



## PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, June 10, 2015

Lake Merritt Garden, 666 Bellevue Avenue

4:30pm

Draft Minutes

1. CALL TO ORDER:4:37pm

2. ROLL CALL:

**BELCHER, DU BOIS, FLORES, KADERA-REDMOND, MARSHALL, MILLER, PETERSON, ROSENBLOOM, SELNA, WU**

**Present:** Commissioners Du Bois, Kadera-Redmond, Marshall, Miller, Peterson, Wu

**Excused:** Commissioners Belcher, Flores, Rosenbloom and Selna

**Staff:** Parks and Recreation: Audree V. Jones-Taylor, Diane Boyd, Zermaine Thomas, Elena Bermeo, Frederick Morris and Wendy Johnson. Public Works Department: Jennifer Stanley.

3. DISPOSITION OF MINUTES:

May 13, 2015 Draft Meeting Minutes

**Note:** Commissioner Miller deferred the vote on the disposition of the May 13, 2015 minutes until the July 8.

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

**Motion:** Commissioner Miller entertained a motion to move Item 8D to Consent New Business. **Moved by:** Commissioner Wu. **Second by:** Commissioner Peterson.

**Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

7. CONSENT NEW BUSINESS:

- A. **REQUEST FOR PERMISSION TO COLLECT DONATIONS AND SELL EVENT RELATED MERCHANDISE AT MONTCLAIR BALL FIELD ON JULY 16, 2015 AND LAKESIDE PARK ON JULY 22, 2015 AND JULY 23, 2015 AT SAN FRANCISCO MIME TROUPE ANNUAL PERFORMANCES.** Oakland Parks and Recreation has received a request from San Francisco Mime Troupe (SFMT), a non-profit organization, seeking permission to collect donations and to sell event related merchandise at Montclair Ball Field on July 16, 2015 and Lakeside Park on July 22, 2015 and July 23, 2015.

- B. **REQUEST FROM THE SHATTUCK NEIGHBORHOOD CRIME PREVENTION COUNCIL FOR A FEE WAIVER AND PERMISSION TO HOST A COMMUNITY GARAGE SALE FUNDRAISER ON SATURDAY, AUGUST 15, 2015, AT BUSHROD PARK.** Oakland Parks & Recreation (OPR) received a request from Don Link, Shattuck Neighborhood Crime Prevention Council, (SNCPC), for approval of a fee waiver and permission to host a Community Garage Sale Fundraiser at Bushrod Park on Saturday, August 15, 2015.

- C. **REQUEST APPROVAL FROM THE PARK AND RECREATION ADVISORY COMMISSION TO FUNDRAISE AT THE 5<sup>TH</sup> ANNUAL CARMEN FLORES DAY OF MUSIC IN THE PARK ON SUNDAY AUGUST 16, 2015 AT JOSIE DE LA CRUZ PARK.** The City of Oakland's Parks and Recreation, Carmen Flores Recreation Center at Josie de la Cruz Park will host its 5<sup>th</sup> Annual Carmen Flores Day of Music in the Park on Sunday August 16, 2015. The event will take place at Josie de la Cruz Park from 11:00am-5:00pm.

**Motion:** Commissioner Miller entertained a motion to approve the Consent New Business Items 7A-7C and 8D. **Moved by:** Commissioner Peterson. **Second by:** Commissioner Wu. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

8. **NEW BUSINESS:**

- A. **REQUEST THE PARKS AND RECREATION ADVISORY COMMISSION APPROVE THE INSTALLATION OF A PLAQUE COMMEMORATING OAKLAND RESIDENT BILL HENRY.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 8A presented by Jennifer Stanley from the Public Works Department. Oakland Public Works (OPW) Bicycle Facilities Program requested approval from the Parks and Recreation Advisory Commission (PRAC) for the installation of a commemorative plaque on Grand Ave adjacent to Lakeside Park. The 8" x 8" stainless steel plaque would be installed in concrete (former bus shelter pad), and accompany bike racks that are being donated to the City by Ms. Karen Henry, a private citizen, in honor of her brother Mr. Bill Henry, an Oakland resident who died in 2014. The layout of the racks and plaque were shown in Exhibit A. The design of the plaque reading "In Memory of Bill Henry" was shown in Exhibit B. The bike racks and plaque would be installed this summer.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation for installation of a plaque reading "In memory of Bill Henry" and support the installation of two bike racks being donated to the City by Karen Henry. **Moved by:** Commissioner Kadera-Redmond. **Second by:** Commissioner Peterson. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

