



PARKS AND RECREATION ADVISORY COMMISSION
City of Oakland
Wednesday, September 11, 2013 4:30 P.M.
Lake Merritt Garden Center, 666 Bellevue, Oakland, CA

Minutes

1. CALL TO ORDER:

2. ROLL CALL:

BELCHER, DU BOIS, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, ROSENBLOOM, SELNA, WU

Present: Belcher, Dubois, Kadera-Redmond, Miller, Petersen, Selna, Wu

Excused: Flores, Marshall, Rosenbloom

City Staff: Audree Jones-Taylor, Diane Boyd, Gail McMillon, Mark Hall, Valorie Winn, Alison Schwarz, Mitchell Thomson, Ann Clevenger

3. DISPOSITION OF MINUTES:

July 10, 2013 meeting minutes

MOTION: Commissioner Miller entertained a motion to approve the July 10, 2013 meeting minutes. **Moved by:** Commissioner Belcher, **Seconded by:** Commissioner Wu, **Motion:** Passed

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

MOTION: Commissioner Miller entertained a motion move tree removal Item 8J on the agenda to be heard after Item 8A. Item 9A may be moved along the agenda pending arrival of Mayor Quan. **Moved by:** Commissioner Wu **Seconded by:** Commissioner Kadera-Redmond, **Motion:** Passed

7. CONSENT NEW BUSINESS:

- A. Request From the Shattuck Neighborhood Crime Prevention Council for a Fee Waiver and Permission to Host a Community Garage Sale Fundraiser on Saturday, September 14, 2013 at Bushrod Park The Office of Parks and Recreation (OPR) received a request from Don Link, Shattuck Neighborhood Crime Prevention Council, (SNPCPC), for approval of a fee waiver and permission to host a Community Garage Sale Fundraiser at Bushrod Park on Saturday, September 14, 2013. Fees from the fundraiser go towards the community policing activities of the SNPCPC. The 2012 Post Event Report is attached.

- B. Request Permission for Oakland Black Cowboy Association to Have Vendors and Sell Event Related Items at the Annual Black Cowboys Festival on Saturday, October 5, 2013 at Defremery Park The Oakland Black Cowboys Association (OBCA), a non-profit organization, would like permission to have up to 10 vendors, food and non-food vendors at the Annual Oakland Black Cowboys Parade on Saturday, October 5, 2013. They would also like to sell water, t-shirts and hats. Proceeds from their fundraising efforts will continue to support the organization.

MOTION: Commissioner Miller entertained a motion to approve Consent New Business Items 7A and 7B. **Moved by:** Commissioner Wu, **Seconded by:** Commissioner Selna
Motion: Passed Unanimously

8. NEW BUSINESS:

- A. The Public Works Agency Requests That the Park and Recreation Advisory Commission Deny the Appeal by Mr. Paul Silva of 1516 Westview Drive

The Parks and Recreation Advisory Commission reviewed Item 8A and heard the staff report presented by Mitchell Thomson from the City of Oakland's Tree Division. On July 26, 2013, the Tree Services Unit denied tree removal permit application ND13-093 for 1516 Westview Drive. The Applicant (Paul Silva) requested removal of three coast redwood trees on his property. The Applicant stated the trees were, (a) unstable, (b) posed a danger of falling on his house, and (c) blocked sunlight. A City Arboricultural Inspector evaluated the trees in question and determined the Applicant's assessment was not valid as the trees showed no signs of wood decay, diseases or pests.

Speakers in support of upholding the appeal asserted that the trees were inappropriate for the site, and that they blocked the view of a new housing development across the street from the Westview address.

The Commission determined that staff followed the process governing tree removal; however, the appellant has the option of filing a view claim on behalf of the new property owner per the Protected Tree Ordinance regarding View Claims.

MOTION: Commissioner Miller entertained a motion to uphold the staff decision to deny the appeal made by Mr. Paul Silva of 1516 Westview Drive. **Moved by:** Commissioner Selna, **Seconded by:** Commissioner Kadera-Redmond **Motion: Passed**

B. **Request from McClymonds Action Committee for Permission to Collect Donations at the McClymonds Reunion Gathering at deFremery Park on Saturday, September 28, 2013** The Parks and Recreation Advisory Commission reviewed Item 8B and heard the staff report presented by Valorie Winn from the deFremery Recreation Center. Oakland Parks and Recreation received a request from the McClymonds Action Committee seeking permission to collect donations at the McClymonds Reunion Gathering to be held at deFremery Park on Saturday, September 28, 2013. Funds collected from the donation will be used to pay the fees for the event.

This reunion event has taken place at deFremery for 20 years bringing together McClymonds graduates from the past and present. Director Jones-Taylor recommended that the Action Committee bring item to the Commission for the purpose of sustaining the event for future years.

