



PARKS AND RECREATION ADVISORY COMMISSION

City of Oakland

Wednesday, July 13, 2016

Lake Merritt Garden, 666 Bellevue Avenue

4:30pm

Draft Minutes

1. CALL TO ORDER:

2. ROLL CALL: 4:37

**CORBIN, DU BOIS, HOWZE, KADERA-REDMOND, MANNING,
MARSHALL, MILLER, PETERSON, REILLY, ROSENBLOOM, WU**

Present: Commissioners Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller,
Peterson, Reilly, Rosenbloom

Arrivals: Commissioner Wu (4:42)

Staff: Nicholas Williams, Diane Boyd, Zermaine Thomas, Karis Griffin, Erin Burton

3. DISPOSITION OF MINUTES:

May 11, 2016 Meeting Minutes

Motion: Commissioner Miller entertained a motion to approve May 11, 2016 minutes.

Moved by: Commissioner Kadera-Redmond **Second by:** Commissioner Howze.

Vote: Yes - Corbin, Howze, Kadera-Redmond, Marshall, Miller, Peterson and Reilly.

Abstained: Du Bois, Manning and Rosenbloom. **Motion:** Passed.

June 8, 2016 Meeting Minutes

Motion: Commissioner Miller entertained a motion to approve June 8, 2016 minutes.

Moved by: Commissioner Manning **Second by:** Commissioner Du Bois.

**Vote: Yes – Du Bois, Howze, Kadera-Redmond, Manning, Miller, Peterson, Reilly and
Rosenbloom. Abstained:** Commissioners Corbin, Marshall and Wu. **Motion:** Passed.

4. SPECIAL ORDERS:

5. PRAC PENDING LIST:

6. MODIFICATIONS TO THE AGENDA:

7. CONSENT NEW BUSINESS:

A. **REQUEST FROM THE FRIENDS OF THE GARDENS AT LAKE MERRITT AND
OAKLAND PUBLIC WORKS FOR CONSENT TO USE THE GARDEN CENTER AND
THE GARDENS AT LAKE MERRITT TO HOLD THE “AUTUMN LIGHTS
FESTIVAL” FUNDRAISER ON TUESDAY THROUGH SATURDAY, OCTOBER 11
THROUGH 15 2016.**

The Staff report for Item 7A was presented by Victoria Rocha, Park Supervisor with Oakland Public Works. Oakland Parks & Recreation received a request from the Friends of the Gardens at Lake Merritt (FGLM) to host their 5th Annual Autumn Lights Festival event October 11-15, 2016 at the Lakeside Park Garden Center and the Gardens at Lake Merritt.

All net receipts will be earmarked to benefit improvements to the Gardens and Garden Center. This event was supported and approved by the Parks and Recreation Advisory Commission (PRAC) over the past four years. Heart of the Town Events was hired to manage the event and build an infrastructure for a safe and sustainable event.

City staff extended their annual invitation to the Commission and informed the body that PRAC's monthly meeting falls on October 12th, the same evening as the Autumn Lights VIP event. The Commission was ensured that parking would not be an issue as the VIP gathering is an invitation only meet and greet including the artists, City Council, media and others.

Based on the events popularity and growth from 2000 attendees in 2014 to 8000 in 2015, the marketing outreach team is encouraging event goers to take public transportation, including BART, ACT and Oakland Public Works Shuttles. Additionally, a partnership is being developed with Uber to help smooth parking concerns.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Note: Item 7A was pulled off consent to allow the Commission to hear from speakers. The follow motion was made.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow the Friends of the Gardens at Lake Merritt and Oakland Public Works to host their Autumn Lights Festival fundraiser at the Garden center and the Gardens at Lake Merritt on October 11 – 15, 2016. **Moved by:** Commissioner Reilly **Second by:** Commissioner Rosenbloom. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

8. NEW BUSINESS

A. REQUEST FOR APPROVAL TO DEDICATE A BENCH IN HONOR OF JULIA LOUISE DUVALL AND LIAM AVERY DUVALL

The Staff report for Item 8A was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Parks & Recreation staff received a request for permission to dedicate a bench in Dover Park to Julia and Liam Duvall. The desired bench is located at the northern most edge of the park near the community gardens and garden shed. The dedication plaque will read:

Julia Louise Duvall (1986-2016) & Liam Avery Duvall (2016)
Under unpainted stars we sit and with each beat,
carve a space for memories and dreams that are timeless.
We are a family still learning to make fire.

