



**PARKS AND RECREATION ADVISORY COMMISSION**

City of Oakland

Wednesday, May 11, 2016

Lake Merritt Garden, 666 Bellevue Avenue

4:30pm

**Draft Minutes**

1. CALL TO ORDER: 4:37 pm
2. ROLL CALL BY: Dana Riley  
**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,  
MARSHALL, MILLER, PETERSON, REILLY, ROSENBLOOM, WU**

**Present:** Commissioners Corbin, Howze, Kadera-Redmond, Miller, Peterson, Reilly, Wu

**Arrivals:** Commissioner Marshall (4:39)

**Excused:** Commissioners DuBois, Manning and Rosenbloom

**Staff:** Stephanie Hom, Dana Riley, Diane Boyd, Zermaine Thomas, Megan Seccombe,  
Karis Griffin and Desmona Armstrong

3. DISPOSITION OF MINUTES:  
March 9, 2016 and April 13, 2016 Minutes

March 9, 2016

**Motion:** Commissioner Miller entertained a motion to approve March 9, 2016 minutes with corrections. **Item Passed. Abstained:** Commissioners Howze and Reilly.

April 13, 2016

**Motion:** Commissioner Miller entertained a motion to approve April 13, 2016 minutes with corrections. **Item:** Passed. **Abstained:** Commissioners Marshall and Miller

4. SPECIAL ORDERS:
5. PRAC PENDING LIST:
6. MODIFICATIONS TO THE AGENDA:

**Motion:** Commissioner Miller entertained a motion to modify the agenda to move Open Forum above Item 8L **Moved by:** Commissioner Wu **Second by:** Commissioner Howze. **Vote: Yes – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. Motion:** Passed.

7. CONSENT NEW BUSINESS:

A. REQUEST APPROVAL FROM THE PARKS AND RECREATION

ADVISORY COMMISSION TO ALLOW THE LAKE MERRITT ROWING CLUB PERMISSION TO SELL FOOD, BEVERAGES, EVENT T-SHIRTS AND TO HOST MOBILE FOOD TRUCK VENDORS AT LAKESIDE PARK AND THE LAKE MERRITT SAILBOAT HOUSE CLUBROOM DURING THEIR ROWING REGATTA EVENT AT LAKESIDE PARK ON SUNDAY, JULY 24, 2016.

Oakland Parks & Recreation received a request from the Lake Merritt Rowing Club (LMRC) for approval to sell food, beverages, event t-shirts and to host mobile food truck vendors at their annual regatta on Sunday, July 24, 2016 at Lakeside Park and The Lake Merritt Sailboat House Clubroom. The LMRC non-profit organization's rowing regatta is sponsored by the United States Rowing Association (USRA).

B. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW EAST BAY FRONT RUNNERS AND WALKERS TO COLLECT ON-SITE REGISTRATION FEES AND SELL LIMITED MERCHANDISE DURING THE 5K/10K PRIDE RUN/WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 8, 2016.

Oakland Parks & Recreation received a request from the East Bay Front Runners and Walkers, a non-profit organization and affiliate of Road Runners Club of America, a nationwide organization that provides advice, support and liability insurance for recreational running clubs. East Bay Front Runner and Walkers requested permission to collect registration fees and sell merchandise during their 5K and 10K Pride Run/Walk on Saturday, October 8, 2016. Proceeds raised during the event will be donated to several local non-profit organizations.

**Motion:** Commissioner Miller entertained a motion to approve Consent New Business Items 7A and 7B. **Moved by:** Commissioner Wu **Second by:** Commissioner Howze. **Vote:** Yes - Commissioners Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

8. NEW BUSINESS

A. Request for Approval to Dedicate a Bench to the Art Deco Society of California

Dana Riley, Oakland Parks & Recreations Manager, presented the staff report for Item 8A. Parks & Recreation staff was contacted by Laurie Gordon requesting to dedicate a bench to celebrate the 35<sup>th</sup> anniversary of the Art Deco Society of California. The selected bench is located between the Bird Sanctuary and the Sailboat House in Lakeside Park and is one of the recently installed black metal benches. The dedication plaque will read:

**Dedicated to The Art Deco Society of California  
Celebrating 35 Years of Historic Preservation  
a gift from Richard Fishman and Laurie Gordon**

