

# SAFETY AND SERVICES OVERSIGHT COMMISSION REGULAR MEETING

*SSOC created by the Public Safety and Services Violence Prevention Act of 2014*

**Monday, October 22, 2018  
6:30-9:00 p.m.  
City Hall, 1 Frank Ogawa Plaza,  
Hearing Room 1**

**Oversight Commission Members:** Chairperson: Jody Nunez (D-1), Dayna Rose (D-2), Rev. Curtis Flemming, Sr. (D-3), Vacant (D-4), Vacant (D-5), Carlotta Brown (D-6), Kevin McPherson (D-7), Troy Williams (Mayoral); Letitia Henderson Watts (At-Large),

**PUBLIC COMMENT:** The Oversight Commission welcomes you to its meetings and your interest is appreciated.

- ✓ If you wish to speak before the Oversight Commission, please fill out a speaker card and hand it to the Oversight Commission Staff.
- ✓ If you wish to speak on a matter not on the agenda, please sign up for Open Forum and wait for your name to be called.
- ✓ If you wish to speak on a matter on the agenda, please approach the Commission when called, give your name, and your comments.

Please be brief and limit your comments to the specific subject under discussion. Only matters within the Oversight Commission's jurisdictions may be addressed. Time limitations shall be at the discretion of the Chair.

ITEM	TIME	TYPE	ATTACHMENTS
1. Call to Order	6:00pm	AD	
2. Roll Call	1 Minutes	AD	
3. Agenda Approval	1 Minutes	AD	
4. Open Forum	10 Minutes	AD	
5. New Member Dayna Rose Introduction	5 Minutes	I	
6. Approval of Minutes from September 24, 2018	5 Minutes	A	Attachment 1
7. Fire Department Quarterly Report	15 Minutes	A	Attachment 2
8. Police Department- a) Community Resource Officer Presentation b) Fiscal Report	20 Minutes	A	Attachment 3
9. Human Services Division- a) Revenue and Expenditure Report b) Spending Plan Timeline	20 Minutes	A	Attachment 4
10. DVP Update	15 Minutes	I	
11. Measure Z Joint Meeting Progress	15 Minutes	A	
12. Schedule Planning and Pending Agenda Items	5 Minutes	A	
13. Adjournment	1 Minute		

**A = Action Item    I = Informational Item    AD = Administrative Item**

**A\* = Action, if Needed**

**PUBLIC SAFETY AND SERVICES OVERSIGHT COMMISSION MEETING MINUTES**  
**Monday, September 24, 2018**  
**Hearing Room 1**

**ITEM 1: CALL TO ORDER**

The meeting was called to order at 6:31pm by Chairperson Jody Nunez.

**ITEM 2: ROLL CALL –**

Present: Chairperson Jody Nunez  
Vice Chairperson Kevin McPherson  
Commissioner Curtis Flemming (Arrived @ 6:48pm)  
Commissioner Carlotta Brown  
Commissioner Troy Williams

Excused: Commissioner Dayna Rose

Absent: Commissioner Letitia Henderson-Watts

**ITEM 3: AGENDA APPROVAL**

Commissioner Brown moved the item; Commissioner Williams second; item approved;

**ITEM 4: OPEN FORUM**

No public speakers.

**ITEM 5: Approval of Minutes from August 21, 2018**

Commissioner McPherson moved the item; Commissioner Brown second; item approved

**ITEM 6: Human Services Department Quarterly Report Measure Z Revenue and Expenditure Report**

Staff provided a summary of the quarterly report for the period of Jan-March 2018.

Item approved.

Staff will be preparing next quarterly report for the period of April – June 2018.

No speakers.

**ITEM 7: Spending Plan Timeline and Overview of the Community Listening Campaign**

Staff provided brief discussion on the 2019 spending plan and a presentation of the findings from the listening campaigns held by *Be the Change*, a consultant group at the end of the summer. Staff to return in November with a propose spending plan for approval by commission and then forwarded to the Public Safety Committee and Council.

No speakers.

Item approved.

Commissioner McPherson moved the item; Commissioner Brown second; item approved; Commissioner Flemming abstain

**ITEM 8: Measure Z Joint Meeting Progress**

Commissioner Nunez provided a summary of the discussions held by the ad hoc committee (Nunez, Henderson-Watts and Williams) for the Measure Z Joint Meeting.

Subcommittee will continue to meet. Staff to work on hiring a consultant/facilitator for joint meeting to help with the frame work of the meeting and provide options to the SSOC for recommendation to the City Council.

Item continued to next meeting. No action.

2 speakers

**ITEM 9: Review the Remaining 2018 SSOC Meeting Dates**

No offsite meeting for October. Dates for the remainder of 2018 to remain as approved.

**ITEM 11: Schedule Planning and Pending Agenda Items**

Department of Violence Prevention to provide update at the October 22, 2018 meeting.

[Recess till 8:05pm]

**ITEM 10: SSOC Budget**

Budget staff provided an overview of the SSOC's administrative allowance.

Staff to provide a Memorandum on eligible uses of the commissions administrative allowance, the allocation of funds and the guidelines for spending.

Commissioner Williams moved to accept item with follow up memo by staff. Commissioner Brown seconded; common consent.

**ITEM 12: Adjournment 8:22 pm by common consent.**



# AGENDA REPORT

**TO:** Public Safety and Services  
Oversight Commission

**FROM:** Darin White  
Fire Chief

**SUBJECT:** OFD Quarterly Report

**DATE:** October 12, 2018

Approval \_\_\_\_\_

Date: \_\_\_\_\_

## **RECOMMENDATION**

**Staff recommends the Public Safety Services Oversight Committee (SSOC) accept the Oakland Fire Department's Quarterly Report on its activities to achieve the violence prevention and intervention program objectives identified in Measure Z.**

## **BACKGROUND / LEGISLATIVE HISTORY**

In 2014, voters approved funding to augment basic police and fire services and funded violence prevention and intervention programs. The 2014 Oakland Public Safety and Services Violence Prevention Act (Measure Z) as it relates to the Oakland Fire Department provides for:

- **Maintain adequate personnel resources to respond to fire and medical emergencies** through the hiring of sworn personnel and maintaining of staffing as identified in the International Association of Firefighters (IAFF), Local 55 Memorandum of Understanding (MOU).
- **Improve fire 9-1-1 response times** through the monitoring of turnout times, the review and revision of Fire Dispatch policies and practices and improvement of district familiarization within the fire companies.
- **Reduce homicides** through the training of personnel in areas such as Mass Casualty Incidents, Active Shooter, unified response with OPD to violent incidents, medical training centered on treatments to stop the bleeding i.e. tourniquets, sucking chest wound seals, and TXA intravenous drugs.

Measure Z provides two million dollars (\$2,000,000) for OFD.

Item: \_\_\_\_\_  
SSOC  
October 22, 2018

## **ANALYSIS AND POLICY ALTERNATIVES**

### ***Purpose, Objectives and Authorized Uses of Measure Z Funds***

The taxes imposed under Measure Z “are solely for the purpose of raising revenue necessary to maintain police and fire services and violence prevention strategies, to address violent crime and to improve public safety in the City of Oakland.” (Measure Z: Section 1, Part B).

The Measure Z authorizing ordinance further states “[t]he tax proceeds raised by these special taxes may be used only to pay for any costs or expenses to or arising from efforts to achieve the following objectives and desired outcomes:

- *Reduce homicides, robberies, burglaries, and gun-related violence;*
- *Improve police and fire emergency 911 response times and other police services; and*
- *Invest in violence intervention and prevention strategies that provide support for at risk youth and young adults to interrupt the cycle of violence and recidivism.* (Measure Z: Section 3, Part A)

With respect to Fire Services, Measure Z states that funds shall be used to “[m]aintain adequate personnel resources to respond to fire and medical emergencies including, but not limited to, response to homicides and gun related violence and investigate fire causes”.

### ***Adequate Personnel Resources***

In fire and medical emergencies time is always a critical factor. The speed at which a crew can safely arrive to an incident, provide medical attention, and/or complete tasks on the fireground (assessment, deploy hose, and commence interior/exterior attack) can impact the outcome of an incident. Adequate staffing is an important factor to sufficiently staffing fire apparatus to accomplish the department’s mission and Measure Z goals.