Motion: Commissioner Miller entertained a motion to approve the plaque language as written for dedication of a bench in Dover Park to be located at the northern most edge of the park near the community gardens and garden shed. **Moved by:** Commissioner Wu **Second by:** Commissioner Reilly. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

B. REQUEST FOR APPROVAL TO DEDICATE TWO BENCHES IN HONOR OF WILLIAM H. BACHRACH

The Staff report for Item 8B was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Parks & Recreation staff received a request to dedicate two benches in memory of William H. Bachrach. The selected benches are located on the Lake Merritt walking path where Jackson Street ends at Lake Merritt and face the Lake. The first bench is dedicated by Dr. Ronald Bachman on behalf of the Temple Sinai Men's Group and is located closest to Snow Park. The second bench is dedicated by family and friends of William. The dedication plaques will read:

Bench #1

**Bill Bachrach
Friend Counselor Mensch**

Bench #2

**Bill Bachrach
So kind So witty So wise**

Motion: Commissioner Miller entertained a motion to approve the plaque language as written for dedication of two benches on the shore of Lake Merritt where Jackson Street ends at the Lake. **Moved by:** Commissioner Howze. **Second by:** Commissioner Du Bois. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

C. REQUESTING APPROVAL TO ALLOW PARK DAY SCHOOL PERMISSION TO COLLECT FEES FOR FUNDRAISER ON GROUNDS OF STUDIO ONE DURING THE MAKERS FAIRE ON OCTOBER 23, 2016

The Staff report for Item 8C was presented by Karis Griffin, Oakland Parks & Recreation Supervisor. Studio One Arts Center received a request from Park Day School located at 360 42nd Street, requesting approval to collect fees on the grounds of Studio One Art Center during their annual Mini Makers Faire fundraiser on October 23, 2016 from 10am until 6pm.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the request for Parks Day School to collect funds on the grounds of Studio One Art Center during their Mini Makers Faire event on October 23, 2016. **Moved by:** Commissioner Kadera-Redmond. **Second by:** Commissioner Peterson. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

D. REQUEST APPROVAL TO ALLOW 3STRANDS GLOBAL, INC., PERMISSION TO COLLECT ONSITE REGISTRATION FEES, DONATIONS, AND SELL EVENT MERCHANDISE AND FOOD VENDOR TICKETS AT THE BREAK FREE RUN OAKLAND-THE RACE TO END HUMAN TRAFFICKING AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, NOVEMBER 5, 2016

The Staff report for Item 8D was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Oakland Parks & Recreation received a request from 3 Strands Global, Inc., a IRC 501(c)(3) non-profit organization established to combat human trafficking through sustainable employment, education and engagement initiatives, for permission to collect registrations fees, donations, and to sell event merchandise and food vendors tickets at the Lakeside Park Bandstand on Saturday, November 5, 2016. All funds collected will be earmarked for donation to their 2016 beneficiaries combating human trafficking through restoration and prevention services.

Event organizers anticipate approximately 1000 participants. The day's activities will begin and end at the Bandstand between 8:30am and 1:00pm. The race is expected to be concluded by 10:00am – live music will begin at 11:00am. There will be 100 volunteers on hand to answer questions and direct participants of the 5k/10k run which will take place on the path around Lake Merritt. Road closures are not required. Appropriate numbers of portable restrooms will be provided to support increased numbers in quests in the park.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow 3Strands global permission to collect onsite registrations fees and donations and to sell event related merchandise and tickets at their Break free Run Oakland Rach to End Human Trafficking at Lakeside Park Bandstand on Saturday, November 5, 2016. **Moved by:** Commissioner Manning. **Second by:** Commissioner Marshall. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Reilly, Rosenbloom and Wu. **Abstained:** Peterson. **Motion:** Passed.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