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to approve the plaque language as written for dedication of a bench located between the Bird Sanctuary and the Sailboat House in Lakeside Park **Moved by:** Commissioner Peterson **Second by:** Commissioner Kadera-Redmond. **Vote:** Yes – Commissioners Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**B. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO GRANT PERMISSION TO ALLOW COMMUNITY MERCHANTS TO COLLECT DONATIONS ON SITE AT THE XICANA MORATORIUM COALITION'S FESTIVAL AT SAN ANTONIO PARK ON SUNDAY, AUGUST 28, 2016.**

Megan Seccombe, Oakland Parks & Recreation Program Director, presented the staff report for Item 8B. Oakland Parks & Recreation received a request from the Xicana Moratorium Coalition for permission to allow community and local arts and crafts merchandise vendors to collect donations at their Annual Festival at San Antonio Park on Sunday, August 28, 2016. The funds raised will be used to cover the costs of presenting the festival, including stage rental, clean-up, tables/chairs. Proceeds will also support similar future community event designed to promote local artists. Organizers will host a barbecue free to attendees. Their post event clean-up will include San Antonio Park and the surrounding streets and neighborhood.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to grant the Xicana Moratorium Coalition permission to allow community merchants to collect donations at their 37th Annual Festival at San Antonio Park on Sunday, August 28, 2016.

**Moved by:** Commissioner Wu **Second by:** Commissioner Corbin. **Vote: Yes** – Commissioners Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**C. REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE A FUNDRAISING EVENT AT DIMOND RECREATION CENTER FOR OAKLANDTRAILS.ORG AND ACE ARTS ON WEDNESDAY, MAY 25, 2016 AT THE DIMOND RECREATON CENTER**

Michelle Doppelt, Oakland Parks & Recreation Recreation Supervisor, presented the staff report for Item 8C. Parks & Recreation received a request from OaklandTrails.org to host an evening of events featuring a lecture by local historian Dennis Evanosky on “The History of the East Bay Redwoods”, a screening of the 20-minute documentary TRAILHEAD, and an art sale spotlighting “Ghost in the Redwoods” by artist Kristi Holohan on Wednesday, May 25, 2016. Organizers also requested permission to collect donations and to sell limited addition art work and promotional merchandise. In addition, a request was made to have the three hour rental fee of \$180.00 waived.

The Commission and staff discussed the event and determined that PRAC had the jurisdiction to make a determination on all aspects of the request with the exception of the fee waiver.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow OaklandTrails.org and ACE Arts to collect donations and sell limited addition art work and promotional merchandise at their educational event and fundraiser on Wednesday, May 25, 2016, at the Dimond Recreation Social Hall. **Moved by:** Commissioner Wu **Second by:** Commissioner Kadera-Redmond. **Vote: Yes** – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**D. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW CRISIS SUPPORT SERVICES OF ALAMEDA COUNTY, PERMISSION TO COLLECT FEES FOR AUCTION, DOOR FEES AND DONATIONS ON-SITE AT THEIR FUNDRAISER AND AUCTION AT STUDIO ONE ON SUNDAY JULY 10, 2016.**

Karis Griffin, Oakland Parks & Recreation Supervisor, presented the staff report for Item 8D. Oakland Parks and Recreation has received a request from Crisis Support Services of Alameda County, a non-profit organization that would like to host its Suicide Prevention Fundraising Event at Studio One. Crisis Support Services of Alameda is requesting permission to collect monies at their event from their on-site auction, door fees and donations from their 'CSS Fundraising Event' on July 10, 2016.

**Motion:** Commissioner Miller entertained a motion to grant the Crisis Support Servicer of Alameda County permission to collect entry fees, and to host an auction at their Suicide Prevention Fundraiser at Studio One on July 10, 2016. **Moved by:** Commissioner Reilly **Second by:** Commissioner Kadera-Redmond. **Vote: Yes** – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**E. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW NOW ROCK THIS TO COLLECT FUNDS FOR TICKETS, SPONSORSHIPS, AND DONATIONS AT THEIR ANNUAL FASHION SHOW ON AUGUST 27, 2016 AT THE LAKESIDE PARK GARDEN CENTER.**

Oakland Parks & Recreation received a request from Now Rock This to collect funds at their annual fashion show event. Now Rock This is a for-profit business located in Fremont, CA. This would be their first time hosting the event in Oakland. The event organizer informed the Commission that their goal was to support Berkeley based group Berkeley's Helping Hands by sharing the proceeds from the fashion show with a 60/40 split.