The National Fire Protection Association (NFPA) is regarded by the Fire Service as a leading authority on fire prevention and suppression. In 2001, the NFPA released NFPA 1710: Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations and Special Operations to the Public by Career Fire Departments. NFPA 1710 recommends that each company be staffed with a minimum of four (4) firefighters, including a company officer (a member with a rank of Lieutenant or Captain)

For more complex incidents, it will take more firefighters to attack the fire. NFPA 1710 does acknowledge this fact, and recommends five to six personnel for high tactical hazards such as high-rises, large commercial occupancies, industrial complexes, large multi-family dwellings, etc. As a result, OFD staffs several of its aerial trucks with five (5) crew members. In addition, National Institute of Standards and Technology NIST issued a Report on Residential Fireground Field Experiments. As part of its study NIST tested crew staffing levels from two (2) to five (5) persons and confirmed that efficacy of four-person staffing.

The Memorandum of Understanding (MOU) between the City and International Associations of Firefighters (IAFF), Local 55 guides working conditions of the represented OFD sworn

members. Section 4.2.4 – Fire Suppression Staffing identifies through the year 2017 daily minimum staffing levels.

The MOU minimum staffing sets a daily number of sworn staff, broken out by specific ranks, which must be in the field at any given time to staff the city’s twenty-five (25) fire stations. The total suppression staffing equates to one hundred and thirty-seven (137) sworn members per 24-hour shift and four hundred and eleven (411) members to cover all three (3) shifts. This mutually agreed upon minimum staffing number is based upon standards given by the NFPA and analysis conducted by the NIST.

Below is the fire suppression minimum staffing by rank:

**Table 1. Fire Suppression Minimum Staffing**

<b>Rank</b>	<b>Daily Staffing</b>	<b>A, B, C Shift Staffing</b>
Battalion Chief	3	9
Captain of Fire Department	13	39
Lieutenant of Fire Department	19	57
Engineer of Fire Department	24	72
Fire Investigator	1	3
Firefighter Paramedic	26	78
Firefighter	51	153
<b>Total Minimum Staffing</b>	<b>137</b>	<b>411</b>

Overtime expenditures are largely the result of backfill to meet the minimum staffing due to unfilled vacancies and temporary vacancies (training, special assignments, injuries, other leaves of absence).

In Fiscal Years 2016-17 and 2017-18 OFD sworn overtime costs from all funds were \$19,244,102 and \$17,959,339 respectively. Measure Z provides partial funding to maintain staffing personnel resources to respond to fire and medical emergencies including, but not limited, response to homicides and gun-related violence and investigate fire causes. The OFD spending plan aligns Measure Z funding with the Fiscal Years 2017-19 Council Budget Adopted which funds sworn backfill coverage.

Below is the status of filled and vacant sworn positions as of June 30, 2018.

**Table 2. All Sworn Staffing as of June 30, 2018**

<b>Rank</b>	<b>Funded Sworn Positions for FY 18-19</b>	<b>Filled Sworn Staffing As of 6/30/18</b>	<b>Vacant Sworn Staffing As of 6/30/18</b>
Chief	1	1	0
Deputy Chief	2	2	0
Assistant Chief	1	1	0
Assistant Fire Marshal	1	0	1
Battalion Chief	12	9	3
Captain	57	47	10
Lieutenant	67	49	18
Fire Investigator	3	2	1
Engineer	85	83	2
Firefighter Paramedic	93	87	6
Firefighter	187	168	19
<b>Total</b>	<b>509</b>	<b>449</b>	<b>60</b>

***Status on Hiring of Entry Level Firefighters and Firefighter Paramedics***

In July 2018, the Human Resources Management (HRM) Department established two Eligible Lists containing five hundred and forty-six (546) Firefighter Trainee Candidates and forty-nine (49) Firefighter Paramedic Candidates. Fire Chief's interviews are occurring in September and October 2018. The remaining steps for the Recruit Academy selections are as follows:

- Chief's Selection for Conditional Offer of Employment;
- Background Investigation;
- Personality Trait Assessment;
- Pre-Employment Medical Examination

At this time, it is anticipated that each of these steps will be completed and a Recruit Academy of approximately thirty (30) persons will begin in Spring 2019. The Firefighter Recruit Academy is eighteen (18) weeks. After successful completion of the Recruit Academy, the graduates enter an eighteen (18) month probationary period.

***Improving 9-1-1 Calls***

Turnout and response times are monitored by the Operations Bureau monthly. The current legacy alerting system has limitations that required a follow up phone call from Fire Communications after sending the dispatch alert to the fire station. This results in an increase in Turnout Time.

The current legacy alerting system is being replaced with a state-of-the-art alerting system (Locution PrimeAlert) that has shown reductions in turnout and overall response times in several

cities that have implemented the system. Los Angeles City Fire Department reported a reduction of 35-37 seconds on average, Spokane Fire Department had their one-minute call processing time improve from sixty-three percent (63%) to ninety-four percent (94%), Palm Beach County saw their 1 minute 15 second standard improve from eighty-five percent (85%) to ninety-seven percent (97%). In addition to the efficiency of the new Locution system, the current need for a phone call to fire stations following an emergency dispatch will be eliminated with a corresponding reduction in Turnout Time. To add to a more stable alerting system, outdated T-1 copper network lines to all fire stations have been replaced with more reliable optical fiber connections.

The Locution system will provide the alert notification at the fire stations and uses an auto-generated voice to provide the detailed information needed for responding firefighters (EMS call, structure fire, etc.) while they are moving to their fire apparatus. Locution will also provide added capacity in Fire Communications by the alerting system taking on the role previously requiring a dispatcher to provide a phone call and announcement.

Locution is scheduled as the first major component to be installed and implemented in the CAD replacement project. Another advantage is the ability of the new system to simultaneously dispatch and notify multiple stations when several emergency calls are received at Fire Communications at the same time. Seattle Fire Department reported to Locution they had a situation where twelve (12) emergency dispatches to twelve (12) different locations were completed by the system in less than one-tenth (1/10) of a second. Prior to Locution each call would need to be processed, dispatched, and announced in sequence, thus delaying the stacked calls. It's anticipated to have the Locution alerting system online within the next six (6) - nine (9) months.

In addition to the Locution system, OFD will also be implementing Deccan Live move-up module (MUM) and Deccan ADAM (Apparatus Deployment Analysis Module). Deccan Live MUM monitors OFD unit status from CAD and provides dispatchers with visual coverage indicators and recommendations for moving units to areas needing coverage. Deccan ADAM is a predictive modeling tool that uses CAD and geographical information system (GIS) data to project the impact of deployment changes on response times and availability. Both of these systems provide OFD with enhanced planning and decision support capabilities.

OFD will also be updating the mobile modems on its apparatus to improve mobile data terminal (MDT) connectivity. These mobile modems will be updated with dual SIM cards so that personnel can provide crucial response information.

### ***Reducing Homicides***

The Fire Department has worked with the Police Department to improve on-scene communications between the departments regarding emergency calls involving weapons and scene security issues. The goal is for the Police Department to alert the Fire Department as soon as the scene is secure so firefighters can safely enter and provide emergency medical care.

Fire Department paramedics carry the drug Tranexamic acid (TXA). It's used to stop internal hemorrhage (bleeding). It is generally believed the sooner the drug is administered for hemorrhage, the more likely it will have a beneficial effect. By reducing the time for firefighter/paramedics to reach trauma victims (including gunshot and stabbing patients), and the time required to administer TXA, when indicated, chances of survival improve.

### **CONCLUSION**

The Fire Department will report quarterly to the Safety and Services Oversight Commission the status of sworn personnel resources; review of turnout times of fire companies including relevant policy and practice changes within Fire Dispatch; responses to homicides, gun related violence, investigation of fire causes; and other activity which specifically addresses the Department's activities to achieve Measure Z objectives and outcomes.

Respectfully submitted,



---

Darin White  
Fire Chief



## MEMORANDUM

---

**TO:** Safety and Services Oversight Committee      **FROM:** Act. Deputy Chief  
Roland Holmgren

**SUBJECT:** OPD CRO Retention and Training      **DATE:** October 16, 2018

---

The Oakland Police Department's (OPD) was asked to provide additional information to the Safety and Services Oversight Committee regarding the retention of Community Resource Officers (CRO) and training.

In 2017 Resource Development Associates (RDA) conducted an evaluation of Measure Z funded police services and authored a report titled "Oakland Measure Z Policing Services: Year 1." The report identified successes/ challenges and made several recommendations to include addressing the issue of retention.

Since the report the OPD has made or is in the process of making the following changes:

#### Improved Recruitment/ Formalized Selection Process

- Allows for a better understanding of roles, responsibilities of CRO.
- Understand the need for longer term commitment.
- CRO recruited to geographical area consistent with knowledge base and desire.