E. REQUEST APPROVAL TO ALLOW THE ASCENSION HISTORICAL SOCIETY TO COLLECT ONSITE REGISTRATION FEES AT THEIR 5K/10K RUN AND WALK AT LAKESIDE PARK ON SATURDAY, OCTOBER 1, 2016

The Staff report for Item 8E was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Oakland Parks & Recreation received a request from Ascension Historical Society, a IRC 501(c) (3) non-profit and umbrella organization of the Ascension Greek Orthodox Cathedral/The Hellenic Community of Oakland and Vicinity to collect onsite registration fees at their 5K/10K Walk/Run event on October 1, 2016 at the Lake Merritt Bandstand. Proceeds from the event will either be earmarked to benefit the Ascension Historical Society efforts to preserve Greek American history in Oakland or the Ascension Greek Orthodox Cathedral's Building Fund.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow Ascension Historical Society to collect onsite registration fees at their 5K/10K Walk/Run event on Saturday, October 1, 2016 at the Bandstand in Lakeside Park.

Moved by: Commissioner Wu. **Second by:** Commissioner Kadera-Redmond.

Vote: Yes – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

F. **REQUEST APPROVAL TO ALLOW THE CALIFORNIA NURSE MIDWIFERY ASSOCIATION PERMISSION TO COLLECT ONSITE REGISTRATION FEES AND SELL T-SHIRTS AND GIVE PARTICIPATING TABLE VENDOR THE OPTION TO SELL EVENT RELATED MERCHANDISE AT THE MILES FOR MIDWIVES 5K/10K RUN AND WALK AT LAKESIDE PARK ON SUNDAY, OCTOBER 2, 2016**

The Staff report for Item 8F was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Oakland Parks & Recreation received a request from the California Nurse Midwifery Association (CNMA), an Affiliate of the American College of Nurse Midwives, a professional organization representing Certified Nurse Midwives and Certified Midwives. The California Association of Midwives (CAM) is a not-for-profit organization consisting of midwives serving the home birth population in California. CNMA requested permission from PRAC to collect onsite registrations fees and sell promotional t-shirts and to allow participating table vendors the option of sell event related merchandise at the Miles for Midwives 5K/10? Run and Walk event on Sunday, October 2, 2016 at Lakeside Park. Proceeds from the event will be distributed to the CNMA and CAM's general funds and used to promote their collective mission of improving maternal and child health, and expanding access to midwifery care for California families.

Approximately 150 to 200 are expected to attend.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to grant the California Nurse Midwifery Association permission to collect onsite registration fees, sell promotional t-shirts and allow vendors the option to sell event related merchandise at the Miles for Midwives 5K/10K Run Walk event on Sunday, October 2, 2016 at Lakeside Park. **Moved by:** Commissioner Marshall. **Second by:** Commissioner Corbin. **Vote:** Yes – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Note: Item 8G was pulled from the agenda.

G. REQUEST APPROVAL TO ALLOW THE ETHIOPIAN COMMUNITY CULTURAL CENTER, INC. FOR PERMISSION TO COLLECT FUNDS ONSITE FOR THE SALES OF BEER AND WINE, EVENT RELATED MERCHANDISE AND FOOD VENDOR TICKETS AT THE 8TH ANNUAL ETHIOPIAN NEW YEAR CULTURAL EVENT TO BE HELD AT LAKESIDE PARK (BANDSTAND) ON SATURDAY, SEPTEMBER 10, 2016

Oakland Parks & Recreation received a request from the Ethiopian Community Cultural Center, Inc. (ECCC), a IRC 501(c)(3) non-profit organization which coordinates educational programs and social services to empower and support Ethiopian immigrants and refugees to become self-sufficient.

