

PROJECT DESCRIPTION

After careful and deliberate consideration, Snow Park was selected as the alternative site for the formerly proposed Eastshore/ Astro Park dog play area location. The current proposed dog play area and surrounding landscaping in Snow Park will be approximately 35,000 sq. ft. and will include a 4' to 5' high perimeter fence on a new 8"-10" concrete mow band with a concrete vestibule entry/exit double gate with 4-6 benches and a water fountain for dogs. (see exhibit A project design layout)

BACKGROUND

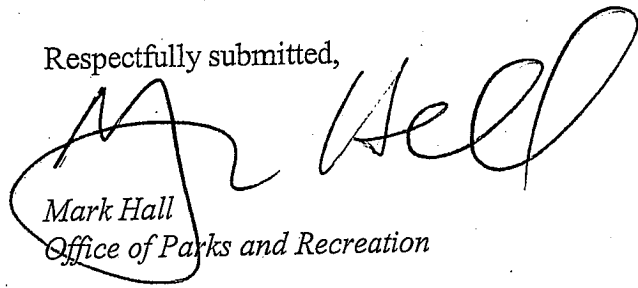
An estimated forty percent of local residents surrounding Lake Merritt also own dogs, however due to the City of Oakland Municipal Code Title 6, Chapter 6.04.080, dogs are prohibited in Oakland parks, which has been a stymieing factor as consistent community demand and interest in dog play areas throughout Oakland becomes more apparent and permanent. In June 2012, the Park and Recreation Advisory Commission (PRAC) reviewed and voted to accept the Lakeside Green Street project that includes improvements to 20th St., Lakeside Drive, Harrison St., and Snow Park (see Exhibit A). In December of 2012 Snow Park was identified as an alternative site for a dog play area in the Lake Merritt vicinity. On January 28, 2013 a special PRAC meeting was convened to review the proposed site. PRAC commissioners were interested in seeing a concept design for the proposed Snow Park site and how it would fit in with the current fully designed improvements.

Over the last several months, City staff and community stakeholders collaborated with project design consultants to incorporate community input and comments on the proposed dog play area design reflected in the current minor conditional use permit application.

RECOMMENDATION

Staff recommends the Park and Recreation Advisory Commission review and accept the application for a minor conditional use permit for a dog play area at Snow Park.

Respectfully submitted,



Mark Hall
Office of Parks and Recreation

Attachments: Exhibit A – Snow Park Design