MOTION: Commissioner Miller entertained a motion to the McClymonds Action Committee to collect donations at the McClymonds Reunion Gathering to be held at deFremery Park on Saturday, September 28, 2013. **Moved by:** Commissioner Peterson
Seconded by: Commissioner Belcher

Motion: Passed

C. **Request From The Splash Pad Neighborhood Forum For Permission To Have Food Vendors, Sell Beer And Wine And Collect Donations For Event T-Shirts At A Community Wide Celebration To Be Held At Splash Pad Park On Sunday, October 20, 2013** The Parks and Recreation Advisory Commission reviewed Item 8C and heard the staff report presented by Gail McMillon. The Office of Parks and Recreation received a request from the Splash Pad Neighborhood Forum, a 501c(3) non-profit organization, seeking permission to collect donations for event -shirts and to allow food vendors to sell beer and wine at the Community Wide Celebration event to be held at Splash Pad Park on Sunday, October 20, 2013. Proceeds from the event will be used for park improvements. The is a free community event.

MOTION: Commissioner Miller entertained a motion to approve the Splash Pad Neighborhood Forum's request to collect donations for shirts and to allow food vendors to sell beer and wine at the Community Wide Celebration event on Sunday October 20, 2013 at Splash Pad Park. **Moved by:** Commissioner Kadera-Redmond, **Seconded by:** Commissioner Belcher, **Abstention:** Commissioner Wu and Commissioner Peterson, **Motion: Passed**

- D. **Request From Civicorps for Permission to Fundraise Through Collection of On-site Entrance Fees and Donation at the Lakeside Park Garden Center on Friday, November 15, 2013** The Parks and Recreation Advisory Commission reviewed Item 8A and heard the staff report presented by Gail McMillon with the Office of Parks and Recreation. The Office of Parks and Recreation received a request from Civicorps, a non-profit organization, seeking permission to raise funds through on-site entry fees and donations at the Shakespeare Performance Dinner and Theatre on Friday, November 15, 2013 to be held at the Lakeside Park Garden Center. The proceeds from the fund raiser will pay for student fees at the Civicorps School. The event organizers planned to collect additional revenue by selling pre-packaged snacks, non-alcoholic beverages, and beer and wine from local wineries and breweries.

MOTION: Commissioner Miller entertained a motion to approve Civicorps request to raise funds through on-site entry fees and donations at the Shakespeare Performance Dinner and Theatre on Friday, November 15, 2013 to be held at the Lakeside Park Garden Center.

Moved by: Commissioner Kadera-Redmond, **Seconded by:** Commissioner Belcher,
Abstention: Commissioner Wu and Commissioner Peterson, **Motion: Passed**

- E. **Request from the Crisis Support Services of Alameda County for Permission to Collect On-site Registration Fees and Donations at Lakeside Park on Saturday, June 7, 2014**

The Parks and Recreation Advisory Commission reviewed Item 8E and heard the staff report presented by Gail McMillon with the Office of Parks and Recreation. The Office of Parks and Recreation received a request from the Crisis Support Services of Alameda County, a non-profit organization, seeking permission to collect on-site registration fees and donations at its 4th Annual Suicide Prevention Walk/Run event at Lakeside Park on Saturday, June 7, 2014. Proceeds will benefit the Crisis Support Services community health education programs.

MOTION: Commissioner Miller entertained a motion to approve the June 12, 2013 meeting minutes. **Moved by:** Commissioner Kadera-Redmond, **Seconded by:** Commissioner Belcher
Motion: Passed

- F. **Request from A Safe Place for Permission to Collect On-site Registration Fees and Sell Commemorative T-Shirts and have Food/Merchandise Vendors at Lakeside Park on Saturday, October 19, 2013**

The Parks and Recreation Advisory Commission reviewed Item 8F and heard the staff report presented by Gail McMillon with the Office of Parks and Recreation. The Office of Parks and Recreation received a request from A Safe Place requesting permission to have food and merchandise vendors at the event and to sell commemorative T-shirts and to collect on-site registration fees at the 12th Annual Walk Against Teen Dating and Domestic Violence event at Lakeside Park on Saturday, October 19, 2013. Proceeds from the event will benefit the organizations clients and general needs. Non-profit vendors and church groups will participate in the event. For-profit vendors will also participate and pay a flat-rate fee to the organization. A Post Event Report from 2012 is attached.