OPD Command and Supervisory staff will continually monitor and adjust the CRO's work assignment as necessary to support the Department's violent crime fighting efforts, while not losing sight of complex neighborhood challenges. Overall improving the consistency of the CRO and community relationship. Additionally, minimizing internal transfers within OPD's Special Resources Sections (SRS) could work to increase CRO longevity.

Improved training for the CRO officer has also been prioritized as a strategy to increase job skills, positively influence service levels, and create job satisfaction. Formal Measure Z funded training for all CROs and Neighborhood Services Division staff is currently being provided (October 16 – 17, 2018). The course, *Community Policing: Improving Police Efficacy and Building Trust*, is Community Oriented Policing Services Office (COPS) curriculum provided by Virginia Center for Policing Innovation (VCPI) instructors. The 16-hour course explores how change, emerging issues, and threats are necessitating a commitment to the key components of community policing: partnerships, organizational transformation, and problem solving best practices. CRO and NSD training is now being planned for the 1<sup>st</sup> quarter of 2019 which is intended to cover how to accurately obtain and evaluate consistent crime data, the SARA problem solving process, use of the SARA project database, and best practices to plan and hold quality neighborhood council meetings.

Respectfully submitted,

***Roland Holmgren***

Roland Holmgren  
Acting Deputy Chief  
Bureau of Field Operation 1 (West)  
Oakland Police Department

# Oakland Police Department



## SAFETY SERVICES OVERSIGHT COMMISSION MEASURE Z COMMUNITY RESOURCE OFFICER (CRO)

Oct 22, 2018

Attachment 3a

# TOPICS

- CRO Staffing/ Retention
- Training
- Fiscal Report

# CRO STAFFING/ RETENTION

- Authorized 35
- YTD Actual 34
  - Area 1 No Vacancies
  - Area 2 No Vacancies
  - Area 3 No Vacancies
  - Area 4 No Vacancies
  - Area 5 -1(**Beat 33**)

# CRO STAFFING/ RETENTION

- Improved Recruitment/ Formalized Selection Process
  - Better understanding prior to assignment
  - Understand need for longer-term commitment
  - Recruited to geographical area consistent with knowledge

# CRO STAFFING/ RETENTION

- Consistency of Work Assignments
- Internal Transferring (CRO to CRT)
- Training – Capt. Bolton

## CRO STAFFING/ RETENTION

- Transition Period Outgoing- Incoming CRO
- Common Email
- Updated and reviewed SARA database

# TRAINING

Provide consistent training to meet or exceed the goals of our community policing programs.

# FISCAL REPORT

Memorandum

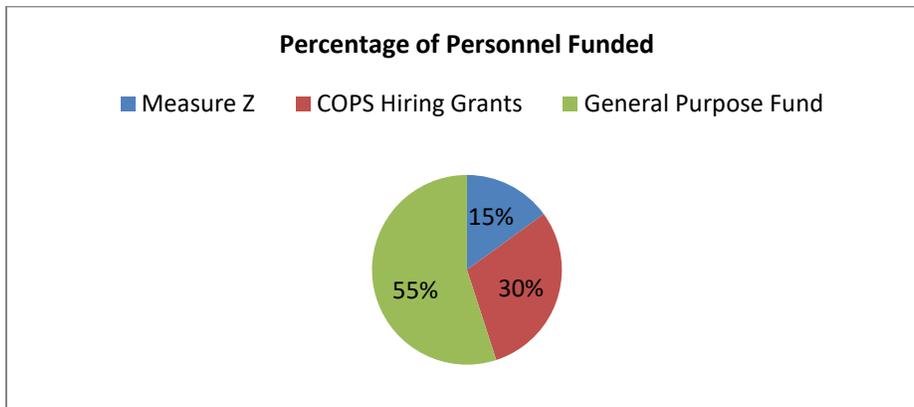
TO: Public Safety and Services Oversight Committee  
FROM: Shamika Shavies, Acting Fiscal Services Manager  
SUBJECT: OPD FY17-18 Financial Quarter 3 & 4 Report  
DATE: October 17, 2018

---

On a quarterly basis, the Oakland Police Department complies Measure Z data to present at the Public Safety and Services Oversight Committee meeting.

**Funding Breakdown**

Measure Z is one of three funding sources that support the community resource officers, crime reduction team officers and Ceasefire personnel.



The information in this memo represents Measure Z expenditures through the fourth quarter of fiscal year (FY) 2017-18 (July 2017 – June 2018). As of June 30, 2018, total FY 2017-18 Oakland Police Department expenditures in Measure Z were \$16,520,117.

Below is a detailed breakdown of expenditures.

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total
Personnel*	1,359,485	1,414,806	1,213,446	1,329,639	1,425,658	1,554,237	1,352,247	1,119,069	1,259,881	1,121,164	1,264,367	1,217,712	15,631,711
Advertising		1,030								568			1,598
Cellphone			17,035	775	1,295	6,500	6,662	12,994	6,500	6,602			58,363
Contracts	33,676	13,924	1,950	167,837	9,995	60,643	62,866	17,336	27,676	17,514	56,898	151,244	621,559
Online Database Service					232	7,068	8,522		609	602	634	1,226	18,892
Rental Vehicles				6,559	5,020				14,813	14,822	121	392	41,728
Supplies/Equipment	25,703	(25,256)	(0)	6,781	28,641	(6,217)	26,739	8,907	15,208	1,311	28,090	3,180	113,086
Travel/Training	270		4,387	140	17,598	4,635	2,885	3,260	5				33,181
	1,419,134	1,404,504	1,236,818	1,511,731	1,488,438	1,626,866	1,459,920	1,161,566	1,324,693	1,162,584	1,350,110	1,373,754	16,520,117

*Note: Expenditures above include encumbrances (positive and negative).*

\*Please see attachment A for Personnel details.

\*\*Measure Z funded the following trainings during quarters three and four:

- 1) Gang Prevention & Intervention Conference
  - a. Travel costs paid for two Ceasefire officers to attend a 40-hour training in Los Angeles, CA.
- 2) Supporting Collective Healing in the Wake of Harm
  - a. Travel costs paid for one Ceasefire officer to attend a 32-hour training in Alexandria, VA.
- 3) Crime & Intelligence Analysis Certificate Program
  - a. Travel costs paid for one Community Resource Officer to attend a 64-hour training in Sacramento, CA.
- 4) Cell Phone Use in Drug Trafficking Investigations
  - a. Travel costs paid for one Crime Reduction Team officer to attend a 16-hour training in Gilroy, CA.
- 5) Internet Crimes Against Children BitTorrent Technical Training
  - a. Travel costs paid for one Crime Reduction Team officer to attend a 32-hour training in San Diego, CA.

Members funded via Measure Z also participated in training covered by other funding sources (POST, Project Safe Neighborhood grant and the General Purpose Fund). A list of those trainings/conferences is below.

- Continuing Professional Training – Oakland, CA
- Procedural Justice II – Oakland, CA
- Institute for Criminal Investigation Major Drug/Narcotics Investigation Course – Sacramento, CA
- Interview and Interrogation Techniques – Burbank, CA
- Law Enforcement Intelligence Units Training – Anaheim, CA
- Dark Web Conference – San Diego, CA
- Advanced Hash Oil Lab Training & Marijuana Law Update – Chico, CA
- Emotional Intelligence in Public Safety – Rancho Cordova, CA
- Center for Policing Equity: Mapping the Science of Justice 2018 – Washington, DC

The contract expenditures are associated with the California Partnership for Safe Communities contract, which provides technical assistance for Ceasefire. The online database expenditures are related to SARAnet.

For questions regarding the information provided, please contact Shamika Shavies at [sshavies@oaklandnet.com](mailto:sshavies@oaklandnet.com) or (510)238-4767.