- B. **REQUEST FROM THE FRIENDS OF MONTCLAIR RAILROAD TRAIL TO INSTALL THREE MARKERS WITH WAY FINDING SIGNS AT THE THREE MAIN**

**ENTRANCES TO THE TRAIL.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 8B presented by Director Audree V. Jones-Taylor on behalf of Stephanie. Oakland Parks & Recreation received a request from The Friends of Montclair Railroad Trail for the approval and installation of 3 trail markers to be placed at the 3 main entrances of the trail in Montclair Village.

In the event the trail markers need to be removed, they will be set in gravel rather than concrete. Staff will confirm how the signs will be mounted and report back to the Commission.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to approve the request from the Friends of the Montclair Railroad Trail to install three markers with way finding signs at the three main entrances to the trail. **Moved by:** Commissioner Du Bois. **Second by:** Commissioner Wu. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

- C. **REQUEST FROM STAN DODSON OF TRAILHEAD ORGANIZATION TO INSTALL 12 TRAIL MARKERS IN DIMOND CANYON PARK.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 8C presented by Director Audree V. Jones-Taylor on behalf of Stephanie Benavidez. Oakland Parks & Recreation received a request from Stan Dodson of the Trailhead Organization to install 12 stepping stone markers to replace the existing set of markers that are insufficient, incorrect and heavily marked with graffiti. Exhibit A & B were referenced which depicted the condition of the markers. The request was supported with the approval of Robert Kennedy from the Public Works Department, Dimond Park Recreation Supervisor Michele Doppelt, Friends of Sausal Creek, Dimond Improvement Association and Oakland Park & Recreation Foundation.

The first of the 12 mosaic stones markers will be installed under the supervision and direction of Robert Kennedy and staff from the Oakland Public Works (OPW) Department. The remaining 11 markers will be installed by volunteers directed by OPW. OPW will set the standard of where and how each stone will be placed.

Stan Dodson informed the Commission that he expected to fundraise 100% of the production fees at \$250 to \$300 per stone within two weeks. Individuals and business who wish to purchase a stone may be promoted on the organization's website in lieu of stone naming recognition.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to approve the request from Stan Dodson of the Trailhead organization to install 12 trail markers in Dimond Canyon Park. **Moved by:** Commissioner Wu. **Second by:** Commissioner Peterson. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

**Note:** Item 8D was moved and voted on under Consent New Business.

- D. **REQUEST FROM THE FRIENDS OF SAUSAL CREEK FOR APPROVAL TO HOLD A NATIVE PLANT SALE ON SUNDAY, OCTOBER 25, 2015 AT THE NATIVE PLANT NURSERY IN JOAQUIN MILLER PARK.** Oakland Parks & Recreation received a request from the Friends of Sausal Creek for approval to hold a native Plant sale at the Native Plant nursery in Joaquin Miller Park on Sunday, October 25, 2015. The proceeds collected will be used to continue the various watershed programs sponsored by the Friends of Sausal Creek, this year especially creek restoration in Dimond Park.

- E. **THE PAN AFRICAN FAMILY REUNION IS REQUESTING THE PARKS AND RECREATION ADVISORY COMMISSION APPROVAL FOR VENDORS AND ON-SITE COLLECTION OF MONEY FOR ITEMS SOLD AND DONATIONS FOR THEIR 5<sup>TH</sup> ANNUAL EVENT HELD AT MOSSWOOD PARK ON SEPTEMBER 6, 2015.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 8E presented by Elena Bermeo. Staff at the Mosswood Recreation Center received a request from the Pan African Family Reunion organizers to host their annual free event scheduled to be held on September 6, 2015 from 10am to 10pm at Mosswood Park. This event attracts approximately 1500 attendees and outreaches to communities from all over the African Diaspora and throughout the Bay Area with a primary focus on Oakland and the East Bay.

This is the Pan African Family's 5<sup>th</sup> annual event and its second request to collect money for merchandise. The organization is fiscally sponsored by the Oakland Parks and Recreation Foundation.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to approve the request by the Pan African Family to allow vendors to except donations and collect funds in exchange for food and merchandise at their event on September 6, 2015 at the Mosswood Recreation Center from 10am to 10pm. **Moved by:** Commissioner Kadera - Redmond. **Second by:** Commissioner Marshall. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

- F. **REQUEST APPROVAL TO ALLOW THE OAKLAND FOOD PANTRY TO COLLECT REGISTRATION FEES, AND TO ALLOW MERCHANTS AND MOBILE FOOD TRUCK VENDORS TO SELL PRODUCTS AND COLLECT FUNDS AT THE 1<sup>ST</sup> ANNUAL LAKE MERRITT LABOR DAY 5K/10K RUN AT THE PERGOLA ON SATURDAY, SEPTEMBER 5, 2015.** The Parks and Recreation Advisory Commission reviewed the staff report for Item 8F presented by Zermaine Thomas. The Oakland Food Pantry (OFP), a non-profit organization, contacted Oakland Parks and Recreation and requested permission to collect registration fees and to allow merchants and mobile food vendors to collect funds at the 1<sup>st</sup> Annual Lake Merritt Labor Day 5k/10k Run at the Pergola on Saturday, September 5, 2015. The funds raised will offset the cost of producing the event. Last minute registrations and merchandise sales are an essential element to raising the required operating funds for the Oakland Food Pantry including administrative staff, food and upgrading the center.

The Oakland Food Pantry is seeking corporate sponsorships and is promoting the event through media contacts, PSA's and other running groups. Participants will pay \$35 for preregistration or \$45 on the day of. Organizers anticipate they will raise between \$25K to \$50K.

Participating vendors will include local burger shops and mobile food truck operators currently approved by the City.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow the Oakland Food Pantry to collect registration fees and to grant participating merchants and food vendors permission to collect funds at their 1<sup>st</sup> Annual Lake Merritt Labor Day 5K/10K Run on Saturday, September 5, 2015. **Moved by:** Commissioner Peterson. **Second by:** Commissioner Kadera-Redmond. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

- G. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW THE UMOJA EPIPHANI PRODUCTION ORGANIZERS TO HAVE ARTISANS AND FOOD VENDORS ON SITE AT THE LOWELL PARK BALL FIELD FOR THEIR UMOJA AFRICAN FESTIVAL AND TO COLLECT FEES ON SATURDAY, AUGUST 15, 2015.** The Oakland Parks and Recreation Advisory Commission reviewed the staff report for Item 8G presented by Frederick Morris. UMOJA Epiphani Production and Digging4Gold organizers contacted Oakland Parks and Recreation and requested permission to allow food and artisan vendors to collect fees at their African Festival at Lowell Park ball field on Saturday, August 15, 2015. The funds collected will pay for operating cost. This is UMOJA's third presentation before PRAC requesting permission to collect fees at this annual event.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow food and artisan vendors to collect fees their African Festival on August 15, 2015 at the Lowell Park ball field. **Moved by:** Commissioner Kadera-Redmond. **Second by:** Commissioner Peterson. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

- H. **RECOMMENDATION THAT THE PARKS AND RECREATION ADVISORY COMMISSION (PRAC) ESTABLISH AND ADOPT A TASK FORCE OF CITY OFFICIALS FROM PARKS AND RECREATION, OAKLAND PUBLIC WORKS, OAKLAND POLICE DEPARTMENT, PARK PATRONS, OAKLAND RESIDENTS AND PRAC MEMBERS FOR THE PURPOSE OF CREATING A POLICY REGARDING GRILLING IN OAKLAND CITY PARKS WITH THE INITIAL PRIORITY BEING LAKESIDE PARK.** The Parks and Recreation Advisory Commission reviewed the report for Item 8H presented by Commissioner Faith Du Bois. In response to recent growing concerns about Oakland parks visitors setting up large unpermitted gatherings for grilling activities a meeting of fourteen community *thought partners* representing the Lakeshore Business Improvement District, Lake Merritt Business Association, Eastlake Music Festival, Oakland Police Department's Neighborhood Services Division, the Vice Chair of San Antonio NCPC, OPR Central Reservations, as well as several District 2 residents, a local artist, a resident of the Lake Merritt area, 3 PRAC Commissioners, and OPR Director Audree V. Jones-Taylor was convened.

A community meeting was held on May 27, 2015 to discuss the parameters of the task force on grilling. It was recommended that the task force should include members from Oakland Fire, Oakland Police, Oakland Public Works, Parks and Recreation, PRAC, Council District 2, Oakland community members, and park patrons. A walking tour of Lakeside Park was scheduled for June 15<sup>th</sup> to determine the types of grilling to be allowed and possible sites.

Immediate observations regarding public education on the issue of grilling included the need for comprehensive signage to read:

- “No Grilling”
- The universal ‘no’ or red circle w/ the image of a grill or flame

The community reported ordinance signs near the amphitheater were being obliterated because the low installation has made it easy for the public reach cause damage. Without the signage, OPD is unable to enforce the ordinance.

Ongoing issues at Lakeside Park include:

- Dumping coals in Lake Merritt
- Amplified sound
- Blocked traffic lanes
- Garbage and insufficient trash receptacles
- Large number of individual groups gathering without permits

**Motion:** Commissioner Miller entertained a motion to approve the recommendation that Oakland Parks and Recreation, instead of the PRAC, establish a task force of city officials from Parks and Recreation, Oakland Public Works, Oakland Police Department, park patrons, Oakland residents and PRAC members for the purpose of creating a policy regarding grilling in Oakland city parks with the initial priority being Lakeside Park and that said task force be adopted by the PRAC. **Moved by:** Commissioner -Peterson. **Second by:** Commissioner Marshall. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

I. **REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO GRANT PERMISSION TO ALLOW COMMUNITY MERCHANTS TO COLLECT DONATIONS ON SITE AT THE XICANA MORATORIUM COALITION’S FESTIVAL AT SAN ANTONIO PARK ON SUNDAY, AUGUST 30, 2015.**

The Oakland Parks and Recreation Advisory Commission reviewed the staff report presented by Wendy Johnson. Aurora Lopez and Sagnicthe Salazar, Program Directors for The Xicana Moratorium Coalition contacted Oakland Parks and Recreation and requested permission to allow community and local arts and crafts vendors to collect donations at their Annual Festival at San Antonio Park on Sunday, August 30, 2015. The funds raised will be used to cover the costs of organizing the festival and to promote support for local talent and artists at future events. This is the organizations first time addressing the PRAC.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow community and local arts and crafts vendors to collect donations at their Annual Festival at San Antonio Park on Sunday, August 30, 2015. **Moved by:** Commissioner Wu. **Second by:** Commissioner Kadera-Redmond. **Vote:** Yes – Du Bois, Kadera-Redmond, Marshall, Miller, Peterson and Wu. **Motion:** Passed

9. CONDITIONAL USE PERMITS:

10. COMMUNICATIONS:

Commissioners Miller, Peterson and Kadera-Redmond toured the Brooklyn Basin project site on June 4<sup>th</sup>. Appears to be a ambitious plan but a great destination location. Interested to see language drafted to include festivals and generating funds. Planning staff will report back to PRAC later in the year.

11. PRAC COMMITTEE REPORT:

Commissioner Dubois: The Oakland Zoo will be hosting their annual Walk in the Wild event on Saturday, June 27<sup>th</sup> from 5pm to 11pm

Commissioner Peterson: Studio One's Beer, Bites and Bella event will be held on Friday, July 10<sup>th</sup>.

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

Commissioner Kadera-Redmond: Attended the Hush Silent Disco on at Lake Merritt in May – It was a very successful event.

14. COUNCIL REFERRALS:

15. OPEN FORUM:

16. DIRECTOR'S REPORT:

Budget Update

- Position Changes
  - Pools and boating will be transferred out of the General Purpose Fund to the Self Sustaining fund
  - 2 year freeze on 5 Rec Leader II PPT positions
  - OPR will be Partner with the Chabot Space and Science Center to offset funding cuts and to support programming. The department hopes to establish a partnership with the Oakland Zoo.
  - Ball Fields staff will be transferred to Oakland Public Works
  - Feather River/Camps in Common asking for \$90K
  - 6 Parks and Recreation sites will receive extended security services
- Announcement
  - PPT's attended State Family Camp Leadership Training

17. ADJOURNMENT: 5:57pm

Audree V. Jones-Taylor  
Secretary

Diane Boyd  
Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call ***Oakland Parks and Recreation at (510) 238-7532*** or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

**\*\*\*\*\*Next Meeting\*\*\*\*\***

***4:15pm***

**Wednesday, July 8, 2015  
Lakeside Garden Center  
666 Bellevue Avenue  
Oakland, CA**