MOTION: Commissioner Miller entertained a motion to approve the June 12, 2013 meeting minutes. **Moved by:** Commissioner Selna, **Seconded by:** Commissioner Peterson **Motion: Passed**

Note: Mayor Quan arrived at 5:38pm - Item 9C heard here per Modification to the Agenda

G. Request for Installation of Mileage Markers for the Montclair Railroad Trail

The Parks and Recreation Advisory Commission reviewed Item 8G and heard the staff report presented by Mark Hall with the Office of Parks and Recreation. The Friends of Montclair Railroad Trail (FOMRRT) was created in 2010 for the purpose of maintaining and enhancing the wild and natural character of Montclair Railroad Trail and request the installation of mileage markers for the Montclair Railroad Trail. FOMRRT values the safe and pleasurable recreational and educational enjoyment of the trail by users with different interests. FOMRRT is open to all members of the public and encourages volunteers to help in achieving the afore-mentioned goals. The Markers will improve safety by providing locations for emergency responders and Public Works crews and volunteers on trails.

MOTION: Commissioner Miller entertained a motion to approve the installation of the Mileage Markers for the Montclair Railroad Trail. **Moved by:** Commissioner Wu **Seconded by:** Commissioner Peterson **Motion: Passed**

H. Request for the Parks and Recreation Advisory Commission to Approve Installation of Two Picture Posts in the Fern Ravine Restoration Area of Joaquin Miller Park

The Parks and Recreation Advisory Commission reviewed Item 8H and heard the staff report presented by Mark Hall for the Office of Parks and Recreation. The Friends of Joaquin Miller Park (FOJMP) and the Friends of Sausal Creek (FOSC) presented an informational report to PRAC on November 9, 2011. This report included information on FOSC's efforts to re-vegetate the redwood understory as outlined in the *Fern Ravine Restoration Plan*. In September 2012 FOSC obtained a Redwood Education Grant from Save the Redwoods League to support community workdays and field trips with Civicorps students to continue the environmental education and restoration work in this area. One of the project elements is to install two Picture Posts to allow park visitors and future field trip participants to help document the restoration efforts in redwood and upland areas.

MOTION: Commissioner Miller entertained a motion to approve the installation of two picture posts in the Fern Ravine Restoration area of Joaquin Miller Park **Moved by:** Commissioner Peterson **Seconded by:** Commissioner Wu **Motion: Passed**

I. Request from the Feldenkrais Resources Training Institute for Permission to Collect Funds On-site at the Lakeside Park Garden Center from November 1 through 5, 2013

The Parks and Recreation Advisory Commission reviewed Item 8I and heard the staff report presented by Gail McMillon from the Office of Parks and Recreation. Staff was asked to continue the Feldenkrais Resources Training Institute's request to the September meeting for clarification of the event for permission to collect funds on-site during their Educational Workshop event at the Lakeside Park Garden Center on Friday, November 1st through Tuesday, November 5th, 2013. The Institution will collect fees for the sell of books and CD's. These funds will go towards the expenses of the Feldenkrais Resources Training Institute and will help pay for the workshop's Instructor.

MOTION: Commissioner Miller entertained a motion to approve the request from the Feldenkrais Resources Training Institute to collect fee from the sale of books and CD's at November 1-5, 2013 workshop at the Lake Merritt Garden Center. **Moved by:** Commissioner Selna **Seconded by:** Commissioner Peterson **Motion: Passed**

Note: Item 8J was heard after Item 8A

- J. **The Public Works Agency Requests That the Parks and Recreation Advisory Commission Deny the Appeal by Tim Van Schoonhoven of 3568 Kempton Way** The Parks and Recreation Advisory Commission reviewed Item 8J and heard the staff report presented by Mitchell Thomson from the City of Oakland's Tree Division. On August 13, 2013 the Tree Services Unit denied tree removal permit application ND13-103 for 3568 Kempton Way. The applicant (Tim Van Schoonhoven) requested removal of one magnolia tree on his property. The applicant stated the tree was, (a) gradually dying, and (be) causing damage to sewer pipe. A City Arboricultural Inspector evaluated the trees and determined the Applicant's assessment was not valid. Staff further determined that the tree in question was not at high risk and asserted that the Ordinance did not allow for the removal of a moderately healthy tree.

Speaker in support of upholding the appeal concerned that work around tree would damage its roots and wanted to replace remove the tree in question and replace it with two others. The speaker also asserted that the necessary pruning would take sometime to see health growth.

MOTION: Commissioner Miller entertained a motion to uphold the staff decision to deny the appeal made by Tim Van Schoonhoven of 3568 Kempton Way. **Moved by** Commissioner Belcher **Seconded by:** Commissioner Selna, **Abstention:** Commissioner Du Bois, **Motion: Passed**

9. **CONDITIONAL USE PERMITS:**

- A. **Approval of the Design, Implementation, and Conditional Use and Tree Removal Permits for the Fairyland Entrance Way Renovation Project** The Parks and Recreation Advisory Commission reviewed Item 9A and heard the staff report presented by Alison Schwarz from Project Delivery. Staff from the Public Works Agency (PWA) and the Office of Parks and Recreation request approval of the design and implementation of the Fairyland Entrance Way Project and the associated Design Review, Conditional Use, and Tree Removal and Protection permits. The project includes improvements to the entry of Fairyland that will provide an ADA accessible pathway with lighting, a new sign, and landscaping.