## Attachment A - Personnel Cost Breakdown

Employee	2017	2018						Grand Total
	Dec	Jan	Feb	Mar	Apr	May	Jun	
Airoso	13,215	11,411	5,036	9,607	10,484	11,049	10,128	70,930
Au	12,784	12,742	5,897	10,458	9,039	9,695	10,321	70,935
Baker	9,879	8,559	6,971	9,708	3,566	6,819	8,311	53,812
Berger	9,803	12,810	4,765	9,799	10,775	10,264	10,002	68,217
Binder	11,721	10,161	10,341	11,867	9,484	12,870	11,647	78,091
Brothers Jr.	10,821	10,447	11,378	10,386	7,440	2,430	5,937	58,840
Cameron	9,616	10,344	5,623	6,821	10,940	10,590	6,611	60,545
Cannella	6,624	9,011	4,311	5,620	9,154	9,836	9,542	54,098
Cardana	12,421	10,551	8,812	9,722	7,117	10,397	10,310	69,330
Cheng	11,700	12,376	4,968	9,742	6,157	2,206	10,333	57,481
Chung	16,337	13,580	7,254	10,188	9,876	12,188	11,330	80,751
Dondero	12,069	13,978	4,735	10,259	9,392	10,698	10,822	71,954
Forneris	7,596	10,954	4,376	8,944	10,792	13,796	11,435	67,892
Gallinatti	9,383	10,308	9,350	11,336	9,060	12,486	11,321	73,245
Ghazi	11,848	12,158	4,183	8,888	9,934	9,134	9,240	65,384
Guzman	11,266	13,242	5,688	10,508	9,855	12,809	11,454	74,823
Jochim	9,992	13,024	12,389	11,796	10,495	9,606	11,413	78,715
Jones	13,545	13,767	5,929	13,359	9,256	14,044	13,904	83,804
Jones	25,151	12,237	10,424	23,062	15,205	28,670	13,110	127,860
Jurgens	17,380	12,236	5,761	8,980	5,139	10,565	11,043	71,103
Keating	13,138	12,390	12,024	12,863	11,212	14,230	13,557	89,415
Kline	12,679	16,876	2,784	11,375	10,305	10,961	10,260	75,241
Lawless	10,893	14,382	10,393	11,175	11,882	10,661	11,467	80,852
Lee	9,595	10,627	9,494	10,451	10,710	10,115	13,503	74,495
Lorenz	12,374	8,422	6,652	8,755	8,821	9,867	8,061	62,951
Mart	14,237	11,569	5,854	9,411	5,413	10,055	9,982	66,520
Moore	12,476	10,278	9,253	10,287	6,442	10,919	10,575	70,231
Mullens	12,182	10,714	4,488	8,935	8,770	6,223	9,061	60,372
Muniz	15,518	6,978	6,780	11,060	8,111	12,375	12,732	73,554
Nguyen	8,600	14,177	6,447	12,883	8,867	10,274	14,180	75,429
Nuon	10,621	9,388	2,884	10,280	9,216	9,919	9,713	62,020
O'Connor	11,371	10,882	4,949	15,083	14,318	14,996	12,730	84,329
Perea	10,873	10,299	10,693	8,233	9,214	9,449	11,446	70,207
Pollard	19,823	14,107	2,673	7,623	1,550	4,080	10,808	60,665
Quezada	10,033	9,275	4,669	9,874	9,094	14,487	9,913	67,344
Ransom II	5,166	9,291	1,832	10,680	8,296	10,420	5,924	51,608
Remo	17,567	20,597	13,475	10,407	12,761	2,784	2,401	79,991
Rosin	14,274	13,104	5,017	9,830	10,520	11,577	11,004	75,324
Ruiz Jr.	14,676	19,753	3,938	8,631	10,382	12,862	10,243	80,484
Smoak	6,029	2,046	14,861	14,315	7,555	11,710	14,626	71,141
Taylor	11,600	12,712	5,617	12,523	8,507	12,764	11,815	75,538
Urbina	8,743	13,373	4,565	9,803	9,766	10,168	10,577	66,995
Urquiza-Leibin	11,644	9,096	1,230	9,411	7,786	10,475	10,389	60,031
Walker III	2,857	7,096	10,654	11,077	8,131	11,742	12,583	64,140
Ward		1,032	6,299	11,777	10,474	13,774	10,875	54,231
Ziebarth	12,187	12,345	5,670	10,689	8,962	9,576	5,180	64,608
<b>Grand Total</b>	<b>532,308</b>	<b>524,705</b>	<b>311,385</b>	<b>488,478</b>	<b>420,220</b>	<b>496,618</b>	<b>481,815</b>	<b>3,255,528</b>

\* Differs from General Ledger. Does not include journal vouchers processed

Violence Prevention and Public Safety Act of 2014 (Measure Z)  
 FY 2017-2018 Budget Year- to Date Expenditures  
 for the Quarter Ending June 30, 2018

	FTE	Budget	April	May	June	Quarter	Encumbered	Year -to-Date (1 July 2017 - 30 June 2018)	(Uncollected)/Unspent
<b>ANNUAL REVENUES</b>									
Voter Approved Special Tax		16,260,883	3,627,348	63,586	1,470,055	5,160,989	-	16,301,475	40,592
Parking Tax		10,387,475	381,473	1,412,100	1,826,326	3,619,899	-	10,253,360	(134,115)
Interest & Other Misc.		-	13,054	12,127	10,303	35,484	-	106,743	106,743
<b>Total ANNUAL REVENUES</b>		<b>\$ 26,648,358</b>	<b>\$ 4,021,876</b>	<b>\$ 1,487,813</b>	<b>\$ 3,306,684</b>	<b>\$ 8,816,372</b>	<b>\$ -</b>	<b>\$ 26,661,577</b>	<b>\$ 13,219</b>
<b>ANNUAL EXPENDITURES</b>									
<b>City Administrator</b>									
Personnel		(30,988)							(30,988)
Materials		11,123			633	633		3,035	8,088
Contracts		754,284	153,020		74,903	227,923	211,067	507,310	35,907
<b>City Administrator Total</b>	<b>0.00</b>	<b>\$ 734,419</b>	<b>\$ 153,020</b>	<b>\$ -</b>	<b>\$ 75,536</b>	<b>\$ 228,556</b>	<b>\$ 211,067</b>	<b>\$ 510,345</b>	<b>\$ 13,007</b>
<b>Department of Violence Prevention</b>									
Personnel		107,233							107,233
Materials		6,000						2,463	3,537
Contracts		537,050			27,600	27,600	25,000	27,600	484,450
Overheads and Prior Year Adjustments		67,207							67,207
<b>Department of Violence Prevention Total</b>	<b>1.50</b>	<b>\$ 717,490</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,600</b>	<b>\$ 27,600</b>	<b>\$ 25,000</b>	<b>\$ 30,063</b>	<b>\$ 662,427</b>
<b>Finance Department</b>									
Contracts		(222,577)	136,165	3,112		139,277	6,157	307,493	(536,227)
<b>Finance Department Total</b>	<b>0.00</b>	<b>\$ (222,577)</b>	<b>\$ 136,165</b>	<b>\$ 3,112</b>	<b>\$ -</b>	<b>\$ 139,277</b>	<b>\$ 6,157</b>	<b>\$ 307,493</b>	<b>\$ (536,227)</b>
<b>Fire Department</b>									
Personnel		2,000,000	503,198		508,322	1,011,520		2,011,520	(11,520)
Overheads and Prior Year Adjustments									
<b>Fire Department Total</b>	<b>0.00</b>	<b>\$ 2,000,000</b>	<b>\$ 503,198</b>	<b>\$ -</b>	<b>\$ 508,322</b>	<b>\$ 1,011,520</b>	<b>\$ -</b>	<b>\$ 2,011,520</b>	<b>\$ (11,520)</b>
<b>Human Services Department</b>									
Personnel		2,307,798	198,764	176,043	129,951	504,758		1,816,729	491,069
Materials		373,874	25,320	23,109	29,205	77,634	19,237	158,864	195,773
Contracts		9,875,817	126,569	1,313,529	1,364,136	2,804,234	465,347	6,593,766	2,816,704
Overheads and Prior Year Adjustments		3,883							3,883
<b>Human Services Department Total</b>	<b>14.30</b>	<b>\$ 12,561,372</b>	<b>\$ 350,653</b>	<b>\$ 1,512,681</b>	<b>\$ 1,523,292</b>	<b>\$ 3,386,626</b>	<b>\$ 484,584</b>	<b>\$ 8,569,359</b>	<b>\$ 3,507,429</b>
<b>Mayor</b>									
Personnel		241,470						150,764	90,706
Overheads and Prior Year Adjustments		209							209
<b>Mayor Total</b>	<b>0.40</b>	<b>\$ 241,679</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,764</b>	<b>\$ 90,915</b>
<b>Police Department</b>									
Personnel		14,949,169	1,121,164	1,269,367	1,212,712	3,603,243		15,568,823	(619,655)
Materials		346,764	46,764	3,236	117,233	167,233	25,892	316,042	4,830
Contracts		789,942	46,143		521,666	567,809	168,382	621,559	
Overheads and Prior Year Adjustments		68,654						62,887	5,767
<b>Police Department Total</b>	<b>65.50</b>	<b>\$ 16,154,529</b>	<b>\$ 1,214,071</b>	<b>\$ 1,272,603</b>	<b>\$ 1,851,611</b>	<b>\$ 4,338,285</b>	<b>\$ 194,274</b>	<b>\$ 16,569,312</b>	<b>\$ (609,058)</b>
<b>Oakland Parks &amp; Recreation Department</b>									
Personnel		-	377	328	1,164	1,869		1,899	(1,899)
<b>Non Departmental and Port Total</b>	<b>0.00</b>	<b>0.00</b>	<b>377</b>	<b>328</b>	<b>1,164</b>	<b>1,869</b>	<b>0</b>	<b>1,899</b>	<b>(1,899)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>81.70</b>	<b>\$ 32,186,911</b>	<b>\$ 2,357,483</b>	<b>\$ 2,788,723</b>	<b>\$ 3,987,524</b>	<b>\$ 9,133,732</b>	<b>\$ 921,083</b>	<b>\$ 28,150,754</b>	<b>\$ 3,115,075</b>

