



Wildfire Prevention Assessment District
Citizen's Advisory Committee

Draft Meeting Minutes for
Thursday, March 16, 2017 @ 7:00 pm



Trudeau Center, 11500 Skyline Blvd, Oakland CA (Wheel Chair Accessible)

Committee Members Present:

Sue Piper, Chair: (District 1)
Martin Matarrese, Vice Chair: (District 7)- **Late**
Doug Wong: (At Large)
Lin Barron, (District 4)
Steve Hanson (District 1)
Mike Petouhoff (District 4)- **Late**
Glen Dahlbacka (District 6)

Staff Present:

Anette Boulware, OFD Program Analyst
Mark Hoffmann, Acting Fire Chief
Maria Sabatini, Assistant Fire Marshal

Absent:

Teresa DeLoach Reed, OFD Chief
Miguel Trujillo, OFD Fire Marshal

Meeting called to order at 7:05 p.m. by Chair Sue Piper

1. **Approval of draft minutes for February 16, 2017 WPAD meeting- Approval of draft minutes for February 25, 2017 Public Hearing meeting (sent via e-mail)**

Motion#1: Steve Hanson made the motion to accept the February 16th minutes: Doug Wong 2nd, all in favor motion passed. Glen Dahlbacka abstained.

Motion#2: Lin Barron made the motion to accept the February 25th minutes: Steve Hanson 2nd, all in favor motion passed.

2. **Open Public Forum (Speakers must fill out a speaker card for Open Forum or for a specific agenda item. Comments limited to three minutes)**

- **Barry Pilger**- read a written statement- (exceeded 3 minutes) Carolyn Burgess advised she would see Barry a minute to finish reading his statement.

- **Gordon Piper**- Thanks for the Grants and thank you to Lin Barron for her work (he shared photos of the work done at the North Oakland Sports field), the project is almost done.

- **Bob Sieben**- responded to bird discussion to clarify what is protected. Wants to know how the board will address the alternative facts for the information that was shared at the meeting. Oakland Fire Safe meeting announced that there are a lot of grants coming available and he is putting in for a grant near Kaiser School.

- **Carolyn Burgess-(2 minutes)** suggested that Inspectors who are having challenges getting access to properties need to be trained on how to go about getting a warrant to access the property.
- Requested clarification on whether or not we have started residential inspections according to Adam Ball he has started inspections and properties are out of compliance.

Assistant Fire Marshal Maria Sabatini clarified annual inspections have not started and the inspector mentioned has been doing follow up work in his district.

3. Approval of Financials

- January 13, 2017 - March 09, 2017
- Budget adjustments

Motion: Doug Wong made the motion to reallocate funds from the Grant Matching Program in the amount of \$5,000 and from the Roving Patrol in the amount of \$15,000 into the Vegetation Management Program for a total of \$20,000. Lin Barron 2nd, all in favor motion passed.

4. March Vegetation Management Statistics: Assistant Fire Marshal Maria Sabatini read the report

- Status of inspections of public properties
- Goat Grazing
- Road side clearance

Chair Sue Piper suggested that we continue to do the statistical report monthly and that it gets posted on the website on the homepage of the vegetation management section because this chart makes things very clear and it is important. Also suggest that this report is presented to the Public Safety committee monthly, it helps to quantify the work that is being accomplished.

GROUP DISCUSSION- Vice Chair Martin Matarrese questioned what is Vegetation Unit doing to bring the percentage of private property's that are Non-Compliant to become Compliant? How do we isolate the repeat offenders & make them comply?

5. February Vegetation Management Report- Assistant Fire Marshal Maria Sabatini read the report Rec'd signed acceptance letter from the candidate with a possible start date of March 27th.

- Preparing for 2017 Residential Property Inspections (annual notice)
- Update on status of hauling contract for Chabot Space & Science Center project (\$216,000)
- Status of Vegetation Management Plan Progress and Work Schedule** - Chair Sue Piper suggested that we talk to the person at Parks & Recreation who schedules the games in the fields so they can inform the people who use the parks to advise of the public meetings information (get the contact info of these contacts). The goal is to get the broadest sharing of the information that we can.
The meeting dates are March 28th and March 30th – please share this info with as many contacts as possible.
- Progress on implementing GIS systems for vegetation management** - Program Analyst II, Anette Boulware gave a brief update.

• **GIS mapping tool – review of next steps- Lin Barron-** commented that bottom line want to ensure that the product works and interfaces with multiple technologies.

e. **City of Oakland Contract Compliance Requirements and Vegetation Management Contracts**

- **Civic Corps**- Assistant Fire Marshal Maria Sabatini read the report.
- **CAL FIRE - Delta Crews - Assistant Fire Marshal Maria Sabatini** shared some of the additional requirements that have been identified by the City Attorney's office that will add delays to getting this established. (Including OFD needing a waiver and resolution that is City Council approved).

- **Contractors meeting** - Assistant Fire Marshal Maria Sabatini read the report

GROUP DISCUSSION – WPAD members addressed expanding the group of contractors by utilizing waivers in contract compliance. They also expressed their willingness to advocate for utilizing groups such as Civic Corps and Cal Fire Delta Crews.

- **Update of the Website**- Fire Prevention's goal is to sit down with our I.T. person within the next few weeks and spend time making the updates.

f. **Draft Report WPAD "lessons learned" for City Council**- **Chair Sue Piper advised that all edits suggestions for this report are due to her by the first week of April, so it can be finalized and voted on at the April 2017 meeting. The goal is to get this report before The Public Safety Committee before the WPAD goes away.**

6. **Announcements**

- **Vegetation Mgmt Plan Public Input meetings**- The dates are March 28th and March 30th

- **Vegetation Management Plan Community Vision session scheduled for Sunday April 2nd from 1:30-4:00 p.m. at the Trudeau Center (that will be highly facilitated).** The Oakland Fire Safe Council is hosting a meeting to come up with some bullet points to outline the Hills of Oakland and what they will look like with the health and safety as the priority "The Vision of what the Hills will look like at the end of the project".

- **Forms 700** - are due on April 1, 2017 and another one is due June 30, 2017 to announce WPAD committee member's resignation.

- **WPAD goal over the next few months - Chair Sue Piper advised** that there are only 3 more meetings before the WPAD ends and the goal of the WPAD is to give OFD the tools that can be used moving forward. They would like to see OFD be transparent to the public/ community, whether it is through the use of the GIS, the monthly statistical Matrix, the vegetation management plan and encumbering / spending the dollars in the budget.

7. **Adjournment - 9:00 p.m.**