MOTION: Commissioner Miller entertained a motion to endorse the Fairyland Entrance Renovation Project and recommend approval to the Planning Commission for the Design Review, Conditional Use and Tree Permit application. **Moved by:** Commissioner Wu, **Seconded by:** Commissioner Peterson **Motion: Passed**

- B. **Minor Conditional Use Permit Application for the HJK Park: Remember Them: Champions of Humanity Lighting Installation** The Parks and Recreation Advisory Commission reviewed Item 9B and heard the staff report presented by Mark Hall from the Office of Parks and Recreation. The Parks and Recreation Advisory Commission accepted a request from the Oakland Metropolitan Chamber of Commerce Foundation (OMCCF) Board to support the minor conditional use permit application for the installation of the Remember Them: Champions of Humanity monument and associated lighting located at (HJK) Fox Square Park located at 1900 Rashida Muhammad Street in 2011. Subsequent this acceptance, City of Oakland Planning staff requested the applicant address the height of the pole lights and lighting type. The project applicant has reduced the pole heights and lighting type to mitigate potential neighbor disturbance.

MOTION: Commissioner Miller entertained a motion to approve the June 12, 2013 meeting minutes. **Moved by:** Commissioner Peterson, **Seconded by:** Commissioner Du Bois, **Abstention:** Commissioner Kadera-Redmond, **Motion: Passed**

- C. **Request for the Park and Recreation Advisory Commission to Review and Accept the Minor Conditional Use Permit Application for Dog Play Area at Snow Park** The Parks and Recreation Advisory Commission reviewed Item 9C and heard the staff report presented by Mark Hall from the Office of Parks and Recreation. Staff and project stakeholders have received significant input regarding the design of a dog play area at Snow Park, located at 19th & Harrison Street. After facilitating 7 outreach/community meetings and receiving 34 written surveys, staff and project stakeholders prepared a minor conditional use permit application.

The Honorable Mayor Jean Quan spoke in support of the City of Oakland providing more dog parks and suggested that the Parks and Recreation Advisory Commission develop a citywide Master Plan for dog play areas.

District 3 staff spoke on behalf of Councilmember McElhanev and reported that the office received many emails on the issue with the majority supporting the project.

Alison Schwarz provided an overview of the September 11, 2013 proposed schematic which included an irrigation buffer, water spigot, vestibule entry way and wood chip surfacing. The play area is inclusive of small and large dogs. The Snow Park renovations will move forward without completion of the dog park. An Area will be set aside for the dog play area until funding is in place. The cost for the first phase of the play area is approximately \$200K-250K.

Commissioners requested that someone establish an estimate for the ongoing cost for the maintenance of the project. The Office of Parks and Recreation will execute an MOU with ODOG which will be addressed in the CUP.

The Commission heard comments from 16 community members for and against the proposed dog play area at Snow Park.

MOTION: Commissioner Miller entertained a motion to accept the application for a minor conditional use permit for a dog play area at Snow Park. **Moved by:** Commissioner Du Bois
Seconded by: Belcher **Motion: Yes:** Kadera-Redmond, Selna, and Peterson; **No:** Belcher Du Bois, Miller, and Wu

Note: A second vote was taken on this item – notes will be reviewed and revised and reposted after the October 9th meeting.

10. COMMUNICATIONS:

11. PRAC COMMITTEE REPORT:

12. ADVISORY COUNCIL REPORTS:

Dog Committee members want to meet to discuss public feedback.

13. UNFINISHED BUSINESS:

14. COUNCIL REFERRALS:

15. OPEN FORUM:

Valorie Winn Recreation Director of deFremery Recreation Center announced that she will present an item before the Commission in October on behalf of the Life is Living organization.

16. DIRECTOR'S REPORT:

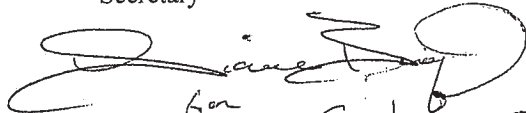
- Sunday in Redwoods:
Accommodations will be made available to the Commission for the September 29th concert
- Raiders Organization:
The Raiders have provided the Office of Parks and Recreation with 790 tickets for the October 15 and 29 games in recognitions of Family Appreciation. Event organizers will provide transportation and lunch.

17. ANNOUNCEMENTS:

18. ADJOURNMENT: 7:54pm

Respectfully submitted,

Audree V. Jones-Taylor
Secretary



for
Audree V. Jones-Taylor

Diane Boyd
Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call the *Office of Parks and Recreation* at (510) 238-7532 or TDD (510) 615-5883 at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting: *Wednesday, October 9, 2013, 4:30 p.m.*
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA