



PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, May 13, 2015

Lake Merritt Garden, 666 Bellevue Avenue

4:30pm

Agenda

1. CALL TO ORDER:
2. ROLL CALL:
BELCHER, DU BOIS, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, ROSENBLOOM, SELNA, WU
3. DISPOSITION OF MINUTES:
April 8, 2015 Draft Meeting Minutes
4. SPECIAL ORDERS:
5. PRAC PENDING LIST:
6. MODIFICATIONS TO THE AGENDA:
7. CONSENT NEW BUSINESS:
 - A. **REQUEST FROM PREVENTION INTERNATIONAL: NO CERVICAL CANCER FOR PERMISSION TO COLLECT REGISTRATION FEES, DONATIONS AND SELL EVENT-RELATED ITEMS ON-SITE AT LAKESIDE PARK ON SATURDAY, SEPTEMBER 19, 2015.** Oakland Parks & Recreation received a request from Prevention International: No Cervical Cancer (PINCC), a non-profit organization, for permission to collect on-site donations, registration fees and sell event-related items at their "Walk for Women of Africa" Walkathon on Saturday, September 19, 2015, at Lakeside Park. The funds raised will support African clinics that will benefit thousands of women by saving them from cervical cancer
 - B. **REQUEST FOR PERMISSION TO COLLECT REGISTRATION FEES, VENDORS TO SELL EVENT RELATED ITEMS AND MOBILE FOOD TRUCKS AT THE 11TH ANNUAL FAITH FANCHER BREAST CANCER CHALLENGE WALK/RUN AT LAKESIDE PARK ON SATURDAY, AUGUST 22, 2015.** Parks and Recreation received a request from the Friends of Faith, Inc. (FOFI), a non-profit organization, for permission to collect registration fees, allow vendors sales and mobile food vendors at the 11th Annual Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 22, 2015. The funds raised will help provide health services support to breast cancer survivors and to share information about the importance of early detection. The 2014 Post Event Report is attached.

- C. **REQUEST FROM THE EAST BAY FRONT RUNNERS AND WALKERS FOR PERMISSION TO COLLECT ON-SITE REGISTRATION FEES AND SELL ONE MERCHANDISE ITEM DURING THE PRIDE RUN/WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 10, 2015.** Oakland Parks and Recreation received a request from the East Bay Front Runners and Walkers, a 501c3 non profit organization, for permission to collect on-site registration fees and sell one merchandise item during the 5K and 10K Pride Run/Walk at Lakeside Park on Saturday, October 10, 2015. The limited merchandise is a pair of socks bearing the club's initials. Proceeds raised from the event will be donated to several local non-profit organizations. A Post Event Report from the 2014 Pride Run/Walk is attached.
- D. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO GRANT PERMISSION TO ALLOW COMMUNITY MERCHANDISE AND FOOD VENDORS COLLECT DONATIONS ON SITE AT THE EASTSIDE ARTS ALLIANCE'S MALCOLM X JAZZ FESTIVAL AT SAN ANTONIO PARK ON SATURDAY, MAY 16, 2015.** Oakland Parks and Recreation received a request from Elena Serrano, Program Director for Eastside Arts Alliance, for permission to have community merchandise and food vendors collect donations at the 15th Annual Malcolm X Jazz Festival at San Antonio Park on Saturday, May 18, 2015. The funds raised will be used to cover the costs of presenting the festival, e.g. stage rental, clean-up, tables/chairs, etc.

8. **NEW BUSINESS:**

- A. **REQUEST TO ALLOW A CAMERA TRAPPING STUDY TO BE PLACED IN JOAQUIN MILLER OPEN SPACE FOR A MOUNTAIN LION RESEARCH PROJECT BY FELIDAE CONSERVATION FUND:** In June 2010 a 100 lb mountain lion was struck and killed at the Joaquin Miller exit of 13. Since that time verified reports of what is known as deer caches have been found in Joaquin Miller and Dunsmuir Ridge Open Spaces. With fragmented wildlife corridors in the Oakland/ Berkeley hills and drought issues drawing animals to water sources to fountains and pools in backyards it is imperative to account for the movements of these wild creatures and educate the public properly without giving rise to panic.
- B. **REQUEST FROM ADOPT A SPECIAL KID (AASK)/LILLIPUT CHILDREN SERVICES FOR PERMISSION TO HOST A FUNDRAISING 5K RUN/WALK BY ACCEPTING ON-SITE REGISTRATION AND DONATION FEES AT LAKESIDE PARK ON SATURDAY, AUGUST 1, 2015.** Oakland Parks and Recreation has received a request from Adopt A Special Kid(AASK)/Lilliput Children Services, non-profit organizations, for permission to host a fundraising walk by collecting on-site registration and donation fees at the 3rd Annual 5K Fun Run/Walk for AASK/Lilliput Child Services at Lakeside Park on Saturday, August 1, 2015. Funds raised will help support the AASK/Lilliput Child Services programs that serves children that are placed from foster care into adoptive homes. A Post Event Report from 2014, 5K Fun Run is attached.

- C. **REQUEST FROM OAKLAND ASSOCIATION OF REALTORS (OAR) FOR PERMISSION TO HOST A FUNDRAISING WALK-A-THON ON BEHALF OF THE ORAL LEE BROWN FOUNDATION BY ACCEPTING ON-SITE REGISTRATION AND DONATION FEES AT LAKESIDE PARK ON SATURDAY, OCTOBER 3, 2015**
Oakland Parks and Recreation has received a request from Oakland/Berkeley Association of Realtors and the Oral Lee Brown Foundation, for permission to host a fundraising walk-a-thon by collecting on-site registration and donation fees at Lakeside Park on Saturday, October 3, 2015. Funds raised will help support the Oral Lee Brown Foundation that supports disadvantaged and underprivileged youth in the Oakland community with the goal of putting them through college by fully paying their tuition. This is the Oakland/Berkeley Association of Realtors and Oral Lee Brown Foundation second time requesting to collect registration fees and donations on-site.
- D. **REQUEST THE PARK AND RECREATION ADVISORY COMMISSION ACCEPT THE INFORMATIONAL REPORT REGARDING CAPITAL IMPROVEMENTS AT RAIMONDI PARK.** As a result of significant budget cuts, OPR has had to initiate creative avenues to increase revenues for the capital improvements needed in Oakland's parks. By partnering with its users, community non-profits and businesses, OPR can better sustain its parks and sports fields to ensure safe and community oriented environments.
- E. **REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION APPROVAL OF SOLICITATION OF FEES FOR FOOD CONCESSIONS AND SALES OF GOODS AND WARES FOR OAKLAND CARNIVAL 2015 COMMUNITY WELLNESS FESTIVAL AT MOSSWOOD PARK.** This is Oakland Carnival's annual free community festival held at Mosswood Park on May 25th from 12pm to 7pm. Oakland Carnival Festival & Parade is a cultural community festival featuring the musical and artistic traditions of Carnivals throughout the African Diaspora; including the Caribbean, South, Central and North America. Carnival is rich culturally and highly celebrated in Brazil, Trinidad, the Americas and places all over the World.
- F. **RECOMMENDATION: STAFF RECOMMENDS THAT THE PARKS AND RECREATION ADVISORY COMMISSION (PRAC) ESTABLISH A TASK FORCE WHICH INCLUDES CITY OFFICIALS FROM OAKLAND PARKS AND RECREATION, OAKLAND PUBLIC WORKS, OAKLAND POLICE DEPARTMENT, PARK PATRONS, OAKLAND RESIDENTS AND PRAC MEMBERS FOR THE PURPOSE OF CREATING A POLICY REGARDING GRILLING IN OAKLAND CITY PARKS, WITH THE PRIORITY BEING LAKESIDE PARK.** As we prepare for another exciting spring and summer it is critical that Oakland Parks and Recreation (OPR) and City officials are prepared to meet the challenges of heavy use and grilling at city parks.

- G. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO RECOMMEND RENAMING THE NEW GOLDEN GATE RECREATION CENTER AFTER CHARLES PORTER.** Charles Porter's contribution to the Golden Gate Recreation Center was sincere. Mr. Porter was a faithful member of the Neighborhood Crime Prevention Council Beat 10x (North Oakland Community) that met once a month at Golden Gate Recreation Center. Charles Porter also; served as a member of the Golden Gate Recreation Center advisory board where he advocated for programs and activities that would meet the needs of the community.

9. CONDITIONAL USE PERMITS:
10. COMMUNICATIONS:
Letter to the Planning Commission
11. PRAC COMMITTEE REPORT:
12. ADVISORY COUNCIL REPORTS:
13. UNFINISHED BUSINESS:
14. COUNCIL REFERRALS:
15. OPEN FORUM:
16. DIRECTOR'S REPORT:
 - Naming Rights
 - Budget Update
 - 2015 Retreat
 - Adult Recess
 - Green Tee
 - Intimate Evening

17. ADJOURNMENT:

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call ***Oakland Parks and Recreation at (510) 238-7532*** or TDD ***(510) 615-5883*** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting: ***Wednesday, June 10, 2015, 4:30 p.m.***
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA



PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, April 8, 2015

Lake Merritt Garden, 666 Bellevue Avenue

4:30pm

Draft Meeting Minutes

1. CALL TO ORDER:

2. ROLL CALL: 4:40pm

BELCHER, DU BOIS, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, ROSENBLOOM, SELNA, WU

Present: Belcher, Du Bois, Flores, Kadera-Redmond, Marshall, Miller, Peterson, Rosenbloom

Arrivals: Selna (4:46)

Excused: Wu, Jones-Taylor

Staff: Parks and Recreation: Dana Riley, Diane Boyd, Zermaine Thomas, Planning and Zoning: Robert Merkamp, Tree Division: Robert Zahn and Brian Carthan

3. DISPOSITION OF MINUTES:

March 11, 2015 meeting minutes

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

Motion: Commissioner Miller entertained a motion to move Item 8C before Item 8B.

Moved by: Commissioner Du Bois. **Second by:** Commissioner Rosenbloom.

Vote: Yes - Belcher, Du Bois, Flores, Kadera-Redmond, Marshall, Miller, Peterson and Rosenbloom. **Motion:** Passed

7. CONSENT NEW BUSINESS:

- A. REQUEST APPROVAL TO ALLOW BAYHILL HIGH SCHOOL TO HOST THEIR 8th ANNUAL LIVE/SILENT AUCTION FUNDRAISER INCLUDING ENTERTAINMENT, FOOD AND WINE FOR SALES AND THE COLLECTION OF ENTRY FEES AT LEONA LODGE ON SATURDAY, MAY 2, 2015. The Parks and Recreation Advisory Commission reviewed the staff report for Item 7A presented by Zermaine Thomas. Parks and Recreation Central Reservations staff received a request for permission from Bayhill High School to collect funds and sell admission tickets, auction items and food and beverages at their 8th Annual Live/Silent Auction and Fundraiser at the Leona Lodge on Saturday, May 2, 2015. Proceeds from the fees collected will be used to support activities for the students.

- B. **REQUEST FROM THE CENTER FOR EARLY INTERVENTION ON DEAFNESS FOR PERMISSION TO COLLECT ON-SITE REGISTRATION FEES AND SELL RAFFLE TICKETS AT THEIR 11th ANNUAL WALK-A-THON ON SATURDAY, APRIL 25, 2015.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 7B presented by Zermaine Thomas. Parks and Recreation Central Reservations staff received a request for permission from the Center for Early Intervention on Deafness (CEID), a non-profit organization, to collect registration fees and sell raffle tickets at Lakeside Park during their 11th Annual Walk-A-Thon at Lakeside Park on Saturday, April 25, 2015.

Motion: Commissioner Miller entertained a motion to approve the Consent New Business Items 7A and 7B. **Moved by:** Commissioner Belcher. **Second by:** Commissioner Peterson. **Vote:** Yes - Belcher, Du Bois, Flores, Kadera-Redmond, Marshall, Miller, Peterson and Rosenbloom. **Motion:** Passed

8. **NEW BUSINESS:**

- A. **REQUEST FROM EAST BAY AGENCY FOR CHILDREN/CIRCLE OF CARE TO COLLECT DONATIONS ON-SITE AT THEIR 6TH ANNUAL WALK TO REMEMBER AT LAKESIDE PARK ON SATURDAY, MAY 9, 2015.** Oakland Parks and Recreation received a request from the East Bay Agency for Children/Circle of Care, a 501c(3) non-profit foundation, to collect donations on-site at their 6th Annual Walk to Remember held at Lakeside Park on Saturday, May 9, 2015. Donations from the event will directly support East Bay Agency for Children's Circle of Care grief and loss program that provides much needed support services for children and families in Oakland. 2015 marks the first year the organization has requested to collect funds at the event.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow the East Bay Agency for Children/Circle of Care to collect donations at the 6th Annual Walk to Remember at Lakeside Park on Saturday, May 9, 2015. **Moved by:** Commissioner Belcher. **Second by:** Commissioner Marshall. **Vote:** Yes - Belcher, Du Bois, Flores, Kadera-Redmond, Marshall, Miller, Peterson and Rosenbloom. **Motion:** Passed

Note: Commissioner Selna arrived at 4:46 pm

- B. **RESPONSE TO TREE PERMIT APPEAL 552 VERNON STREET.** The Parks and Recreation Advisory Commission reviewed the staff report presented by Robert Zahn from the Tree Division. On March 2, 2015 the Tree Services Unit made a decision for tree removal permit application ND14-144, for 552 Vernon Street. The Applicant, Aaron Cooley, requested removal of one coast redwood tree growing next to his driveway. After inspection, Tree Services approved the removal of the tree. The Appellants, James Callahan and Susan Borows, of 554 Vernon Street, appealed the permit decision on March 9, 2015. The appellants did not agree with Tree Services' analysis of the situation on the property, and wanted the tree to be preserved.

Public Comments:

Many residents from the Vernon Street community were present to speak in opposition to the Tree Division's recommendation to the PRAC. Speakers referenced the 85+ year old tree as an iconic fixture in the neighborhood enjoyed by all. They cited that its removal would increase flooding in the area and create the opportunity for expansion of the driveway and increased radiant heat. Issues of climate change and Oakland's undeveloped tree canopy was a common concern.

Property Owner's Comments:

Owners of the 552 Vernon Street property requested removal of the tree as it stands in close proximity of the narrow drive way of the historic home. The roots are encroaching on the front end of the driveway and are causing surface fractures and cracks. The damage is also extended to an exterior staircase on the property. Breaches in the surface of the driveway make it challenging to access the backend of the property. Due to the lack of drainage system under the driveway, water build-up during the rainy season causes flooding in the backyard and in the basement. Removal of the tree would allow the property owner to repair the driveway, staircase and install a drainage system. There are existing plans to expand the driveway.

The Commission ascertained that the tree could not be relocated and that the City of Oakland would not be liable were the PRAC to reject the staff recommendation and the tree subsequently fell and caused damages. It was observed that the Tree Division used encroachment as its main reason for approving the removal permit, however during the discussion the home owner claimed drainage as the issue.

Motion: Commissioner Miller entertained a motion to overturn the staff recommendation to deny the appeal, preserving the coast redwood at 552 Vernon Street. **Moved by:** Commissioner Selna, **Second by:** Commissioner Belcher. **Vote: Yes** - Miller, Belcher, Selna, Kedara-Redmond and Flores. **No:** DuBois Marshall, Peterson and Rosenbloom. **Failed**

Motion: Commissioner Miller entertained a motion to uphold the staff decision denying the appeal and removing the coast redwood at 552 Vernon Street. **Moved by:** Commissioner Du Bois **Second by:** Commissioner Marshall: **Vote: Yes:** Dubois, Marshall, Peterson and Rosenbloom. **No:** Miller, Belcher, Selna, Kedara-Redmond and Flores. **Failed**

Motion: Commissioner Miller entertained a motion to overturn the staff recommendation to deny the appeal, preserving the coast redwood at 552 Vernon Street. **Moved by:** Commissioner Selna, **Second by:** Commissioner Belcher. **Vote: Yes** - Miller, Belcher, Rosenbloom, Selna, Kedara-Redmond, Flores. **No:** DuBois Marshall, Peterson. **Passed**

C. **INFORMATIONAL REPORT REGARDING FINAL DEVELOPMENT PERMIT APPLICATION FOR SHORELINE PARK (BROOKLYN BASIN).**

The Parks and Recreation Advisory Commission reviewed the informational report present by Robert Merkemp from the Planning and Zoning Division. The purpose of this report was to provide

the PRAC with background and information related to implementation of the Brooklyn Basin Project (formerly known as "Oak Street to Ninth Avenue"). The Brooklyn Basin Project land use entitlements were originally approved in 2006 and 2009. At this time, the applicant, Zarsion-OHP 1, LLC (ZOHP) was initiating Phase I improvements. Specifically, the applicant was seeking a Final Development Permit (FDP) to construct Shoreline Park, including the demolition of a large portion of the 9th Avenue Terminal, as approved under the Preliminary Development Permit. Later this year, staff will request the PRAC to consider FDP findings for Shoreline Park.

The Bay Conservation and Development Commission (BCDC) permit will be amended to define public access. Planning will request the PRAC's feedback on the types of activities or amenities the City may want, e.g., outdoor fitness structures, play-scapes, concerts, festivals, etc.

The State Lands Commission restricts the use of land/park to regional or non-local draws such as community gardens, play grounds, tot lots or dog parks.

Public comments received include:

- A requested that the PRAC requiring items from the demolition of the terminal be reused in the project
- Inspection non-recycled materials
- Poor air quality near the 880 expressway
- Concern that the new project will not provide a wind break as the terminal currently provides
- The FDP should reflect the necessity for proper maintenance of local parks

Planning staff will return with a follow-up report.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to accept the Informational Report regarding final development permit application for the Shoreline Park – Brooklyn Basin. **Moved by:** Commissioner Belcher. **Second by:** Commissioner Peterson. **Vote: Yes** - Belcher, Du Bois, Flores, Kadera-Redmond, Marshall, Miller, Peterson, Rosenbloom and Selna. **Motion:** Passed

9. CONDITIONAL USE PERMITS:

10. COMMUNICATIONS:

Dog Park policy must be completed and implemented in order to support recommendations to the Planning Department.

11. PRAC COMMITTEE REPORT:

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

Schedule the PRAC annual retreat

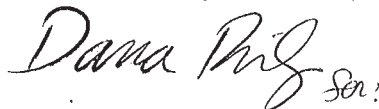
14. COUNCIL REFERRALS:

15. OPEN FORUM:

16. DIRECTOR'S REPORT:

17. ADJOURNMENT: 8:00pm

Respectfully submitted,



Audree V. Jones-Taylor
Secretary



Diane Boyd
Recording Secretary

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Next Meeting: *Wednesday, May 13, 2015, 4:30 p.m.*
Lakeside Garden Center
666 Bellevue Ave, Oakland, CA

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations Lead
DATE: May 13, 2015
SUBJECT: **REQUEST FROM PREVENTION INTERNATIONAL: NO CERVICAL CANCER FOR PERMISSION TO COLLECT REGISTRATION FEES, DONATIONS AND SELL EVENT-RELATED ITEMS ON-SITE AT LAKESIDE PARK ON SATURDAY, SEPTEMBER 19, 2015**

SUMMARY

Oakland Parks & Recreation received a request from Prevention International: No Cervical Cancer (PINCC), a non-profit organization, for permission to collect on-site donations, registration fees and sell event-related items at their "Walk for Women of Africa" Walkathon on Saturday, September 19, 2015, at Lakeside Park. The funds raised will support African clinics that will benefit thousands of women by saving them from cervical cancer.

FISCAL IMPACT

There is no fiscal impact on Oakland Parks & Recreation. The Prevention International: No Cervical Cancer organization will be paying all fees associated with the park rental.

BACKGROUND

The PINCC is a local based volunteer non-profit medical service and education organization that bring teams of volunteer doctors, nurses, and counselors to underserved areas around the world. They educate and train local medical personnel to perform examinations and treatment to prevent cervical cancer. In the eight year history of PINCC, they have trained over 400 staff and examined over 15,000 women.

The PINCC held a Spring Fundraising event at the Lakeside Park Garden Center in 2011. The funds raised went toward a Central America trip. PINCC has held walkathons at Lakeside Park in previous years this is their 4th year requesting to collect funds on-site. The monies for donations collected on-site may be up to \$500, registration fees collected may be up to \$3,000 and the sale of event-related items collected may be up to \$500.

Parks and Recreation Advisory Commission
May 13, 2015

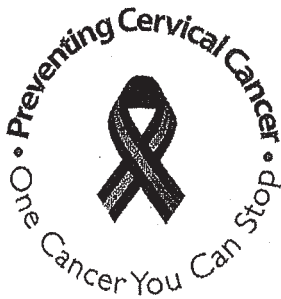
RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request from Prevention International: No Cervical Cancer to collect on-site donations, registration fees, and event-related items at Lakeside Park on Saturday, September 19, 2015. The applicant is aware that additional permits may be required for this event provided the request is granted.

Respectfully submitted,

Zermaine Thomas
Central Reservations Lead

Attachments: Exhibit A – Proposal Letter
Exhibit B – Non-Profit Certificate
Exhibit C – 2014 Post Event report
Exhibit C – Rental Application



April 13, 2015

Parks and Recreation Advisory Commission
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

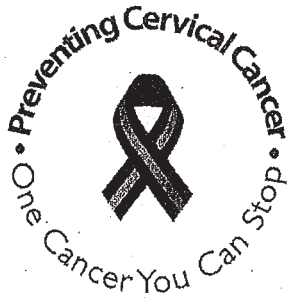
Dear Parks and Recreation Advisory Commission,

Prevention International: No Cervical (PINCC) needs your help to make our 7th annual "Walk for Women of Africa" walkathon a success. PINCC's mission is to create sustainable programs that prevent cervical cancer by educating women, training medical personnel, and equipping facilities in developing countries, utilizing proven, low cost, accessible technology methods. Cervical cancer is one of the most common cancer causes of death for women in Africa, even though it is the most preventable! Africa averages 25 times higher rates of cervical cancer incidence and death rates than in the United States. Worldwide, over 500,000 women are diagnosed, and more than 280,000 women die of cervical cancer, every year.

On a humble budget, PINCC's volunteer medical staff travels two times a year to Africa and trains dozens of local doctors, nurses, and midwives on simple and low-cost cervical cancer screening and treatment. In addition, once the staff is able to carry on the treatment without supervision we donate necessary equipment to continue the work. In our 8 year history we have trained over 400 staff and examined over 15,000 women.

On September 19, 2015, from 9:00 am to 1:00 pm, PINCC would like to host its 7th annual "Walk for Women of Africa" walk/run at Lake Merritt, Pergola in Oakland. For seven years we have held our annual walkathon at the Pergola, raising money for the sites we serve in Africa. PINCC relies on the revenue from this fundraiser to support our African clinics, benefiting thousands of women by saving them from this preventable cancer.

This year we are requesting to collect funds on-site. Pending your approval, PINCC would like to collect donations (up to \$500), registration fees (up to \$3,000), and sell goods (up to \$500). We are requesting to collect funds onsite because every year walkers forget to send in their money before the walk and attempt to turn it in during the event. We then have to ask the walkers to mail in or drop off donations to our office, which requires weeks of follow up. Also, we would like to collect donations and sell items because often people pass by, ask about our nonprofit,



want to purchase something or offer to make a donation. We ask them to visit our website or mail in their donation, however most people want to give immediately and are unwilling or forget to donate.

Thank you for consideration and please contact me if you have any questions or comments.

Sincerely,

Lauren Early

Lauren Early
PINCC's Administrative Assistant.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 25 2008

PREVENTION INTERNATIONAL; NO
CERVICAL CANCER (PINCC), INC.
C/O KAY TAYLOR
1647 TRESTLE GLEN RD
OAKLAND, CA 94610

Employer Identification Number:

30-0331861

DLN:

17053299008007

Contact Person:

MS. MEEHNA

ID# 52444

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

June 30

Public Charity Status:

170(b)(1)(A)(iii)

Form 990 Required:

YES

Effective Date of Exemption:

July 19, 2007

Contribution Deductibility:

YES

Addendum Applies:

NO

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Walkathon

Location of Event: Lake Merritt - Pergola

Date/Hours of Event: September 20, 2014 Permit No. 6132
9:00am - 12:30pm

Event Contact Name: Kay Taylor Phone No. (510) 452-2542

Event Contact Address: admin@preventingcervicalcancer.org

Is this a "first time" event at this location? Yes No If no, when was the event held previously?

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?
- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> OPD Special Events Permit | <input checked="" type="checkbox"/> Food Handler's Permit | <input type="checkbox"/> Seller's Permit |
| <input type="checkbox"/> Charitable Solicitations Permit | <input checked="" type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> Other - Please list |

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 125
2. Were registration fees, donations or other fees collected on-site? Yes No Not Applicable
3. If yes, how many people registered? _____ How many people made donations? _____
4. What was the cost for registration? 25
5. How much was collected on site from registration fees? \$0
6. How much was collected on site from donations? \$0
7. How much was collected on site from other fees? \$0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

2 Homeless people occupying the area while we were setting up for the event

Submitted by: Lauren Early Date: 4/13/15

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____



Oakland Parks and Recreation
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Office: 510.238-3187; Facsimile: 510.238-2397



Rental Application

ATTENTION: _____

Date of Application: _____

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED

Name of Business/Organization: Preventing Cervical Cancer
 Business/Organization Address: P.O. Box 13081 Oakland 94606
Street Address City Zip Code

Applicant Name: Lauron Early
 Applicant Mailing Address: P.O. Box 13081 Oakland 94606
Street Address City Zip Code

Phone Number: (510) 952-2542 Fax Number: _____ E-mail: Lauron@preventingcervicalcancer.org

Facility/Park Name: Lake Merritt
 Room(s)/Site(s): Pergola

EVENT INFORMATION:

Date(s) of Event: September 19, 2015
 Time In/Prep Time: 7:30 am Actual Event Time: 9 am to 12 pm Cleanup/Time Out: 12 pm - 1:30 pm

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, Bar/Mitzvah/Bat/Mitzvah, etc.)*
Walkathon to raise money for women to prevent cervical cancer in Africa

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*
microphones, cd player/mp3 player, amplifiers

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total) 150 Approximate # of Adults 135 # of Teens 10 # of Children/Infants 5

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
None

Will you require a caterer for your event? Yes No

If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: _____
 If not using an OPR Approved Caterer, provide name of non-approved caterer: _____
(Note: An Opt-Out Fee is applicable to non-approved Caterers and non-Catered events. See Attached Regulations)

RENTAL FEES *(The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)*

Non-Refundable Permit Processing Fees:
 Picnic & Related Events: \$15 (50+) people
 Building Rentals/Special Events (Parks): \$30

- (1) 40 x 6 = \$240
(Hourly Rate) (# of hours)
- (2) _____ x _____ = _____
- (3) Permit Processing Fee = \$30
- (4) Deposit = \$300
- (5) Setup/Teardown = _____
- (6) Kitchen = _____

- (7) Alcoholic Beverage Fee = _____
- (8) Administrative Service Fee = _____
- (9) Caterer Opt Out Fee = _____
- (10) Sound Use Fee = \$50.00
- (11) Other Charges = _____

TOTAL: \$ 650 Less Advance Minimum Payment of \$ _____; BALANCE DUE 30 DAYS BEFORE EVENT: \$ _____
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: _____
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: _____ DATE: 4/13/15

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations Lead
DATE: May 13, 2015
SUBJECT: REQUEST FOR PERMISSION TO COLLECT REGISTRATION FEES, VENDORS TO SELL EVENT RELATED ITEMS AND MOBILE FOOD TRUCKS AT THE 11TH ANNUAL FAITH FANCHER BREAST CANCER CHALLENGE WALK/RUN AT LAKESIDE PARK ON SATURDAY, AUGUST 22, 2015

SUMMARY

Parks and Recreation received a request from the Friends of Faith, Inc. (FOFI), a non-profit organization, for permission to collect registration fees, allow vendors sales and mobile food vendors at the 11th Annual Faith Fancher Breast Cancer Challenge Walk/Run at Lakeside Park on Saturday, August 22, 2015. The funds raised will help provide health services support to breast cancer survivors and to share information about the importance of early detection. The 2014 Post Event Report is attached.

FISCAL IMPACT

There is no fiscal impact on Parks and Recreation. The Friends of Faith, Inc. will pay all park use fees associated with this event.

BACKGROUND

The Friends of Faith, Inc. was founded in 1997 as a non-profit organization dedicated to providing financial assistance and health support services to low income and underserved women who are battling breast cancer.

This is the 11th year of the Faith Fancher Breast Cancer Challenge event. The Friends of Faith, Inc. hosted a walk/run at Lakeside Park in 2005 and 2008 through 2014. Their requests have come before the commission in 2008 through 2014 and were granted approval.

The collection of registration/entry fees will be \$45.00 per person and will go towards the support of women and men in the community who are underinsured and underserved that are battling cancer. They will have up to 15 vendor tables that will include for profit vendors and non-profit vendors to participate. The vendors will be selling wares and gift baskets and some will provide information to the public. The Friends of Faith, Inc. is also requesting to have mobile food vendors to participate for additional support and anticipated larger number of participants.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the Friends of Faith, Inc. request for permission to collect registration fees, allow vendor sales and have mobile food vendors at Lakeside Park for the 11th Annual Faith Fancher Breast Cancer Challenge Walk/Run on Saturday, August 22, 2015. The group is aware that additional permits are required provided their request is granted.

Respectfully submitted,

Zermaine Thomas
Central Reservations Lead

Attachments: Exhibit A – Friends of Faith, Inc. Proposal Letter
Exhibit B – 2014 Post Event Report
Exhibit C – Non-Profit Certificate (501c3)
Exhibit D – Facility Rental Application



Friends of Faith, Inc.
11550 N. Skyway
Oakland, CA 94612
510.531.1422
www.friendsoffaith.org

March 11, 2015

Parks and Recreation Advisory Commission
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Dear Parks and Recreation Advisory Commission,

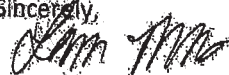
In 1997, the late KTVU News Reporter Faith Fancher (1950-2003) founded Friends of Faith, a 501c3 nonprofit organization dedicated to providing critical financial assistance and health support services to low income and underserved women who are battling breast cancer. Since its inception, FOF has raised and donated more than \$1M to women with breast cancer and to local grassroots organizations.

Annually, Friends of Faith host its signature Faith Fancher Breast Cancer Challenge, a 5K Walk/Run at Lake Merritt. Each year the Faith Fancher Breast Cancer Challenge is garnering more support and at this year's walk we anticipate having a larger number of participants, several vendors, food trucks and multiple onsite registrations (\$45 per individual registration). Therefore, we request approval to collect funds from the above named sources.

Funds from the Faith Fancher Breast Cancer Challenge are used to provide health services support to breast cancer survivors and to share information about the importance of early detection. In addition, FOF provides emergency cash grants of up to \$600 to help breast cancer patients who have reached the limits of their resources.

These one-time grants which no other agency provides – are earmarked for basic needs such as food, utilities, and rent, and are often a lifeline for women who have lost their jobs and insurance during their fight against breast cancer. The grants are provided through the East Bay Breast Cancer Emergency Fund, a unique program established by Faith Fancher shortly before her death in 2003.

Friends of Faith would like to thank the Parks and Recreation Advisory Commission for your consideration of our proposal.

Sincerely,

Laura Marcus
Office Administrator,
Friends of Faith, Inc.

Enclosure: (1) IRS Acceptance Letter – 501c3 Tax Exempt



OGDEN UT 84201-0038

In reply refer to: 0441984857
Jan. 18, 2011 LTR 4188C E0
94-3307705 000000 00

00020789
BODC: TE

FRIENDS OF FAITH
418 30TH ST STE B
OAKLAND CA 94609-3309



023590

Employer Identification Number: 94-3307705
Person to Contact: D BRIDGEWATER
Toll Free Telephone Number: 1-877-829-5900

Dear Taxpayer:

This is in response to your Jan. 06, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(13) of the Internal Revenue Code in a Determination letter issued in MARCH 2000.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

FRIENDS OF FAITH
418 30TH ST STE B
OAKLAND CA 94609-3309

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Rita A. Lee
Accounts Management II



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: 10th Anniversary Faith Fancher Breast Cancer Challenge

Location of Event: Lakeside Gazebo/Bandstand at Lake Merritt

Date/Hours of Event: August 23rd, 2014 6AM-12PM Permit No: 29953

Contact Person: Laura Marcus Phone No. 510-834-4142

Contact Person Address: 418 30th Street, Suite B Oakland, CA 94609

Is this a first time event at this location? Yes No If no, when was the event held previously?

August 17, 2013

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable
2. Check other permits required for event?
 OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other – Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 823
2. Were registration or donation fees collected on-site for the event? Yes No
 Not Applicable
3. If yes, how many people registered? 143 How many people made donations?
4. What was the cost for registration? \$45.00 Adults/\$15 Children
5. How much money was collected on site for registration fees? \$6,195.00
6. How much money was collected on site for donations? \$1,159.00

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|---------------------|---------------------|
| Charlotte Maxwell | Y | | | N |
| Check Your Boobies | Y | | | N |
| Community Wellness Resources | Y | | | N |
| Girls on the Run | Y | | | N |
| Golden 1 Credit Union | Y | | | N |
| Latinas Contra Cancer Center | Y | | | N |
| Madison Reed | N | | Shampoo/Conditioner | N- Corporation |
| Renaissance Entrepreneurship | Y | | | N |
| Safety Seat Solutions | Y | | | N |
| Seams Sew Peaceful | N | | | Y |
| Second Opinion | Y | | | N |
| St. Mary's Hospital | Y | | | N |
| Stanford Cancer Institute | Y | | | N |
| The Shanti Project | Y | | | N |
| Women's Cancer Resource Center | Y | | | N |
| FedEx | N | | | N- Corporation |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

List any problems, concerns, or, other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Submitted by: Laura Marcus

Date: September 19, 2014

Approved by: _____

[Handwritten Signature]
(OPR Staff)

Date: _____

4-3-15

Comments: _____

[Handwritten Signature]



Rental Application

ATTENTION: Tanya Michelson Date of Application: 12/16/14

REQUIREMENT: PHOTOGRAPH, ACCORDING TO POLICE PROCEDURE ON IDENTIFICATION CARDS PROVIDED BY RESIDENT

Name of Business Organization: Friends of Park, Inc.

Business Organization Address: 418 30th St. Suite B Oakland CA 94609

Applicant Name: Laura Marston

Applicant Billing Address: 418 30th St. Suite B Oakland CA 94609

Phone Number: 510.774.4112 Fax Number: 510.774.7527 www.friendsofpark.org

Facility/Park Name: Lake Merritt

Reason(s) Given: Lakeside Park Bandstand

EVENT INFORMATION

Date(s) of Event: Saturday, August 22, 2015

Time In/Out Time: 12:00 PM Actual Event Time: 12:00 PM - 12:30 PM Cleanup Time Out: 12:00 PM

Type of Event/Purpose: Brewery Career Walk Run Challenge

General Public Allowed? Yes No Sound Amplification? Yes No Non-Amplified Sound? Yes No

Type of Equipment to be used: we have with musical instruments, 90 Power amplifiers microphone, DJ

Note: Charging admission, selling of food or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total): 1,000 Approximate # of Adults: 950 # of Teen: 25 # of Children/Infant: 25

Please provide below special accommodation requests for your event. If no special accommodations required, please write NONE. Please provide parking spots for our power van and wheelchair van.

Will you require a canopy for your event? Yes No

Event: are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: N/A

If not using an OPR Approved Caterer, provide name of non-approved caterer: _____

(Note: An Out-Of-Town Fee is applicable to non-approved Caterers and non-Catered events. See Attached Regulation)

RENTAL FEES (This schedule shows requirements and deposit are required when the facility of your choice is reserved 31 days or more in advance)

| | |
|---|--|
| Site Maintenance Permit Processing Fee: | |
| Perk & Admin Event: 125 (2014) (one-time) | |
| Building Rental/Event Fee (Party): 200 | |
| (1) <u>2</u> x <u>130</u> = <u>260</u> | (7) Alcoholic Beverage Fee: <u>N/A</u> |
| (1) <u>5</u> x <u>60</u> = <u>300</u> | (8) Administrative Service Fee: <u>N/A</u> |
| (3) Permit Processing Fee = <u>30</u> | (9) Caterer Out-Of-Town Fee: <u>N/A</u> |
| (4) Deposit = <u>1,000</u> | (10) Sound Use Fee: <u>100</u> |
| (5) Setup/Teardown = <u>N/A</u> | (11) Other Charges: <u>107.50</u> |
| (6) Kitchen = <u>N/A</u> | |

TOTAL: \$2,052.50 Less Advance Minimum Payment of \$1,500 BALANCE DUE IN DAYS BEFORE EVENT: 1,052.50

(Deposits are refunded 6-8 weeks AFTER event and provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash Check Type of Credit Card: Visa MasterCard (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit; 31 to 60 days notice: Forfeit Deposit; 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: [Signature] DATE: 12/16/2014

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

Parks and Recreation Advisory Commission
May 13, 2015

The EBFR&W is affiliated with Road Runners Club of America (RRCA), a nationwide organization that provides advice, support and liability insurance for recreational running club. Liability insurance for the Pride Run/Walks has been supplied through RRCA.

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the East Bay Front Runners and Walkers request to collect on-site registration fees and sell one merchandise item during the 5K/10K Pride Run/Walk at Lakeside Park on Saturday, October 10, 2015. The organization is aware of additional permits that are required provided their request to collect on-site registration fees is granted.

Respectfully submitted,

Zermaine Thomas
Central Reservation Lead

Attachments: Exhibit A – Proposal Letter Certificate
Exhibit B – 2014 Post Event Report
Exhibit C – Rental Application

April 2, 2015

Parks and Recreation Advisory Commission
City of Oakland
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

Re: Request from East Bay Front Runners and Walkers to Collect On-Site Registration Fees and Sell Limited Merchandise during the 5K/10K Pride Run/Walk at Lakeside Park on Saturday, October 10, 2015

Dear Commissioners:

East Bay Front Runners and Walkers is a group of lesbians, gay men, bisexuals, transgenders, and friends who enjoy exercising outdoors. The club holds a run/walk every Saturday morning at a scenic location in the East Bay, including Lake Merritt, the Emeryville-Berkeley shoreline, and Bay Farm Island. The Saturday morning run/walks are non-competitive and very informal; participants simply meet at the announced location and then run or walk together.

Since 2005, the club has held an annual Pride Run/Walk consisting of 5K and 10K loops around Lake Merritt to encourage healthy recreation, particularly among those who are interested in a competitive event. The Pride Run/Walk is timed, and the winners in various categories are recognized. All participants receive simple refreshments (muffins, bagels, fruit, and juice) and a pair of EBFR&W socks bearing the club's initials. A few informational booths have been set up by a local chiropractor and a gym, but they sell no goods.

Net proceeds from the Pride Run/Walk event have been donated to several local nonprofit organizations, and we plan to continue doing this in future years. The club has endeavored to turn over all event proceeds after expenses to recipient organizations. (Ordinary club expenses are supported by annual membership dues and not by the Pride Run event.) The 2014 Pride Run/Walk event held by East Bay Front Runners and Walkers produced \$1,700 that was donated to the following organizations:

- Pacific Center in Berkeley, which provides professional counseling and advocacy to enhance the well-being and self-respect of lesbian, gay, bisexual, and transgender individuals.
- Oakland East Bay Gay Men's Chorus, a 40 to 50 voice gay men's chorus that performs a wide variety of music each year in concert and in numerous church, community and outreach performances.

Recipient organizations in 2015 have not yet been determined.

The number of participants each year has varied a little, but has remained at about 150 including those who ran or walked and those who volunteered on race day. In 2014, 151 persons registered, although some did not participate on race day. Runners and walkers were encouraged to pre-register using the club's website (www.eastbayfrontrunners.org). As planned, most participants in the 2014 event registered in advance. Participants were encouraged to do so: advance registration was \$20, while same-day registration was \$25. The number of registrants were as follows:

| | | |
|--------------------------|-----|-------------|
| Pre-registered, prepaid: | 114 | (\$20 each) |
| Registered/paid on-site: | 37 | (\$25 each) |


In 2015, East Bay Front Runners and Walkers hopes to maintain or expand the reach of its annual Pride Run/Walk, both in the number of participants and in the funds raised for donation to worthy organizations. To assist in meeting this goal, the club requests permission to accept registration fees on race day at the event in Lakeside Park on October 10, 2015. Pre-registration will continue to be encouraged, using the club's website. As in 2014, we anticipate that most participants will pre-register, even if given a choice to register on-site, but having the ability to accept on-site registration enhances the event's appeal and increases the number of participants. We hope to reach a goal of approximately 200 registrants in 2015, with fees collected on-site to be no more than about \$1,000.

In 2015, no on-site donations will be solicited either for East Bay Front Runners and Walkers or for the recipient organizations. No sale of food items will take place. We do request permission to sell one merchandise item on-site. The EBFR&W club produces socks bearing the club's initials, and one pair of socks is given to each participant in the run/walk. We request permission to sell additional pairs of socks to any participants who might want them (we sold 2 pairs of socks at the 2014 Pride Run/Walk). Socks would be sold approximately at cost (about \$7 per pair), not as a fund-raising measure but simply as a convenience to participants.

East Bay Front Runners and Walkers is a nonprofit organization with 501(c)(3) status and is affiliated with Road Runners Club of America (www.rcca.org), a nationwide organization that provides advice, support, and liability insurance for recreational running clubs. Liability insurance for East Bay Front Runners and Walkers' Pride Run/Walks is supplied through RRCA.

Thank you for your consideration, and please do not hesitate to let me know if I can provide additional information. Members of our club will be more than willing to attend a Parks and Recreation Advisory Commission meeting and answer any questions.

Truly yours,


Stephen D. Suderman-Talco
Member, Pride Run Committee



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: East Bay Front Runners and Walkers Pride Run & Walk (10th Annual)

Location of Event: Lakeside Park, Elita at Bellevue

Date/Hours of Event: Saturday, Oct. 11, 2014/8:00 am to 12 noon Permit No. 30530

Contact Person: Steve Scholl Phone No. 510-324-0609

Contact Person Address: 1620 Visalia Avenue, Berkeley, CA 94707

Is this a first time event at this location? Yes No If no, when was the event held previously?

Oct. 12, 2013 plus eight previous years on the second Saturday in October

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other -- Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 116 registrants (a total of 151 persons registered, but 35 did not participate on race day) plus approx. 20 volunteers

2. Were registration or donation fees collected on-site for the event? Yes No
 Not Applicable

3. If yes, how many people registered? 37 registered on-site
How many people made donations? \$603.00 was collected in donations, most in advance of the event; we did not tally the number of individuals who donated.

4. What was the cost for registration? \$20.00 in advance, \$25.00 on-site

5. How much money was collected on site for registration fees? \$604.00 was collected on-site in registration fees.

POST EVENT REPORT (Continued)

Page 2

6. How much money was collected on site for donations? 2 pairs of socks were sold on site for a total of \$14.00; no other on-site donations were received.

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary).

Were all vendors in compliance per agreement? Yes No

Of no, why not?

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
| No vendors participated. | | | | |
| | | | | |
| | | | | |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

EBFR&W's annual Pride Run and Walk is a simple and low-cost event, and the club intends to keep it that way. Registration fees are very modest compared to many other races and running events. In the future, the club may consider raising the registration fees, in order to generate additional funds for donation to recipients and to keep more in line with other run/walk events. Vendors selling goods at the Pride Run/Walk are not planned for the future. Simple refreshments (muffins, bagels, fruit, and juice) are provided free to all in attendance. Each participant in the Run/Walk also receives a pair of socks bearing the club's initials, and this year (as approved by the Parks and Recreation Commission) the club sold a few socks to participants who wanted an additional pair.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

We experienced no problems with the event, and the EBFR&W Pride Run committee members were satisfied with the way it turned out. Participants enjoyed a morning of healthy outdoor exercise, and a total of \$1,700.00 was raised and distributed to the event's beneficiaries, both local nonprofit organizations. This year \$700 was donated to the Oakland East Bay Gay Men's Chorus and \$1,000 was donated to Berkeley's Pacific Center.

POST EVENT REPORT (Continued)

Page 3

Submitted by: Steven E. Sebel Date: 11/30/2014

Approved by: _____ Date: _____
(OPR Staff)

Comments: _____



Oakland Parks and Recreation
 250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
 Office: 510.238-3187; Facsimile: 510.238-2397



Rental Application

ATTENTION: Zermaine Thomas Date of Application: 2/19/2015

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED

Name of Business/Organization: East Bay Front Runners and Walkers

Business/Organization Address: P.O. Box 71722 Oakland, CA 94612
Street Address City Zip Code

Applicant Name: Steve Suderman-Talco

Applicant Mailing Address: 2916 Santa Clara Avenue, Alameda CA 94501
Street Address City Zip Code

Phone Number: 510-769-6998 Fax Number: — E-mail: alameda.stev@gmail.com

Facility/Park Name: Lakeside Park / Sailboat House Area

Room(s)/Site(s) _____

EVENT INFORMATION:

Date(s) of Event: Saturday, October 10, 2015

Time In/Prep Time 8:00 am Actual Event Time 9:00 am to 11:00 am Cleanup/Time Out NOON

Type of Event/Purpose: (be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitzvah/BatMitzvah, etc.)

Walk and Run (5K and 10K)

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: (i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)

Hand-held bullhorn

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total) 175 Approximate # of Adults 160 # of Teens 10 # of Children/Infants 5

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.

NONE

Will you require a caterer for your event? Yes No

If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: _____

If not using an OPR Approved Caterer, provide name of non-approved caterer: _____

(Note: An Opt-Out Fee is applicable to non-approved Caterers and non-Catered events. See Attached Regulations)

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

Picnic & Related Events: \$15 (50+ people)

Building Rentals/Special Events (Parks): \$30

(1) 18 x 1 = 192
(Hourly Rate) (# of hours)

(2) _____ x _____ = _____
(Hourly Rate) (# of hours)

(3) Permit Processing Fee = 30

(4) Deposit = 300

(5) Setup/Teardown = _____

(6) Kitchen = _____

(7) Alcoholic Beverage Fee = _____

(8) Administrative Service Fee = _____

(9) Caterer Opt Out Fee = _____

(10) Sound Use Fee = 50

(11) Other Charges = _____

TOTAL: \$ 572 Less Advance Minimum Payment of \$ _____; BALANCE DUE 30 DAYS BEFORE EVENT: \$ _____

(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE Steve A. Suderman-Talco DATE 2/19/2015

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservation Unit Lead
DATE: May 13, 2015
SUBJECT: **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO GRANT PERMISSION TO ALLOW COMMUNITY MERCHANDISE AND FOOD VENDORS COLLECT DONATIONS ON SITE AT THE EASTSIDE ARTS ALLIANCE'S MALCOLM X JAZZ FESTIVAL AT SAN ANTONIO PARK ON SATURDAY, MAY 16, 2015**

SUMMARY

Oakland Parks and Recreation received a request from Elena Serrano, Program Director for Eastside Arts Alliance, for permission to have community merchandise and food vendors collect donations at the 15th Annual Malcolm X Jazz Festival at San Antonio Park on Saturday, May 18, 2015. The funds raised will be used to cover the costs of presenting the festival, i.g. stage rental, clean-up, tables/chairs, etc.

FISCAL IMPACT

Eastside Arts Alliance will pay the rental and sound fees via the City of Oakland Cultural Arts Funding Program.

BACKGROUND

This is the 15th year that Eastside Arts Alliance (ESAA), has held the Malcolm X Jazz Festival at San Antonio Park. The last event was held on May 17, 2014 and is free to the community. Many of the participating vendors were community-based organizations and local community artists who offered arts and crafts items for sale.

Attached are the 2014 Post Event Report and Vendor List. There were approximately 1000 people in attendance. ESAA had 15 arts and craft vendors and 7 food vendors. ESAA collected \$200 from donations.

The ESAA is expecting to have 10 to 15 arts & crafts vendors and 5 to 7 food vendors at this year's event. The fee for the vendors to obtain a table to participate in the event will be \$75 for craft vendors and \$125 for food vendors. The Malcolm X Jazz Arts Festival is dedicated to bringing the community together and building unity. The event also allows the ESAA the exposure of support and services to the residents in the San Antonio district.

Parks and Recreation Advisory Commission
May 13, 2015

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve the request for permission to allow Eastside Arts Alliance to have community merchandise and food vendors and to collect donations at their 15th Annual Malcolm X Jazz Festival at San Antonio Park on Saturday, May 16, 2015. Elena Serrano, Program Director, is aware that additional permits will be required by the vendors and Eastside Arts Alliance provided their request is granted.

Respectfully submitted,

Wendy Johnson
Central Reservation Unit Public Service Representative

Attachments: Exhibit A – Eastside Arts Alliance Request Letter
Exhibit B – 2014 Post Event Report and Vendor List
Exhibit C – Rental Application

Oakland Parks and Recreation Advisory Commission

April 14, 2015

Dear Members of the Committee:

I am writing on behalf of EastSide Arts Alliance. We would like to request permission to have arts and crafts food vendors for our 15th annual *Malcolm X JazzArts Festival*. This annual festival has taken place in San Antonio Park and has consistently been a successful free community event. The festival is scheduled to take place on Saturday, May 16, 2015.

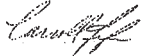
We would like to be able to have community vendors selling cultural products at the festival. This has been an ongoing tradition where community residents are able to sell handcrafted art and food that represent their respective cultures. We are expecting to have 10-15 arts vendors and 5-7 food vendors. We charge a very reasonable fee of \$75 for crafts and \$125 for food vendors. The funds are used to cover the costs of presenting the festival (stage rental, clean-up, tables, chairs, etc). We are diligent about engaging the proper procedures for food sales: obtaining health permits from Alameda County.

The festival is free to the community and has always been a full day of wonderful jazz, community news, family fun, and information. It is one of the few times that the San Antonio community comes out for a full day of healthy, positive interactions. We are also requesting permission to solicit for the festival. The total cost to EastSide Arts Alliance for this free festival is over \$55,000. Each year the festival is supported by a variety of funders including the City of Oakland Cultural Arts Department, the National Endowment for the Arts, and the William and Flora Hewlett Foundation. We raise about \$200 from donations solicited at the park to cover the costs of the festival.

We look forward to having another very successful community event and hope we will have your full support.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Digitally signed by carroll fife
DN: cn=carroll fife, o, ou,
email=carroll_fife@my.hnu.edu, c=US
Date: 2015.04.14 11:28:55 -0700

Carroll Fife
Logistics Coordinator, EastSide Arts Alliance
C: 510-435-7396
E: cafifemail@gmail.com



POST EVENT REPORT

Please complete and return the Post Event Report to the Office of Parks and Recreation, Central Reservations Unit, Attention: Central Reservations Supervisor, 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612.

I. GENERAL INFORMATION

Name of Event: 14th Annual Malcolm X JazzArts Festival

Location of Event: San Antonio Park

Date/Hours of Event: Saturday, May 17, 2014 Permit No # 30927

Contact Person: Elena Serrano Phone No. 510-508-9173

Contact Person Address: c/o EastSide Arts Alliance PO Box 17008 Oakland, CA 94601

Is this a first time event at this location? Yes No If no, when was the event held previously?

We have had the festival at San Antonio Park from 1999-2012.

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

II. ATTENDANCE INFORMATION

1. Total number in attendance: 1000

2. Were registration fees collected on-site for the event? Yes No

3. If yes (above), how many people registered? _____

4. What was the cost for registration? _____

5. How much money was collected on site for registration fees? No money was collected.
FREE event.

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

Of no, why not? _____

Of no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
| ATTACHED PAGE 2 | | | | |
| | | | | |
| | | | | |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

This was the 14th year EastSide Arts Alliance presented this festival. Each year has been very successful with great music and enthusiastic community audiences. All ages come to the festival - very multigenerational, and representing the diversity of the neighborhood. We are happy to be able to offer this annual event FREE to the San Antonio community. We do not anticipate making any changes but continuing to work hard to ensure that our community is well served.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

Each year we lobby to have something better done with the toilets at the park. We all live in this neighborhood and would love to have doors on the bathrooms stalls year round.

Submitted by: Elena Serrano

Date: February 9, 2015

Approved by: _____



(OPR Staff)

Date: _____

2-10-15

Comments: _____

00009



Rental Application

ATTENTION: Wendy

Date of Application: 04/14/15

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: Eastside Arts Alliance
 Address: 2277 International Blvd. Oakland, CA 94606

Name of Contact Person: Elena Serrano & Carroll Fife City Oakland Zip Code 94606
 Email: cafifemail@gmail.com

Phone Number: 510-508-9173 & 510-435-7396 Fax Number: _____ E-mail: elenas@mindspring.com

Mailing Address: 2277 International Blvd. Oakland, CA 94606
 Street Address City Zip Code

Facility/Park Name: San Antonio Park

Room(s)/Site(s) Foothill Blvd. area

EVENT INFORMATION:

Date(s) of Event: Saturday, May 16, 2015

Time In/Prep 7:00 am Event Time 11 am - 7 pm Cleanup/Time Out 6:30 pm

Type of Event/Purpose: *(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, BarMitsvah/BatMitsvah, etc.)*
Jazz festival

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: *(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)*
Jazz band instruments, stage, live band, cd player, amps, microphones

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total) 1000 Approximate # of Adults 400 # of Teens 300 # of Children/Infants 300

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
NONE

Will you require a caterer for your event? Yes No

If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: N/A

If not using an OPR Approved Caterer, provide name of non-approved caterer: N/A
 (Opt-Out Fee -- See Attached Regulations)

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)
 Permit Processing Fees (Picnic & Related Events) A non-refundable permit processing fee of \$15 will be added to each application with 50 or more people.
 For Park Use: (Special Events) A non-refundable permit processing fee of \$30 will be added to each application.

| | |
|--|---|
| (1) <u>127.50</u> x <u>7</u> = <u>892.50</u> | (7) Alcoholic Beverage Fee = <u>NONE</u> |
| (Hourly Rate) (# of hours) | |
| (2) <u>30.00</u> x <u>5</u> = <u>150.00</u> | (8) Administrative Service Fee = <u>75.00</u> |
| (Hourly Rate) (# of hours) | |
| (3) Permit Processing Fee = <u>30.00</u> | (9) Caterer Opt Out Fee = <u>N/A</u> |
| (4) Deposit = <u>1,000 Rollover from previous year</u> | (10) Sound Use Fee = <u>100.00</u> |
| (5) Setup/Teardown = <u>N/A</u> | (11) Other Charges = <u>N/A</u> |
| (6) Kitchen = <u>N/A</u> | |

Rental Fees Pd by Special Event Dept Jim MacIvaine X2933

Pd by group

TOTAL: \$ 2247.50 Less Advance Minimum Payment of \$ 75.00; BALANCE DUE 30 DAYS BEFORE EVENT: \$ 2172.50
 (Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: Check #: _____ Type of Credit Card: Visa or MasterCard: _____
 (See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
 31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE [Signature] DATE 04/14/15

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry miller, Chair, Parks and Recreation Advisory Commission

FROM: Stephanie Benavidez, Supervising Naturalist

DATE: April 21, 2015

SUBJECT: REQUEST TO ALLOW A CAMERA TRAPPING STUDY TO BE PLACED IN JOAQUIN MILLER OPEN SPACE FOR A MOUNTAIN LION RESEARCH PROJECT BY FELIDAE CONSERVATION FUND

SUMMARY

In June 2010 a 100 lb mountain lion was struck and killed at the Joaquin Miller exit of 13. Since that time verified reports of what is known as deer caches have been found in Joaquin Miller and Dunsmuir Ridge Open Spaces. With fragmented wildlife corridors in the Oakland/ Berkeley hills and drought issues drawing animals to water sources to fountains and pools in backyards it is imperative to account for the movements of these wild creatures and educate the public properly without giving rise to panic. It has been widely known among naturalist and researchers that we have been sharing resources for years with these Ghost Cats aka cougars, pumas or mountain lions. These animals have plenty of food in the form of deer, turkeys, raccoons and have no interest in humans but now more and more residents are multi users of recreational activities that may encroach in an area where a cougar may be residing. This research project will be of great use because it will give a larger picture overall of the Bay Area movement of these cats, as well as, shine light on their pathways and times through our own open spaces

FISCAL IMPACT

There will be no fiscal impact on the Office of Parks and Recreation and information will be shared for educational purposes with the Rotary Nature Center. Felidae Conservation Fund has included their insurance coverage in Exhibit A

BACKGROUND

Attached is Exhibit B explaining their background and purpose of this study for your review

RECOMMENDATION

REQUEST TO ALLOW A CAMERA TRAPPING STUDY TO BE PLACED IN JOAQUIN MILLER OPEN SPACE FOR A MOUNTAIN LION RESEARCH PROJECT BY FELIDAE CONSERVATION FUND.


Respectfully submitted,
Stephanie Benavidez
Supervising Naturalist 

Exhibit A – Insurance
Exhibit B - Background

PRAC - MAY 13, 2015
Item 8A



NONPROFITS' INSURANCE ALLIANCE OF CALIFORNIA
 P.O. Box 8507, Santa Cruz, CA 95061
 P: (800) 359-6422
 F: (831) 459-0853



COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

PRODUCER: Anixter & Oser
 205 San Marin Drive
 Novato, CA 94945-1227

POLICY NUMBER: 2014-32931 -NPO
 RENEWAL OF NUMBER: 2013-32931 -NPO

NAME OF INSURED AND MAILING ADDRESS:
 Felidae Conservation Fund
 110 Tiburon Blvd., Suite 2
 Mill Valley, CA 94941

POLICY PERIOD: FROM 04/06/2014 TO 04/06/2015
 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

BUSINESS DESCRIPTION: Wildcat preservation

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS
 POLICY, WE AGREE WITH YOU TO PROVIDE THE COVERAGE AS STATED IN THIS POLICY.

LIMITS OF COVERAGE:

| | |
|--|----------------------------|
| GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS - COMPLETED OPERATIONS) | \$2,000,000 |
| PRODUCTS - COMPLETED OPERATIONS AGGREGATE LIMIT | \$2,000,000 |
| PERSONAL AND ADVERTISING INJURY LIMIT | \$1,000,000 |
| EACH OCCURRENCE LIMIT | \$1,000,000 |
| DAMAGE TO PREMISES RENTED TO YOU | \$500,000 any one premises |
| MEDICAL EXPENSE LIMIT | 20,000 any one person |

ADDITIONAL COVERAGES:

SOCIAL SERVICE PROFESSIONAL LIABILITY EXCLUDED

CLASSIFICATION(S) SEE ATTACHED SUPPLEMENTAL DECLARATIONS SCHEDULE G

PREMIUM \$1,389

FORMS AND ENDORSEMENTS APPLICABLE TO THIS POLICY ARE INCLUDED IN COMMERCIAL LINES COMMON POLICY DECLARATIONS

COUNTERSIGNED: 03/10/2014

BY

Samuel C. Ad.

(AUTHORIZED REPRESENTATIVE)

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

NIAC - GL - NPO

(00898)



P.O. Box 8507, Santa Cruz, CA 95061
 P: (800) 359-6422
 F: (831) 459-0853



**COMMERCIAL GENERAL LIABILITY
 EXTENSION OF DECLARATIONS**

Schedule G

Page 1

POLICY NUMBER: 2014-32931-NPO

NAME OF INSURED: Felidae Conservation Fund

| PREMISES CODE/CLASS | *LOC | PREMIUM BASIS | RATE | *ADVANCED PREMIUM |
|--|------|------------------|---------|----------------------|
| 47366/Sales, Service or Consulting Organizations - NOC - includes products and/or completed operations | 1 | 33,600 | 5.414 | \$182 |
| 48558/Social Gatherings and Meetings - on premises not owned or operated by the insured - NFP | 1 | 12 | 36.873 | \$442 |
| 61227/Buildings or Premises - office - NFP | 1 | 120 | 418.085 | \$51 |
| 61227/Buildings or Premises - office - NFP | 2 | 875 | 418.085 | \$366 |

ADDITIONAL COVERAGES

Activities/Field Trips:

| Event # | # of people | | Description | |
|---------------------|-------------|------|---|-------|
| 1 | 200 | Fall | Connectivity Event | \$75 |
| 2 | 50 | Fall | Snow Leopard Event | \$50 |
| 3 | N/A | | Field Trips and Bike Rides - approx 6 per year | \$150 |
| Increased Aggregate | | | | \$73 |

*See Common Declarations for Total Advanced Premium and Schedule 'L' for locations.

COUNTERSIGNED: 03/10/2014

BY

Panel C. D.

(AUTHORIZED REPRESENTATIVE)

NIAC - SCHEDULE G - NPO

(00898)



P.O. Box 8507, Santa Cruz, CA 95061
P: (800) 359-6422
F: (831) 459-0853



**COMMERCIAL GENERAL LIABILITY
EXTENSION OF DECLARATIONS**

Schedule L

Page 1

POLICY NUMBER: 2014-32931-NPO

NAME OF INSURED: Felidae Conservation Fund

| <u>PREMISES LOC/BLDG</u> | <u>DESIGNATED PREMISES ADDRESS, CITY, STATE, ZIP</u> | <u>ADDITIONAL INSURED AND OTHER INTERESTS</u> |
|------------------------------|--|---|
| 1 | Building 1062, Fort Cronkhite Sausalito, CA 94965 | |
| 2 | 110 Tiburon Blvd., Suite 2 Mill Valley, CA 94941 | |

COUNTERSIGNED: 03/10/2014
NIAC - SCHEDULE L - NPO

BY

(AUTHORIZED REPRESENTATIVE)

(00898)



P.O. Box 8507, Santa Cruz, CA 95061
 P: (800) 359-6422
 F: (831) 459-0853



COMMERCIAL LIQUOR LIABILITY COVERAGE PART DECLARATIONS

PRODUCER:

Anixter & Oser
 205 San Marin Drive
 Novato, CA 94945-1227

POLICY NUMBER: 2014-32931-NPO

RENEWAL OF NUMBER: 2013-32931-NPO

NAME OF INSURED AND MAILING ADDRESS:

Felidae Conservation Fund
 110 Tiburon Blvd., Suite 2
 Mill Valley, CA 94941

POLICY PERIOD:

FROM 04/06/2014 TO 04/06/2015
 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE

BUSINESS DESCRIPTION: Wildcat preservation

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE COVERAGE AS STATED IN THIS POLICY.

LIMITS OF COVERAGE:

| | |
|------------------------------|--------------|
| GENERAL AGGREGATE LIMIT..... | \$ 1,000,000 |
| EACH COMMON CAUSE LIMIT..... | \$ 1,000,000 |

| | |
|-----------------|-----------------|
| PREMIUM: | Included |
|-----------------|-----------------|

FORMS AND ENDORSEMENTS APPLICABLE TO THIS COVERAGE PART AND MADE PART OF THIS POLICY AT THE TIME OF ISSUANCE:
 CG 00 33/01 96

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

COUNTERSIGNED: 03/10/2014 BY *Samuel E. R.*
 (AUTHORIZED REPRESENTATIVE)



INDEX OF FORMS ATTACHED TO THE POLICY

POLICY NUMBER: 2014-32931 - NPO

NAME OF INSURED: Felidae Conservation Fund

Page 1

LIABILITY FORMS AND ENDORSEMENTS

FORM NUMBER/EDITION DATE

| | |
|---|-----------------|
| Commercial General Liability Coverage Form | CG 00 01 07 98 |
| Liquor Liability Coverage Form | CG 00 33 01 96 |
| Additional Insured - Owners, Lessees or Contractors | CG 20 10 07 04 |
| Additional Insured - Managers or Lessors of Premises | CG 20 11 01 96 |
| Additional Insured - State or Political Subdivisions - Permits | CG 20 12 07 98 |
| Additional Insured - Mortgagee, Assignee or Receiver | CG 20 18 11 85 |
| Additional Insured - Charitable Institutions | CG 20 20 11 85 |
| Additional Insured - Volunteers | CG 20 21 07 98 |
| Additional Insured - Designated Person or Organization | CG 20 26 07 04 |
| Additional Insured - Lessor of Leased Equipment - Automatic Status - Lease | CG 20 34 07 04 |
| Additional Insured - Owners, Lessees or Contractors - Completed Operations | CG 20 37 07 04 |
| Designated Professional Services Exclusion | CG 21 16 07 98 |
| Professional Veterinarian Services Exclusion | CG 21 58 03 97 |
| Exclusion of Certified Acts of Terrorism | CG 21 73 01 08 |
| Amendment - Travel Agency Tours (Limitation of Coverage) | CG 22 28 12 04 |
| Health or Cosmetic Services Exclusion | CG 22 44 11 85 |
| Products/Completed Operations Hazard Redefined | CG 24 07 11 85 |
| Amendment - Aggregate Limits of Insurance (Per Location) | CG 25 04 11 85 |
| Liability Arising Out of Lead Exclusion | CG 77 94 04 93 |
| Common Policy Conditions | IL 00 17 11 98 |
| California Changes - Cancellation and Nonrenewal | IL 02 70 09 12 |
| Fundraiser Endorsement | NIAC E-70 07 13 |
| Fireworks Exclusion | NIAC-E11 07 92 |
| Nuclear Energy Liability Exclusion Endorsement | NIAC-E12 05 92 |
| Blood Testing Exclusion | NIAC-E15 02 09 |
| Asbestos Exclusion | NIAC-E22 08 95 |
| Additional Insured - Designated Person or Organization | NIAC-E25 01 98 |
| Property Damage to Personal Property in the Care, Custody or Control of the Insured | NIAC-E28 01 99 |
| Employee Personal Auto Reimbursement | NIAC-E29 12 09 |
| Member Criteria | NIAC-E3 01 99 |
| Mold, Fungus Exclusion | NIAC-E33 01 02 |
| Nuclear, Chemical and Biological Hazard Exclusion | NIAC-E42 07 06 |
| Privacy Liability and Cyber Coverage | NIAC-E52 07 13 |
| Liberalization - GL, SSP, EBL | NIAC-E56 02 12 |
| Liberalization - LL | NIAC-E59 02 12 |
| Volunteer Medical Payments | NIAC-E60 07 12 |
| Additional Insured - Primary and Non-Contributory Endorsement for Public Entities | NIAC-E61 02 13 |
| Exclusion of Coverage for Claims By and Related to Past and Present Employees | NIAC-E7 10 04 |
| Mental Anguish Endorsement | NIAC-E74 03 14 |
| Commercial General Liability Coverage Part Declarations | NIAC-GL-NPO |
| Commercial Liquor Liability Coverage Part Declarations | NIAC-LL-NPO |
| Improper Sexual Conduct Exclusion | NIAC-X1 08 02 |

This list of forms is not part of the actual policy, but is for your information only. Please refer to the policy(s) for actual limits, coverages and exclusions.



INDEX OF FORMS ATTACHED TO THE POLICY

POLICY NUMBER: 2014-32931 - NPO

NAME OF INSURED: Felidae Conservation Fund

Page 2

LIABILITY FORMS AND ENDORSEMENTS

FORM NUMBER/EDITION DATE

Nonprofits' OWN Enhancement Endorsement
Commercial General Liability Class Code Schedule
Commercial General Liability Location Schedule

NPO-001 04 09
SCHEDULE G 01 80
SCHEDULE L 01 80

This list of forms is not part of the actual policy, but is for your information only.
Please refer to the policy(s) for actual limits, coverages and exclusions.

East Bay Area Mountain Lion Camera Trapping Study

Prepared for:
Stephanie Benavidez, City of Oakland

Prepared by:
Felidae Conservation Fund

Goals

1. Determine presence or absence of pumas.
2. If present, acquire baseline occupancy data for studying changes over time and across habitat patches.

Secondary goals

1. Calculate occupancy values for prey species (deer and pigs) and bobcats.
2. Determine if pumas (and other animals) are crossing urban environments using specific structures or pathways.
3. Acquire pictures and video of pumas and bobcats for public outreach.

Scope

For purposes of this program, the East Bay Area is defined as Alameda and Contra Costa County (Map 2), an area covering 6746 km².

Monitoring with camera traps was traditionally limited to single charismatic forest species such as tigers or leopards. However, with recent advances in camera trapping methods it is now possible to monitor trends in the diversity, abundance, and distribution of a broad range of terrestrial mammals and birds in a variety of habitats ranging from savannah to deserts to shrubland. In effect, it is like having trained biologists present 24 hours a day in each camera station point monitoring wildlife. In addition, camera trapping is a particularly attractive approach for monitoring because:

- It is non-obtrusive
- There is low observer error
- It is verifiable
- The method has been tested and is scientifically robust
- It does not require highly skilled staff (minimum training required)
- It is comparable across sites and data can be aggregated for various indices
- It is low cost in comparison to other approaches of equal rigor
- It resonates with policy makers and the general public

The photographs produced can be validated and will also provide captivating images of local wildlife, and can be used to involve the general public, policy and decision makers.

**All images of humans on our cameras will be deleted. We will use the number count of humans in our data analysis.

Introduction

Pumas (*Puma concolor*) in the San Francisco Bay Area represent an apparently intact population of large predators living close to humans. Pumas share these habitats with a host of smaller predators including bobcat (*Lynx rufus*), gray fox (*Urocyon cinereoargenteus*), coyotes (*Canis latrans*) and raccoons (*Procyon lotor*). The area is a mosaic of urban, suburban and rural development, with vital pockets of wild lands and core habitat areas. Further development has the potential to increase the zone of human-wildlife contact, exacerbating conflicts with humans and human-caused mortality. Industrial agriculture to the east (the Central Valley), urban development to the southwest (Silicon

Valley), the San Francisco Bay to the west, and the Bay-Delta to the north form apparent movement barriers for puma, the region's apex predator.

The challenges for carnivores in the Bay Area epitomize the major conservation concern confronting predator guilds globally: persistence in increasingly human dominated environments. With strong environmental values and public interest in wildlife, this region in particular offers the promise of successful carnivore conservation. Local residents have repeatedly voted to support and fund habitat acquisition and the creation of park and open space areas. Yet, the relative value of preserving variously sized and shaped parks and open spaces for large and meso-predators is not well known.

Using motion-triggered wildlife cameras, we will investigate environmental and human use variables that may impact habitat value for local carnivore species, and thus, alter foodweb dynamics. Felidae Conservation Fund has worked with partners since 2010 to deploy and manage upwards of 100 wildlife cameras throughout the San Francisco Bay Area. Through this study we will:

a/ Catalog data recorded by these cameras, 2010-present, in MS Excel databases

b/ Record a range of environmental variables at each camera location using field site visits and GIS methods

c/ Deploy and manage 30 additional cameras at focal locations with varying levels of human use

d/ We will test whether a range of environmental and human use variables impact the number and the timing of camera detections of carnivore species among these sites.

Background

While Felidae Conservation Fund has been using remote camera traps to study pumas in the East Bay for over 4 years, they are now beginning a large multi-faceted project studying mountain lions in this region. The project will include genetic markers from scat collection and hair snares, GPS collaring, and remote camera traps. These data will together be used to look at home range sizes, population sizes, and movement between habitat patches. Studying these facets will provide insight into the population viability and conservation strategies for protecting or restoring habitat connectivity of the East Bay puma. This monitoring plan covers only a small part of total project, camera trapping in the Oakland East Bay Hills.

Methods

Cataloging Data: We will use Google Earth Pro™ or ArcGIS™ to map all camera locations, past, current and future. Figure 1 displays all past and present Bay Area camera placements, including a sub-group of cameras that were often baited and used primarily to direct puma capture efforts for the purpose of deploying GPS collars. Figure 2 displays past and current camera placements in the East Bay study area, where we will deploy additional cameras. To expedite data recording from photos and video clips captured by our wildlife cameras, we will catalog data only from those cameras selected to be used for analysis. We will analyze data only from cameras that operated for a minimum of 21 consecutive days. For cameras that ran for overlapping periods of time, we will only use data from cameras that were a minimum of 2 km apart from each other. We will select the cameras to be used with preference for those cameras that collected data for the longest time periods. We will select a software package such as Camera Base (<http://www.atrium-biodiversity.org/tools/camerabase/>) to facilitate logging of data from each camera.

Measurement of Variables: We will use high resolution imagery on ArcGIS and Google Earth Pro to record environmental variables at each camera location, and will add these to the photo/video database. For each camera location, we will record elevation, slope and aspect. We will record habitat type and nearest distance to riparian area or river using files GIS files from the Cal-Atlas Geospatial Clearinghouse. To derive road density, we will visually count all roads within a 1-km radius circle centered at the camera. We will record the number of human-used within a 500-m radius circle centered at each camera using trail maps, high resolution imagery, and verifying with ground truthing. We will define core puma habitats for the region as large contiguous expanses of undeveloped land with low housing density. We will record the distance of each camera to the

Outputs

The main outputs will be:

- Initial data on exploring presence and absence of expected species including rare species like puma
- Occupancy estimates for mountain lions
- Wildlife occurrence and diversity data available for local land managers for adaptive wildlife management

Verifying the presence of certain species and community health and structure is an important first step in ecosystem management. Understanding population changes or declines through robust monitoring can help define the scope and severity of the problem of animal diversity and occupancy. Developing effective monitoring tools that can be applied consistently across landscapes is an important component for adaptive management.

Data Management and Analysis

Data needs to be collected, stored, managed and analyzed in a systematic way in order to be useful in documenting felid populations over time. Data on absence is just as important as data on presence. So the previous data need to be sorted into number of nights that camera traps were working and locations of these traps. These data are vital information for calculations and being able to compare East Bay islands over time and to other areas. We will use Camera Base for database management and analysis.

Literature Cited

- Collins, W.B. and E.F. Becker. 2001. Estimation of horizontal cover. *Journal of Range Management* 54:67- 70.
- Griffith, B. and B.A. Youtie. 1988. Two devices for estimating foliage density and deer hiding cover. *Wildlife Society Bulletin* 16:206-210.
- 3 Draft proposal. A. Orlando, Sept. 2014
- Ripple, W.J., and R.L. Beschta. 2006. Linking a cougar decline, trophic cascade, and catastrophic regime shift in Zion National Park. *Biological Conservation* 133:397-408
- Ripple, W.J., and R.L. Beschta. 2008. Trophic cascades involving cougar, mule deer and black oaks in Yosemite National Park. *Biological Conservation* 141:1249-1256
- Meek PD, Ballard G and Fleming P (2012). *An Introduction to Camera Trapping for Wildlife Surveys in Australia*. PestSmart Toolkit publication, Invasive Animals Cooperative Research Centre, Canberra, Australia.
- O'Brien, TGO, JEM Baillie, L Krueger and M Cuke. 2010. The Wildlife Picture Index: monitoring top trophic levels. *Animal Conservation* 13: 335-343
- Rowcliffe JM, J Field, ST Turvey, and C Carbone. 2008. Estimating animal density using camera traps without the need for individual recognition. *Journal of Applied Ecology* 45: 1228-1236.
- Silver, S. 2004. Assessing jaguar abundance using remotely triggered cameras. *Wildlife Conservation Society*

nearest edge of core habitat. Fine resolution imagery will also be used to record nearest distance to developed area, defined as ≥ 1 building per ha within a 1-km radius circle.

We will measure and document further environmental variables that may impact predator detection and behavior by visiting each camera site. At camera sites, we will record percent horizontal cover using a cover pole (Griffith and Youtie 1988) or staff-ball method (Collins and Becker 2001). We will verify variables documented from remotely sensed imagery including habitat type, distance to riparian area, density of recreational trails, and approximate slope and aspect. We will record whether the camera placement is along a paved or unpaved road, recreational trail, game trail, or no trail. Further, we will document whether the camera and its cable are camouflaged or uncamouflaged. In addition, we will record the mean precipitation for each month that a camera is active, using data from the nearest weather station with publicly accessible data. These variables will be added as fields to each record in the camera capture database.

Camera Placement

During November 2014, we will place 30 additional cameras in the East Bay study area, choosing sites that contribute to the geographic range and diversity of human use levels that characterize current camera placements. Potential new camera locations are identified on lands owned by the East Bay Municipal Utility District (EBMUD), City of Walnut Creek Open Space, City of Oakland (Sausal Creek). Potential locations indicate areas with some potential for use by pumas and other carnivores, including along trails and riparian areas. New camera placements will not receive bait or lure, and will be checked and cameras downloaded every 2 weeks.

Analysis

We will test whether human activity levels affect carnivore occupancy (as measured by camera detections), and carnivore activity periods (as determined by timing of photo captures), regardless of other environmental co-variables. Using data from 80+ cameras, we will compare the number of detections, and timing of detections for each carnivore species at sites with a range of environmental variables. Baited cameras will not be used in the main body of analysis, but we will test for differences in detections at baited versus non-baited cameras.

We will use single species occupancy models and AIC to identify the top models of environmental and human activity variables that predict carnivore detections. Regression-based analyses will be used to identify the top combinations of variables predicting activity periods for each carnivore species. Environmental variables will include: elevation; slope; aspect; habitat type; road density; trail density; horizontal cover; nearest distances to riparian area, core habitat, and developed area; number of deer detections; and mean monthly precipitation. We will include camera variables to identify bias in sampling design, including placement of camera on road or trail, camouflage of camera, and use of bait or lure (cameras with bait or lure not included in main analyses). Human activity variables will include: # of humans, # and species of domestic animal, # of bicycles, # of OHV's and # of cars/trucks detected.

We will test for relationships between: carnivore detections, time of day of detections, and time periods of detections; and the range of environmental, camera, and human activity variables already described.

Application of Results

Conservation of open spaces and natural areas is essential to maintaining wildlife diversity and ecological functioning in the Bay Area. However, the impacts of varying types of human recreation on large and mid- sized carnivores is not well known. This study will yield information on the effects of geographic, environmental and human use factors on the value of open space habitats for carnivore species. Results will aid land managers' ability to conserve wildlife communities in fragmented landscapes.

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservations Lead
DATE: May 13, 2015
SUBJECT: **REQUEST FROM ADOPT A SPECIAL KID (AASK)/LILLIPUT CHILDREN SERVICES FOR PERMISSION TO HOST A FUNDRAISING 5K RUN/WALK BY ACCEPTING ON-SITE REGISTRATION AND DONATION FEES AT LAKESIDE PARK ON SATURDAY, AUGUST 1, 2015**

SUMMARY

Oakland Parks and Recreation has received a request from Adopt A Special Kid(AASK)/Lilliput Children Services, non-profit organizations, for permission to host a fundraising walk by collecting on-site registration and donation fees at the 3rd Annual 5K Fun Run/Walk for AASK/Lilliput Child Services at Lakeside Park on Saturday, August 1, 2015. Funds raised will help support the AASK/Lilliput Child Services programs that serves children that are placed from foster care into adoptive homes. A Post Event Report from 2014, 5K Fun Run is attached.

FISCAL IMPACT

There will be no fiscal impact on the Oakland Parks and Recreation. All Park Rental Fees are being paid by the organization.

BACKGROUND

AASK was founded by nationally celebrated parents Dorothy and Robert DeBolt who adopted 14 children with special needs. Dorothy and Robert DeBolt was the subject of an Academy award-winning documentary "Who are the DeBolt's and Where Did They Get 19 Kids?" The organization serves children and families all over the State of California with primary focus on its home county of Alameda. AASK's foster care and adoption services are available free of charge. Since they were founded 40 years ago, AASK has placed over 3,400 children in homes.

This is the AASK's 3rd Annual Fun Run/Walk Event to be held at Lakeside Park. The event is a non-competitive family focused event. The majority of the participants will pre-pay through on-line registration, but some participants may arrive the day of the event and either pay the \$45.00 for registration fee or make a donation.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Adopt A Special Kid/Lilliput Child Services for permission to collect on-site registration and donation fees at the 3rd Annual Family Fun Run/Walk for AASK/Lilliput Child Services at Lakeside Park on Saturday, August 1, 2015.

Parks and Recreation Advisory Commission
May 13, 2015

Respectfully submitted,

Zermaine Thomas
Central Reservation Lead

Attachments: Exhibit A – Proposal Letter
Exhibit B – Non-Profit Status Certificate
Exhibit C – 2014 Post Event Report
Exhibit D - Rental Application



1330 Arnold Dr, #241
Martinez, CA 94553
(510) 553-1748
www.Lilliput.org

April 15, 2015

Parks and Recreation Advisory Commission
250 Frank H. Ogawa Plaza, Suite 3330
Oakland, CA 94612

To Whom It May Concern:

This letter is to request a Park Use Permit for Lake Merritt on August 1, 2015; for the purpose of a fundraising 5K Fun Run/Walk for AASK-Adopt A Special Kid and Lilliput Children's Services.

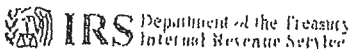
Combined, these organizations have 78 years of experience, bringing a voice to some of the most vulnerable youth in our region, assuring that every child has the opportunity to be part of a safe, nurturing, lifelong family. Our programs reduce the number of children languishing in foster care, an all-too-often scenario for foster youth. Our post-adoption camp and scholarship programs support and enhance the lives of families who have adopted children from the foster care system, as they strive to heal the traumas and lasting impacts of abuse and neglect.

AASK-Adopt a Special Kid and Lilliput Children's Services are joining forces to raise funds for their post adoption services, in particular Camp ALWAYS and the DeBolt Scholarship. Camp ALWAYS is an award-winning camp for adoptive families which has been administered by AASK for the past 13 years. It is a one-of-a-kind experience for adopted children and their families to experience the support of other adoptive families and to receive respite, recreation and parenting support from nationally recognized adoption specialists. The DeBolt Scholarship provides scholarship money for youth adopted from the foster care system in California and accepted into a four year college, trade school or junior college and who need financial assistance in order to accomplish their dreams.

The Family 5K Fun Run/Walk Event will start at 9:00 am and end at 12:00 pm. It is a non-competitive, family-focused event. The majority of our participants will pre-pay through our online registration, but there may be up to thirty people who pay the \$45.00 registration fee when they arrive and/or may want to make a donation to Lilliput (donations perhaps totaling \$300.00) at that time. The total amount received the day of the event would most likely not exceed \$1,300.00. AASK and Lilliput Children's Services, and all of the children that we place from foster care into their forever adoptive homes will benefit from this event.

Sincerely,

Doni DeBolt
Executive Director of AASK
ddebolt@lilliput.org
(510)553-1748



P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248345444
Aug. 14, 2008 LTR 4167C E0
23-7353698 000000 00 000
00016116
BODC: TE

AASK AMERICA
8201 EDGEWATER DR STE 103
OAKLAND CA 94621-2021283



027781

Employer Identification Number: 23-7353698
Group Exemption Number: 4046
Person to Contact: Ms K Griffith
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 05, 2008, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in Oct 1981, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :GRW

September 25, 2012

LILLIPUT CHILDREN'S SERVICES
8391 AUBURN BLVD
CITRUS HEIGHTS CA 95610-0364

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: September 30
Organization Number : 0926753

EXEMPT DETERMINATION LETTER

This letter confirms the organization's previous tax-exempt status from California franchise or income tax as stated in the above Revenue and Taxation Code (R&TC) section. In confirming the organization's tax-exempt status, we made no examination of the organization's current activities. You must immediately report to us any changes in the organization's operation, character, or purpose since the original tax-exempt status.

The tax-exempt status is effective as of 07/30/1979.

To retain tax-exempt status, the organization must be organized and operating for nonprofit purposes within the provisions of the above R&TC section. An inactive organization is not entitled to tax-exempt status.

For filing requirements, get Pub. 1068, Exempt Organizations - Filing Requirements and Filing Fees. Go to ftb.ca.gov and search for 1068.

G WALKER
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE 916.845.4171
FAX NUMBER 916.845.9501

RTF:



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: AASK - Adopt a Special Kid: Family Fun Run

Location of Event: Lake Merritt - Bandstand

Date/Hours of Event: 9:00 am to 11:00 am Permit No. _____

Event Contact Name: Doni DeBolt Phone No. (510) 553-1748

Event Contact Address: Was @ time of copy: AASK, 8201 Edgewater Dr, Suite 103, Oakland 94621
address changed to: AASK/Lilliput

Is this a "first time" event at this location? Yes No If no, when was the event held previously? 1330 Arnold Dr, Martinez, CA 94553

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit Food Handler's Permit Seller's Permit
 Charitable Solicitations Permit Certificate of Insurance Other - Please list

Parks & Recreation

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 149

2. Were registration fees, donations or other fees collected on-site? Yes No

Not Applicable

3. If yes, how many people registered? 149 How many people made donations? 8

4. What was the cost for registration? \$25.00 to \$35.00

5. How much was collected on site from registration fees? \$815.00

6. How much was collected on site from donations? 0

7. How much was collected on site from other fees? 0

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|---------------------------------|---------------------|
| GO WOW Team | Profit | n/a | Women's Run Team | no |
| New York Life Ins. | Profit | n/a | made child ID cards for free | no |
| Pure Protein | Profit | Energy Bars | Handed out bars to participants | no |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

More sponsors & vendors to increase revenue.

More participants.

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

No problems. It was a lovely & very successful event.

Submitted by: Dorri DeBolt

Date: 3/30/15

Approved by: Jumaine [Signature]
 (OPR Staff)

Date: _____

Comments: _____



CITY OF OAKLAND
OAKLAND PARKS AND RECREATION

OAKLAND PARKS AND RECREATION

250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
Office: 510.238-3187; Facsimile: 510.238-2397



Rental Application

ATTENTION: Khanh Tu

Date of Application: 4-15-15

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED.

Name of Business/Organization: Lilliput Children's Services
Business/Organization Address: 1330 Arnold Dr, Suite 241, Martinez, CA 94553

Applicant Name: Doni DeBolt
Applicant Mailing Address: Lilliput, 1330 Arnold Dr, Suite 241, Martinez, CA

Phone Number: (510) 553-1748 Fax Number: none E-mail: ddebolt@lilliput.org

Facility/Park Name: Lake Merritt (Lakeside Park)
Room(s)/Site(s): Bandstand

EVENT INFORMATION:

Date(s) of Event: Saturday, August 1st, 2015
Time In/Prep Time: 8:00am Actual Event Time: 9:00 to 12:00 Cleanup/Time Out: 1:00pm

Type of Event/Purpose: 5K Family Fun Run/Walk fundraiser for Lilliput

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: one microphone w/one speaker from 8:30 to 9:15am.

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total): 140 Approximate # of Adults: 100 # of Teens: 20 # of Children/Infants: 20

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
We will need the Bandstand area. We will provide a porta potty.

Will you require a caterer for your event? Yes No
If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: n/a
If not using an OPR Approved Caterer, provide name of non-approved caterer: n/a

(Note: An Opt-Out Fee is applicable to non-approved caterers and non-catered events. See Attached Regulations)

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance.)

Non-Refundable Permit Processing Fees:

- Picnic & Related Events: \$15 (50+ people)
- Building Rentals/Special Events (Parks): \$30
- (1) $156.00 \times 2 = 312.00$
(Hourly Rate) (# of hours)
- (2) $72.00 \times 3 = 216.00$
(Hourly Rate) (# of hours)
- (3) Permit Processing Fee = 30.00
- (4) Deposit = 300.00
- (5) Setup/Tear Down = 0
- (6) Kitchen = 0

- (7) Alcoholic Beverage Fee = 0
- (8) Administrative Service Fee = 0
- (9) Caterer Opt Out Fee = 0
- (10) Sound Use Fee = 50.00
- (11) Other Charges = 0

TOTAL: \$ 908.00 Less Advance Minimum Payment of \$ 642.00 BALANCE DUE 30 DAYS BEFORE EVENT: 266.00
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard:
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: Doni DeBolt DATE: 4-15-15

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Zermaine Thomas, Central Reservation Lead
DATE: May 13, 2015
SUBJECT: **REQUEST FROM OAKLAND ASSOCIATION OF REALTORS (OAR) FOR PERMISSION TO HOST A FUNDRAISING WALK-A-THON ON BEHALF OF THE ORAL LEE BROWN FOUNDATION BY ACCEPTING ON-SITE REGISTRATION AND DONATION FEES AT LAKESIDE PARK ON SATURDAY, OCTOBER 3, 2015**

SUMMARY

Oakland Parks and Recreation has received a request from Oakland/Berkeley Association of Realtors and the Oral Lee Brown Foundation, for permission to host a fundraising walk-a-thon by collecting on-site registration and donation fees at Lakeside Park on Saturday, October 3, 2015. Funds raised will help support the Oral Lee Brown Foundation that supports disadvantaged and underprivileged youth in the Oakland community with the goal of putting them through college by fully paying their tuition. This is the Oakland/Berkeley Association of Realtors and Oral Lee Brown Foundation second time requesting to collect registration fees and donations on-site.

FISCAL IMPACT

There will be no fiscal impact on the Oakland Parks and Recreation. The group is paying all park use fees associated with this event.

BACKGROUND

The Oakland Association of Realtors (OAR) was established in 1903 as the Oakland Real Estate Board (OREB), in support of local realtors. OAR is very proud of its ties to the Oakland community and seeks opportunities to support the city and lift it up, which why we are involved with the Oral Lee Brown Foundation.

In 1987, Oral Lee Brown adopted the entire first grade class of 23 from Brookfield Elementary School in East Oakland, California and promised each of them a chance to receive a college education. To help pay the enormous tuition bill, she pledged to deposit \$10,000 of her own money into a trust account each year. Recently, Oral Lee Brown saw the first class that she made this promise to graduate from college with bachelor's degrees. The Foundation is the direct recipient of the funds raised by OAR.

OAR collects donations for the Oral Lee Brown Foundation year round from our Realtors but some participants may arrive the day of the event and either pay the \$25.00 (adults) or \$10 (youth) registration fee or make a donation.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission approve the request from Oakland Association of Realtors (OAR) for permission to collect on-site registration and donation fees at their walk-a-thon at Lakeside Park on Saturday, October 3, 2015.

Parks and Recreation Advisory Commission
May 13, 2015

Respectfully submitted,

Zermaine Thomas
Central Reservation Lead

Attachments: Exhibit A – Proposal Letter
Exhibit B – 2014 Post Event Report
Exhibit C – Non-Profit Certificate (501c3)
Exhibit C – Park Use Application

Oral Lee Brown Walkathon Event
Proposal to Collect Funds

To: The Parks and Recreation Advisory Commission

The Oakland/Berkeley Association of REALTORS® (OBAR) was established in 1903 as the Oakland Real Estate Board (OREB), in support of local realtors. The OREB formation predates both the California (CAR) and National (NAR) Association of REALTORS®. As the OREB matured, it began developing strategies to lobby for legislation to strengthen its organization, and to protect individual property rights. As one of the oldest REALTOR® Boards in the nation, the OREB formulated many of the REALTOR® standards, practices, and innovations which prevail to this day.

Today, OBAR is very proud of its ties to the Oakland community and seeks opportunities to support the city and lift it up, which is why we are involved with the Oral Lee Brown Foundation. The Foundation supports disadvantaged and underprivileged youth in the Oakland community with the goal of putting them through college by fully paying their tuition. In 1987, Oral Lee Brown adopted the entire first grade class of 23 from Brookfield Elementary School in East Oakland, California and promised each of them a chance to receive a college education. To help pay the enormous tuition bill, she pledged to deposit \$10,000 of her own money into a trust account each year. Recently, Oral Lee Brown saw the first class that she made this promise to graduate from college with bachelor's degrees. The Foundation is the direct recipient of the funds raised by OBAR.

OBAR collects donations for the Oral Lee Brown Foundation year round from our REALTOR® members, and holds our annual walkathon event around Lake Merritt in October. Generally, participants begin arriving around 8:00—8:30am to register and prepare for the walk. The walk begins at around 9:00am. Participants make the loop together and we meet back at the registration table. There is a short ceremonial portion at the end with words from the event organizers and Oral Lee Brown. People begin to disperse around 11:30am.

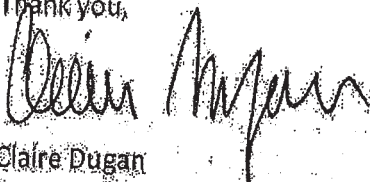
We are writing to officially request permission to collect funds at this event. The costs to participants are as follows:

Adults: \$25

Youth: \$10

Of course many can and do make larger donations ranging anywhere from \$50 to \$500. We need a 'Charitable Solicitation Permit' to raise money at the walkathon event.

Thank you,



Claire Dugan

Communications and Events Coordinator

Oakland/Berkeley Association of REALTORS

Claire@oar.org

Office phone: 510-836-3000

Office fax: 510-272-0661

OAR non-profit tax I.D. #94-0727300

OLB Foundation non-profit tax I.D. #94-3115273

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 05 2008**

BERKELEY ASSOCIATION OF REALTORS
COMMUNITY FUND
1553 MARTIN LUTHER KING JR WAY
BERKELEY, CA 94709

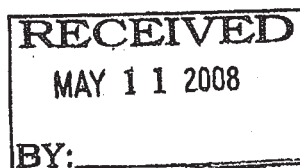
Employer Identification Number:
26-1405475
DLN:
608120006
Contact Person:
STEPHEN D SEOK ID# 31125
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
DECEMBER 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
YES
Effective Date of Exemption:
MARCH 23, 2007
Contribution Deductibility:
YES
Addendum Applies:
NO

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.



Letter 947 (DO/CG)



POST EVENT REPORT

Please complete and return the Post Event Report within 30 days after event date to Oakland Parks and Recreation Central Reservations Unit at 250 Frank H. Ogawa Plaza, 3rd Floor, Suite 3330, Oakland, CA 94612. If the event was held at a Recreation Center site, return the Post Event Report to the Site Supervisor at the Recreation Center.

I. GENERAL INFORMATION

Name of Event: Oral Lee Brown Walk-a-thon

Location of Event: Fairland area

Date/Hours of Event: 10/4/14 @ 8:30-11 am Permit No. _____

Event Contact Name: Claire Dugan Phone No. 510-836-3000

Event Contact Address: 1528 Webster St. Oakland 94612

Is this a "first-time" event at this location? Yes No If no, when was the event held previously?

annual event for 12 years.

1. Were Facility Rental/Set-up fees waived? Yes No Not Applicable

2. Check other permits required for event?

OPD Special Events Permit

Food Handler's Permit

Seller's Permit

Charitable Solicitations Permit

Certificate of Insurance

Other - Please list

II. ATTENDANCE/COLLECTION OF FUNDS

1. Total number in attendance: 70

2. Were registration fees, donations or other fees collected on-site? Yes No
 Not Applicable

3. If yes, how many people registered? 70 How many people made donations? 21

4. What was the cost for registration? \$75

5. How much was collected on site from registration fees? N/A

6. How much was collected on site from donations? \$2000

7. How much was collected on site from other fees? N/A

III. VENDOR INFORMATION

List all Vendors who participated at the event. (Attach additional sheets, if necessary):

Were all vendors in compliance per agreement? Yes No

If no, why not? _____

| Name of Vendor(s) (Attach additional sheets if necessary) | Non-Profit or For Profit Orgz'n? | Food (Describe) | Craft (Describe) | Seller's Permit Y/N |
|---|----------------------------------|-----------------|------------------|---------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

IV. COMMENTS

List ways in which the Applicant desires to improve the event, in the future (Attach additional sheets, if necessary): (For example: changes or additional vendors, location, change of hours, etc.)

we would like to include more charitable organizations in the future

List any problems, concerns, or other comments about your satisfaction in the way the event turned out? (Attach additional sheets, if necessary):

No problems. We were able to raise a lot of money for a good cause.

Submitted by: *Clare Dugan* Date: *3/30/16*
 Approved by: *Germana Shon* Date: _____
(OPR Staff)
 Comments: *3-31-15*



CITY OF OAKLAND
OAKLAND PARKS AND RECREATION

Oakland Parks and Recreation
250 Frank H. Ogawa Plaza, Suite 3330, Oakland, CA 94612
Office: 510.238.3187; Facsimile: 510.238.2397



Rental Application

ATTENTION: _____

Date of Application: 2/25/16

RESIDENCY IS DETERMINED ACCORDING TO ADDRESS INDICATED ON DRIVER'S LICENSE OR STATE IDENTIFICATION CARD. PHOTO ID IS REQUIRED

Name of Business/Organization: Oakland/Berkeley Association of Realtors

Business/Organization Address: 1528 Webster St. Oakland 94612
Street Address City Zip Code

Applicant Name: Clare Dugan

Applicant Mailing Address: 1528 Webster St. Oakland 94612
Street Address City Zip Code

Phone Number: 510-836-3000 Fax Number: 510-277-0661 E-mail: clare@oak.org

Facility/Park Name: Lakeside-Fairyland
Room(s)/Site(s): The closed concession stand near the entrance Fairyland Area.

EVENT INFORMATION

Date(s) of Event: 10/3/2015
Time In/Prep Time: 7:30 am Actual Event Time: 8:30 to 11:00 Cleanup/Time Out: 11:30 am

Type of Event/Purpose: Walk-a-thon / Fundraiser
(be specific, i.e., Wedding Reception, Meeting, Birthday Party, Banquet, Picnic, BBQ, Walk, Run, Festival, Rally, Quinceanera, Bar/Mitzvah/BeMitzvah, etc.)

General Public Allowed: Yes No Sound Amplification: Yes No Non-Amplified Sound: Yes No

Type of Equipment to be used: CD Player, Speakers, Microphone
(i.e., musical instruments, live band, cd player, amplifiers, microphones, etc.)

Note: Charging admission, selling tickets or merchandise, or solicitation of money in any manner must be approved by the Parks and Recreation Advisory Commission 60 days or more in advance of event date.

Number of Participants (Total): 70 Approximate # of Adults: 45 # of Teens: 10 # of Children/Infants: 5

Please provide below special accommodations/requests for your event. If no special accommodations required, please write NONE.
NONE

Will you require a caterer for your event? Yes No
If yes, are you choosing a caterer from OPR's Approved Caterer's List? Yes No

Name of Approved Caterer: _____
If not using an OPR Approved Caterer, provide name of non-approved caterer: _____
(Note: An Opt-Out Fee is applicable to non-approved caterers and non-catered events. See Attached Regulations)

RENTAL FEES (The minimum rental requirement and deposit are required when the facility of your choice is reserved 31 days or more in advance)

Non-Refundable Permit Processing Fees:
Picnic & Related Events: \$15 (30+) people
Building Rentals/Special Events (Parks): \$30

- (1) 30 x 4 = 120
(Hourly Rate) (# of hours)
- (2) _____ x _____ = _____
(Hourly Rate) (# of hours)
- (3) Permit Processing Fee = 30
- (4) Deposit = 300
- (5) Setup/Teardown = _____
- (6) Kitchen = _____

- (7) Alcoholic Beverage Fee = _____
- (8) Administrative Service Fee = _____
- (9) Caterer Opt-Out Fee = _____
- (10) Sound Use Fee = 50
- (11) Other Charges = _____

TOTAL: \$ 500 Less Advance Minimum Payment of \$ _____ BALANCE DUE 30 DAYS BEFORE EVENT: \$ _____
(Deposits are refunded 6-8 weeks AFTER event date, provided the facility is left in acceptable condition and the event goes as planned.)

Please check payment type: Cash: _____ Check #: _____ Type of Credit Card: Visa or MasterCard: N
(See attached Authorization for Credit Card Payment Form)

CANCELLATION FEE: 61 days or more notice: Forfeit 1/2 Deposit 30 days to 11 days notice: Forfeit Deposit Plus 1/2 Rental Fee
31 to 60 days notice: Forfeit Deposit 10 days or less notice: Forfeit All Fees

APPLICANT SIGNATURE: Clare Dugan DATE: 2/25/16

Please note: By submitting this application, other documents/permits may be initiated to finalize your reservation.

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Audree V. Jones-Taylor, Director, Parks and Recreation
DATE: May 13, 2015
**SUBJECT: REQUEST THE PARK AND RECREATION ADVISORY COMMISSION
ACCEPT THE INFORMATIONAL REPORT REGARDING CAPITAL
IMPROVEMENTS AT RAIMONDI PARK**

SUMMARY

As a result of significant budget cuts, OPR has had to initiate creative avenues to increase revenues for the capital improvements needed in Oakland's parks. By partnering with its users, community non-profits and businesses, OPR can better sustain its parks and sports fields to ensure safe and community oriented environments.

Since the realization capital improvements of Phase 1 at Raimondi Park, dedicated groups, new and old, continue to strive to make the full realization of the park renovation a reality and have formed a high-level partnership to complete Phase 2A of Raimondi Park.

If supported by the Parks and Recreation Advisory Commission and approved by Oakland City Council, Phase 2A will include the following actions:

- A gift in place not to exceed two million dollars (\$2,000,000.00) from Jack London Youth Soccer League East Bay United Chapter (EBU) through the fiscal agent Friends of Oakland Parks and Recreation (Friends), presently known as the Oakland Parks and Recreation Foundation.
- In-kind services valued at an amount not to exceed five hundred thousand dollars (\$500,000) from Shimmick Construction Company, Inc. to act as the general contractor for the capital improvements at Raimondi Park, to complete Phase 2A, which will include the construction of a second multi-purpose field with synthetic turf and revitalization of the putting green with synthetic turf at Raimondi Park.
- A gift in place construction contract with Shimmick Construction Company, Inc. for one dollar (\$1.00) to serve as the general contractor and to perform the services and authorize the work on city property.
- Waive the advertising and bidding requirements for this project and future projects under this licensee agreement.
- A license agreement with the Jack London Youth Soccer League East Bay United Chapter (EBU) for nonexclusive use of the Raimondi Park multi-purpose field #2 (near 20th street) for a ten (10) year term with one (1) five (5) year option to renew in exchange for in-kind maintenance services and capital improvements for the duration of the agreement.

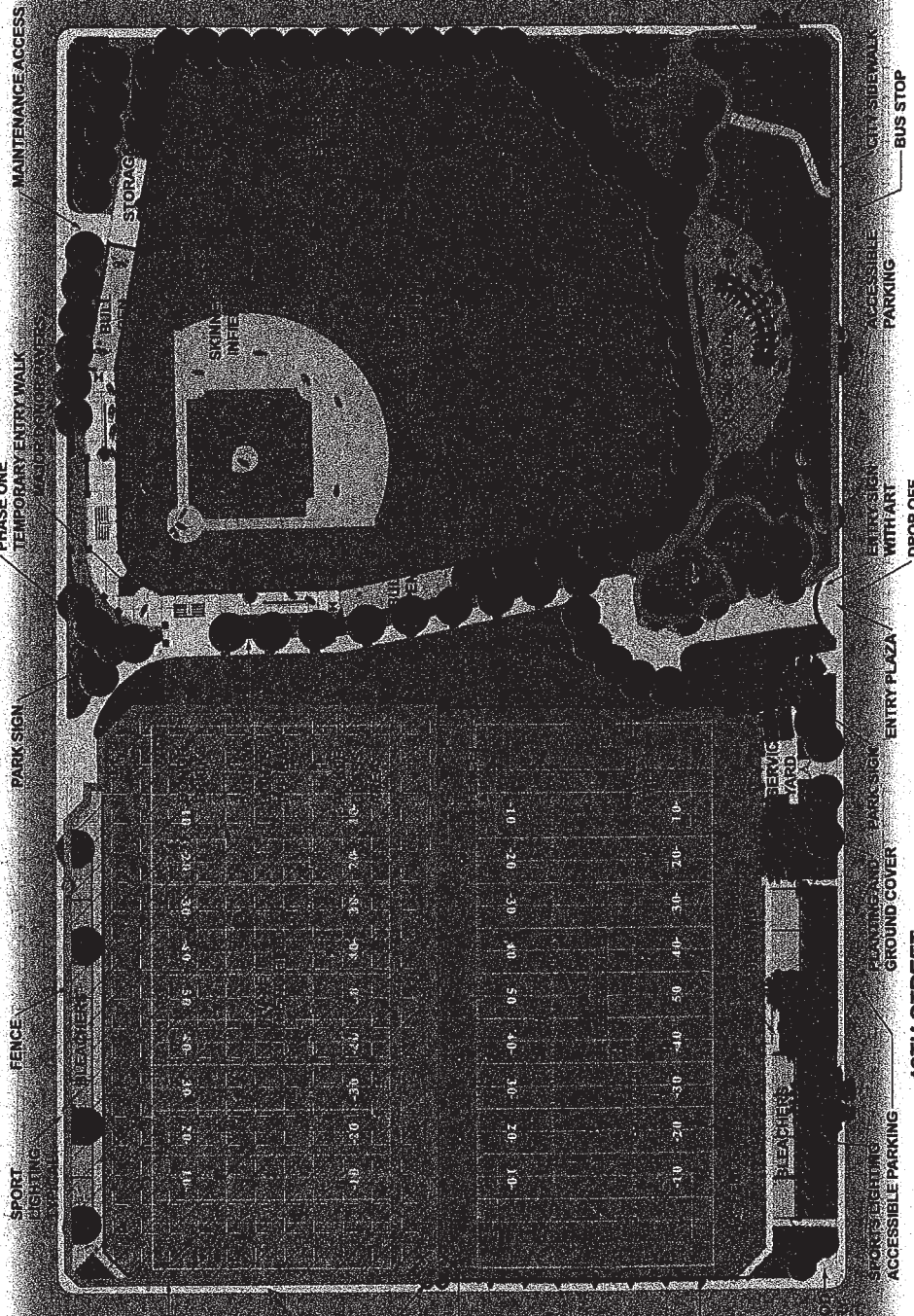
FISCAL IMPACT

There will not be a negative cost implication to the City of Oakland for these agreements and contracts, as the funders have agreed to bare all expenses set forth in the agreements. In light of the City's budgetary constraints and growing need for quality recreational opportunities, it is the City's

PRAC: May 13, 2015

Item: 8D

20TH STREET



MAINTENANCE ACCESS

PHASE ONE TEMPORARY ENTRY WALK

PARK SIGN

FENCE

SPORT LIGHTING

FENCE WITH SCREEN

Included in Phase IIA Planning Budget Scope - Seeing Planning Budget Summary Page

SPORT LIGHTING TYPICAL

SCORE BOARDS

WOOD STREET

FENCE WITH SCREEN

NEIGHBORHOOD CORNER ENTRY

SPORTS LIGHTING ACCESSIBLE PARKING

18TH STREET

ENTRY PLAZA

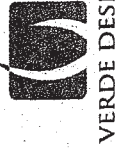
ENTRANCE WITH ART DROP OFF

ACCESSIBLE PARKING

CITY SIDEWALK BUS STOP

EXISTING TREES TO REMAIN

Included in Phase IIA Planning Budget Scope - Seeing Planning Budget Summary Page



Phase IIA
Scoping Layout

RAIMONDI SPORTS PARK
CITY OF OAKLAND

LANDSCAPE ARCHITECTURE
CIVIL ENGINEERING
SPORT PLANNING DESIGN
2455 The Alameda, Suite 200
San Jose, CA 95128
T: 408.985.7200
F: 408.985.7260

CITY OF OAKLAND
Interoffice Memorandum

Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Elena Bermeo, Center Director
DATE: May 13, 2015
SUBJECT: **REQUEST FOR PARKS AND RECREATION ADVISORY COMMISSION APPROVAL OF SOLICITATION OF FEES FOR FOOD CONCESSIONS AND SALES OF GOODS AND WARES FOR OAKLAND CARNIVAL 2015 COMMUNITY WELLNESS FESTIVAL AT MOSSWOOD PARK.**

SUMMARY

This is Oakland Carnival's annual free community festival held at Mosswood Park on May 25th from 12pm to 7pm. Oakland Carnival Festival & Parade is a cultural community festival featuring the musical and artistic traditions of Carnivals throughout the African Diaspora; including the Caribbean, South, Central and North America. Carnival is rich culturally and highly celebrated in Brazil, Trinidad, the Americas and places all over the World. Oakland Carnival receives nearly 1000 people for this one day event held at Mosswood Park for which they are requesting on site vendors and food sales. Merchandise sold will include clothing, soaps, beauty products and art. Food sales will also highlight cultural diverse cuisine. Individual vendors only, will benefit from sale of items.

FISCAL IMPACT

Mosswood will provide 2 staff to help monitor and supervise this event for a total fiscal impact of \$300. Mosswood will collect approximately \$2,870 in revenue from rental usage fees which benefit Mosswood Recreation's self-sustaining programs. To date OPR does not know the estimated revenue that is expected in sales on day of event.

PROJECT DESCRIPTION

According to producers the goal of the 'Oakland Carnival Festival' is to present a free, family friendly, outdoor event in the center of Oakland which utilizes public space with natural settings of trees and grass. The festival also serves as a means to "bring together African centered communities of color who have interests in culture, art, wellness, fitness and Carnival. Oakland Carnival Festival will serve as a catalyst event that opens a community health & community wellness discussion".

BACKGROUND

Oakland Carnival Festival is presented by Theo Williams, produced by CaribelinaQ OmniMedia. In 2014 Oakland Carnival received an 'Emerging Festival' grant from the City of Oakland's Special

Events and Marketing Department. According to the producers the festival was well attended by Oakland families and cultural enthusiasts. Oakland based performers were presented on the main stage. According to producers "Oakland Carnival Festival goal is to turn public spaces into community wellness centers. It is a way of shifting openly accessible public spaces into spaces filled with activities that contribute to the holistic development & collective healing of our communities. This is achieved through movement, dance, food, provided throughout the day, bringing people of color together community wide to heal and create experiences that are life affirming".

RECOMMENDATION

Staff recommends that the Park and Recreation Advisory Commission approve 'Oakland Carnival Festival' to solicit fees for food, concessions and sales of goods and wares by vendors for the 2015 event. Providing that this event meets the requirements of OPD and outstanding documents and payments have been submitted to OPR.

Below is a list of outstanding requirements needed to complete OPR paperwork. Information to OPR should be submitted no later than May 15, 2015, by 5pm in order to complete facility permit.

Required Documents:

1. Oakland Police Department Special Events Permit & Parade Approval
2. Fees paid in full
3. Temporary Food Handler's Permit
4. Certificate of Insurance (in the amount required by the City of Oakland)
5. Charitable Solicitation Permit
6. Trash Bin/Recycling Bins
7. Portable Restrooms

(All documents and payments are required 30 days before event)

Respectfully Submitted,

Elena Bermeo, Recreation Director
Mosswood Recreation Center

Any additional questions please call Elena Bermeo, (510) 597-5098 ofc., (510) 867-0545, or Karis Griffin, (510) 597-5096 ofc., or (510) 385-4496 cell

Attachments:

- Exhibit A- Proposal Letter
- Exhibit B- Application/Facility Request

PRAC – March 11, 2015
Item 8E



Oakland Carnival 2015
Community Wellness Festival & Parade
Memorial Day Monday May 25th
Mosswood Park / Noon - 7pm / Free

Wednesday April 22nd, 2015

To: Elena Bermeo / Mosswood Park city staff

From: Theo Williams / Oakland Carnival produced by CaribelinQ OmniMedia

Re: Proposal Letter to Parks and Recreation Advisory Commission to Collect Funds

Oakland Carnival Festival & Parade is a cultural community festival featuring the musical and artistic traditions of Carnivals throughout the African Diaspora; including the Caribbean, South, Central and North America. Carnival is rich culturally and highly celebrated in Brasil, Trinidad, the Americas and all over the World. Each country uniquely celebrates Carnaval with regional and local influences and traditions.

The goals of Oakland Carnival Festival & Parade are to bring together African centered communities of color who have interests in culture, art, wellness, fitness and Carnival. Secondly, to present a free, family friendly, outdoor event in the center of Oakland which utilizes public space with natural settings of trees and grass. We feel that holding Oakland Carnival in a living growing environment is vital to achieve the wellness component of the event and greatly contributes to the longevity of our special event. Thirdly, Oakland Carnival will serve as an event that opens a community health & community wellness discussion. We will present health & wellness related questions to the audience in attendance. What is community? What is Community Wellness? How do we grow as a community?

Carnaval is a unifying annual tradition celebrated throughout South America, the Caribbean, North America and beyond. It brings all people together, especially people of color. As a relief

from daily pressures and problems, Carnival is commonly celebrated by working class and financially poor folks throughout the world, including Oakland.

Beyond socializing, we feel Oakland Carnival will transform one of Oakland's recognized public spaces into a fun center of community wellness, cultural healthiness and artistic solidarity. Its all about the Cultura. Oakland is culturally diverse with many overlapping cultural groups of like minded folks of color. Through music, food, dance and drum Carnival presents great opportunities for community building.

Oakland Carnival creates a safe place for Oakland families to celebrate life, joy, beauty, freedom and expression. Oakland Carnival presents traditional music and dance but elevates the experience by incorporating mass group activities, affirmations aimed at refocusing the collective energies into higher vibrations of community healing,

cooperation, connectivity and respect. These activities foster a wellness which goes beyond the events of the day. Our goal is to provide Oakland Carnival participants with fun yet thought provoking, healthy memories and well times.

Through the power of the drum we express that We are here. We are alive. We celebrate life on this day, together. We encourage folks to, come as they are. You are welcome here. You are seen here. You are felt, and loved, and received.

WELLNESS & FITNESS: Oakland Carnival turns public spaces into community wellness centers. This is our way of shifting openly accessible, public spaces into community spaces filled with activities that contribute to the holistic development & collective healing of our communities. Through movement, dance, good food, connection to our cultural legacy, we bring communities of color together to heal and experience powerful, life-affirming spaces. We feel that our presence in public spaces is particularly important to express, given the changing demographics in the city and the realities of gentrification in Oakland.

The History of Oakland Carnival Community Wellness Festival & Parade

2014 was Oakland Carnival Community Wellness Festival & Parade isn't official year. In 2014 Oakland Carnival received an Emerging Festival grant from the City of Oakland's Special Events and Marketing Department. We worked very closely with city staff and the staff of District 3 Councilmember Lynette McElhaney. The City of Oakland provided staffing assistance, professional advice, financial support which paid for the park.

The event was well attended by Oakland families and cultural enthusiasts. There was a center stage where we featured Oakland based performance companies and presented Oakland's Own Juan Escovedo as our performance headliner.

Request to collect funds

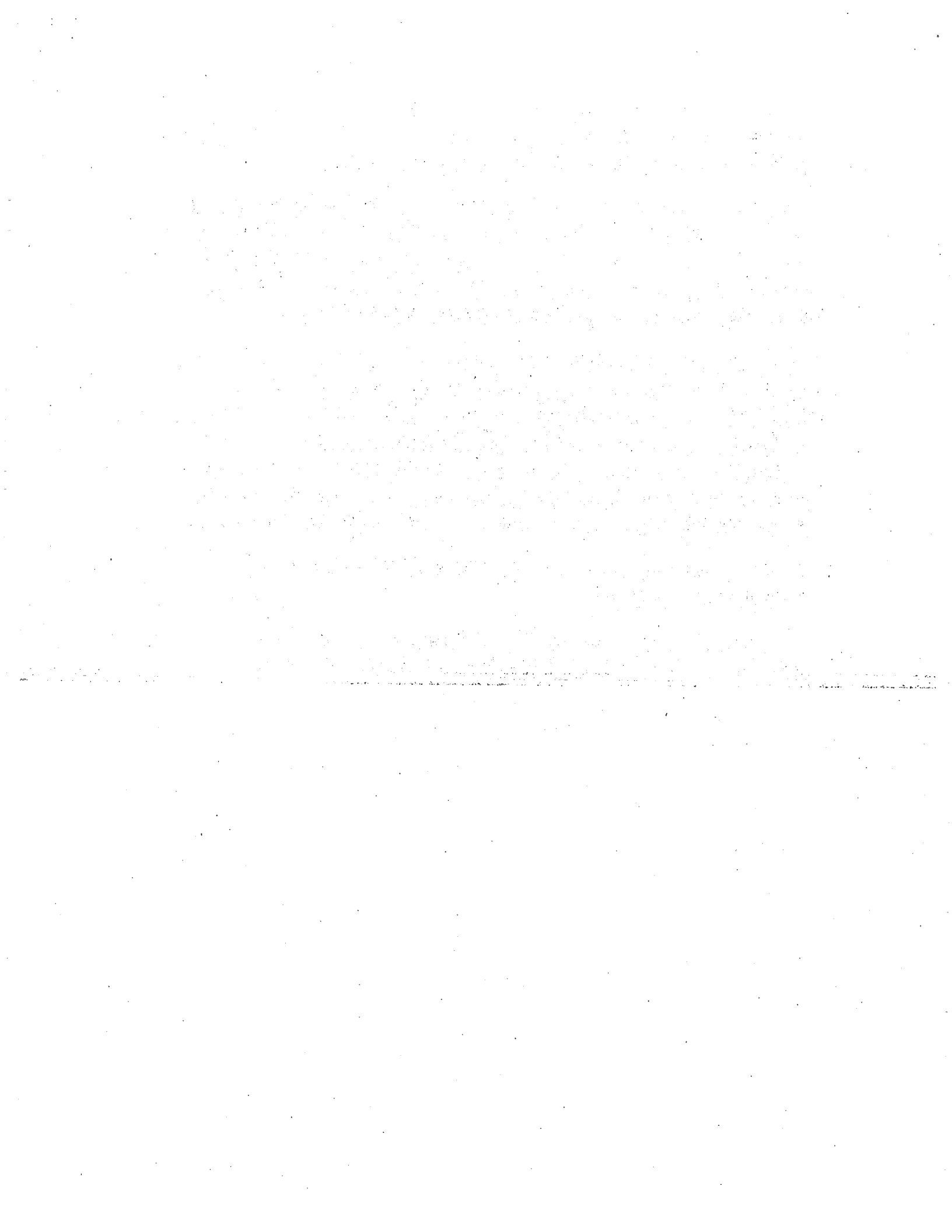
Oakland Carnival is requesting to have merchandise and food vendors. We are requesting that merchandise and food vendors be allowed to sale their food and merchandise in the park during the Oakland Carnival.

In 2014, our initial year - we did not have vendors. During our evaluation period, some of the members felt that future events should have food on site as well as allow merchants go see their wares. Our 2015 vendor vision and goals are to have 20 total vendors consolidated in two areas. Merchants will be in our **African Market Place** and food vendors in our **International Food Garden**.

We are currently securing merchants that sell indigenous products and ethnic related goods (clothing, soups, beauty products, art, . These vendors could have products from Africa, the Caribbean or from Central or South America. These are the cultures we are highlighting in the festival. The International Food Court will consist of tasty foods from around the world. We have spoken with owners of Cuban, Jamaican, Senegalese, Peruvian, Brazilian, Pizza restaurants. We feel confident that the selected vendors will meet all City and County requirements.

We have spoken with a few vendors, however as of Wednesday April 22nd, nothing has been confirmed.

Vendors are offering a community service and selling their items for a reasonable profit. The individual vendors will benefit from the sale of their goods.



Mosswood Recreation Center

3612 Webster Street
Oakland, CA 94609

(510) 597-5038

Caribelina-Oakland Carnival
1428 Alice Street
Oakland, CA 94612

Facility Permit

Status:

Customer Type: Non-Profit

Authorized Agent: Theo Williams

Home: (510) 221-7173

| DATE/USER | PERMIT NUMBER | CHARGES | DISCOUNT | TAXES | REFUNDS & CREDITS | PAYMENTS | NEXT PAYMENT DUE | BALANCE DUE |
|---------------------------------|---------------|-----------|----------|--------|-------------------|-----------|------------------|-------------|
| 04/22/2015 Jeanette Driskell | 33143 | \$2870.00 | \$0.00 | \$0.00 | \$0.00 | \$1765.00 | 04/25/2015 | \$1105.00 |

RESERVATIONS

| EVENT NAME | FACILITY | CENTER |
|--|--------------------------------------|--|
| Oakland Carnival Attendance: 1000 Type: Celebration | Mosswood Park / Broadway Side | Mosswood Recreation Center 3612 Webster Street Oakland, CA 94609 |
| DATES RESERVED | | HRS |
| Monday - 5/25/2015 | 12:00 PM to 08:00 PM | 8 |
| Total Number of Dates: 1 | | Total Number of Hours: 8 |

NOTES:

Customer will provide details for custom setup.

| EVENT NAME | FACILITY | CENTER |
|--|------------------------------|--|
| Oakland Carnival Type: Celebration | Mosswood Amphitheater | Mosswood Recreation Center 3612 Webster Street Oakland, CA 94609 |
| DATES RESERVED | | HRS |
| Monday - 5/25/2015 | 12:00 PM to 08:00 PM | 8 |
| Total Number of Dates: 1 | | Total Number of Hours: 8 |

NOTES:

Customer will provide details for custom setup.

Customer will provide details for custom setup.

CHARGES

| CHARGE DESCRIPTION | FACILITY/EVENT | UNIT FEE | QTY | TAX | TOTAL CHARGED | DISCOUNTED/PAID | BALANCE DUE |
|--------------------|----------------|----------|-----|-----|---------------|-----------------|-------------|
|--------------------|----------------|----------|-----|-----|---------------|-----------------|-------------|

| Fee | Location | Amount | Quantity | Subtotal | Total | Balance |
|-----------------------------------|--|-----------|----------|----------|-----------|----------|
| Deposit (Parks) | Mosswood Park / Broadway Side - Oakland Carnival | \$1000.00 | 1.00 | \$0.00 | \$1000.00 | \$0.00 |
| Mosswood Activity Fee | Mosswood Park / Broadway Side - Oakland Carnival | \$191.25 | 8.00 | \$0.00 | \$1530.00 | \$765.00 |
| Mosswood Set-up and Tear Down Fee | Mosswood Park / Broadway Side - Oakland Carnival | \$30.00 | 7.00 | \$0.00 | \$210.00 | \$0.00 |
| Mosswood Sound Amplification Fee | Mosswood Park / Broadway Side - Oakland Carnival | \$100.00 | 1.00 | \$0.00 | \$100.00 | \$0.00 |

PAYMENTS AND REFUNDS

| RECEIPT NUMBER | DATE | CHARGE DESCRIPTION | FACILITY/EVENT | AMOUNT |
|----------------|------------|-----------------------|---|-----------|
| 1007298.024 | 03/26/2015 | Deposit (Parks) | Mosswood Park / Webster Side - Oakland Carnival | \$1000.00 |
| 1007298.024 | 03/26/2015 | Mosswood Activity Fee | - No Specific Event | \$765.00 |

DISCLAIMERS

CANCELLATION POLICY: (REV-050114)

A cancellation fee will be assessed according to the current City of Oakland Master Fee Schedule.

CANCELLATION FEES:

- 61 days or more notice Forfeit ½ deposit, per event/per date
- 60 to 31 days notice Forfeit deposit, per event/per date
- 30 days to 11 days notice Forfeit deposit, plus ½ rental fee, per event/per date
- 10 days or less notice Forfeit all fees

I am aware of and understand the cancellation policy and fees. _____ (initial)

REV: 05-2014

APPLICANT IS RESPONSIBLE AND WILL BE CHARGED AND BILLED for the following:

- a) damages to floors, walls furnishings and landscaping,
- b) excessive cleanup of the facilities inside and outside beyond routine facility maintenance,
- c) any other unusual janitorial or facility expense incurred by the Oakland Parks and Recreation;
- d) extension beyond contracted hours,
- e) service charges, i.e., Administrative Service Fee, staffing costs, etc.,
- e) failure to remove and dispose of all personal items brought in for event prior to end of contracted hours,
- f) EXTRA POLICE COSTS if the Oakland Police Department (OPD) is called for excessive noise levels, residential complaints, disorderly conduct, illegal use of drugs, profanity and drunkenness (i.e., altercations, over capacity, misrepresentation of event) and requests to shut the event down.

****NOTE**** All groups shall provide any other equipment required for the event. All groups are required to clean up after the event and properly dispose of all trash and other debris generated by the event.

I am aware of and understand the Damages and Cleanup Policy. _____ (initials)

There is a Holiday Surcharge for events held on Christmas Day, New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, Presidents Day, and Labor Day.

OPD SPECIAL PERMIT REQUIRED: (REV: 050114)

All events with attendance of 50 people or more require an Oakland Police Department (OPD) Special Event Permit.

I am aware of and understand an Oakland Police Department (OPD) Special Event Permit is required. _____ (initial)

PARK USE PERMIT (REV: 050114)

SOUND AMPLIFICATION-OMC 12.64.120: No loudspeaker shall be permitted to be placed in a public park within three hundred feet (300') of any residential structure. In no event shall the applicant cause amplified sound to exceed eighty decibels (80 dB) at any boundary of the park in which amplified sound is being produced.

Please be aware of residents living nearby. Should there be a complaint(s) regarding the sound level, applicant will be expected to lower the volume as instructed by the Oakland Police Department (OPD), Oakland Parks and Recreation (OPR) or authorized CITY representative. Failure to turn the sound level down or off by the designated time may result in closure of the event by the OPD, OPR or authorized CITY representative and forfeiture of deposit paid.

If an event requires collections of funds onsite (i.e., fundraising, donations, registration fees, sponsorships, ticket sales, and entrance fees or vendor sales, alcoholic beverage sales), requests must be approved by the Parks and Recreation Advisory Commission.

SELLING WARES, GAMING, OBSCENITY-OMC 12.64.080: It is unlawful for any person to sell or offer for sale any goods, wares, merchandise, foods,

buildings or grounds, nor any obscene or indecent act performed therein.

- 1) Permits are issued and authorized by the Central Reservations Unit.
- 2) The permit holder is responsible and will be charged for any damages, including, but not limited to:
 - a) damages to landscaping;
 - b) failure by the group to clean up after the event and properly dispose of all trash and other debris generated by the event;
 - c) any other unusual repairs or cleanup expense incurred by Oakland Parks and Recreation beyond routine park maintenance. In the event that damages are incurred, the deposit will be held and/or the permit holder shall reimburse the City of Oakland for necessary repairs and excessive cleanup.
 - d) damages occasioned by the activity whether on or to public or private property.
- 3) Events must start and end on time. Staying beyond the contracted time will result in the deposit being withheld and/or additional fees being charged to the applicant.
- 4) Illegal use of drugs, profanity, fighting, or gambling are prohibited at any OPR Facilities, Recreation Center or Parks.
- 5) Alcohol consumption is prohibited unless approval is obtained and specific fees are paid.
- 6) Charging admission or registration fees, selling tickets or soliciting money in any way is prohibited.
- 7) Any complaints due to violation of the facility permit or sound amplification rules will result in forfeiture of deposit.

Violation of the above rules or misrepresentation as to the nature of the event, the number of attendees expected, contact or payment information or any other falsification of permit documents will result in the immediate cancellation of the event and forfeiture of fees paid and may also result in denial of future permit requests and/or legal action. Claims exceeding amount of security deposit is payable upon receipt of notification. Failure to pay will lead to collections-impacting your credit.

Permit Authorized by: (name) _____

(Title) _____ Date _____

SECURITY DEPOSIT

The Security Deposit will be returned within 6-8 weeks after the event date.

Conditions for deposit being withheld:

- Deposit refund may be withheld to compensate the City for unpaid rental fees or service charges; excessive building cleanup and/or all damages.
- Use of tape, nails, hooks, or tacks, screws, staples or any piercing objects.
- Throwing rice, birdseed, confetti or flower petals or use of silly string.
- Failure to remove and dispose of all personal items brought in for event prior to end of contracted hours.
- Extra Police Costs: Applicant will be billed if the Oakland Police Department (OPD) is called for excessive noise levels, residential complaints, disorderly conduct, illegal use of drugs, profanity and drunkenness (i.e. altercations, over capacity, misrepresentation of event) and requests to shut the event down.

Violation of any of the above requirements forfeits the applicant's security deposit. Claims exceeding amount of security deposit is payable upon receipt of notification. Failure to pay will lead to collections-impacting your credit.

Uniformed security guards are required along with contact name, address and phone number of Security Company. Failure to provide the required information two weeks prior to the event will result in cancellation of the event.

REV: 050114

SOUND AMPLIFICATION POLICY REQUIREMENT:

- 1) Sound amplification of music or voice must be confined primarily to the immediate facility or area. 2) When ventilation requires doors and windows to be open, sound must be regulated to project no further than 100 feet from the building, and/or so that sound does not conflict with other events scheduled in other areas of the facility.
- 3) In outdoor park areas, sound amplification is to be kept within the confines of the area reserved.
- 4) No loudspeaker shall be permitted to be placed in a public park within 300 feet of any residential structure.
- 5) In no event shall a permittee cause amplified sound to exceed eighty decibels (80dba) at any boundary of the park in which amplified sound is being produced.

Sound Amplification: Yes _____ No _____ Non-Amplified: Yes _____ No _____

If yes, what type of Sound or Non-Amplified Sound _____

REV: 050114

I certify that I have read and understand the "DISCLAIMERS" pertaining to the rental and use of the requested facility, and agree to abide by all applicable City, State and Federal laws, ordinances, regulations and requirements. I certify that the intended use, as stated above, is in compliance with said rules and regulations, application instructions and any special use regulations. Facility usage is subject to advance payment of all fees, including deposits, service fees and other charges as set forth herein and/or in accordance with City of Oakland Master Fee Schedule.

It is understood that the City of Oakland reserves the right to cancel this permit at any time and without stated cause therefore. That upon any such cancellation the applicant agrees to, upon notice thereof and upon return of rental fees paid in advance, vacate and surrender the possession of said premises, and the applicant does hereby waive any and every right to damages, and to any other right or cause of action, of whatsoever kind, that may accrue to the applicant by reason of such cancellation.

Applicant agrees to hold Oakland Parks and Recreation and the City of Oakland and its employees free from any liability or claim for damages or suit for or by

the applicant; applicant hereby covenants and agrees to indemnify and save harmless Oakland Parks and Recreation, the City of Oakland and its employees from all liability or damage on account or by reason of any such injuries or damages.

ANY MISREPRESENTATION RELATED TO THE RENTAL OF THE FACILITY AND/OR PARK WILL RESULT IN THE IMMEDIATE CANCELLATION OF THE EVENT AND FORFEITURE OF ****ALL**** FEES PAID.

X _____
Applicant Signature Required

CITY OF OAKLAND
Interoffice Memorandum



Oakland Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Audree V. Jones-Taylor, Director, Oakland Parks and Recreation
DATE: May 13, 2015

RECOMMENDATION: STAFF RECOMMENDS THAT THE PARKS AND RECREATION ADVISORY COMMISSION (PRAC) ESTABLISH A TASK FORCE WHICH INCLUDES CITY OFFICIALS FROM OAKLAND PARKS AND RECREATION, OAKLAND PUBLIC WORKS, OAKLAND POLICE DEPARTMENT, PARK PATRONS, OAKLAND RESIDENTS AND PRAC MEMBERS FOR THE PURPOSE OF CREATING A POLICY REGARDING GRILLING IN OAKLAND CITY PARKS, WITH THE PRIORITY BEING LAKESIDE PARK.

SUMMARY

As we prepare for another exciting spring and summer it is critical that Oakland Parks and Recreation (OPR) and City officials are prepared to meet the challenges of heavy use and grilling at city parks.

While OPR is excited about the increased numbers and enjoyment at city parks especially at Lakeside Park; we are concerned about individuals and organizations not complying with the established rules and regulations set forth by the City.

Many of the issues centered around warm weather park use include, increased noise levels due to amplified sound, abundance of litter and debris left by park patrons, and hot coals being dumped on the grass and in the lake, which resulted in two incidents of children receiving third degree burns. The largest complaint that the city is aware of is the unauthorized grilling in the park (s).

The current OMC 12.64.160 states that no person shall be permitted to make or kindle a fire of any kind within any public park in the City except at designated barbecue areas approved by the Parks and Recreation Advisory Commission.

It is the desire of OPR to request that PRAC establish these designations and include city representatives and residents in the process.

FISCAL IMPACT

There is no fiscal impact associated with this report. The report simply request PRAC to expand its subcommittee to include city representatives and outside members to the subcommittee for grilling.

BACKGROUND

Grilling has become an increasingly popular activity in the city parks especially at Lakeside Park along Lakeshore Avenue and at the 12th Street Amphitheater. However, grilling in City parks is permitted only in designated areas and currently there are no designations in the aforementioned areas.

As you are aware last summer there was an influx of grilling in the neighborhood parks and at Lakeside Park in particular. Lakeside Park soon became undesirable for many of the residents and joint users, thereby prompting OPR to create a team of ambassadors to educate the users on the proper protocol on obtaining city permits and on how to enjoy our park system.

Understanding that PRAC has authority to designate areas for grilling there is no need to change the ordinance. PRAC could approve a resolution spelling out newly designated areas and the process; this would address many of the public and residence concerns. OPR is requesting a recommendation from the subcommittee on those potential areas and the process.

As the subcommittee begins this dialog and conversation, as the Director, I wanted to provide the following suggestions for consideration

- The installation of stationary barbeque pits near existing picnic tables in Lakeside Park and neighborhood parks where appropriate.
- Allow portable (defined as "list size") propane grills in designated areas in Lakeside Park.
- Restrict hours of grilling in parks
- Consider the inclusion of park users, residents and interested individuals in the discussions. As you are aware grilling in the parks was one of the hot topics in the nine month focus group discussion, during this time the community provided great input on recommendation to include:
 - Confine grilling to a designated area of the park with the force of a specific ordinance.
 - Provide installed grills for park users in the designated area.
 - Provide receptacles for the safe disposal of hot coals and other debris. Currently users are dumping hot coals into the Lake, onto the grass, or onto the root ball of nearby trees. All methods of disposal are damaging to the grounds and/or dangerous to park users.
 - Require grilling permits. [Oakland ordinance 12.64.160 addresses fires in parks] I believe permits are now required for groups of 25 or more, however there is little or no enforcement mechanism. We suggest that the upper limit be dropped to groups of 10 or more though this may trigger the need to change the City's Master Fee Schedule. More stringent permitting may help address other nuisances including loud music and drinking which have become problems associated with grilling activities.
 - Establish a policy of permit fee forfeiture if grillers don't adhere to grilling rules or fail to leave their reserved site clean and safe from hazardous debris. Park Rangers or OPD Cadets would be key to this type of enforcement.
 - Engage OPD Cadets to provide enforcement as part of their 6 month training program. Include a unit about Oakland's Parks in their training to ensure that they are familiar with and understand the value of these community assets.

- Bring back Oakland's Park Rangers to manage enforcement. This is easier said than done: Over the years the Council has addressed deficits by systematically reducing the number of Rangers until they were completely eliminated. Nevertheless, the Rangers were a critical part of keeping our parks safe and visitors happy and compliant.
- Step up traffic enforcement along the perimeters of affected park areas. Grillers have been double parking to off-load large gas burning grills and other supplies for their activities like lawn furniture music speakers and supplies for games. At times they leave their vehicles in the active traffic lanes after off-loading.

I would be remiss if I did not share with the Commission the efforts that are currently occurring to discourage grilling in the park and other unacceptable behavior by patrons.

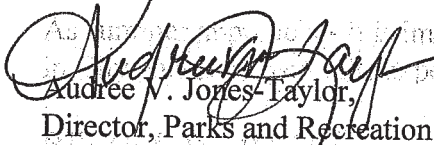
- OPD has assigned dedicated officers at the park on weekends, and they have begun issuing warnings to patrons in regards to "no grilling in the parks". In order for the warning to be enforceable additional signage is needed in the areas in question.
- Other areas that are not grilling related issues but certainly have a positive impact in defusing the complaints include additional weekend gardener crews, picking up litter and emptying the trash cans.
- OPD has issued citations to individuals that are intoxicated and behaving inappropriately.

As summer approaches it is imperative that a plan is in place as to how we intend to address grilling in City parks to ensure the experience is enjoyable for the patrons and residents.

RECOMMENDATION

Staff recommends that the Parks and Recreation Advisory Commission (PRAC) establish a task force which includes officials from Oakland Parks and Recreation, Oakland Public Works, Oakland Police Department, park patron, Oakland residents and Parks and PRAC members for the purpose of creating a policy regarding grilling in Oakland city parks, with a focused priority on Lakeside Park.

Respectfully submitted,


Audree V. Jones-Taylor,
Director, Parks and Recreation

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Director, Parks and Recreation

CITY OF OAKLAND
Interoffice Memorandum



Office of Parks and Recreation

TO: Barry Miller, Chair, Parks and Recreation Advisory Commission
FROM: Vinzuela Bolden
DATE: May 13, 2015
SUBJECT: Request for the Parks and Recreation Advisory Commission to recommend renaming the new Golden Gate Recreation Center after Charles Porter.

SUMMARY

Charles Porter's contribution to the Golden Gate Recreation Center was sincere. Mr. Porter was a faithful member of the Neighborhood Crime Prevention Council Beat 10x (North Oakland Community) that met once a month at Golden Gate Recreation Center. Charles Porter also; served as a member of the Golden Gate Recreation Center advisory board where he advocated for programs and activities that would meet the needs of the community. Mr. Porter worked diligently with the advisory board, staff, and the community in efforts to build a new facility with a gymnasium. Mr. Porter sat on the committee that was interviewed by the state in getting a grant for a new facility in the North Oakland community. Charles went before the city council to speak on behalf of Golden Gate Recreation Center to receive funding for a new facility with emphasis on a gymnasium. He talked about the days when he played baseball as a child at Golden Gate and how the building needed to be upgraded to a state of the art recreation center that would allow more programs and activities to be offered to the community such as; cooking classes, computer lab, performing arts, sports, arts and crafts, and fitness programs. In 2016, after years of teamwork and struggle, the new "Golden Gate Recreation Center" will reopen and feature a gymnasium for local youth and families, just like Mr. Porter championed for so long.

FISCAL IMPACT

There is no fiscal impact to the City of Oakland.

PROJECT DESCRIPTION

The existing project will demolish the existing building and will be rebuilt. A new sign will be installed to display the new "Charles Porter Recreation Center" facility name.

SCOPE OF WORK

During the rebuilding of the recreation center, the "Golden Gate Recreation Center" letters will be replaced with "Charles Porter Recreation Center".

BACKGROUND

Charles Porter often spoke about upgrading the recreation center to make it ADA accessible, making the bathrooms and door entrances accessible for people with disabilities. Charles regularly attended and spoke at community meetings with the architects as well as the project manager about his vision of the center and how it would best benefit the community. Charles worked very hard with the staff,

NCPC, and the project committee until he became ill. While he was at home dealing with his illness he often called the center director to be kept updated on how the project was moving along and if it would asked if there was anything he could do from home such as; making phone calls, or sending out emails to the community to support this project.

Charles also helped coordinate and organize "North Oakland National Night Out Block party which included Golden Gate Recreation Center anytime the community held an event within the area of the center Charles made sure that Golden Gate was a part of the event.

He often stopped by the center and would see all the children playing outside on the play structure, baseball field, outside basketball courts, and would walk inside the facility to see how the staff had transformed the social hall into two classes there would be girl scouts and arts and crafts classes going on at the same time. He was very happy to see youth/teens involving themselves in various programs that would help them to stay focus and on task as they reached their potential goal in life.

RECOMMENDATION

Staff recommends the Park and Recreation Advisory Commission review and accepts the request to rename the Golden State Recreation Center in honor of Charles Porter in memory of his dedication and service to the City of Oakland and the Golden Gate community,

Respectfully submitted,

Vinzuela Bolden
Office of Parks and Recreation