\* NOTE: These are unaudited numbers



150 FRANK OGAWA PLAZA • 4<sup>TH</sup> FLOOR • OAKLAND, CA 94612

## MEMORANDUM

**TO:** Public Safety and Services Oversight Committee  
**FROM:** Peter Kim and Josie Halpern-Finnerty, Oakland Unite  
**DATE:** October 12, 2018  
**SUBJECT:** HSD Safety and Services Act Revenue and Expenditure Report

---

The purpose of this report is to provide the Public Safety and Services Oversight Committee (SSOC) with information regarding Human Services Department (HSD) Measure Z/Safety and Services Act expenditures for the previous period.

Narratives for HSD's Safety and Services Act expenditures during the months of April – June 2018 are attached. These narratives correspond to the *Budget and Year-to-Date Expenditures* report provided by the Controller's Office for those months. July – September 2018 expenditure reports were not available from the Controller's Office in time to be included in this report.

For questions regarding this memo and attached narratives, please contact:

Josie Halpern-Finnerty, Oakland Unite

[JHalpern-Finnerty@oaklandnet.com](mailto:JHalpern-Finnerty@oaklandnet.com)

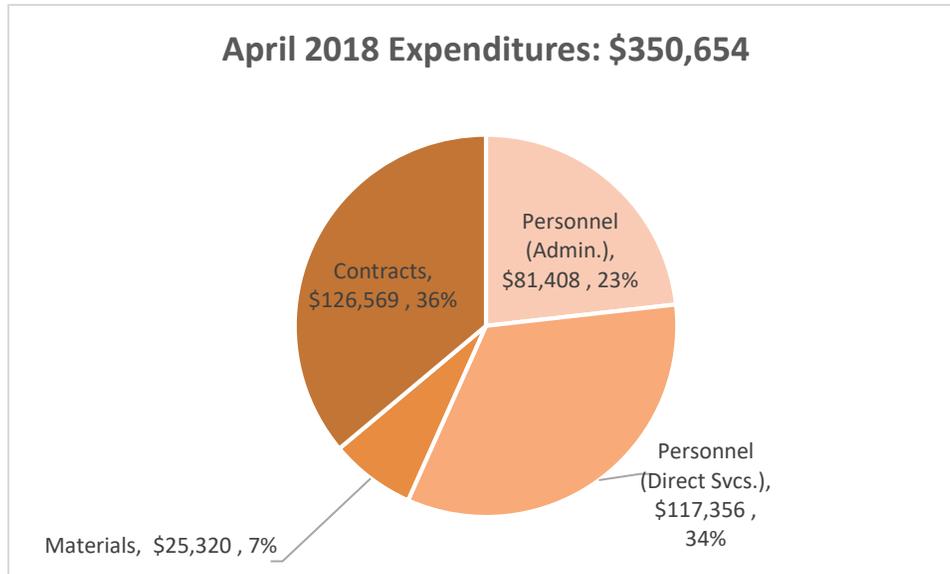
510-238-2350

**Violence Prevention and Public Safety Act of 2014 (Measure Z)**  
**FY 2017-18 Budget & Year-to-Date Expenditures**  
**Preliminary for the Period Ending April 30, 2018**

	FTE	Budget	April	Encumbered	Year-to-Date [1 July 2017-30 June 2018]	(Uncollected/ Unspent)
<b>ANNUAL REVENUES</b>						
Voter Approved Special Tax		16,260,883	3,627,348	-	14,767,834	(1,493,049)
Parking Tax		10,387,475	381,473	-	7,014,934	(3,372,541)
Interest & Other Misc.		-	13,054	-	84,313	84,313
<b>Total ANNUAL REVENUES</b>		<b>\$ 26,648,358</b>	<b>\$ 4,021,875</b>	<b>\$ -</b>	<b>\$ 21,867,080</b>	<b>\$ (4,781,278)</b>
<b>ANNUAL EXPENDITURES</b>						
<b>City Administrator</b>						
Personnel		(30,988)	-	-	-	(30,988)
Materials		11,123	-	-	2,403	8,720
Contracts		754,284	153,020	285,970	432,407	35,907
<b>City Administrator Total</b>	<b>0.00</b>	<b>\$ 734,419</b>	<b>\$ 153,020</b>	<b>\$ 285,970</b>	<b>\$ 434,810</b>	<b>\$ 13,640</b>
<b>Department of Violence Prevention</b>						
Personnel		107,233	-	-	-	107,233
Materials		6,000	-	-	2,463	3,537
Contracts		537,050	-	-	-	537,050
Overheads and Prior Year Adjustments		67,207	-	-	-	67,207
<b>Violence Prevention Total</b>	<b>1.50</b>	<b>\$ 717,490</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,463</b>	<b>\$ 715,027</b>
<b>Finance Department</b>						
Contracts		(222,577)	136,165	-	304,381	(526,958)
<b>Finance Department Total</b>	<b>0.00</b>	<b>\$ (222,577)</b>	<b>\$ 136,165</b>	<b>\$ -</b>	<b>\$ 304,381</b>	<b>\$ (526,958)</b>
<b>Fire Department</b>						
Personnel		2,000,000	503,198	-	1,503,198	496,802
<b>Fire Department Total</b>	<b>0.00</b>	<b>\$ 2,000,000</b>	<b>\$ 503,198</b>	<b>\$ -</b>	<b>\$ 1,503,198</b>	<b>\$ 496,802</b>
<b>Human Services Department</b>						
Personnel		2,352,968	198,764	-	1,510,736	842,232
Materials		688,077	25,320	10,248	106,550	571,280
Contracts		9,516,444	126,569	3,276,632	3,916,101	2,323,711
Overheads and Prior Year Adjustments		3,883	-	-	-	3,883
<b>Human Services Department Total</b>	<b>14.30</b>	<b>\$ 12,561,372</b>	<b>\$ 350,654</b>	<b>\$ 3,286,879</b>	<b>\$ 5,533,386</b>	<b>\$ 3,741,107</b>
<b>Mayor</b>						
Personnel		241,470	-	-	150,764	90,706
Overheads and Prior Year Adjustments		209	-	-	-	209
<b>Mayor Total</b>	<b>0.40</b>	<b>\$ 241,679</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,764</b>	<b>\$ 90,915</b>
<b>Police Department</b>						
Personnel		14,949,169	1,121,164	-	13,086,744	1,862,425
Materials		603,360	46,764	17,924	195,573	389,863
Contracts		533,346	46,143	212,653	99,893	220,800
Overheads and Prior Year Adjustments		68,654	-	-	62,887	5,767
<b>Police Department Total</b>	<b>65.50</b>	<b>\$ 16,154,529</b>	<b>\$ 1,214,071</b>	<b>\$ 230,577</b>	<b>\$ 13,445,098</b>	<b>\$ 2,478,854</b>
<b>Oakland Parks &amp; Recreation Department</b>						
Personnel		-	377	-	407	(407)
<b>Oakland Parks &amp; Recreation Department Total</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ 377</b>	<b>\$ -</b>	<b>\$ 407</b>	<b>\$ (407)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>81.70</b>	<b>\$ 32,186,911</b>	<b>\$ 2,357,484</b>	<b>\$ 3,803,426</b>	<b>\$ 21,374,505</b>	<b>\$ 7,008,980</b>

\* NOTE: These are unaudited numbers

## Safety and Services Act HSD Expenditure Summary



### **PERSONNEL**

A total of **\$198,764** went towards personnel costs for the month. \$81,408 went towards (9) FTE administrative staff, the remaining \$117,356 went towards (8) FTE direct service staff.

### **MATERIALS**

A total of **\$25,320** in materials costs are made up of both administrative and programmatic expenses. \$3,610 went towards administrative expenses including: city parking charges for meeting attendees, office supplies, and phone charges. The remaining \$21,710 went towards approved programmatic expenses including: client support incentives.

### **CONTRACTS**

A total of **\$126,569** included \$103,000 in costs associated with issuing grant payments for Fiscal Year 2017-2018 contracts. The remaining \$23,569 was for costs associated with paying Bright Research Group to provide technical assistance on grantee skill development.

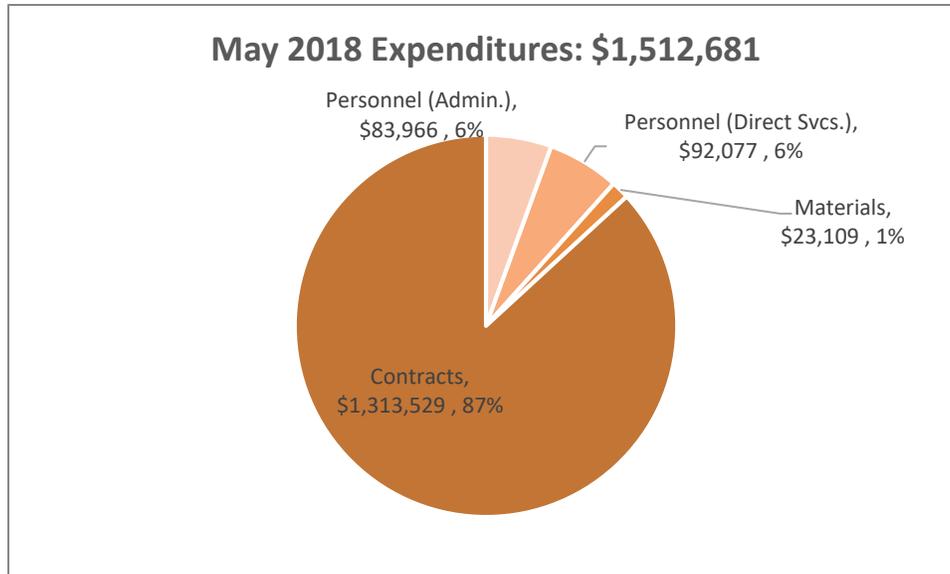
<b>FY 17-18 Quarter 3 Grant Payments</b>		
<b>Sub-Strategy</b>	<b>Grantee</b>	<b>Amount Paid</b>
Adult Life Coaching	THE MENTORING CENTER	\$70,000
Community Asset Building	BAY AREA WOMEN AGAINST RAPE	\$33,000

**Violence Prevention and Public Safety Act of 2014 (Measure Z)**  
**FY 2017-18 Budget & Year-to-Date Expenditures**  
**Preliminary for the Period Ending May 31, 2018**

	FTE	Budget	May	Encumbered	Year-to-Date [1 July 2017-30 June 2018]	(Uncollected)/ Unspent
<b>ANNUAL REVENUES</b>						
Voter Approved Special Tax		16,260,883	63,586	-	14,831,420	(1,429,463)
Parking Tax		10,387,475	1,412,100	-	8,427,034	(1,960,441)
Interest & Other Misc.		-	12,127	-	96,440	96,440
<b>Total ANNUAL REVENUES</b>		<b>\$ 26,648,358</b>	<b>\$ 1,487,813</b>	<b>\$ -</b>	<b>\$ 23,354,893</b>	<b>\$ (3,293,465)</b>
<b>ANNUAL EXPENDITURES</b>						
<b>City Administrator</b>						
Personnel		(30,988)	-	-	-	(30,988)
Materials		11,123	-	-	2,403	8,720
Contracts		754,284	-	285,970	432,407	35,907
<b>City Administrator Total</b>	<b>0.00</b>	<b>\$ 734,419</b>	<b>\$ -</b>	<b>\$ 285,970</b>	<b>\$ 434,810</b>	<b>\$ 13,640</b>
<b>Department of Violence Prevention</b>						
Personnel		107,233	-	-	-	107,233
Materials		6,000	-	-	2,463	3,537
Contracts		537,050	-	-	-	537,050
Overheads and Prior Year Adjustments		67,207	-	-	-	67,207
<b>Violence Prevention Total</b>	<b>1.50</b>	<b>\$ 717,490</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,463</b>	<b>\$ 715,027</b>
<b>Finance Department</b>						
Contracts		(222,577)	3,112	6,157	307,493	(536,227)
<b>Finance Department Total</b>	<b>0.00</b>	<b>\$ (222,577)</b>	<b>\$ 3,112</b>	<b>\$ 6,157</b>	<b>\$ 307,493</b>	<b>\$ (536,227)</b>
<b>Fire Department</b>						
Personnel		2,000,000	-	-	1,503,198	496,802
<b>Fire Department Total</b>	<b>0.00</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,503,198</b>	<b>\$ 496,802</b>
<b>Human Services Department</b>						
Personnel		2,367,973	176,043	-	1,686,778	681,195
Materials		673,072	23,109	26,844	129,659	516,569
Contracts		9,516,444	1,313,529	1,963,103	5,229,629	2,323,711
Overheads and Prior Year Adjustments		3,883	-	-	-	3,883
<b>Human Services Department Total</b>	<b>14.30</b>	<b>\$ 12,561,372</b>	<b>\$ 1,512,681</b>	<b>\$ 1,989,947</b>	<b>\$ 7,046,067</b>	<b>\$ 3,525,359</b>
<b>Mayor</b>						
Personnel		241,470	-	-	150,764	90,706
Overheads and Prior Year Adjustments		209	-	-	-	209
<b>Mayor Total</b>	<b>0.40</b>	<b>\$ 241,679</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,764</b>	<b>\$ 90,915</b>
<b>Police Department</b>						
Personnel		14,949,169	1,269,367	-	14,356,111	593,058
Materials		603,360	3,236	69,143	198,809	335,408
Contracts		533,346	-	249,063	99,893	184,389
Overheads and Prior Year Adjustments		68,654	-	-	62,887	5,767
<b>Police Department Total</b>	<b>65.50</b>	<b>\$ 16,154,529</b>	<b>\$ 1,272,603</b>	<b>\$ 318,206</b>	<b>\$ 14,717,700</b>	<b>\$ 1,118,622</b>
<b>Oakland Parks &amp; Recreation Department</b>						
Personnel		-	328	-	735	(735)
<b>Oakland Parks &amp; Recreation Department Total</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ 328</b>	<b>\$ -</b>	<b>\$ 735</b>	<b>\$ (735)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>81.70</b>	<b>\$ 32,186,911</b>	<b>\$ 2,788,724</b>	<b>\$ 2,600,280</b>	<b>\$ 24,163,229</b>	<b>\$ 5,423,402</b>

\* NOTE: These are unaudited numbers

## Safety and Services Act HSD Expenditure Summary



### **PERSONNEL**

A total of **\$176,043** went towards personnel costs for the month. \$83,966 went towards (9) FTE administrative staff, the remaining \$92,077 went towards (8) FTE direct service staff.

### **MATERIALS**

A total of **\$23,109** in materials costs are made up of both administrative and programmatic expenses. \$2,073 went towards administrative expenses including: office supplies, phone charges, and staff tuition benefits. The remaining \$21,037 went towards approved programmatic expenses including: client support incentives and supplies for the summer parks program.

### **CONTRACTS**

A total of **\$1,313,529** included \$1,304,691 in costs associated with issuing grant payments for Fiscal Year 2017-2018 contracts. The remaining \$8,838 was for costs associated with paying Pathways Consultants to provide technical assistance on employer engagement strategies.

<b>FY 17-18 Quarter 3 Grant Payments</b>		
<b>Sub-Strategy</b>	<b>Grantee</b>	<b>Amount</b>
Youth Life Coaching	BAY AREA LEGAL AID	\$5,000
	EAST BAY AGENCY FOR CHILDREN	\$40,000
	EAST BAY ASIAN YOUTH CENTER	\$57,000
	MISSEY INC	\$31,000
	OAKLAND UNIFIED SCHOOL DISTRICT – JJC Coord.	\$16,000
	OAKLAND UNIFIED SCHOOL DISTRICT	\$40,000
	THE MENTORING CENTER	\$20,000
	YOUTH ALIVE!	\$46,409
Adult Life Coaching	ROOTS COMMUNITY HEALTH CENTER	\$36,562
	ABODE SERVICES	\$27,334

## Safety and Services Act HSD Expenditure Summary

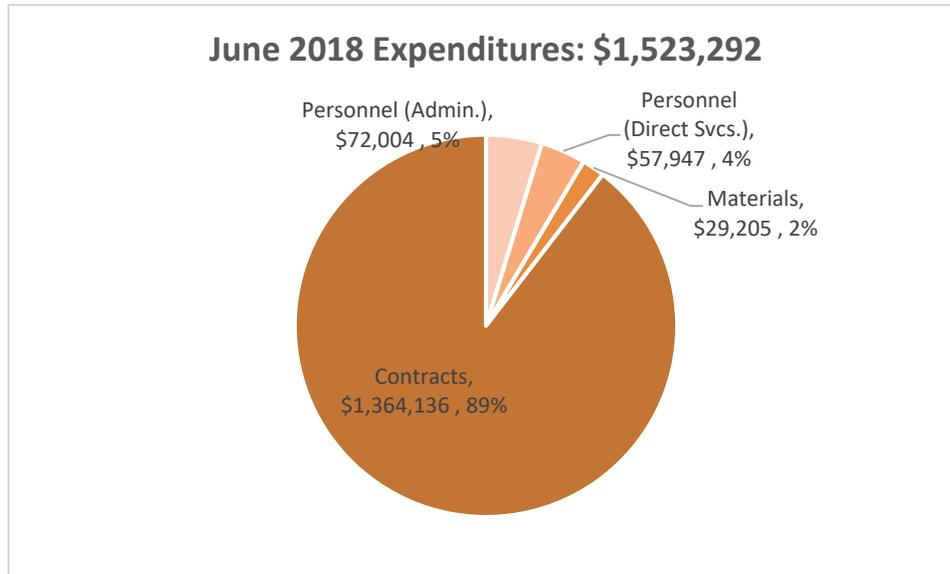
	CALIFORNIA YOUTH OUTREACH - OAKLAND INC	\$71,347
Youth Education and Employment Support	ALAMEDA COUNTY OFFICE OF EDUCATION	\$52,429
	BAY AREA COMMUNITY RESOURCES	\$26,178
	YOUTH EMPLOYMENT PARTNERSHIP	\$50,524
	YOUTH RADIO	\$19,715
Adult Education and Employment Support	BEYOND EMANCIPATION	\$34,191
	BUILDING OPPORTUNITIES FOR SELF SUFFICIENCY	\$40,500
	CENTER FOR EMPLOYMENT OPPORTUNITIES	\$80,000
	CIVICORPS	\$50,000
	OAKLAND PRIVATE INDUSTRY COUNCIL	\$14,153
Shooting and Homicide Response	CALIFORNIA YOUTH OUTREACH - OAKLAND INC	\$20,000
	CATHOLIC CHARITIES OF THE EAST BAY	\$61,783
	YOUTH ALIVE!	\$31,714
Street Outreach	BUILDING OPPORTUNITIES FOR SELF SUFFICIENCY	\$65,000
	YOUTH ALIVE!	\$198,070
Family Violence and CSEC Response	BAY AREA WOMEN AGAINST RAPE	\$18,250
	MISSEY INC	\$16,000
	FAMILY VIOLENCE LAW CENTER	\$90,000
Innovation	COMMUNITY WORKS WEST INC	\$20,000
	SENECA CENTER FOR CHILDREN	\$25,532

**Violence Prevention and Public Safety Act of 2014 (Measure Z)  
 FY 2017-18 Budget & Year-to-Date Expenditures  
 Preliminary for the Period Ending June 30, 2018**

	FTE	Budget	June	Encumbered	Year-to-Date [1 July 2017-30 June 2018]	(Uncollected/ Unspent)
<b>ANNUAL REVENUES</b>						
Voter Approved Special Tax		16,260,883	1,470,055	-	16,301,475	40,592
Parking Tax		10,387,475	1,826,326	-	10,253,359	(134,116)
Interest & Other Misc.		-	10,303	-	106,743	106,743
<b>Total ANNUAL REVENUES</b>		<b>\$ 26,648,358</b>	<b>\$ 3,306,684</b>	<b>\$ -</b>	<b>\$ 26,661,577</b>	<b>\$ 13,219</b>
<b>ANNUAL EXPENDITURES</b>						
<b>City Administrator</b>						
Personnel		(30,988)	-	-	-	(30,988)
Materials		11,123	633	-	3,035	8,088
Contracts		754,284	74,903	211,067	507,310	35,907
<b>City Administrator Total</b>	<b>0.00</b>	<b>\$ 734,419</b>	<b>\$ 75,535</b>	<b>\$ 211,067</b>	<b>\$ 510,345</b>	<b>\$ 13,007</b>
<b>Department of Violence Prevention</b>						
Personnel		107,233	-	-	-	107,233
Materials		6,000	-	-	2,463	3,537
Contracts		537,050	27,600	25,000	27,600	484,450
Overheads and Prior Year Adjustments		67,207	-	-	-	67,207
<b>Violence Prevention Total</b>	<b>1.50</b>	<b>\$ 717,490</b>	<b>\$ 27,600</b>	<b>\$ 25,000</b>	<b>\$ 30,063</b>	<b>\$ 662,427</b>
<b>Finance Department</b>						
Contracts		(222,577)	-	6,157	307,493	(536,227)
<b>Finance Department Total</b>	<b>0.00</b>	<b>\$ (222,577)</b>	<b>\$ -</b>	<b>\$ 6,157</b>	<b>\$ 307,493</b>	<b>\$ (536,227)</b>
<b>Fire Department</b>						
Personnel		2,000,000	508,322	-	2,011,520	(11,520)
<b>Fire Department Total</b>	<b>0.00</b>	<b>\$ 2,000,000</b>	<b>\$ 508,322</b>	<b>\$ -</b>	<b>\$ 2,011,520</b>	<b>\$ (11,520)</b>
<b>Human Services Department</b>						
Personnel		2,307,798	129,951	-	1,816,729	491,069
Materials		373,874	29,205	19,237	158,864	195,773
Contracts		9,875,817	1,364,136	465,347	6,593,766	2,816,704
Overheads and Prior Year Adjustments		3,883	-	-	-	3,883
<b>Human Services Department Total</b>	<b>14.30</b>	<b>\$ 12,561,372</b>	<b>\$ 1,523,292</b>	<b>\$ 484,585</b>	<b>\$ 8,569,358</b>	<b>\$ 3,507,429</b>
<b>Mayor</b>						
Personnel		241,470	-	-	150,764	90,706
Overheads and Prior Year Adjustments		209	-	-	-	209
<b>Mayor Total</b>	<b>0.40</b>	<b>\$ 241,679</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,764</b>	<b>\$ 90,915</b>
<b>Police Department</b>						
Personnel		14,949,169	1,212,712	-	15,568,823	(619,654)
Materials		346,764	117,233	25,892	316,042	4,830
Contracts		789,942	521,666	168,382	621,559	-
Overheads and Prior Year Adjustments		68,654	-	-	62,887	5,767
<b>Police Department Total</b>	<b>65.50</b>	<b>\$ 16,154,529</b>	<b>\$ 1,851,612</b>	<b>\$ 194,274</b>	<b>\$ 16,569,312</b>	<b>\$ (609,058)</b>
<b>Oakland Parks &amp; Recreation Department</b>						
Personnel		-	1,164	-	1,899	(1,899)
<b>Oakland Parks &amp; Recreation Department Total</b>	<b>0.00</b>	<b>\$ -</b>	<b>\$ 1,164</b>	<b>\$ -</b>	<b>\$ 1,899</b>	<b>\$ (1,899)</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>81.70</b>	<b>\$ 32,186,911</b>	<b>\$ 3,987,524</b>	<b>\$ 921,083</b>	<b>\$ 28,150,754</b>	<b>\$ 3,115,075</b>

\* NOTE: These are unaudited numbers

## Safety and Services Act HSD Expenditure Summary



### **PERSONNEL**

A total of **\$129,951** went towards personnel costs for the month. \$72,004 went towards (9) FTE administrative staff, the remaining \$57,947 went towards (8) FTE direct service staff.

### **MATERIALS**

A total of **\$29,205** in materials costs are made up of both administrative and programmatic expenses. \$3,733 went towards administrative expenses including: city parking charges for meeting attendees, phone charges, office supplies, and staff tuition benefits. The remaining \$25,472 went towards approved programmatic expenses including: client support incentives and supplies and activities for the summer parks program.

### **CONTRACTS**

A total of **\$1,364,136** included \$1,307,765 in costs associated with issuing grant payments for Fiscal Year 2017-2018 contracts. The remaining \$56,371 was for costs associated with paying Bright Research Group to provide technical assistance on grantee skill development and Pathways Consultants to provide technical assistance on employer engagement strategies.