H. REQUEST APPROVAL TO ALLOW THE BAY AREA BLACK MARKET TO COLLECT FUNDS ONSITE THROUGH RAFFLE TICKET SALES, DONATIONS AND VENDOR GENERATED SALES OF FOOD, BEVERAGES AND EVENT MERCHANDISE, AT THE COMMUNITY MARKETPLACE TO BE HELD AT LAKESIDE PARK AND GARDEN CENTER ON SATURDAY, AUGUST 27, 2016

The Staff report for Item 8H was presented by Zermaine Thomas, Oakland Parks & Recreation Central Reservations. Oakland Parks & Recreation received a request from the Bay Area Black Market (BAMA), an organization created to serve the community by promoting Black owned businesses through internet advertising and marketplace promotions. BAMA requested permission to collect funds generated through vendor sales of event merchandise, food, beverages, raffle tickets and donations. Five percent of the funds raised will be earmarked for the Ador of Hope, a IRC 501(c)(3) non-profit organization which provides transitional housing and community re-entry support for the homeless.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow the Bay Area Black Market to collect funds, donations and vendor generated sales at the Community Marketplace on Saturday, August 27, 2016 at the Lakeside Park and Garden Center. **Moved by:** Commissioner Manning. **Second by:** Commissioner Howze.

Vote: Yes – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

I. REQUEST APPROVAL TO ALLOW THE OMNIRA INSTITUTE TO COLLECT VENDOR FEES AND TO ALLOW VENDORS TO SELL FOOD, BEVERAGES AND EVENT RELATED MERCHANDISE AT THE BLACK EYED PEA FESTIVAL AT MOSSWOOD PARK ON SEPTEMBER 10, 2016.

The Staff report for Item 8I was presented by Erin Burton, Oakland Parks & Recreation. The Omnira Institute will be hosting its third annual free Black Eyed Pea Festival on Saturday, September 10, 2016 from 11am to 5:30 pm at Mosswood Park. Setup will begin at 7:30am the day of the event and cleanup will end at 9:00pm. This event is expected to attract 500+

attendees with marketing focused on Oakland and the East Bay. The Omnira Institute requested approval to solicit a vendor fee in which proceeds will help cover the cost of musicians, equipment, marketing, staffing, and facility usage. In addition, Omnira Institute also requested approval for vendors to sell services, merchandise, and food. Vendor booths will highlight the richness and preservation of the African Culture. Individual vendors will collect money on-site. There will also be free community health resources to help service the community.

Note: Parks & Recreation Central Reservations staff will work with event organizers to complete the required outstanding documents listed.

- Oakland Police Department Special Events Permit
- Temporary Food Handler's Permit
- Charitable Solicitation Permit
- Proof of trash bin/recycling bins
- Proof of (2) reserved portable restrooms and hand washing stations
 - 1 of the two portable restrooms must be ADA accessible

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to allow the Omnira Institute to collect vendor fees and allow vendors to sell food, beverages and event related merchandise at the Black Eyed Pea Festival at Mosswood Park on Saturday, September 10, 2016. This approval is contingent upon staff receipt of the required outstanding documents as listed. **Moved by:** Commissioner Peterson. **Second by:** Commissioner Kadera-Redmond. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

J. REQUEST APPROVAL TO GRANT AFFROCENTRIC OAKLAND PERMISSION TO SOLICIT DONATIONS AND ALLOW VENDORS TO COLLECT ONSITE FUNDS AT THE 6TH ANNUAL PAN AFRICAN FAMILY REUNION

The Staff report for Item 8J was presented by Erin Burton, Oakland Parks & Recreation. The Pan African Family Reunion is an annual free event which attracts close to 1000 attendees from all over the African Diaspora and the Bay Area. It features local artists, small businesses, family friendly games and entertainment, cuisine and wares sold by local vendors, and other activities that celebrate the art and culture of the African Diasporic community. Afrocentric Oakland requested approval to solicit donation to offset the cost of musicians, equipment, marketing, staffing, and facility usage as well as permission for participating vendors to collect onsite funds at the 6th Annual Pan African Family Reunion at Mosswood Park on Sunday, September 4, 2016.

Approval from the Parks and Recreation Advisory Commission is required per O.M.C. section 12.64.080.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation to grant Afrocentric Oakland permission to solicit donations and allow vendors to collect onsite funds at the 6th Annual Pan African Family Reunion at Mosswood Park on Sunday, September 4, 2016. **Moved by:** Commissioner Peterson. **Second by:** Commissioner Manning. **Vote: Yes** – Corbin, Du Bois, Howze, Kadera-Redmond, Manning, Marshall, Miller, Peterson, Reilly, Rosenbloom and Wu. **Motion:** Passed.

9. CONDITIONAL USE PERMITS:

A. **REQUEST FOR THE PARKS AND RECREATION ADVISORY COMMISSION RECOMMEND APPROVAL OF A CONDITIONAL USE PERMIT TO IMPROVE THE ST. ANDREW'S PLAZA RENOVATION PROJECT**

The Staff report for Item 9A was presented by WooJae Kim, Capital Improvement Project Coordinator, Project Delivery. Parks and Recreation Advisory Commission endorsement was requested for a Minor Conditional Use Permit for the St. Andrew's Plaza Renovation which includes a new ornamental perimeter fence, three light poles, a bulletin board, and multi-purpose boulders to be installed in the plaza.

At the grant writing phase, staff determined that the project would be community driven. To that effort, organizing staff convened meetings at the West Oakland Teen Center in which approximately 280 area residents attended over three sessions. This is also a multi departmental collaboration including Oakland Public Works, Department of Human Services, Oakland Police, Building and Planning, also Economic Development. Neighbors have been encouraged to create a governance structure to determine types of ongoing activities to take place in the plaza in order to prevent negative behaviors from reoccurring.

Concern was expressed by the Commission regarding accessibility to St. Andrews's Plaza when keys to the fenced property are turned over to public stewardship. Who determines who has access and when was raised. Caution was given to the project being a gateway to gentrification of the area and the possibility of privatization of public spaces when public spaces are fenced off.

Project staff informed the Commission that St. Andrew's Plaza would be accessible during regular dawn to dusk park hours by anyone in the community. The design allows the park to be locked during off park hours as is the case of several other City parks. Staff would like to offer stewardship of St. Andrew's Plaza to the community as City resources are limited. It was reported that the idea of giving the keys to a community organization or individual is not meant to exclude anyone from the community. As reported by project staff, the community requested and voted on the inclusion of a fence in the project design.

Parks & Recreation Director Williams concurred with staff assessment regarding the scarcity of City resources and the necessity for community governance of St. Andrew's Plaza.

The Commission requested more information regarding oversight and governance of the park.

The construction is anticipated to begin in the fall of 2016 and completed by June 2017.

Motion: Commissioner Miller entertained a motion to approve the staff recommendation for PRAC to endorse and recommend approval of the Minor conditional Use Permit for the St. Andrew's Plaza renovation. **Moved by:** Commissioner Howze. **Second by:** Commissioner Peterson. **Vote: Yes** –Du Bois, Howze, Kadera-Redmond, Manning, Miller, Peterson, Reilly, Rosenbloom and Wu. **Abstained:** Corbin and Marshall. **Motion:** Passed.

10. COMMUNICATIONS:

11. PRAC COMMITTEE REPORT:

12. ADVISORY COUNCIL REPORTS:

13. UNFINISHED BUSINESS:

14. COUNCIL REFERRALS:

15. OPEN FORUM:

A UC Berkeley student and community member from East Oakland near 55th and Foothill addressed the Commission regarding the lack of City resources for 30 blocks. It was reported that there is not investment in this part of the City where there are no existing parks, outlets or groceries stores and where children play in empty parking lots. The lack of transportation is of major concern. It was further reported that the local community feels it does not have a voice.

16. DIRECTOR'S REPORT:

17. ADJOURNMENT: 6:37pm

Respectfully submitted,

J. Nicholas Williams
Secretary

Diane Boyd
Recording Secretary

This meeting is wheelchair accessible. To request materials in alternative formats, or to request an ASL interpreter, or assistive listening device, please call ***Oakland Parks and Recreation at (510) 238-7532*** or **TDD (510) 615-5883** at least three working days before the meeting. Please refrain from wearing scented products to this meeting so attendees who may experience chemical sensitivities may attend. Thank you.

Next Meeting:

Wednesday, September 14, 2016 4:30 p.m.

Lakeside Garden Center

666 Bellevue Ave, Oakland, CA