The event is a private event with the intent of being a fundraiser for a group that is not a n official non-profit. While tickets would not be sold on the premises, funds from donations and sponsorships would be collected onsite.

The Commission and staff discussed the merits of the request and determined that the requester should work with staff to accommodate the event without need to exchange funds onsite.

**Motion:** Commissioner Miller entertained a motion to continue the item to a future meeting, if necessary, and recommended Now Rock This work with Parks & Recreation staff to resolve issues raised by the Commission. **Moved by:** Commissioner Peterson **Second by:** Commissioner Kadera-Redmond. **Vote: Yes** – Corbin, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Abstained:** Commissioner Howze. **Motion:** Passed.

**F. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW THE PERFECT SIDEKICK PERMISSION TO COLLECT ONSITE REGISTRATION FEES AT THEIR INAUGURAL 5K RUN DURING OAKLAND PRIDE AT THE LAKE MERRITT BLVD. AMPHITHEATRE ON SATURDAY, SEPTEMBER 10, 2016.**

The staff report for Item 8F was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Oakland Parks & Recreation received a request from the Perfect Sidekick, the first and only all-inclusive LGBTQ gym in the nation. This will be the organization's inaugural 5k Run. The event representative informed the Commission that though Oaklandish was cited as a promotional partner in the staff report, their official status had not been confirmed. Proceeds raised will be applied to cover the cost for producing the event. Any remaining funds will be donated to local 501 (c) 3 organizations.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow The Perfect Sidekick permission to collect registration fees at their inaugural 5k Run on Saturday, September 10, 2016 with the condition that Post Event report includes the names of the non-profit organizations to which funds are to be donated. **Moved by:** Commissioner Kadera-Redmond **Second by:** Commissioner Corbin. **Vote: Yes – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. Motion: Passed.**

**G. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW DOPEONLY (DO) TO COLLECT FEES FOR ENTRY ALCOHOLIC BEVERAGES, FOOD AND TO ALLOW T-SHIRT VENDORS AT THE COOL WATER EVENT AT JACK LONDON AQUATIC CENTER ON SATURDAY, MAY 28, 2016.**

Desmona Armstrong, Oakland Parks & Recreation Central Reservations, presented the staff report for Item 8G. Oakland Parks & Recreation received a request from DopeOnly, (DO) a brand management and marketing firm, for permission to collect funds at their community based social gathering known as Cool Water. This event was created as a social get together to promote synergy within the greater Oakland community and has become known as a grand melting pot of people from all walks of life.

There are approximately 1000 attendees expected between the ages of 30 to 50. The Jack London Aquatic Center can accommodate approximately 400 guests outside and another 300 inside. An Oakland based security firm will be on hand to manage the crowds. According to the event organizers, because Cool Water is such a popular community event, they will forego traditional advertisement and will rely on word-of-mouth promotions.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow DopeOnly a brand management and marketing firm to collect funds for entry fees and the sell of alcoholic beverages, food and merchandise at their Cool Water event on Saturday, May 28, 2016 at the Jack London Aquatic Center. **Moved by:** Commissioner Kadera-Redmond **Second by:** Commissioner Corbin. **Vote: Yes – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. Motion: Passed.**

**H. REQUEST APPROVAL FROM THE PARKS AND RECREATION ADVISORY COMMISSION TO ALLOW LAO IU MEIN CULTURE ASSOCIATION, INC. TO COLLECT ONSITE DONATIONS, RAFFLE PRIZES, AND SELL ALCOHOLIC BEVERAGES AT THEIR ANNUAL SCHOLARSHIP FUNDRAISING EVENT AT THE JACK LONDON AQUATIC CENTER ON SATURDAY, JULY 23, 2016.**

The staff report for Item 8H was presented by Desmona Armstrong, Oakland Parks & Recreation Central Reservations . Oakland Parks & Recreation received a request from Lao Iu Mien Culture Association, Inc. to collect funds at their annual scholarship fundraising event. Proceeds from the event will benefit graduating Iu Mien High School students` pursuit of higher education.

**Motion:** Commissioner Miller entertained a motion to approve the staff recommendation to allow the Lao Lu Mien Culture Association, Inc. to collect donations and sell raffle tickets and alcoholic beverages at their annual scholarship dinner on Saturday, July 13, 2016 at the Jack London Aquatic Center. **Moved by:** Commissioner Wu **Second by:** Commissioner Peterson. **Vote: Yes** – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**I. REQUEST FOR THE OAKLAND PARKS AND RECREATION ADVISORY COMMISSION TO APPROVE THE INSTALLATION OF NEW STEPS IN JOAQUIN MILLER PARK IN ORDER TO IMPROVE SAFETY ON HIKING TRAILS**

Stan Dodson from the Friends of Joaquin Miller Park presented the report for Item 8I. In collaboration with Oakland Public Works (OPW) Supervisor Herman Miller, Oakland Parks & Recreation (OPR) Supervising Naturalist Stephanie Benavidez, and Friends of Joaquin Miller Park, OaklandTrails.org has identified two trail sections in Joaquin Miller Park that would benefit from the replacement of steps. These areas are located at:

- Lower Palos Colorados Trail (6–8 new steps)
- Fern Ravine Trail (below Sequoia-Bayview Trail, 8–10 steps)

The steps on hiker-only trails were built decades ago, are severely over-grade, and suffer from erosion. The new steps will stabilize the surface and provide a safer path for hikers. A secondary outcome will likely be a deterrent for illegal mountain bike use of the trails. Signs could be used to advertise the new steps to attempt to mitigate injury to illegal mountain bikers.

The steps are expected to have a minimal life span of approximately 10 years given the use of redwood which is more resilient than most, and will naturally decompose into the earth. Depending on the use, the steps could last 15 to 20 years.

**Motion:** Commissioner Miller entertained a motion to grant the staff recommendation to approve the installation of replacement steps in Joaquin Miller Park in locations described in order to improve safety on hiking trails. **Moved by:** Commissioner Wu **Second by:** Commissioner Reilly. **Vote: Yes** – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. **Motion:** Passed.

**J. INFORMATIONAL REPORT: “POINT BY CANOGLE” WALKING TOURS IN DIMOND PARK, DIMOND CANYON PARK, AND JOAQUIN MILLER PARK**

Stan Dodson from Friends of Joaquin Miller Park presented the informational report for Item 8J. OaklandTrails.org will produce three “Point by Canogle” audio hiking tours for Oakland. The free smartphone application guides users by telling stories triggered by GPS.

In Phase 1, OaklandTrails.org plans to produce three separate tours:

- Grand Tour - Dimond Park to Chabot Space & Science Center (5.25 miles)
- Redwoods Tour – 3-mile loop in Joaquin Miller Park
- Dimond Business District Tour – 1.5 miles in the heart of Dimond

OaklandTrails.org will raise the \$9,000 to produce the project. The organization will also work with several agencies and other organizations to create the content for the hiking tours.

**Motion:** Commissioner Miller entertained a motion to accept the informational report on Point by Canogle - Walking Tours in Dimond Park, Dimond Canyon Park and Joaquin Miller Park. **Moved by:** Commissioner Wu **Second by:** Commissioner Corbin. **Vote: Yes – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson, Reilly and Wu. Motion:** Passed.

**K. INFORMATIONAL REPORT: OAKLAND VOLUNTEER PARK PATROL.**

Stan Dodson from Friends of Joaquin Miller Park presented the informational report for Item 8K. The mission of Oakland Volunteer Park Patrol (OVPP) is to improve the quality and safety of City parks. OVPP participants will be given training to assist park users, support emergency responders, and report park issues to the proper City of Oakland agencies.

OVPP, now being established in Dimond Canyon and Joaquin Miller Park, is a pilot program for a potential citywide, volunteer park patrol effort.

Project organizers are working with an exploratory committee including several City department staff, community organizations and Vice Mayor Annie Campbell Washington to develop a framework of activities and protocols. A sample of the duties or activities include, patrolling designated parks, reporting maintenance issues on trails or other park facilities, assisting first responders in search and rescue functions and help park users understand park rules and regulations. Volunteers may receive training regarding how to report crimes but this is not the primary goal of the unit.