<b>FY 17-18 Quarter 3 and 4 Grant Payments</b>		
<b>Sub-Strategy</b>	<b>Grantee</b>	<b>Amount</b>
<b>Youth Life Coaching</b>	EAST BAY AGENCY FOR CHILDREN	\$39,747
	EAST BAY ASIAN YOUTH CENTER	\$57,000
	MISSEY INC	\$31,000
	OAKLAND UNIFIED SCHOOL DISTRICT	\$40,000
	OAKLAND UNIFIED SCHOOL DISTRICT – JJC Coord.	\$16,000
	THE MENTORING CENTER	\$20,000
	YOUTH ALIVE!	\$58,783

## Safety and Services Act HSD Expenditure Summary

Adult Life Coaching	ROOTS COMMUNITY HEALTH CENTER	\$29,000
	CALIFORNIA YOUTH OUTREACH - OAKLAND INC	\$70,000
	THE MENTORING CENTER	\$70,000
Youth Education and Employment Support	ALAMEDA COUNTY OFFICE OF EDUCATION	\$56,967
	BAY AREA COMMUNITY RESOURCES	\$29,566
	YOUTH EMPLOYMENT PARTNERSHIP	\$38,000
Adult Education and Employment Support	BEYOND EMANCIPATION	\$25,715
	BUILDING OPPORTUNITIES FOR SELF SUFFICIENCY	\$39,500
	CENTER FOR EMPLOYMENT OPPORTUNITIES	\$80,000
	CIVICORPS	\$50,000
	OAKLAND PRIVATE INDUSTRY COUNCIL	\$40,847
Shooting and Homicide Response	CALIFORNIA YOUTH OUTREACH - OAKLAND INC	\$20,000
	CATHOLIC CHARITIES OF THE EAST BAY	\$60,000
	YOUTH ALIVE!	\$31,137
Street Outreach	BUILDING OPPORTUNITIES FOR SELF SUFFICIENCY	\$55,143
	YOUTH ALIVE!	\$197,500
Family Violence Response	FAMILY VIOLENCE LAW CENTER	\$90,000
Innovation	SENECA CENTER FOR CHILDREN	\$25,861
Community Asset Building	THE MENTORING CENTER	\$36,000



150 FRANK OGAWA PLAZA • 4<sup>TH</sup> FLOOR • OAKLAND, CA 94612

## MEMORANDUM

**TO:** Public Safety and Services Oversight Commission  
**FROM:** Peter Kim, Interim Director, Department of Violence Prevention  
 Josie Halpern-Finnerty, Acting Manager, Oakland Unite Programs  
**DATE:** October 12, 2018  
**SUBJECT:** Spending Plan Timeline and Preliminary Thoughts

### PURPOSE

This memo provides a timeline of items that Oakland Unite is bringing to the Safety and Services Oversight Commission in the fall to inform the 3-year spending plan. Oakland Unite requests input and action from the Commission to develop and finalize the spending plan. A spending plan would need to be approved by November for a Request for Proposals to be issued in January 2019.

The memo also highlights themes learned from this year's planning process and discusses the potential shifts in funding that Oakland Unite is developing in response to community input and lessons from the field.

### SPENDING PLAN TIMELINE OF KEY DECISIONS AND REPORTS

Meeting Date	Item	Action Requested
<b>September 24</b>	<ul style="list-style-type: none"> <li>Listening Campaign Update to inform the Spending Plan</li> </ul>	Requested reflections and input based upon what was learned
<b>October 22</b>	<ul style="list-style-type: none"> <li>Preliminary Spending Plan Thoughts</li> </ul>	Will request discussion and input to inform the final plan
<b>November 26</b>	<ul style="list-style-type: none"> <li>Proposed Spending Plan</li> </ul>	Will request SSOC to review final spending plan
Pending Safety and Services Oversight Commission conversation, the Spending Plan is anticipated to go to Public Safety Committee December 4 and Full Council on December 11.		

Please Note: Urban Strategies Council's plans for two Community Leadership Summits related to Department of Violence Prevention (DVP) planning have been delayed at the request of the DVP Steering Committee. Emerging themes from the DVP community input process have been shared with Oakland Unite to inform potential shifts in the spending plan.

## MEMO: Spending Plan Timeline and Preliminary Thoughts

### PLANNING PROCESS: LESSONS FROM THE COMMUNITY AND THE FIELD

To develop the spending plan, Oakland Unite has undertaken a planning process with three main components: a community listening campaign; review of local and national lessons from the field; and emerging themes from a citywide listening process around violence prevention.

#### ***What's Working: Lessons from the Field***

As the evaluator for the Oakland Unite network, Mathematica Policy Research looks closely at who is being served, what type of supports they get, and what changes in their lives. What Oakland Unite learned in the first two-years of implementation and evaluation is:

- People are better off. Adults who received life coaching or employment and education support services had fewer short-term arrests for a violent offense, relative to a comparison group of similar individuals.<sup>1</sup> Participants across strategies benefited from grant funds directed to stipends and wages, and from connection to resources like conflict mediation and job placement.
- The network serves people at high-risk of violence. People have experienced violence, contact with local law enforcement, and many youth are disconnected from education. Most people are between 14-35 years-old, live in West, Central, and Deep-East Oakland, and the vast majority identify as African American and Latino/a.
- Agencies have shared values and shared practices. Oakland Unite grantees value hiring peer providers with similar lived experience as participants and agree that training and support – including livable salaries – for providers is necessary for program success. Life coaching providers use best practices such as shared assessments, smaller caseload ratios, longer service duration, and use of participant incentives.

While these results are encouraging, more work remains to be done. Oakland Unite is in the process of holding one-on-one conversations with system partners and local community groups to learn about partners' priorities and how Oakland Unite investments could continue to align with and complement other violence reduction initiatives. Oakland Unite is also reviewing local and national best practice reports and will use these lessons from the field to inform the plan.

#### ***What's Next: Lessons from the Community***

The most important information about what is needed in Oakland to reduce violence comes from the people and communities most impacted by violence. Oakland Unite worked with Be The Change Consulting, a local women-of-color led business, to hold five listening sessions with: young adults at highest risk for gun violence, families of homicide victims, young people impacted by commercial sexual exploitation, community advocacy groups and faith leaders, and Oakland Unite grantees. Additional listening sessions were held with the Safety and Services Oversight Commission and established family violence survivor support groups.

---

<sup>1</sup> Gonzalez, N., Dawson-Andoh, E., Nicolai, N., Laco, J., Yanez, A., & Crissey, S. (2017). Evaluation of Oakland Unite: Year 1 Strategy Report. Mathematica Policy Research.

## MEMO: Spending Plan Timeline and Preliminary Thoughts

Themes and recommendations from the listening campaign were shared with the Safety and Oversight Commission during the September 24 meeting. These themes are summarized below, with preliminary thoughts about what might shift in the forthcoming spending plan in response.

Theme from listening session	Spending Plan Action/Shift
1. Those that are closest to the problem are closest to the solution	<b>Center the voices of people who have experienced violence.</b> Prioritize models that build on the wisdom of people impacted directly by violence, and develop new ways to partner more closely with community.
2. Urgent action is needed to reduce gun violence further	<b>Focus on gun violence.</b> Dedicate the bulk of funds to people and families at the center of gun violence to intervene in moments of crisis, prevent retaliation, and support healing.
3. Systems should help young people avoid deeper justice system involvement	<b>Prioritize diversion and reentry for youth.</b> Continue to support young people returning after incarceration, and develop stronger pathways to avoid incarceration.
4. Services for women who experience violence should be expanded	<b>Increase funding that addresses the needs of women and girls.</b> People who experience family violence and youth/transition-age youth who experience commercial sexual exploitation need more support as they transition out of crisis.
5. There are deep needs for support around housing, substance abuse treatment, mental health, and jobs	<b>Continue to strengthen current investments with City/County agencies</b> while exploring new ways to streamline and increase access to services for participants referred by the Oakland Unite network.
6. People value service providers who share similar lived experiences	<b>Prioritize hiring of peer professionals with deep roots in Oakland</b> throughout the network of providers. Support opportunities for training and skill development and higher salaries.
7. People need support in their interactions with law enforcement and clarity about Oakland Unite’s relationship to law enforcement	<b>Develop and train law enforcement on protocols for working with the Oakland Unite network</b> that protect participants’ privacy and the credibility of direct service providers.
8. Community healing, rather than violence prevention, is necessary to reduce deep, ongoing experiences of violence	<b>Launch community healing strategy.</b> Seek community partners to host outreach events and healing activities. Support small grassroots organizations and individuals working to reduce violence in their own communities.