A mockup of the Oakland Volunteer Park Patrol recruitment handout was distributed to the Commission. The brochure included information regarding the OVPP’s mission statement, duties and eligibility criteria. To mitigate any perception that OVPP’s purpose is that of enforcement, the Commission recommended changing the shape of the patch/emblem depicted on the cover of the brochure as resembles the shape of the traditional police badge.

**Motion:** Commissioner Miller entertained a motion to accept the informational report on the Oakland Volunteer Park Patrol with a follow-up report reequested in May 2017. **Moved by:** Commissioner Kadera-Redmond **Second by:** Commissioner Marshall. **Vote: Yes – Corbin, Howze, Kadera-Redmond, Marshall, Miller and Wu. Motion:** Passed.

**Note:** Before the vote on Item 8K, Commissioner Reilly momentarily stepped out of the room and Commissioner Peterson withdrew from the meeting at 6:23 pm.

L. **REQUEST THE PARKS AND RECREATION ADVISORY COMMISSION APPROVE THE RECOMMENDATION TO CITY COUNCIL TO AMEND CHAPTER 12.64 OF THE OAKLAND MUNICIPAL CODE, PARK AND RECREATION AREA USE REGULATIONS AND SECTION 12.60.070 OF THE OAKLAND MUNICIPAL CODE, BICYCLE OPERATION RULES-VIOLATIONS-PENALTY AS RELATED TO USE IN PARKS**

Gail McMillon, Oakland Parks & Recreation Administration, presented the staff report for Item 8L. At the April 13, 2016 Parks and Recreation Advisory Commission (PRAC) meeting, the PRAC approved several revision to staff's recommendation to amend Chapter 12.64 Park and Recreation Area Use Regulations of the Oakland Municipal Code (OMC) and Section 12.60.070 of the OMC, Bicycle Operation Rules-Violations-Penalty as related to use in parks. Staff prepared a supplemental report summarizing the PRAC changes and requested direction on 12.64.120 – Park noise, musical instrument, and reproduction devise regulations.

After discussion, the Commission agreed that the item should be returned to the subcommittee for the purpose of addressing the issues raised by the PRAC. These include:

- Incorporating language relevant to noise regulations that is mindful of cultural practices
- Constructing ordinance language in a way that allows the public to self-measure or monitor behavior

Commissioner Reilly volunteered to join the Parks Ordinance Subcommittee, which currently includes Commissioners Kadera-Redmond and Corbin.

**Motion:** Commissioner Miller entertained a motion to return the topic to the Parks and Recreation Ordinance Subcommittee for further discussion. **Moved by:** Commissioner Wu **Second by:** Commissioner Howze. **Vote: Yes** – Corbin, Howze, Kadera-Redmond, Marshall, Miller, Reilly and Wu. **Motion:** Passed.

9. CONDITIONAL USE PERMITS:
10. COMMUNICATIONS:
11. PRAC COMMITTEE REPORT:
12. ADVISORY COUNCIL REPORTS:
13. UNFINISHED BUSINESS:
14. COUNCIL REFERRALS:



15. OPEN FORUM:

Tree Education by the Oakland Forum on Tree Education Network and Oakland Urban Forestry Forum:

- Constituents will host meetings across the City to educate the general public about tree health and the tree ordinance. The speaker would like Oakland Parks & Recreation and the PRAC to share problems or concerns that should be included in their outreach.
- Oakland Urban Forestry Forum meets monthly at City Hall. The organization has no official standing with the City, but would like to partner with PRAC. They have \$1 million in grant funding to plant trees in Oakland.

16. DIRECTOR'S REPORT:

New Director Update:

Nicholas Williams will be on staff beginning June 6<sup>th</sup> and will attend the PRAC meeting on June 8, 2016.

17. ADJOURNMENT: 7:17pm

Respectfully submitted,



Stephanie Hom

Secretary



Diane Boyd

Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call **Oakland Parks & Recreation at (510) 238-7532** or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

**Next Meeting:**

Wednesday, June 8, 2016 4:30 p.m.

Lakeside Garden Center

666 Bellevue Ave, Oakland, CA